

# Request for Septic Tank Plans

Office Use Only			
Account code	1100.0150.851	Receipt type	126 / 127-Urgent
Fees	<b>\$33 (Request within 10 working days)</b>	<b>\$132 (Urgent request within 24 hours)</b>	

## A: Request for Septic Tank Plans

I hereby request the septic tank plans for the following property and supply the following information.

Location of property

<b>Lot No</b>		<b>Street No</b>		<b>Street Name</b>	
<b>Suburb</b>				<b>Post Code</b>	
<b>Owner's full name</b>					
<b>Owner's postal address</b>					
<b>Owner's email</b>					
<b>Phone number</b>					

**IF THE APPLICANT IS NOT THE OWNER** – I/We the applicant declares that we have consent from the owner to release and obtain a copy of the septic tank plans. This is authorised by the owner's signature below.

<b>Name of applicant</b>			
<b>Address of applicant</b>			
<b>Applicant email</b>			
<b>Phone number</b>			
<b>Signature</b>		<b>Date</b>	
<b>Consent of owner</b>			

## B: Existing Septic System Details

Completion of the following details (where known) will assist in the retrieval of plans.  
(Original owner can be obtained from your Section 32 – Certificate of Title)

<b>Permit No</b>		<b>Date dwelling built</b>	
<b>Original Owner</b>			
<b>Further Information</b>			

## Important Information

- **Septic tank plans can only be requested with the current property owner's approval.**
- **Some septic tank plans may not be available. A non-refundable fee applies to all applications.**
- **If you need plans to locate your system for urgent repairs please contact a plumber first.**
- **A request for septic tank plans will only be processed once the completed form and fee are received.**

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