

Minutes

Special Council Meeting for Hearing Submissions

Tuesday, 1 June 2021

Held via video conference

(Zoom)

Commenced at 6:02pm

Council:

Cr Libby Stapleton (Mayor)
Cr Gary Allen
Cr Paul Barker
Cr Mike Bodsworth
Cr Kate Gazzard
Cr Rose Hodge
Cr Liz Pattison
Cr Adrian Schonfelder
Cr Heather Wellington

MINUTES FOR THE SPECIAL COUNCIL MEETING FOR HEARING SUBMISSIONS
HELD VIA VIDEO CONFERENCE, (ZOOM)
ON TUESDAY 1 JUNE 2021 AT 6:02PM

PRESENT:

Cr Libby Stapleton (Mayor)
Cr Gary Allen
Cr Paul Barker
Cr Mike Bodsworth
Cr Rose Hodge
Cr Liz Pattison
Cr Adrian Schonfelder

In Attendance:

Acting Chief Executive Officer – Anne Howard
General Manager Culture & Community – Chris Pike
Acting General Manager Governance & Infrastructure – John Bertoldi
General Manager Environment & Development – Ransce Salan
Manager Finance – Gabby Spiller
Management Accountant – Timothy Dickson
Coordinator Governance – Liberty Nash
Governance Statutory Compliance & Reporting Officer – Zoe Eastick

APOLOGIES:

Nil formal apologies received. Cr Kate Gazzard and Cr Heather Wellington were absent from the meeting.

CONFLICTS OF INTEREST:

Nil.

SUBMITTERS HEARD

1. Naida Hutton & Michelle Stocks (*Arboretum Trail Sub Committee of Growing Winchelsea*)
2. Jo Murray (*Library of Things Working Group*)
3. Peter Simson & Graeme Wilke
4. Janice Carpenter
5. Fay Valcanis & Ron Talbot (*Surf Coast Arts Space*)
6. Andrew Crowley (*Torquay Hockey Club*)
7. Marty Maher (*Aireys Inlet Open Mic Festival*)
8. Richard Di Natale (*Deans Marsh Community Cottage*)
9. Madeleine McCarney (*Deans Marsh Community Hall and Memorial Reserve Community Asset Committee Chairperson*)
10. Shauna Burford
11. Jacqueline Gorski (*Bellbrae Primary School Vice President*)
12. Charlotte Allen (*Aireys Inlet & District Association*)
13. Liz Wood (*Community Garden 3221 Inc.*)

BUSINESS:

1. OTHER MATTERS	4
1.1 <i>Submissions to the Draft Budget Report 2021-22 & Draft Revenue and Rating Plan</i>	<i>4</i>
1.2 <i>Draft Road Management Plan</i>	<i>15</i>

1. OTHER MATTERS

1.1 Submissions to the Draft Budget Report 2021-22 & Draft Revenue and Rating Plan

Author's Title: Acting Manager Finance

General Manager: John Bertoldi

Department: Finance

File No: F18/1511-3

Division: Governance & Infrastructure

Trim No: IC21/833

Appendix:

1. Attachment 1 - Speaking at Hearing of Submissions to the Draft Budget Report 2021-22 (D21/96784)
2. Attachment 2 - Not Speaking at Hearing of Submissions to the Draft Budget Report 2021-22 (D21/96785)
3. Attachment 3 - Not Speaking at Hearing of Submissions to the Draft Revenue and Rating Plan (D21/96786)
4. Attachment 4 - Organisation Submission to the 2021-2022 Budget Report and the Revenue and Rating Plan (D21/97186)

Officer Conflict of Interest:

In accordance with Local Government Act 2020 – Section 130:

Yes

No

Status:

Defined as confidential information in accordance with Local Government Act 2020, Section 3(1):

Yes

No

Reason: Nil

Reason: Nil

Purpose

The purpose of this report is to present submissions received during the public exhibition of the Draft Budget Report 2021-22 & the Revenue and Rating Plan to the Special Council Meeting for Hearing Submission Committee and allow submitters to present their submissions where they have requested.

