



# Service Level Agreement for Open Space Operations

Revised April 2025



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## 1. General

This document aims to define the following important factors for the day-to-day management of parks and open space assets in the Surf Coast Shire:

- Inspection
- Frequency of attendance
- Service Level.

This clearly specifies the level of service that the Open Space Operations Team will deliver for open space assets managed by Council.

This document is guided by the following key documents:

- Surf Coast Shire Open Space Strategy
- Surf Coast Shire Asset Management Strategy 2019
- Surf Coast Shire Asset Plan 2021-2031
- Surf Coast Shire Asset Management Plan Parks and Open Space.

The service levels set out in this Service Agreement reflect the requirements for management of the parks and open space assets as detailed in Council's Asset Management Plan for Parks and Open Space. The service level considers:

- Community views and values
- Industry standards
- The need to provide a Parks and Open Space network that is safe for all users
- Ability of Council to fund maintenance activities.

The service levels contained in this Service Level Agreement will be regularly reviewed in accordance with the service level requirements of Council's Asset Management Plan for Parks and Open Space.

## 2. Delivery of Works

Works shall be delivered with due considerations to the following:

- Council's Environmental Management Policy
- Council's accredited safety system including but not limited to:
  - Workplace Health and Safety Management Policy
  - Developed Safe Work Method Statements
  - Working in Seasonal Heat WHS 22.0
  - Fire Danger Preparedness Management Policy MPP-021

### 3. Asset Hierarchy

The following parks hierarchy classifies all parks and open spaces into five categories. These categories are used to clearly define the service level that will be provided to each open space asset. This includes both maintenance intervention and service levels and the inspection frequencies.

The categories including a description of each are as follows:

Hierarchy	Level of Service	Description	Examples
High Use Streetscapes	HIGH	Areas which require a high level of maintenance and input with regard to labour, equipment, materials and other resources due to frequent visitation by the community – generally shopping precincts.	Mountjoy Parade, Lorne Winchelsea Main Street shops Anglesea shopping precinct
P1	HIGH	Areas which require a high level of maintenance and input with regard to labour, equipment, materials and other resources. The standard of presentation and aesthetics is high. Includes important recreational areas and active sporting grounds.	Banyul-Warri Fields, Torquay Aireys Inlet Reserve (skate park and public toilets) Mount Moriac Recreation Reserve
P2	MEDIUM	Areas which require a medium level of input when compared to the higher level. Recreation and passive open space areas which are of less use and that need to be maintained to a medium level of service.	3 Bridges Reserve, Jan Juc Clarke Court Playground, Moriac Bark Hut Reserve, Aireys Inlet
P3	LOW	Low use areas which require a low level of maintenance input. Generally linear reserves and areas of urban landscape such as nature strips and roundabouts.	Beal Trebeck Linear Reserve, Winchelsea Greenfields Earl Linear Reserve, Moriac Topp Linear Reserve, Lorne
Nature Reserves	Varies	These areas often have significant conservation values which need to be recognised and protected. This asset category will have dedicated Annual Nature Reserve Action Plans as well as Fire Prevention Plans established for each reserve.	Kuarka Dorla Nature Reserve, Anglesea Grasstree Park Nature Reserve, Torquay Moggs Creek Nature Reserve

Please note that tree assets are managed through a separately adopted *Tree Risk Management Plan* and the adopted *Electrical Line Clearance Management Plan*.

## 4. Inspection Frequency

The key to the effective management of an asset portfolio is a sound knowledge of the current state of each asset. For the open space assets, this is achieved through routine inspections. The frequency of inspection varies with the different asset hierarchies.

Routine inspections are focussed on public risk however also consider general asset condition to see if additional non-programmed works are required.

The inspections consider the intervention levels listed in the Service Level section in this document.

Any intervention actions identified following an inspection are fully documented in Council's maintenance management system.

