

Application for Occupancy Permit for Places of Public Entertainment (POPE)

Form 5, Building Regulations 2006, Regulations 1002

Applicant Details			
<input type="checkbox"/> Owner of Land		<input type="checkbox"/> Event Organiser	
Name		Phone	
Address			
Phone		Fax	
Emergency Contact Name & Phone			

Event Address Details			
Name of Event			
Street Name and Number			
Suburb		Post Code	

Duration of Event			
Start Date	___/___/_____	End Date	___/___/_____
Attending population per day (including public, staff and volunteers,...)			
<input type="checkbox"/> Day event <input type="checkbox"/> Night event <input type="checkbox"/> Both day & night			

Event Use: use applied for:	
<input type="checkbox"/> Part of building <input type="checkbox"/> Part of land	
Intended Use	
BCA Class	

Declaration	
I am authorised to apply for this permit on behalf of the client _____ and I hereby undertake to comply with requirements of the Building Act 1993, Building Regulations 2006 the Building Code of Australia and any special conditions as required by an Authorised Officer of the Council.	
Signature of owner/event organiser/hirer	
Print Name	
On Site Contact Number	
Important Note: <ul style="list-style-type: none"> • Please attach event details/timetable, including site plan of marquees, stages and other structures, toilet facilities and measures in place for any emergency services • Occupancy Permits for Temporary structures ie Marquees, stages, seating stands 	

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