

Surf Coast Shire Council

Instrument of Delegation

S14 - Instrument Of Delegation By CEO For VicSmart Applications Under The Planning And Environment Act 1987



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Instrument of Delegation

By this Instrument of Delegation, in exercise of the power conferred by s 47(2) of the Local Government Act 2020 and s 188 of the Planning and Environment Act 1987, I, as Chief Executive Officer of the Surf Coast Shire Council and the responsible authority for the administration and enforcement of the Surf Coast Planning Scheme as set out in cl 72.01 of that scheme -

- 1. delegate each duty and/or function and/or power described in column 1 of the Schedule (and summarised in column 2 of the Schedule) to the member of Council staff holding, acting in or performing the duties of the office or position described in column 3 of the Schedule;
- 2. record that references in the Schedule are as follows:

Abbreviation	Position	
CPC	Coordinator Planning Compliance	
CRMg	Compliance Resolution Manager	
CSLUP	Coordinator Strategic/Land Use Planning	
CSP	Coordinator Statutory Planning	
GMPME	General Manager Place Making and Environment	
MF	Manager Finance	
MIP	Manager Integrated Planning	
MPCo	Manager Planning & Compliance	
PIO	Planning & Investigations Officer	
PO	Planning Officer	
PPIO	Principal Investigations Officer	
PStaP	Principal Statutory Planner	
PStrP	Principal Strategic Planner	
SIO	Senior Investigations Officer	
TLPPS	Team Leader Para Planning and Subdivisions	



- 3. record that on the coming into force of this Instrument of Delegation each delegation under the Instrument of Delegation dated 26 September 2021 is revoked;
- 4. declare that this Instrument of Delegation -
 - 3.1 comes into force immediately upon its execution;
 - 3.2 remains in force until varied or revoked; and
 - 3.3 is subject to any conditions and limitations set out in paragraph 5, and in the Schedule;
- 5. declare that the delegate must not determine the issue, take the action or do the act or thing if the determining of the issue, the taking of the action or the doing of the act or thing cannot be the subject of a lawful delegation, whether on account of s 188 *Planning and Environment Act* 1987 or otherwise.

This Instrument of Delegation is made by the Chief Executive Officer.

DocuSigned by: Robyn Scymour

Robyn Seymour Chief Executive Officer

30/1/2022

Dated



S14 Instrument of Delegation by CEO for VicSmart Applications under the Planning and Environment Act 1987

	Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	
s 50(4)	Duty to amend application	PO, CSLUP, CSP, PStrP, TLPPS, MIP, GMPME, MPCo		
s 50(5)	Power to refuse to amend application	CSLUP, CSP, PStrP, TLPPS, MIP, GMPME, MPCo		
s 50(6)	Duty to make note of amendment to application in register	PO, CSLUP, CSP, PStrP, TLPPS, MIP, GMPME, MPCo		
s 50A(1)	Power to make amendment to application	PO, CSLUP, CSP, PStrP, TLPPS, MIP, GMPME, MPCo		
s 50A(3)	Power to require applicant to notify owner and make a declaration that notice has been given	PO, CSLUP, CSP, PStrP, TLPPS, MIP, GMPME, MPCo		



	Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	
s 50A(4)	Duty to note amendment to application in register	PO, CSLUP, CSP, PStrP, TLPPS, MIP, GMPME, MPCo		
s 51	Duty to make a copy of every application and the prescribed information supplied in respect of the application available in accordance with the public availability requirements	PO, CSLUP, CSP, PStrP, TLPPS, MIP, GMPME, MPCo		
s 52(1)(ca)	Duty to give notice of the application to owners and occupiers of land benefited by a registered restrictive covenant if may result in breach of covenant	PO, CSLUP, CSP, PStrP, TLPPS, MIP, GMPME, MPCo	Notice requirements under s 52(1)(a), (b), (c) and (d) are exempt. Other notice requirements apply	
s 52(1)(cb)	Duty to give notice of the application to owners and occupiers of land benefited by a registered restrictive covenant if application is to remove or vary the covenant	PO, CSLUP, CSP, PStrP, TLPPS, MIP, GMPME, MPCo	Notice requirements under s 52(1)(a), (b), (c) and (d) are exempt. Other notice requirements apply	
s 52(1AA)	Duty to give notice of an application to remove or vary a registered restrictive covenant	PO, CSLUP, CSP, PStrP, TLPPS, MIP, GMPME, MPCo	Notice requirements under s 52(1)(a), (b), (c) and (d) are exempt. Other notice requirements apply	
s 52(3)	Power to give any further notice of an application where appropriate	PO, CSLUP, CSP, PStrP, TLPPS, MIP, GMPME, MPCo		



	Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	
s 53(1)	Power to require the applicant to give notice under s 52(1) to persons specified by it	PO, CSLUP, CSP, PStrP, TLPPS, MIP, GMPME, MPCo	Notice requirements under .52(1)(a), (b), (c) and (d) are exempt. Other notice requirements apply	
s 53(1A)	Power to require the applicant to give the notice under s 52(1AA)	PO, CSLUP, CSP, PStrP, TLPPS, MIP, GMPME, MPCo	Notice requirements under s 52(1)(a), (b), (c) and (d) are exempt. Other notice requirements apply	
s 54(1)	Power to require the applicant to provide more information	PO, CSLUP, CSP, PStrP, TLPPS, MIP, GMPME, MPCo	Note: delegates cannot require an applicant to provide more information than what is listed in schs 59 - 59.16 of the planning scheme	
s 54(1A)	Duty to give notice in writing of information required under s 54(1)	PO, CSLUP, CSP, PStrP, TLPPS, MIP, GMPME, MPCo	Note: delegates cannot require an applicant to provide more information than what is listed in schs 59 - 59.16 of the planning scheme	
s 54(1B)	Duty to specify the lapse date for an application	PO, CSLUP, CSP, PStrP, TLPPS, MIP, GMPME, MPCo		
s 54A(3)	Power to decide to extend time or refuse to extend time to give required information	CSLUP, CSP, PStrP, TLPPS, MIP, GMPME, MPCo		



	Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	
s 54A(4)	Duty to give written notice of decision to extend or refuse to extend time under s 54A(3)	PO, CSLUP, CSP, PStrP, TLPPS, MIP, GMPME, MPCo		
s 57(2A)	Power to reject objections considered made primarily for commercial advantage for the objector	CSLUP, CSP, MIP, MPCo	Delegation will be exercised after written support for the intended decision has been obtained from a more senior officer, being the General Manager Place Making and Environment, Manager Planning and Compliance, Manager Integrated Planning or Coordinator Statutory Planning.	
s 57(3)	Function of receiving name and address of persons to whom notice of decision is to go	PO, CSLUP, CSP, PStrP, TLPPS, MIP, GMPME, MPCo		
s 57(5)	Duty to make a copy of every objection available in accordance with the public availability requirements	PO, CSLUP, CSP, PStrP, TLPPS, MIP, GMPME, MPCo		
s 57A(4)	Duty to amend application in accordance with applicant's request, subject to s 57A(5)	PO, CSLUP, CSP, PStrP, TLPPS, MIP, GMPME, MPCo		



	Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	
s 57A(5)	Power to refuse to amend application	CSLUP, CSP, PStrP, TLPPS, MIP, GMPME, MPCo		
s 57A(6)	Duty to note amendments to application in register	PO, CSLUP, CSP, PStrP, TLPPS, MIP, GMPME, MPCo		
s 57B(1)	Duty to determine whether and to whom notice should be given	PO, CSLUP, CSP, PStrP, TLPPS, MIP, GMPME, MPCo		
s 57B(2)	Duty to consider certain matters in determining whether notice should be given	PO, CSLUP, CSP, PStrP, TLPPS, MIP, GMPME, MPCo		
s 57C(1)	Duty to give copy of amended application to referral authority	PO, CSLUP, CSP, PStrP, TLPPS, MIP, GMPME, MPCo		
s 58	Duty to consider every application for a permit	PO, CSLUP, CSP, PStrP, TLPPS, MIP, GMPME, MPCo		



	Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	
s 58A	Power to request advice from the Planning Application Committee	CSLUP, CSP, MIP, GMPME, MPCo		
s 59(1)	Power to decide an application without delay	PO, CSLUP, CSP, PStrP, TLPPS, MIP, GMPME, MPCo		
s 60(1)(a)	Duty to consider the relevant planning scheme	PO, CSLUP, CSP, PStaP, PStrP, TLPPS, MIP, GMPME, MPCo	Note: VicSmart applications are exempt from the requirements of s 60(1)(b), (c), (e) and (f).	
s 60(1)(d)	Duty to consider any decision and comments of a referral authority which has been received	PO, CSLUP, CSP, PStrP, TLPPS, MIP, GMPME, MPCo	Note: VicSmart applications are exempt from the requirements of s 60(1)(b), (c), (e) and (f).	
s 60(1A)(i)	Power to consider any agreement made pursuant to s 173	PO, CSLUP, CSP, PStrP, TLPPS, MIP, GMPME, MPCo	Note: VicSmart applications are exempt from the requirements of s 60(1A)(b) - (h) and (j).	
s 60(1B)	Duty to consider the number of objectors in considering whether use or development may have significant social effect	PO, CSLUP, CSP, PStrP, TLPPS, MIP, GMPME, MPCo		



	Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	
s 61(1)	Power to determine permit application, either to decide to grant a permit, to decide to grant a permit with conditions or to refuse a permit application	PO, CSLUP, CSP, PStrP, TLPPS, MIP, MPCo	The permit must not be inconsistent with a cultural heritage management plan under the Aboriginal Heritage Act 2006 Delegation will be exercised after written support for the intended decision has been obtained from a more senior officer, being the General Manager Environment & Development, Manager Planning &	
			Development, Coordinator Statutory Planning or Principal Statutory Planner.	
s 61(2)	Duty to decide to refuse to grant a permit if a relevant determining referral authority objects to grant of permit	PO, CSLUP, CSP, PStrP, TLPPS, MIP, MPCo	Delegation will be exercised after written support for the intended decision has been obtained from a more senior officer, being the General Manager Environment & Development, Manager Planning & Development, Coordinator Statutory Planning or Principal Statutory Planner.	
s 61(2A)	Power to decide to refuse to grant a permit if a relevant recommending referral authority objects to the grant of permit	PO, CSLUP, CSP, PStrP, TLPPS, MIP, MPCo	Delegation will be exercised after written support for the intended decision has been obtained from a more senior officer, being the General Manager Environment & Development, Manager Planning & Development, Coordinator Statutory Planning or Principal Statutory Planner.	
s 61(3)(a)	Duty not to decide to grant a permit to use coastal Crown land without Minister's consent	PO, CSLUP, CSP, PStrP, MIP, MPCo	Delegation will be exercised after written support for the intended decision has been obtained from a more senior officer, being the	



	Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	
			General Manager Environment & Development, Manager Planning & Development or Coordinator Statutory Planning.	
s 61(3)(b)	Duty to refuse to grant the permit without the Minister's consent	PO, CSLUP, CSP, PStrP, MIP, MPCo		
			Delegation will be exercised after written support for the intended decision has been obtained from a more senior officer, being the General Manager Environment & Development, Manager Planning & Development or Coordinator Statutory Planning.	
s 61(4)	Duty to refuse to grant the permit if grant would authorise a breach of a registered restrictive covenant	CSLUP, CSP, MIP, MPCo	Delegation will be exercised after written support for the intended decision has been obtained from a more senior officer, being the General Manager Environment & Development, Manager Planning & Development or Coordinator Statutory Planning.	
s 62(1)	Duty to include certain conditions in deciding to grant a permit	PO, CSLUP, CSP, PStrP, TLPPS, MIP, MPCo	Delegation will be exercised after written support for the intended decision has been obtained from a more senior officer, being the General Manager Environment & Development, Manager Planning & Development, Coordinator Statutory Planning or Principal Statutory Planner.	
s 62(2)	Power to include other conditions	PO, CSLUP, CSP, PStrP, TLPPS, MIP, MPCo	Delegation will be exercised after written support for the intended decision has been obtained from a more senior officer, being the	



	Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	
			General Manager Environment & Development, Manager Planning & Development, Coordinator Statutory Planning or Principal Statutory Planner.	
s 62(4)	Duty to ensure conditions are consistent with paragraphs (a),(b) and (c)	PO, CSLUP, CSP, PStrP, TLPPS, MIP, MPCo	Delegation will be exercised after written support for the intended decision has been obtained from a more senior officer, being the General Manager Environment & Development, Manager Planning & Development, Coordinator Statutory Planning or Principal Statutory Planner.	
s 62(5)(a)	Power to include a permit condition to implement an approved development contributions plan or an approved infrastructure contributions plan	PO, CSLUP, CSP, PStrP, TLPPS, MIP, MPCo	Delegation will be exercised after written support for the intended decision has been obtained from a more senior officer, being the General Manager Environment & Development, Manager Planning & Development, Coordinator Statutory Planning or Principal Statutory Planner.	
s 62(5)(b)	Power to include a permit condition that specified works be provided on or to the land or paid for in accordance with s 173 agreement	PO, CSLUP, CSP, PStrP, TLPPS, MIP, MPCo	Delegation will be exercised after written support for the intended decision has been obtained from a more senior officer, being the General Manager Environment & Development, Manager Planning & Development, Coordinator Statutory Planning or Principal Statutory Planner.	



	Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	
s 62(5)(c)	Power to include a permit condition that specified works be provided or paid for by the applicant	PO, CSLUP, CSP, PStrP, TLPPS, MIP, MPCo	Delegation will be exercised after written support for the intended decision has been obtained from a more senior officer, being the General Manager Environment & Development, Manager Planning & Development, Coordinator Statutory Planning or Principal Statutory Planner.	
s 62(6)(a)	Duty not to include a permit condition requiring a person to pay an amount for or provide works except in accordance with s 46N(1), 46GV(7) or 62(5)	PO, CSLUP, CSP, PStrP, TLPPS, MIP, MPCo	Delegation will be exercised after written support for the intended decision has been obtained from a more senior officer, being the General Manager Environment & Development, Manager Planning & Development, Coordinator Statutory Planning or Principal Statutory Planner.	
s 62(6)(b)	Duty not to include a permit condition requiring a person to pay an amount for or provide works except a condition that a planning scheme requires to be included as referred to in s 62(1)(a)	PO, CSLUP, CSP, PStrP, TLPPS, MIP, MPCo	Delegation will be exercised after written support for the intended decision has been obtained from a more senior officer, being the General Manager Environment & Development, Manager Planning & Development, Coordinator Statutory Planning or Principal Statutory Planner.	
s 63	Duty to issue the permit where made a decision in favour of the application (if no one has objected)	PO, CSLUP, CSP, PStrP, TLPPS, MIP, MPCo	Delegation will be exercised after written support for the intended decision has been obtained from a more senior officer, being the General Manager Environment & Development, Manager Planning &	



	Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	
			Development, Coordinator Statutory Planning or Principal Statutory Planner.	
s 64(5)	Duty to give each objector a copy of an exempt decision	PO, CSLUP, CSP, PStrP, TLPPS, MIP, GMPME, MPCo	Note: VicSmart applications are exempt from requirements of s 64(1), (2) and (3)	
			This provision applies also to a decision to grant an amendment to a permit - see s 75	
s 64A	Duty not to issue permit until the end of a period when an application for review may be lodged with VCAT or until VCAT has determined the application, if a relevant recommending referral authority has objected to the grant of a permit	PO, CSLUP, CSP, PStrP, TLPPS, MIP, GMPME, MPCo	This provision applies also to a decision to grant an amendment to a permit - see s 75A	
s 65(1)	Duty to give notice of refusal to grant permit to applicant and person who objected under s 57	PO, CSLUP, CSP, PStrP, TLPPS, MIP, GMPME, MPCo		
s 66(1)	Duty to give notice under ss 64 or 65 and copy permit to relevant determining referral authorities	PO, CSLUP, CSP, PStrP, TLPPS, MIP, GMPME, MPCo		



