

Application to Register an Animal

Office Use Only			
Tag number		Animal number	
Receipt number		Date	

Applicant Details (All sections marked with a * must be completed prior to submission)			
Please note: applicants must be over the age of 18 to apply for an animal registration			Date of birth
Surname*		First Name*	
Business Name (if applicable)			
Postal Address*			
Suburb*		Post Code*	
Phone		Mobile*	
Alternative Contact			
Email			

Animal Details			
ANIMAL 1			
Where is the animal kept?	<input type="checkbox"/> At the applicant's address listed above <input type="checkbox"/> At another address		
Street Address			
Suburb		Post Code	
Animal type	<input type="checkbox"/> Dog <input type="checkbox"/> Cat	Animal name*	
Animal sex*	<input type="checkbox"/> Male <input type="checkbox"/> Female	Animal breed*	
Animal age*	____ Yrs ____ mths	Animal's colour/markings*	
Animal desexed?*	<input type="checkbox"/> Yes <input type="checkbox"/> No	Animal microchip number*	
Animal association membership – Proof of Membership must be supplied with registration			
<input type="checkbox"/> Dogs Victoria (DV)	<input type="checkbox"/> Government Council of Cat Fancy (GCCF)	<input type="checkbox"/> Victorian Canine Association (VCA)	
<input type="checkbox"/> Cats Victoria (CV)	<input type="checkbox"/> Australian National Cat Alliance (ANCA)		
Restrictions			
Has the dog been declared dangerous?*	<input type="checkbox"/> Yes <input type="checkbox"/> No	If Council declares a dog to be dangerous it must be appropriately identified and restraint and your premises must display compliant warning signs. Council will review application for new and renewal registrations and reserve the right to refuse the application.	
Is the dog a restricted breed?*	<input type="checkbox"/> Yes <input type="checkbox"/> No	Legislation exists in Victoria restricting the following dog breeds: American Pitbull Terrier (or Pit Bull Terrier) and Perro de Presa Canario (or Presa Canario), Japanese Tosa, Fila Brasileiro, Dogo Argentino. Failure to declare one of these dogs could result in prosecution. Note: As at 30 September 2011, registration of a restricted breed dog must be reviewed by your local Council.	
Has the dog been declared a menacing dog?*	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Is the dog used for breeding?*	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Has the dog undergone obedience training?*	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Is the dog kept for the purpose of working stock?*	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Is the dog a guide dog or working dog for customs?	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Council reserves the right not to accept registration of dangerous and restricted breed dog.			

ANIMAL 2			
Where is the animal kept?	<input type="checkbox"/> At the applicant's address listed above <input type="checkbox"/> At another address		
Street Address			
Suburb		Post Code	
Animal type	<input type="checkbox"/> Dog <input type="checkbox"/> Cat	Animal name*	
Animal sex*	<input type="checkbox"/> Male <input type="checkbox"/> Female	Animal breed*	
Animal age*	_____ Yrs _____ mths	Animal's colour/markings*	
Animal desexed?*	<input type="checkbox"/> Yes <input type="checkbox"/> No	Animal microchip number	
Animal association membership – Proof of Membership must be supplied with registration			
<input type="checkbox"/> Dogs Victoria (DV) <input type="checkbox"/> Government Council of Cat Fancy (GCCF) <input type="checkbox"/> Victorian Canine Association (VCA) <input type="checkbox"/> Cats Victoria (CV) <input type="checkbox"/> Australian National Cat Alliance (ANCA)			
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Is the dog used for breeding?*	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Has the dog undergone obedience training?*	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Is the dog kept for the purpose of working stock?*	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Is the dog a guide dog or working dog for customs?	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Council reserves the right not to accept registration of dangerous and restricted breed dog.			

ANIMAL 3			
Where is the animal kept?	<input type="checkbox"/> At the applicant's address listed above <input type="checkbox"/> At another address		
Street Address			
Suburb		Post Code	
Animal type	<input type="checkbox"/> Dog <input type="checkbox"/> Cat	Animal name*	
Animal sex*	<input type="checkbox"/> Male <input type="checkbox"/> Female	Animal breed*	
Animal age*	_____ Yrs _____ mths	Animal's colour/markings*	
Animal desexed?*	<input type="checkbox"/> Yes <input type="checkbox"/> No	Animal microchip number*	
Animal association membership – Proof of Membership must be supplied with registration			
<input type="checkbox"/> Dogs Victoria (DV) <input type="checkbox"/> Government Council of Cat Fancy (GCCF) <input type="checkbox"/> Victorian Canine Association (VCA) <input type="checkbox"/> Cats Victoria (CV) <input type="checkbox"/> Australian National Cat Alliance (ANCA)			

Restrictions	
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Is the dog used for breeding?*	<input type="checkbox"/> Yes <input type="checkbox"/> No
Has the dog undergone obedience training?*	<input type="checkbox"/> Yes <input type="checkbox"/> No
Is the dog kept for the purpose of working stock?*	<input type="checkbox"/> Yes <input type="checkbox"/> No
Is the dog a guide dog or working dog for customs?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Council reserves the right not to accept registration of dangerous and restricted breed dog.	

