

COWRIE COMMUNITY MARKET



- Held the third Sunday of each month September to April inclusive
- 10.00am to 3.00pm
- Located Torquay Foreshore, between Gilbert Street and Anderson Street.
- The Foreshore Management has undertaken considerable gardening works which have altered the site. A map indicating initial parking and then access will be sent to you on receipt of your application.

PLEASE NOTE...

- All items sold must be environmentally friendly, handmade, high quality, home-grown
- Preference will be given to Surf Coast Shire local traders but casual sites for outside traders will be available

HOW TO APPLY and BE CONSIDERED FOR A SITE...

1. Letter of application to include:

The fee indication:

- \$20 per site,
- with a special deal for permanent sites – if you wish to have a permanent site at all 8 markets, there is a discount of 8 for \$140.
- A fee of \$25 will be available for limited car sites – with a special deal for permanent sites – if you wish to have a permanent site at all 8 markets, there is a discount of 8 for \$175.
- The January market will incur a \$30 for non-permanent stalls (i.e. a permanent site is three or more markets before January).

The rate for the special **SATURDAY 6 December** High Tide Festival Market is the **SAME** as the “ordinary markets”.

- (see below for dates)
- Car sites for the January market will be \$40.

On the application forms **indicate** that you would like a car site and the coordinator will get back to you if there are sites available.

2. State details of:

- goods for sale
- the month which you wish to attend
- Include a stamped self-addressed envelope.

3. Note: Food stalls MUST comply with requirements set by the Surf Coast Shire's Environmental Health Officer, which can be obtained by ringing ☎ (03) 5261 0600. Appropriate documentation must be supplied with the application.

4. Include photos if requested.

STALLHOLDERS INFORMATION...

1. Stallholders should note they are NOT guaranteed a site each month and a SPECIFIC SITE CANNOT BE ALLOCATED TO THEM FROM MONTH TO MONTH, although market organisers endeavour to fulfil all requests.
2. Sites will be allocated on arrival on market day.
3. If stallholders wish to take orders at the Market, they will need to take a contact number from the customer because the site the following month cannot be guaranteed.
4. ACCESS to SITES - Stallholders are requested to park along the road between Zeally Bay and Gilbert st then – **WALK in** to find the Coordinator for your site and information about accessing your site. A map will be sent to you on receipt of your application.

PROCESSING OF APPLICATION...

Market organisers:

- Study each application received,
- Select the applications felt best suited to this particular market.
- Notify applicants of their success or failure to gain a site.

MARKET GUIDELINES...

1. Health regulations related to the sale of good MUST BE adhered to.
2. Each stallholder is responsible for the cleaning of his/her allocated site, and each stallholder **MUST** take their own personal rubbish away with them.
NOTE: IF STALLHOLDERS DO NOT FULFIL THIS REQUIREMENT, THE STALL SITE MAY BE FORFEITED.
3. Entry by stallholders must be before 9.00am and not prior to 8.00am (as a courtesy to residents – including during High Tide Festival).
4. One car strictly to each site (parking in allocated areas).
5. **Strictly NO vehicle stalls on main market site. Vehicle access on application for limited number of car sites.**
6. Each site measures approximately 3m x 3m.
7. All goods should fall into the category of:
 - Homemade, environmentally friendly, homegrown, high quality goods, unless otherwise approved by market organisers.
8. You are requested to keep your stall open from 10.00am to 3.00pm. Sites are to be vacated by 3.30pm to allow the market site to be returned to public parkland.
9. Stallholders are to provide their own trestles, tables, tents. Limited food vans are accepted.
10. Water or power on application.
11. Wet/windy weather – market continues regardless. No refunds.
 - If it were to rain considerably after 12.00pm – with two hours of trading already passed – then the decision to pack up and leave would be yours, with the Committee taking no responsibility for that decision.

Whilst we are happy to give our time to organise the Market, we do feel that people need to realise that we give our time voluntarily. So, while the stallholders reap financial gain and the Torquay community benefits from the annual donations, **our reward** is giving something back to the community, plus a sense of achievement after a successful market day.

ALL COMMUNICATION ABOUT THE MARKET IS TO BE ADDRESSED TO OUR POSTAL ADDRESS...

Cowrie Community Market
 Surf Coast Arts Inc.
 PO Box 469
 Torquay 3228

or

cowriemarket@yahoo.com.au

Alterations, suggestions or grievances need to be in writing to the Market Committee.

MARKET ORGANISERS RESERVE THE RIGHT TO REFUSE ENTRY, OR IMPOSE LOSS OF STALL SITE TO STALLHOLDERS FOR NON-COMPLIANCE WITH THESE GUIDELINES.

AS THE MARKET IS BEING RUN ON ENVIRONMENTALLY FRIENDLY GUIDELINES AND WASTEWISE, WE ASK STALLHOLDERS TO ENCOURAGE THE CUSTOMERS TO PURCHASE A MARKET BAG OR BYO RECYCLEBAGS.

PLEASE NOTE that the Cowrie Community Market is a WASTEWISE event.

CHART OF FEES – 2008/2009

Date	Permanent	Permanent with Car	Casual ie. single bookings	Casual with car	Special Market *	Special market with car *
Sunday 21 September	\$ 140 for 8 SUNDAY Markets (excluding High Tide Festival)	\$175 for 8 SUNDAY Markets (excluding High Tide Festival)	\$20	\$25		
Sunday 19 October			\$20	\$25		
Sunday 16 November			\$20	\$25		
Sunday 21 December			\$20	\$25		
Sunday 18 January *					\$30	\$40
Sunday 15 February			\$20	\$25		
Sunday 15 March			\$20	\$25		
Sunday 19 April			\$20	\$25		
Saturday 6 December *					\$20	\$25



COWRIE COMMUNITY MARKET

MARKET STALL APPLICATION FORM

Name:
Business name:
Address:
.....
Phone: Mobile.....
Email:

Goods sold / stall type (please list ALL goods and whether homemade or home-produced):
.....
.....
.....
.....
.....

Check Date (Market Date) of site required:

- | | | |
|--|---|---|
| 21 September 08 <input type="checkbox"/> | 18 January 09 <input type="checkbox"/> | High Tide Festival 6 December 08 <input type="checkbox"/> |
| 19 October 08 <input type="checkbox"/> | 15 February 09 <input type="checkbox"/> | |
| 16 November 08 <input type="checkbox"/> | 15 March 09 <input type="checkbox"/> | |
| 21 December 08 <input type="checkbox"/> | 19 April 09 <input type="checkbox"/> | See over for fees |

Water or power required? Water Power

Vehicle site requested? (Note limited number available) Yes No

**** Payment by cheque or money order (made out to Surf Coast Arts Inc.) \$.....**

I hereby agree to abide by the above guidelines:
Signed:
Date:

Attachments Photograph of produce (if requested)
Food stall documentation (from Surf Coast Shire Environmental Health Officer)