Summary

At its meeting held on 27 April 2021, Council resolved to publicly exhibit the Draft Budget Report 2021-22 & Draft Revenue and Rating Plan and publish a public notice inviting submissions in accordance with Council's Community Engagement Policy.

Summary of Submissions

In summary:

- The Draft Budget Report 2021-22 & Draft Revenue and Rating Plan was exhibited to the public between 28 April and 26 May 2021.
- 25 public submissions were received for the Draft Budget Report 2021-22 and 14 submitters have requested to present their submissions. The organisation has also prepared a submission to present matters that have arisen during the public exhibition period.
- 1 public submission was received for the Draft Revenue & Rating Plan, with no submitters requesting to present their submissions. The organisation has also prepared a submission to present matters that have arisen during the public exhibition period.

Council is required to prepare and adopt a Budget for each financial year by 30 June each year pursuant to Section 94(1a) and Section 96 of the *Local Government Act 2020*. The budget must be prepared in accordance with the financial management principles pursuant to Section 96 of the *Local Government Act 2020*. The Draft Budget Report 2021-22 has been developed in accordance with these sections.

Council is required to prepare and adopt a Revenue and Rating Plan by the next 30 June after a general election pursuant to Section 93 of the *Local Government Act 2020*.

Prior to final adoption of the Budget and the Revenue and Rating Plan, Council is required to receive and consider public submissions.

The issues raised in the submissions will inform the finalisation of the Budget 2021-22 and the Revenue and Rating Plan to be presented to Council at the 24 June 2021 Council meeting.

1.1 Submissions to the Draft Budget Report 2021-22 & Draft Revenue and Rating Plan

Recommendation

That Council receives and notes the submissions relating to the Draft Budget Report 2021-22 and Draft Revenue and Rating Plan.

Council Resolution

MOVED Cr Adrian Schonfelder, Seconded Cr Rose Hodge

That Council receives and notes the submissions relating to the Draft Budget Report 2021-22 and Draft Revenue and Rating Plan.

CARRIED 6:0

Cr Paul Barker left the meeting at 8:03pm and did not participate in the above vote.

Report

Submitters who wish to present their submissions are listed in speaking order as per Attachment 1.

The Draft Budget Report 2021-22 submissions from 14 people and organisations who are listed to present at this committee meeting are included as Attachment 2.

The Draft Budget Report 2021-22 submissions from 11 people and organisations who did not request to present to the committee are included as Attachment 3.

The Draft Revenue and Rating Plan submission from the person who did not request to present to the committee are included as Attachment 4.

Copies of all public submissions have been provided to the Councillors in full. A summary of these have been included below. Many submissions asked for funding support but did not nominate an amount required. Of those that did nominate funding amounts, the total requested is \$3,087,663.

Officers have written to all submitters thanking them for making a submission to the Draft Budget Report 2021-22 and Draft Revenue and Rating Plan and advising them of the Special Council Meeting Hearing of Submissions.

Matters identified by officers or arising during the public exhibition have been included in an organisation submission to the Draft Budget Report 2021-22 and Draft Revenue and Rating Plan and is included as Attachment 5.

In addition to the proposed changes in Attachment 5, the following items are changes to be made before consideration by Council for adoption at the 24 June 2021 Council meeting:

- Update statutory fees in line with State Government Announcements.
- Other minor improvements or corrections to formatting or presentation.

