

PROPERTY INFORMATION REQUEST

Office Use Only			
Receipt Code	35	Fees	\$47.20 each
Receipt Number		Date	

APPLICATION PROPERTY DETAILS			
Lot No:	Street No:	Street Name:	Suburb:

PERSON REQUESTING INFORMATION	
Applicant Name:	Address:
C/O Company Name:	
Phone:	Email:
Please note: this information will be emailed unless otherwise notimated:	
<input type="checkbox"/> Yes I have attached a copy of the site/title plan for property identification	

Please tick the box/s which you would like to request for the above property

<input type="checkbox"/>	Building Information Requested (Reg 51.1)	\$47.20
	(a) Details of any Permit or Occupancy Permit/Certificate of Final Inspection issued in the preceding 10 years; and	
	(b) Details of any current statement issued under regulation 64 (combined allotment) or 231 (Subdivision) of the Building regulations; and	
	(c) Details of any current notice or order issued by the relevant building surveyor under the Act.	

<input type="checkbox"/>	Property Information Requested (Reg 51.2)	\$47.20
	(a) Liable to flooding with the meaning of regulation 153; or	
	(b) Designated under regulation 150 as an area in which buildings are likely to be subject to attack by termites; or	
	(c) Land for which a bushfire attack level has been specified in a planning scheme; or	
	(d) An area determined under regulation 152 to be likely to be subject to significant snowfalls; or	
	(e) Of designated land or works within the meaning of regulation 154.	

<input type="checkbox"/>	Inspection Approvals (Reg 51.3)	\$47.20
	(a) Provide inspection approval dates of the mandatory notification stages for building work carried out on that building or land (available to owner, mortgagee or building practitioner only)	

Privacy Statement: The Surf Coast Shire Council considers that the responsible handling of personal information is a key aspect of democratic governance, and is strongly committed to protecting an individual's right to privacy. Council will comply with the Information Privacy Principles as set out in the Privacy and Data Protection Act 2014. The information will be used for the primary purpose it was collected or any related purpose for which the individual would reasonably expect Council to use or disclose the information. The information will not be disclosed to any other party unless Council is required to do so by law.

If you have any queries please contact the Building Department on 5261 0600.

Completed applications can be:

Posted to: PO Box 350, Torquay, Vic 3228

Delivered to: 1 Merrijig Drive Torquay

Emailed : info@surfcoast.vic.gov.au