

Positive Ageing Grants for local events and activities run during Victorian Seniors Festival 2019 -2020

The 2019 Victorian Seniors Festival will offer a huge range of free and low-cost events and activities from 6 to 13 October.

Council is offering Positive Ageing grants to help not for profit groups and other community builders to run events and activities in the shire during Victorian Seniors Festival.

WHAT DO THE GRANTS AIM TO ACHIEVE?

The grants will:

- recognise and celebrate older community members living within the Surf Coast Shire
- promote community participation, active living, social inclusion and intergenerational community connections
- support community groups to provide events and activities that benefit older members of the community.

WHO IS ELIGIBLE TO APPLY?

- Not for profit community groups, organisations or clubs based in the Surf Coast Shire.
- Groups incorporated under the Associations Incorporation Act or supported by an Incorporated Association that is deemed to be a non-profit, as classified by the Australian Taxation Office (section 103A(2) (c) of the Income Tax Assessment Act 1936).

To apply, you must

- have public liability insurance or be auspiced by an organisation with public liability insurance
- have complied with all terms and conditions including the submission of a satisfactory acquittal report for all previous grants received from Surf Coast Shire Council
- provide an ABN or your auspice organisation's ABN

WHAT CAN BE FUNDED?

Events and activities during 6 to 13 of October 2019 in the Surf Coast Shire for older residents will be considered for funding.

Some ideas for events and activities include:

- exhibitions and show cases
- musical performances and screenings
- fitness and dancing sessions
- cooking workshops
- gardening gatherings
- information sessions and talks
- literary events and activities
- walks and tours
- creative arts and cultural experiences
- Intergenerational events and activities, ie grandparents day at kinder/school

WHAT IS NOT ELIGIBLE FOR FUNDING?

- Items that are part of an organisations' core business or normal operating expenses, for example utility bills, staff costs or rent.
- Events and activities that duplicate existing planned events and activities.
- Events and activities are for group members only, i.e. only open to the members of one particular group.
- Events and activities proposed in venues that do not have accessibility, for example no accessible toilet.

HOW MUCH CAN I APPLY FOR?

Applications of up to \$200 to support running event or activity that meets the selection criteria will be considered.

HOW TO APPLY?

Go to www.surfcoast.vic.gov.au/PAGrants

Complete all the questions on the application form. Incomplete applications will be deemed ineligible.

If you need assistance completing the online grant application form please call 5261 0600 and ask to speak to a member of the Community Health and Development Team.

Applications for events will be accepted from 30 July to 18 August. The Positive Ageing Grants funding round will close at 11.59pm on Monday 19 August. Late applications will not be accepted.

WHAT IS THE ASSESSMENT PROCESS?

After you have submitted your grant application:

- You will receive an automated e-mail confirming receipt of your application.
- The application will be reviewed for eligibility by the Community Health and Development Coordinator. Ineligible applications will be notified by e-mail.
- The application is assessed on the Assessment Criteria by a panel of three people.
- Successful and unsuccessful applications are notified by e-mail.

ASSESSMENT CRITERIA

1. Community benefit (30%)

What benefits will the event deliver to the participants? e.g. social connections, positive attitudes to ageing, active living, learning or trying something new etc.

2. Target Population (25%)

- How will the event engage older residents living in the Surf Coast Shire?

3. Event Planning and Management (30%)

- Does the organisation have the necessary resources and experience to successfully manage the event?

4. Budget (15%)

- Does the budget reflect value for money?
- Is there evidence of in-kind contribution i.e. volunteer time?

GRANT TERMS AND CONDITIONS THAT WILL BE IN FUNDING AGREEMENT

- Funded groups will need to sign a grant agreement within seven days of being notified they are successful unless otherwise agreed. The sample grant agreement can be found on the Surf Coast Shire Council website.
- Changes to the funded Positive Ageing event will not be possible after 31 August 2019 as it will be printed in the Positive Ageing Festival Calendar.
- Funded organisations must provide an acquittal report by 20 November 2019 unless otherwise approved by Council. All acquittals must be completed online. A link will be e-mailed on the 20 October to complete this acquittal.
- The Positive Ageing Grant is limited by the amount of funds available. Applications are not guaranteed funding nor can any applicant receive more than the maximum amount of \$200.
- Funded organisations are required to acknowledge the Surf Coast Shire Council as contributing funding sources on any event publicity. Please email the communications team at communications@surfcoast.vic.gov.au to obtain the relevant logo and guidelines for its use
- Funded groups have the responsibility to ensure they obtain the necessary permits and insurances for their event. For more information on requirements please contact the Events Team on 5261 0600.
- All funded projects will be required to register their events to become part of the Surf Coast Shire Calendar of local events run during Victorian Seniors Festival. Instructions on how to do this will be supplied with the grant agreement.
- Council reserves the right to revoke funding if:
 - the application has been deemed non-compliant
 - terms and conditions of Positive Ageing grants are not adhered to successfully
 - Council becomes aware that any event, good, services proposed by the applicant to be objectionable, dangerous, infringes any copyright or other intellectual property rights, is illegal or would be detrimental to Council.
- The funded organisation indemnifies Council, its officers, employees, and agents against any loss or liability incurred by Council.

This includes legal costs arising from or in connection with any act or omission of the Funded Organisation under or in connection with this Funding Deed except to the extent that such loss or liability is caused by the unlawful or negligent act or omission of Council.
- The funded organisation must take out and maintain throughout the term adequate insurance.
- The funded organisation must comply with all relevant laws and conditions.