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Planning and Environment Act 1987					
Provision	Conditions and Limitations				
s 66(2) & (3)	Duty to give a recommending referral authority notice of its decision to grant a permit in the specified circumstances, and include any conditions to which the permit will be subject	PO, CSLUP, CSP, PStrP, TLPPS, MIP, GMPME, MPCo	If the recommending referral authority objected to the grant of the permit or the responsible authority decided not to include a condition on the permit recommended by the recommending referral authority		
s 66(4) & (5)	Duty to give a recommending referral authority notice of its decision to refuse to grant a permit in the circumstances specified, and include the information required under s 66(5)	PO, CSLUP, CSP, PStrP, TLPPS, MIP, GMPME, MPCo	If the recommending referral authority objected to the grant of the permit or the recommending referral authority recommended that a permit condition be included on the permit		
s 66(6)	Duty to give a recommending referral authority a copy of any permit which Council decides to grant and a copy of any notice given under ss 64 or 65	PO, CSLUP, CSP, PStrP, TLPPS, MIP, GMPME, MPCo	If the recommending referral authority did not object to the grant of the permit or the recommending referral authority did not recommend that a condition be included on the permit		
s 69(1)	Function of receiving application for extension of time of permit	PO, CSLUP, CSP, PStrP, TLPPS, MIP, GMPME, MPCo			
s 69(1A)	Function of receiving application for extension of time to complete development	PO, CSLUP, CSP, PStrP, TLPPS, MIP, GMPME, MPCo			
s 69(2)	Power to extend time	PO, CSLUP, CSP, PStrP, TLPPS, MIP, MPCo	Delegation will be exercised after written support for the intended decision has been obtained from a more senior officer, being the General Manager Environment & Development, Manager Planning &		



	Planning and Environment Act 1987				
Provision	Power and Functions Delegated	Conditions and Limitations			
			Development, Coordinator Statutory Planning or Principal Statutory Planner.		
s 70	Duty to make a copy of every permit that it issues available in accordance with the public availability requirements	PO, CSLUP, CSP, PStrP, TLPPS, MIP, GMPME, MPCo			
s 71(1)	Power to correct certain mistakes	PO, CSLUP, CSP, PStrP, TLPPS, MIP, GMPME, MPCo			
s 71(2)	Duty to note corrections in register	PO, CSLUP, CSP, PStrP, TLPPS, MIP, GMPME, MPCo			
s 73	Power to decide to grant amendment subject to conditions	PO, CSLUP, CSP, PStrP, TLPPS, MIP, MPCo	Delegation will be exercised after written support for the intended decision has been obtained from a more senior officer, being the General Manager Environment & Development, Manager Planning & Development, Coordinator Statutory Planning or Principal Statutory Planner.		
s 74	Duty to issue amended permit to applicant if no objectors	PO, CSLUP, CSP, PStrP, TLPPS, MIP, GMPME, MPCo			



	Planning and Environment Act 1987					
Provision	Power and Functions Delegated	Conditions and Limitations				
s 76	Duty to give applicant and objectors notice of decision to refuse to grant amendment to permit	PO, CSLUP, CSP, PStrP, TLPPS, MIP, GMPME, MPCo				
s 76A(1)	Duty to give relevant determining referral authorities copy of amended permit and copy of notice	PO, CSLUP, CSP, PStrP, TLPPS, MIP, GMPME, MPCo				
s 76A(2) & (3)	Duty to give a recommending referral authority notice of its decision to grant an amendment to a permit in the circumstances specified, and include any conditions to which the permit will be subject	PO, CSLUP, CSP, PStrP, TLPPS, MIP, GMPME, MPCo	If the recommending referral authority objected to the amendment of the permit or the responsible authority decided not to include a condition on the amended permit recommended by the recommending referral authority			
s 76A(4) & (5)	Duty to give a recommending referral authority notice of its decision to refuse to grant an amendment to a permit in the circumstances specified, and include the information required under s 76A(5)	PO, CSLUP, CSP, PStrP, TLPPS, MIP, GMPME, MPCo	If the recommending referral authority objected to the amendment of the permit or the recommending referral authority recommended that a permit condition be included on the amended permit			
s 76A(6)	Duty to give a recommending referral authority a copy of any amended permit which Council decides to grant and a copy of any notice given under ss 64 or 76	PO, CSLUP, CSP, PStrP, TLPPS, MIP, GMPME, MPCo	If the recommending referral authority did not object to the amendment of the permit or the recommending referral authority did not recommend a condition be included on the amended permit			
s 76D	Duty to comply with direction of Minister to issue amended permit	PO, CSLUP, CSP, PStrP, TLPPS, MIP, GMPME, MPCo				



