

Request for Amendment to an Application for a Planning Permit Under Section 50 or 57A of the Planning and Environment Act 1987

Office Use Only			
Receipt Code		Receipt Number	
Date received			

Contact Person (the person to contact regarding this application)			
Did you lodge the original Planning Permit application?		<input type="checkbox"/> Yes <input type="checkbox"/> No	
First Name		Last Name	
Company Name (if applicable)			
Street/Postal Address			
Suburb		Post Code	
Phone		Mobile	
Email			
Are you lodging this request on behalf of someone else (applicant contact/representative)			<input type="checkbox"/> Yes <input type="checkbox"/> No

Address to Which the Application Applies			
Choose the type of formal land description*			
<input type="checkbox"/> Street Address <input type="checkbox"/> Lot/Plan <input type="checkbox"/> Crown Allotment <input type="checkbox"/> Other			
Street Address			
Suburb*		Post Code*	

Amendment Details	
Planning Application Number	
What amendments are to be made to this application?	

Amendment Details

Does the proposed amendment breach, in anyway, a registered covenant, section 173 agreement or restriction of title?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not applicable (no such covenant, section 173 agreement or restriction applies)
State the estimated cost of the proposed development, which includes the amendments.	<input type="checkbox"/> Unchanged from initial application <input type="checkbox"/> Changed from initial application
Has notice of the application been given (advertised)?	<input type="checkbox"/> Yes <input type="checkbox"/> No

Supporting Documents**Plans/Letter**

If providing attachment electronically, please supply as: docx;jpeg;xls;doc;rtf

Please supply all plans affected by the proposed changes. Please make sure that all changes are clearly highlighted on any new plans submitted, as failure to do so is likely to result in delays. Highlight the changes by using different colours, highlighter pens or bubbles around amendments etc.

Fees

After notice has been given, a fee 40% of the application fee for that class of permit or amendment to permit may be payable; and where the class of application is changing to a new class of higher application fee, the difference between the fee for the application to be amended and the fee for the new class, may be charged.

It is likely that this fee will be imposed if you are making changes to your application other than to address concerns raised by objectors.

Payment Details

<input type="checkbox"/> In Person	Please bring in your completed registration to the Surf Coast Shire Offices. You will have the option to pay cash, cheque or credit card at the counter
<input type="checkbox"/> Over the Phone	Please email of post the form to the office. Then contact Council on 5261 0600 to pay by credit card over the phone
<input type="checkbox"/> Mail	Please email of post a completed copy of the Planning Application Credit Card Payment and submit with application

Declaration (Please select)

- I am the owner OR**
 I have notified the owner of the proposed amendment

I understand and acknowledge that:

- The information provided in this request is true and complete to the best of my knowledge
- Surf Coast Shire Council may refuse this request if it becomes evident that any information or supporting documents provided are incomplete or false.

By ticking this checkbox I confirm that I have understood all the statements above*

Name of person completing this request*		Date	
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Privacy Statement: The Surf Coast Shire considers that the responsible handling of personal information is a key aspect of democratic governance, and is strongly committed to protecting an individual's right to privacy. Council will comply with the Information Privacy Principles as set out in the Information Privacy Act, 2000. The information will not be disclosed to any other party unless Council is required to do so by law.