ANIMAL 4	
Where is the animal kept?	<input type="checkbox"/> At the applicant's address listed above <input type="checkbox"/> At another address
Street Address	
Suburb	Post Code
Animal type	<input type="checkbox"/> Dog <input type="checkbox"/> Cat Animal name*
Animal sex*	<input type="checkbox"/> Male <input type="checkbox"/> Female Animal breed*
Animal age*	____ Yrs ____ mths Animal's colour/markings*
Animal desexed?*	<input type="checkbox"/> Yes <input type="checkbox"/> No Animal microchip number
Animal association membership – Proof of Membership must be supplied with registration	
<input type="checkbox"/> Dogs Victoria (DV) <input type="checkbox"/> Government Council of Cat Fancy (GCCF) <input type="checkbox"/> Victorian Canine Association (VCA) <input type="checkbox"/> Cats Victoria (CV) <input type="checkbox"/> Australian National Cat Alliance (ANCA)	
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Has the dog been declared a menacing dog?*	<input type="checkbox"/> Yes <input type="checkbox"/> No
Is the dog used for breeding?*	<input type="checkbox"/> Yes <input type="checkbox"/> No
Has the dog undergone obedience training?*	<input type="checkbox"/> Yes <input type="checkbox"/> No
Is the dog kept for the purpose of working stock?*	<input type="checkbox"/> Yes <input type="checkbox"/> No
Is the dog a guide dog or working dog for customs?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Council reserves the right not to accept registration of dangerous and restricted breed dog.	

Supporting Documents

	<p>Proof of sterilisation/microchipping (only 1 copy) If providing attachment electronically, please supply as jpeg, doc, pdf. Please provide a veterinary certificate or statutory declaration to verify sterilisation or microchipping (if the certificate is unavailable, the animal(s) must be inspected by an Authorised Council Officer).</p>
	<p>Pensioners Documentation (only 1 copy) If providing attachment electronically, please supply as jpeg, doc, pdf. A copy of the front and back of your eligible Pensioner Concession Card. This includes a Pensioner Concession Card issued by Centrelink or the Department of Veterans Affairs, a Gold Card specifying War Widow issued by the Department of Veterans Affairs, or a Gold Card specifying TPI issued by the Department of Veterans Affairs. Please note that Health Care Cards and Seniors Cards are not eligible.</p>
	<p>Additional Information As Requested By Council (only 1 copy) If you have discussed this application with Council prior to delivering the application, Council may request additional information based upon the nature of the application.</p>

Payment Details – Please note that if your animal is adopted from a Rescue Centre, the first 12 months of registration are free in accordance with Councils Domestic Animal Management Plan