1.1 Submissions to the Draft Budget Report 2021-22 & Draft Revenue and Rating Plan

APPENDIX 1 ATTACHMENT 1 - SPEAKING AT HEARING OF SUBMISSIONS TO THE DRAFT BUDGET REPORT 2021-22



Hearing of Submissions
Tuesday 1 June 2021 – 6:00pm
Via Video Conference (Zoom)

Draft Budget Report 2021-22				
Submission ID Number	Submitter	Township	Summary of Submission	Requested Funds per Submission \$
Speaking at Hearing of Submissions				
19	Arboretum Trail (Sub Committee of Growing Winchelsea)	Winchelsea	CPP59 - Winchelsea Arboretum and Tree Trail Proposal	Unspecified
3	Library of Things ('LoT') Working Group	Fairhaven	Sharing Economy - Library of Things ('LoT') - Surf Coast Shire to Undertake and Fund a \$30k Feasibility Study	30,000
5	Individual	Lorne	Upgrade - Sealing of Allenvale Road Lorne (with \$50k Land Owner Contribution)	102,000
9	Individual	Aireys Inlet	Fraser Walk Project - Extension of walkway between Albert Avenue and Fraser Drive, Aireys Inlet	19,463
11	Surf Coast Arts Space	Aireys Inlet	Surf Coast Arts Space (SCAS) - Exhibition Coordinator Funding, Multi Arts Centre	11,700
12	Torquay Hockey Club	Torquay	Planning and funding for Multipurpose Synthetic Facility in Torquay	2,600,000
15	Aireys Inlet Open Mic Festival	Aireys Inlet	Aireys Inlet Open Mic Festival - Contribution	Unspecified
16	Deans Marsh Community Cottage (Pathways Working Group)	Deans Marsh	Concept Design - Deans Marsh Community Priority Pathways #2 Proposal (CPP62)	20,000
23	Deans Marsh Community Hall and Memorial Reserve Community Asset Committee, Deans Marsh Community Cottage	Deans Marsh	CPP60 - Deans Marsh Multipurpose Space/Community Hall Project	Unspecified
21	Bellbrae Primary School Council	Bellbrae	Road Safety and Parking Improvements to School Road	250,000
22	Individual	Jan Juc	Interim Traffic Calming Solutions for Bellbrae Students Riding to School	10,000
20	Individual	Torquay	Traffic Around Pirate Park Torquay	Unspecified
25	Individual	Torquay	Pavement Condition Index (PCI) Study	Unspecified
2	Aireys Inlet & District Association	Aireys Inlet	Heritage Assessment - Aireys Inlet Lighthouse Region	40,000

1.1 Submissions to the Draft Budget Report 2021-22 & Draft Revenue and Rating Plan

**APPENDIX 2 ATTACHMENT 2 - NOT SPEAKING AT HEARING OF SUBMISSIONS TO THE DRAFT
BUDGET REPORT 2021-22**



Hearing of Submissions
Tuesday 1 June 2021 – 6:00pm
Via Video Conference (Zoom)

Draft Budget Report 2021-22				
Submission ID Number	Submitter	Township	Summary of Submission	Requested Funds per Submission \$
Not Speaking at Hearing of Submissions				
1	Aireys Inlet & District Association	Aireys Inlet	Drainage Improvements - Aireys Inlet Top Shops	Unspecified
4	Individual	Winchelsea	Financial Sustainability Impacts of Aquatic Centre	Unspecified
6	Individual	Lorne	Staffing Costs and Infrastructure Maintenance (Footpaths and Safety) Expenditure	Unspecified
7	Individual	Anglesea	Appreciation of Anglesea Art Space Support	Unspecified
8	Individual	Winchelsea	Shire Pathways Strategy - Footpath - Glenmore St to Dwyer St	Unspecified
10	Individual	Torquay	Family Day Care Administration Levy	Unspecified
13	All Abilities Advisory Committee	Gherang	All Abilities Advisory Committee - Various Items	Unspecified
14	Individual	Torquay	Traffic Around Pirate Park Torquay	Unspecified
17	Moriac Community Network	Gnarwarre	Moriac Community Network - Various Items	Unspecified
18	Growing Winchelsea Inc.	Wurdiboluc	Transfer of Land - Independent Living Units	Unspecified
24	Individual	Torquay	Traffic Around Pirate Park Torquay	Unspecified

