

Temporary Residency Application

For permits issued under Clause 4.6 & 4.7 of Local Law No. 1 of 2011

Office Use Only :			
Receipt Code	204	Fee	\$275.00
Receipt Number		Receipt Date	

Applicant's Details			
Applicant's name			
Current address			
Suburb			Post Code
Address of property you intend to reside on (ie, crown allotment, lot no, plan of subdivision (PS), street and locality)			
Suburb			Post Code
Phone		Mobile	
Email			

Evidence of Permit		
Evidence of all permits held is a prerequisite to obtaining a Temporary Residency Permit:		
Planning Permit (if applicable)	Reference No:	Issued: ___/___/_____
Planning Enforcement (if applicable)	Reference No:	Issued: ___/___/_____
Building Permit	Reference No:	Issued: ___/___/_____
Permit to Install Septic Tank	Reference No:	Issued: ___/___/_____
Certificate to Use Septic Tank	Reference No:	Issued: ___/___/_____

Additional Details	
Describe the reasons for needing temporary occupation of the site	
Commencement date of proposed temporary residency	
Estimated date of completion of the building (dwelling)	
Permit Fees: \$275.00	
Permit Duration: 6 months	

On Site Facilities – Please tick the box if applicable			Office Use
Do you have a valid Building Permit for the dwelling?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/>
Do you have a caravan for sleeping?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/>
Do you have drinking water on site?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/>
Do you have a shower?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/>
Do you have a toilet?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/>
Do you have a laundry sink?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/>
Do you have a kitchen sink?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/>
Do you have appropriate fire protection measures in place?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/>
What stage of construction are you at?	<input type="checkbox"/> Slab/Footings <input type="checkbox"/> Framework <input type="checkbox"/> Lock-up Fitting <input type="checkbox"/> out		<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
If construction has not commenced, what date to you expect to begin?	___/___/_____		

Declaration

I declare I have read the information for Temporary Residency Permits and understand the requirements listed above and have included a cheque, money order or credit card authorisation to cover the Application fee.

Print Name

Signature

Date

___/___/_____

Payment Options

- In Person (by cash, cheque or credit card)
- By Mail: Attach cheque or money order payable to 'Surf Coast Shire'
- By Credit Card: Please forward this form via mail or email and Council will contact you to take your credit card payment over the phone

PLEASE DO NOT PROVIDE ANY CREDIT CARD DETAILS ON THIS FORM