Cat and dog registration fees

<p>(A) DOG REGISTRATION REDUCED FEE Applies if your dog meets the following criteria:</p> <ul style="list-style-type: none"> • Is desexed or • Unsterilized Pups under 12 months, note certificate must be supplied after sterilization or following year will be charged at standard fee. • Is over 10 years of age or; • Is kept for breeding at a registered <i>Domestic Animal Business</i> or; • Is registered with the Victorian Canine Association or an approved association.
<p>(B) DOG REDUCED CONCESSION FEE Applies if you hold a pensioner concession card and your dog meets any of the dog registration reduced fee criteria (described above - A)</p>
<p>(C) DOG STANDARD CONCESSION FEE Applies if you hold a pensioner concession card and your dog does not meet any of the dog registration reduced fee criteria (described above - A)</p>
<p>(D) DOG STANDARD FEE Applies if you do not hold a pensioner concession card and your dog, does not meet any of the dog registration reduced fee criteria (described above - A). This applies to transfer of registration from another council, new registrations and dogs microchipped after 11 April 2013.</p>
<p>(E) CAT REGISTRATION REDUCED FEE Applies if your cat meets the following criteria:</p> <ul style="list-style-type: none"> • Is desexed or • Unsterilized Kittens under 12 months, note certificate must be supplied after sterilization or following year will be charged at standard fee. • Is over 10 years of age or; • Is kept for breeding at a registered <i>Domestic Animal Business</i> or; • Is registered with a prescribed Feline Association.
<p>(F) CAT REDUCED CONCESSION FEE Applies if you hold a pensioner concession card and your cat meets any of the cat registration reduced fee criteria (described above - E)</p>
<p>(G) CAT STANDARD CONCESSION FEE Applies if you hold a pensioner concession card and your cat does not meet any of the cat registration reduced fee criteria (described above - E)</p>
<p>(H) CAT STANDARD FEE Applies if you do not hold a pensioner concession card and your cat, does not meet any of the cat registration reduced fee criteria (described above - E). This applies to transfer of registration from another council, new registrations and cats microchipped after 11 April 2013.</p>
<p>(I) DANGEROUS, MENACING AND RESTRICTED BREED DOG FEE Applies to a dog declared by a Council as a <i>Restricted Breed</i> (American Pitbull Terrier (or Pit Bull Terrier) a Perro de Presa Canario (or Presa Canario), Japanese Tosa, Fila Brasileiro, Dogo Argentino) or a <i>Dangerous Dog</i> or <i>Menacing Dog</i> (check requirements in the <i>Domestic Animals Act 1994</i>).</p>
<p>(J) GUIDE DOGS/GREYHOUND (RACING) AND DOGS USED BY GOVERNMENT AUTHORITIES</p>

Please note that if your dog or cat was adopted from an animal shelter or a rescue centre, you will need to provide evidence of the animals adoption in order to receive the first 12 months of registration free

REGISTRATION FEES FOR 2018/2019
(all GST free)

		PENSION CONCESSION	
DESCRIPTION	Fee	DESCRIPTION	Fee
Dog (desexed) or Pup under 12 mths at date of registration Refer A	\$65.00	Dog (desexed)	\$32.50
Cat (desexed) or Kitten under 12 mths at date of registration Refer E	\$65.00	Cat (desexed)	\$32.50
Dog (over 10 yrs of age)	\$65.00	Dog (over 10 yrs of age)	\$32.50
Cat (over 10 yrs of age)	\$65.00	Cat (over 10 yrs of age)	\$32.50
Dog (obedience trained)	\$65.00	Dog (obedience trained)	\$32.50
Dog (microchipped only)	\$195.00	Dog (microchipped only)	\$97.50
Dangerous, menacing or restricted breed dogs	\$465.00	Dangerous, menacing or restricted breed dogs	\$465.00
Dangerous, menacing or restricted breed dogs that have undergone protective training or is a guard dog	\$195.00	Dangerous, menacing or restricted breed dogs that have undergone protective training or is a guard dog	\$195.00
Dogs (members of an applicable organisation)	\$65.00	Dog(members of an applicable organisation)	\$32.50
Working Dog (dog kept for purpose of working stock)	\$65.00	Working Dog (dog kept for purpose of working stock)	\$32.50
Guide Dog/Greyhound (Racing) and dogs used by government authorities			\$0.00

Concessions

A 50% discount to the registration fee is available to animal owners who hold a full pension card. To qualify for this discount, you must have a Pensioner Concession Card, Veterans Affairs Card or Veterans Affairs War Widow Card. **Health Care Cards will not be accepted**

Do you qualify for a registration fee discount?*

Yes No

Please provide your pension number

Payment Options

I will pay for my animal registration:

IN PERSON

Please bring your completed registration to the Surf Coast Shire Offices. You will have the option to pay by cash, cheque or credit card at the counter.

BY CREDIT CARD OVER THE PHONE

Please submit this form by clicking on the submit button below. Council will contact you within 5 working days to organise payment over the phone.

Declaration

I understand and acknowledge that:

The information provided in this application is true and complete to the best of my knowledge.

- This application forms a legal document and penalties exist for providing false or misleading information.
- This application may be refused if it becomes evident that any information or supporting documents provided are incomplete or false.
- I am over 18 years at the time of completing this application.
- I am aware that if my animals registration tag is misplaced or destroyed that I will be liable for a tag replacement fee of \$3.20

By ticking this checkbox I confirm that I have read and understood all the statements above.

Name of the person completing this application*

Signature of the person completing this application*

Date

Privacy Statement: The Surf Coast Shire considers that the responsible handling of personal information is a key aspect of democratic governance, and is strongly committed to protecting an individual's right to privacy. Council will comply with the Information Privacy Principles as set out in the Privacy and Data Protection Act, 2014. The information will not be disclosed to any other party unless Council is required to do so by law.