Planning and Environment Act 1987					
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations		
s 83	Function of being respondent to an appeal	PO, CSLUP, CSP, PStrP, TLPPS, MIP, GMPME, MPCo			
s 83B	Duty to give or publish notice of application for review	PO, CSLUP, CSP, PStrP, TLPPS, MIP, GMPME, MPCo			
s 84(1)	Power to decide on an application at any time after an appeal is lodged against failure to grant a permit	CSLUP, CSP, MIP, MPCo	Delegation will be exercised after written support for the intended decision has been obtained from a more senior officer, being the General Manager Place Making and Environment, Manager Planning and Compliance, Manager Integrated Planning or Coordinator Statutory Planning.		
s 84(2)	Duty not to issue a permit or notice of decision or refusal after an application is made for review of a failure to grant a permit	PO, CSLUP, CSP, PStrP, TLPPS, MIP, GMPME, MPCo			
s 84(3)	Duty to tell principal registrar if decide to grant a permit after an application is made for review of its failure to grant a permit	PO, CSLUP, CSP, PStrP, TLPPS, MIP, GMPME, MPCo			



	Planning and Environment Act 1987					
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations			
s 84(6)	Duty to issue permit on receipt of advice	PO, CSLUP, CSP, PStrP, TLPPS, MIP, GMPME, MPCo				
s 84AB	Power to agree to confining a review by the Tribunal	PO, CSLUP, CSP, PStrP, TLPPS, MIP, GMPME, MPCo				
s 86	Duty to issue a permit at order of Tribunal	PO, CSLUP, CSP, PStrP, TLPPS, MIP, GMPME, MPCo				
s 87(3)	Power to apply to VCAT for the cancellation or amendment of a permit	CSLUP, CSP, PStrP, TLPPS, MIP, GMPME, MPCo				
s 90(1)	Function of being heard at hearing of request for cancellation or amendment of a permit	SIO, CSLUP, CPC, CSP, PPIO, PIO, PStrP, TLPPS, CRMg, MIP, GMPME, MPCo				
s 91(2)	Duty to comply with the directions of VCAT	SIO, PO, CSLUP, CPC, CSP, PPIO, PStrP, TLPPS,				



	Planning and Environment Act 1987					
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations			
		CRMg, MIP, GMPME, MPCo				
s 91(2A)	Duty to issue amended permit to owner if Tribunal so directs	SIO, PO, CSLUP, CPC, CSP, PPIO, PStrP, TLPPS, CRMg, MIP, GMPME, MPCo				
s 92	Duty to give notice of cancellation/amendment of permit by VCAT to persons entitled to be heard under s 90	SIO, PO, CSLUP, CPC, CSP, PPIO, PIO, PStrP, TLPPS, CRMg, MIP, GMPME, MPCo				
s 93(2)	Duty to give notice of VCAT order to stop development	SIO, PO, CSLUP, CPC, CSP, PPIO, PIO, PStrP, TLPPS, CRMg, MIP, GMPME, MPCo				

Planning and Environment Regulations 2015				
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	



	Planning and Environment Regulations 2015				
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations		
r 21	Power of responsible authority to require a permit applicant to verify information in an application for a permit or to amend a permit or any information provided under s 54 of the Act	PO, CSLUP, CSP, PStrP, TLPPS, MIP, GMPME, MPCo			

Planning and Environment (Fees) Regulations 2016				
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	
r 20	Power to waive or rebate a fee other than a fee relating to an amendment to a planning scheme	MF, CSLUP, CSP, MIP, GMPME, MPCo		
r 21	Duty to record matters taken into account and which formed the basis of a decision to waive or rebate a fee under rr 19 or 20	MF, CSLUP, CSP, MIP, GMPME, MPCo		