

Occasional Care 2022

- **Torquay Children's Hub**
- **Kurrambee Myaring Community Centre**

The Occasional Care program allows the flexibility to leave your child in care for four hours once a week. The early childhood learning environment enables children to socialise and learn.

Children accessing the program

Each session is run by a minimum of two Early Childhood qualified educators and operate from 8.30am till 12.30pm Monday to Friday.

The service is provided for children aged between 12 months and six years.

Booking a place

To register your interest for Occasional Care in 2022, complete the online registration form on the Surf Coast Shire website ([Occasional Care Registration](#)). Bookings are for the calendar year, this will commence on Tuesday 18th January 2022 to 22 December 2022 excluding public holidays (you will not be charged for public holidays). The service will operate during school holidays excluding the week from 4th – 8th July. Fees are charged fortnightly in arrears. The four-hour sessions cost \$51.50 per session, and families may be eligible for Child Care Subsidy (CCS) to reduce this fee.

Enrolment

After completing the online Registration you will be contacted by a member of the Early Years team with 2022 availability/ offers. If a place is available you will be provided with a link to the enrolment form. In order to complete this application you must provide an Immunisation History Statement for your child. You will also

need to provide an Asthma and Anaphylaxis Action Plan if required.

Cancellation of care

Two weeks written notice is required to cancel your child's place in Occasional Care. Please send to chubadmin@surfcoast.vic.gov.au or mail to Torquay Children's Hub, 27 Grossmans Road, Torquay 3228.

What to bring

Snacks, drink bottle, change of clothes, nappies, sun hat and sunscreen or warm hat and coat.

Absences

If you know in advance that your child will be absent, please advise us and we will endeavour to fill your position. In the event the position is filled, you will not be charged.

Policies

[Early Years Policies](#) are available to read at the centre or online at www.surfcoast.vic.gov.au.

Immunisation Policy

As of 2016 the State government has introduced 'No Jab, No Play' legislation which requires children to be fully vaccinated before they can commence at early childhood education and care services.

Further Information

Please call 5261 0549 or email chubadmin@surfcoast.vic.gov.au