

EARLY YEARS POLICY

Early Years Services Bush Kinder - Protective Clothing	Policy No:	QA 2.23
	Document No:	D15/74606
	Approved Date:	1 October 2015
	Approved By:	Manager Aged and Family
	Review Date:	9 February 2021
Responsible Officer:	Coordinator Early Years	
Authorising Officer:	Manager Community Strengthening	

1. Purpose

This policy aims to:

- set out clear guidelines for parents/guardians and staff regarding appropriate clothing to be worn by children attending Bush Kinder in various weather conditions to ensure their safety and wellbeing (including a description of clothing which should not be worn);
- provide clear guidelines regarding the change of clothes requirements for Bush Kinder participants;
- provide an appropriate mechanism for communication of the protective clothing requirements for Bush Kinder sessions to parents/guardians.

2. Scope

This policy applies to children, parents/guardians, staff, committee members, authorised persons, volunteers and students on placement working at Surf Coast Shire Kindergartens.

3. Application

All Surf Coast Shire Council Early Years Services staff/volunteers and children utilising the services.

4. Definitions

Not applicable

5. Policy

The Surf Coast Council Bush Kinder program is intended to operate across a broad spectrum of weather conditions, allowing children to experience nature and its elements across the seasons. Whatever the weather, children are encouraged to take the lead in playing, exploring and learning in a bush or natural environment.

For this reason, there is some particular clothing requirements in the Bush Kinder setting that may differ from requirements in a centre-based environment.

Protective and appropriate clothing & footwear:

It is important that Bush Kinder participants wear appropriate and protective clothing and footwear which:

- allows children to move freely and undertake activities such as climbing, balancing, running;
- keeps children warm and dry in cold/wet weather;
- protects children from the damaging effects of the sun, UV rays in warm weather and high UV conditions;
- prevents sunburn, bites, scratches and stings. (Even in warm weather, long sleeve tops and long pants are recommended - this clothing should be loose fitting and light);
- Where possible is made from natural fabrics which allow the body to breathe and is comfortable against the skin;
- In the case of footwear, keeps feet and toes covered and has a flexible sole to allow children to climb and balance on uneven surfaces;

The following table provides examples of recommended clothing, clothing which is not recommended and unacceptable clothing:

	Warm Weather	Cold Weather / Rain
Recommended clothing and footwear	Light loose fitting long sleeve tops and long pants, broad brimmed hat, closed toe shoes	Waterproof jacket, waterproof pants, long pants, long sleeved top, beanie, waterproof gloves, thermals in very cold weather
Not recommended	Short sleeved tops, long skirts or dresses, shorts	Skirts, dresses
Unacceptable clothing and footwear	Open toe shoes, sandals, thongs, crocs, singlet tops	Non-waterproof clothing

For hygiene reasons, Bush Kinder identifiable broad brimmed hats and beanies will **NOT** be provided by the kindergarten. Parents will be asked to buy these items for their children so that headwear is not being shared between children.

6. Records

Records shall be retained for at least the period shown below.

Record	Retention/Disposal Responsibility	Retention Period	Location
Not applicable			

7. Attachments

Not applicable

8. References

Relevant legislation includes but is not limited to:

Occupational Health and Safety Act 2004

Education and Care Services National Law Act 2010 (National Law)

Education and Care Services National Regulations 2011 (The Regulations) and the National Quality Standard (Schedule 1 of the Regulations)

Related Surf Coast Shire Council and Early Years Policies

HR 09 Working in Seasonal Heat

HR 08 Protection of Outdoor Workers from Ultraviolet Radiation

OHS-WI-015: Personal Protective Equipment and Clothing

D15/38696 Occupational Health and Safety Policy (SCS - Workplace Health & Safety)

D14/70705 Early Years Excursions Policy

D15/35312 Early Years Child Safe Environment Policy

D15/16286 Early Years Access and Inclusion Policy

D15/38696 Family Day Care OH&S Policy

D15/74476 Bush Kinder Extreme Weather Policy

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