1.1 Submissions to the Draft Budget Report 2021-22 & Draft Revenue and Rating Plan

**APPENDIX 3 ATTACHMENT 3 - NOT SPEAKING AT HEARING OF SUBMISSIONS TO THE DRAFT
REVENUE AND RATING PLAN**



Hearing of Submissions
Tuesday 1 June 2021 – 6:00pm
Via Video Conference (Zoom)

Draft Revenue and Rating Plan			
Submission ID Number	Submitter	Township	Summary of Submission
Not Speaking at Hearing of Submissions			
1	Individual	Aireys Inlet	Proposing an alternative rating differentials and service charges depending on property use (i.e. permanent resident, holiday home, rental etc.)

1.1 Submissions to the Draft Budget Report 2021-22 & Draft Revenue and Rating Plan

APPENDIX 4 ATTACHMENT 4 - ORGANISATION SUBMISSION TO THE 2021-2022 BUDGET REPORT AND THE REVENUE AND RATING PLAN

No.	Organisation Submission to the 2021-22 Draft Budget	Surplus Movement fav/(unfav)	Finance Notes
Projects			
1	Workforce plan development (LG Act 2020)	(\$12,725)	Project Management and contingency for consultant work.
2	Social infrastructure planning and delivery	(\$49,000)	Additional project resourcing for 6 months in Social Infrastructure Planning team to support peak workload including LRCIF
3	Key Worker Accommodation Crisis	(\$60,000)	This allowance is included in response to Council's resolution to declare a short-term key-worker accommodation crisis on 25 May 2021. While the actions are yet to be determined, additional resources will be required. (allowance based on 6 months of a role)
4	Strategic Focus Officer Allowance	(\$60,000)	This allowance is included in recognition that the budget is developed in advance of Council finalising its Integrated Strategic Plans. Some objectives are expected to be able to be supported within current resources, however it is anticipated that some additional resource will e needed (allowance based on 6 months of a role)
5	Anglesea Art Space - move to a multi year project (3 years)	\$5,200	Securing a three year lease reduces weekly lease cost and the need to negotiate a lease agreement on an annual basis.
6	Increase Towards Environmental Leadership Annual Allocation to Fund Carbon Neutrality Project (Organisation Non-Waste Emissions)	(\$30,000)	Provides ongoing funding for the organisation's non waste emissions for the Carbon Neutrality Project.
7	Reduce funding of Carbon Neutrality Project from discretionary operating allocation	\$30,000	
8	Review what portion of the Anglesea Netball Pavilion project needs opt be funded from cash reserve when all submissions and adjustments have been assessed - must retain small surplus	TBC	TBC
Recurrent Operations			
9	Victorian Local Government Grants Commission - Indicative Financial Assistance Grants advice 2021-22	\$197,283	Updated indicative advice 20 May 2021, the increase will flow through to future years. Notification of final figure will be provided in August.
10	Power purchasing agreement electricity expenditure savings	\$200,000	Contract executed May 2021. Update commentary with total savings
11	Project support Officer - Social Infrastructure Planning	(\$40,000)	0.5 FTE support for the sustained project-related workload in Social Infrastructure Planning Team
12	Waste Reserve - Offset of carbon neutrality waste revenue in recurrent operations.	(\$131,978)	Correction to budget as revenue was effectively recorded twice, against the project and against recurrent waste budget.
13	Update rates data with new valuations and finalisation of supplementary rates.	TBC	Rates to be updated with finalisation of supplementary rates and new valuations certified by Valuer General Victoria provided post display of the Draft Budget Report.
14	Assigned the \$40k Business Improvement Program savings to fleet.	\$0	Business Improvement Program has now confirmed the \$40k of savings included in the Draft Budget 2021-22 but not assigned to a specific service.
15	Increase funding for computer leases.	(\$30,000)	Leased computers to replace owned computers out of warranty.

