

Temporary Signage Application

Applicant Details			
Last Name		First Name	
Organisation			
Postal Address			
Suburb		Post Code	
Phone		Mobile	
Email		Fax	
Name of Event		Date Required	

Supporting Information (please attach the following information with your application)

<input type="checkbox"/>	<p>Copy of Public Liability Insurance Certificate of Currency with a minimum cover of \$10,000,000 from an APRA-registered insurer.</p> <p>Insures the applicant's interests and liabilities against any possible suit, action, proceeding, judgement, claim, demand, cost, expense, loss or damage for which it becomes or may become liable in relation to the death or injury to any person or the damage to any property caused by any sign authorised by the permit.</p>
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Temporary Signage Application Conditions

As Per Council's Management Policies and Procedures , the following conditions must be adhered to:

- 1) The sign may only be erected 15 days prior to her event , unless otherwise approved and state on the permit
- 2) All event signs must be removed within one (1) day of the event finishing
- 3) A maximum of two signs on Surf Coast Shire Council Managed land and one sign on Great Ocean Road Coast Committee managed land per township and each event will be permitted , unless applying in 'off peak season'.
- 4) A sign may be placed on the township event board or underneath if the event board is at capacity.
- 5) Event organisers are permitted to apply for a temporary signage permit only in the town where the event is to be conducted.
- 6) Each sign will not exceed two metres in area
- 7) Placement must not effect driver and pedestrian safety or reduce the impact and overall effectiveness of individual signs.
- 8) Due care must be taken when installing temporary signage: be seen , be safe.
- 9) All such decisions will be based on this policy, the signage guidelines and /or any other relevant legislation, standard or guideline referred to herein.

Details of proposed signage; sketch a site plan of location sign

Consider the following:

The surface area of the sign/s not exceed two (2) square metres. Signage must not cause a sight obstruction to motorists and be secured by way of chain or similar to a fixed object (eg street sign pole).

List the exact proposed location of the sign/s:

Date you propose to erect the sign(s)	
Date you propose to remove the sign(s)	

Applicant Agreement

I understand that at any time the Surf Coast Shire reserve the right to order the removal of temporary signage where it does not comply with any of the requirements of the permit.

Applicant Signature		Date	
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Privacy Statement: The Surf Coast Shire considers that the responsible handling of personal information is a key aspect of democratic governance, and is strongly committed to protecting an individual's right to privacy. Council will comply with the Information Privacy Principles as set out in the Privacy and Data Protection Act, 2014. The information will not be disclosed to any other party unless Council is required to do so by law.