

Direct Debit Request for Special Charge Schemes

Account Details

Special Charge Scheme Account No/s	
Property Address/es (please attach details if you have more than one property)	
Owner Name(s)	
Postal Address (if different from property address)	
Phone Number	

Payment Cycle

Payments will be direct debited on a quarterly basis.

Please note

- Quarterly invoices are due in March, June, September and December. (The actual date of the direct debit will be noted on your account).
- Applications can be completed at any time during the year.

Bank Account Details

Financial Institution/ Bank Name			
Branch Location (street address)			
BSB	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>		
Account Number (Cheque or Savings account numbers only. DIR not available on credit cards)	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	Suburb	
Name on the Account		Post Code	
I/We request you to debit my/our above nominated account for any amounts which the Surf Coast Shire (APCA User ID 065629) may debit or charge me/us through the Direct Debit System for the payment of the Special Charge Scheme Account.			
Signature (as per bank authority)		Date	

Important Notice

This request remains in force until you notify us in writing that you no longer wish to pay your Special Charge Scheme account by direct debit.

The completed form should be posted to: Surf Coast Shire, PO Box 350, TORQUAY VIC 3228 and must reach us seven days before your instalment due date.

Thank you for using the Direct Debit Payment method.

Not only is Direct Debiting convenient for you, but it is also the Council's preferred payment method.

Instalments are deducted from your account on the due date and not before.

Please note Council will charge a dishonour fee if a direct debit payment is dishonoured.

Enquiries can be directed to Customer Service on 03 5261 0600.

Privacy Statement: The Surf Coast Shire Council considers that the responsible handling of personal information is a key aspect of democratic governance, and is strongly committed to protecting an individual's right to privacy. Council will comply with the Information Privacy Principles as set out in the Privacy and Data Protection Act 2014. The information will be used for the primary purpose it was collected or any related purpose for which the individual would reasonably expect Council to use or disclose the information. The information will not be disclosed to any other party unless Council is required to do so by law.