Asset Group	Inspection Frequency				
	High Use Streetscape	P1	P2	P3	Nature Reserves
Horticulture Assets (vegetation)	Fortnightly	Monthly	3 Months	6 Months	As per reserve action plan
Park Furniture	Monthly	6 Months	6 Months	Annual	As per reserve action plan
Playgrounds, including skate parks, ike parks and synthetic playing surfaces	N/A	3 Months	3 Months	3 Months	N/A

In addition to the inspections above, proactive risk inspections are also undertaken at known public hotspots following weekends or busy holiday periods. These are generally at key playgrounds and commercial areas. These proactive inspections aim to reduce public risk and issues needing to be reported to Council by the community.

From an asset management perspective, built (non horticulture) open space assets have an independent condition inspection completed every three years. These condition inspections aim to inform asset renewal or replacement decisions, rather than day-to-day maintenance activities.

## 5. Attendance Frequency (undertaking maintenance)

The Open Space Operations team has a program developed where it aims to achieve the following timeframes for attendance at each of the asset hierarchies.

Asset Hierarchy	Attendance Frequency
High Use Streetscapes (HUS)	Every 4 weeks
P1	Every 4 weeks
P2	Every 8 weeks
P3	Every 12 weeks
Nature Reserves (NR)	As per individual Annual Nature Reserve Action Plans and Fire Prevention Plans

The Coordinator Open Space Operations manages an annual program which shows planned attendance at each of Council's open space assets in line with the attendance frequencies shown in the table above. This annual program is a living program and can be changed to suit team availability, weather and competing priorities.

When attending the crews will complete activities such as mowing, brush cutting, herbicide application, litter collection, weeding, garden bed maintenance, playground maintenance, park furniture maintenance etc. Any work remaining outstanding will be reported to the Team Leader for action/further work allocation.

When completing works, teams will aim to complete works in line with the service levels identified in the following section.

## 6. Gender and Equity Impact

A Gender and Equity Impact Assessment was undertaken and this service level agreement considers the implications that maintenance of open space areas has on a perceived level of safety by the user.

It recognises that features like clear sightlines, well-maintained paths, adequate lighting and accessible seating can significantly improve the perception of safety for all genders. Additionally, well-maintained open spaces can encourage social interaction and community building, which can benefit all genders.

The service levels in this agreement aim to promote equitable access to open spaces for all genders and inclusivity for people with disabilities through both the programmed inspections and the performance standards for each of the maintenance activities.

## **7. Maintenance Service Levels**

The following tables identify the performance standards and service levels expected for a range of tasks completed by the Open Space Operations team.

Where a service must be undertaken in a stated number of days, the stated number of days are working days and exclude Saturdays, Sundays and public holidays.

Priority intervention (situations where defects pose an immediate public safety risk) shall require the Open Space Operations Team to respond as quickly as possible with make safe measures within 24 hours. This is reflected in response times in the tables below.

**a. Pruning of Trees and Shrubs**

Performance Criteria		
<p>Trees and shrubs are cared for and pruned to provide safe pedestrian usage of roads, footpaths, internal roadways and parking areas, parks, open space areas and to improve the safety, structure, health and beauty of the trees and shrubs. Wind damage may leave trees in dangerous conditions requiring action. Overgrown vegetation can create hidden areas, increasing concerns about safety, so regular trimming to maintain clear sightlines and increase visual surveillance into areas of public open space is crucial.</p> <p>Where trees present an immediate danger, it shall be reduced to a safe level, or as a last resort, removed.</p>		
Performance Standards		
<p>Trees and shrubs are to be pruned to provide the following minimum vertical clearances for the full width of path or roadway in accordance with Road Management Plan (RMP)*.</p> <ul style="list-style-type: none"> <li>Roads - 4.9m</li> <li>Parking lanes and parking areas - 3.6m</li> <li>Pedestrian footpaths - 2.5m</li> <li>Pathways - 2.5m</li> </ul>		
Performance Requirements		
Asset	Intervention Level	Response Time
Roads	<ul style="list-style-type: none"> <li>Observed growth of trees and shrubs encroaching into pedestrian / vehicle envelopes or obstructing sightlines</li> </ul>	<ul style="list-style-type: none"> <li>In accordance with RMP</li> </ul>
Council Facilities and High Use Streetscapes		<ul style="list-style-type: none"> <li>20 days</li> </ul>
P1		<ul style="list-style-type: none"> <li>60 days</li> </ul>
P2		<ul style="list-style-type: none"> <li>120 days</li> </ul>
P3 & NR		<ul style="list-style-type: none"> <li>240 days</li> </ul>
Roads	<ul style="list-style-type: none"> <li>Canopy failure, trunk failure, root plate failure</li> </ul>	<ul style="list-style-type: none"> <li>In accordance with RMP</li> </ul>
Council Facilities and High Use Streetscapes		<ul style="list-style-type: none"> <li>5 days</li> </ul>
P1		<ul style="list-style-type: none"> <li>5 days</li> </ul>
P2		<ul style="list-style-type: none"> <li>20 days</li> </ul>
P3 & NR		<ul style="list-style-type: none"> <li>60 days</li> </ul>
Roads	<ul style="list-style-type: none"> <li>Fallen tree or limb</li> </ul>	<ul style="list-style-type: none"> <li>5 days</li> </ul>
Council Facilities and High Use Streetscapes		<ul style="list-style-type: none"> <li>5 days</li> </ul>
P1		<ul style="list-style-type: none"> <li>5 days</li> </ul>
P2		<ul style="list-style-type: none"> <li>60 days</li> </ul>
P3 & NR		<ul style="list-style-type: none"> <li>120 days</li> </ul>
All Categories	<ul style="list-style-type: none"> <li>Any tree or limb with an immediate danger to street, park/open space area users.</li> </ul>	<ul style="list-style-type: none"> <li>1 day</li> </ul>