1.1 Submissions to the Draft Budget Report 2021-22 & Draft Revenue and Rating Plan

No.	Organisation Submission to the 2021-22 Draft Budget	Surplus Movement fav/(unfav)	Finance Notes
Fees & Charges			
16	Add fee and charges line - Interest on Deferred Rates - cash rate plus 1% set at 1 July	\$0	Rate to be included in budget, currently forms part of Councils Rates Assistance Policy.
17	Correct some wording in Fees and Charges Waste	\$0	Waste fee wording correction for 'Green Waste' to be 'FOGO', and correction to unit frequency to 'occasion' not 'year' for upgrade for residential FOGO 360L bin; and remove 'per week' and 'equivalent' from Residential Garbage Service Upgrade (change to fortnightly collection).
Total Surplus Movement fav/(unfav)		\$18,780	
Add back Waste Reserve funded		\$131,978	
Net Surplus/(Deficit) movement		\$150,758	
Forecast Movement:			
18	Project not proceeding funds to be returned to source - Lorne Structure Plan	\$110,000	Funds currently sitting in Adopted Strategy Reserve to be returned to Accumulated Unallocated Cash Reserve.

No.	Organisation Submission to the Revenue and Rating Plan
1	Update year Fire Service Levy legislation passed to 2012 not 2016.
2	To remove ambiguity update wording from 'Where Council approves an application for deferral of rates or charges' to 'Approved applications for deferral of rates or charges'
3	Under list of major services replace 'Home and Community Care' with 'Aged Care Assessments'.

1.2 Draft Road Management Plan

Author's Title: Coordinator Governance
Department: Governance & Risk
Division: Governance & Infrastructure

General Manager: John Bertoldi
File No: F18/220-3
Trim No: IC21/896

Appendix:

Nil.

Officer Conflict of Interest:

In accordance with Local Government Act 2020 – Section 130:

Yes

No

Reason: Nil

Status:

Defined as confidential information in accordance with Local Government Act 2020, Section 3(1):

Yes

No

Reason: Nil

Purpose

The purpose of this report is to hear submissions relating to the Draft Road Management Plan 2021-25.

Summary

At its meeting held on 27 April 2021, Council resolved to publicly exhibit the Draft Road Management Plan 2021-25 and publish a public notice inviting submissions in accordance with section 223 of the *Local Government Act 1989*.

Summary of Submissions

A total number of 9 submissions were received including 6 objections, 2 which may be considered neutral, and 1 which was in support of some matters and objection to others. The submissions received are summarised as follows:

No.	Submitter	Position	Summary of Submission
1.	Individual	In support of inspection frequencies. Objection to Hazard interventions.	Submitter is in support of proposed inspection frequencies. Submitter has raised concerns relating to the suitability of the proposed hazard interventions for unsealed roads.
2.	Individual	Objection	Submitter has raised concerns relating to the maintenance of unsealed roads.
3.	Individual	Objection	Submitter has suggested upgrades to road infrastructure to Address safety concerns.
4.	Individual	Objection	Submitter has suggested the review of the proposed maintenance and hazard interventions relating to ungraded roads.
5.	Individual	Objection	Submitter has raised concerns relating to the maintenance of gravel roads, and has objected to the proposed response times.
6.	Individual	Objection	Submitter has raised concerns that the Plan does not address road cleaning, with focus cyclist safety.
7.	Organisation	Neutral	Submission made suggestions relating to matters outside the scope of the Road Management

1.2 Draft Road Management Plan

			Plan.
8.	Individual	Neutral	Submitter has requested additional information relating to the suitability of the proposed step hazard in footpaths.
9.	Individual	Objection	Submitter has objected to the proposed frequency between inspections, the proposed hazard interventions, and proposed response times, referencing concerns of the level of risk to road users.

The issues raised in the submissions will be considered in detail in a report to be presented to a future Council meeting.

Recommendation

That Council receives and notes the submissions relating to the Draft Road Management Plan 2021-25 and forwards to Council for consideration.

No submitters registered to speak to this agenda item.

Close: There being no further items of business the meeting closed at 8:33pm.