\* NB - these intervention levels will be aligned with the updated RMP which is expected to be adopted later in 2025



**b. Garden Maintenance**

Performance Criteria		
<p>Garden maintenance is required to keep the areas visually attractive in accordance with the intended landscape character and to promote an optimal growth condition of the garden.</p> <p>Overgrown vegetation can create hidden areas, increasing concerns about safety, so regular trimming to maintain clear sightlines and increase visual surveillance into areas of public open space is crucial.</p>		
Performance Standards		
Gardens are to have weeds, rubbish and damaged or dead plants and trees removed. Pest and disease control measures are to be applied where necessary.		
Performance Requirements		
Asset	Intervention Level	Response Time
High Use Streetscapes	<ul style="list-style-type: none"> <li>Observed deteriorating condition of gardens</li> <li>Significant and visible rubbish deposits.</li> <li>Weeds &gt; 10% coverage</li> <li>Mulch &lt; 50mm depth coverage over 90% of area</li> <li>Edging when growth exceeds 25mm</li> <li>&lt; 80% plant coverage</li> <li>Overgrown vegetation obstructing sightlines.</li> </ul>	<ul style="list-style-type: none"> <li>10 days</li> </ul>
P1	<ul style="list-style-type: none"> <li>Observed deteriorating condition of gardens</li> <li>Significant and visible rubbish deposits</li> <li>Weeds &gt; 25% coverage</li> <li>Mulch &lt; 50mm depth coverage over 90% of area</li> <li>Edging when growth exceeds 25mm</li> <li>&lt; 80% plant coverage</li> <li>Overgrown vegetation obstructing sightlines.</li> </ul>	<ul style="list-style-type: none"> <li>20 days</li> </ul>
P2	<ul style="list-style-type: none"> <li>Observed deteriorating condition of gardens</li> <li>Significant and visible rubbish deposits</li> <li>Weeds &gt; 50% coverage</li> <li>Mulch &lt; 50mm depth coverage over 90% of area</li> <li>Edging when growth exceeds 25mm</li> <li>&lt; 80% plant coverage</li> <li>Overgrown vegetation obstructing sightlines.</li> </ul>	<ul style="list-style-type: none"> <li>40 days</li> </ul>
P3	<ul style="list-style-type: none"> <li>Noxious weeds to be controlled</li> <li>Overgrown vegetation obstructing sightlines.</li> </ul>	<ul style="list-style-type: none"> <li>60 days</li> </ul>
All	<ul style="list-style-type: none"> <li>Garden areas are in a condition which constitutes a safety hazard</li> </ul>	<ul style="list-style-type: none"> <li>1 day</li> </ul>

## c. Care of Grass and Turf

Performance Criteria		
Grass and turf are cared for to maintain parks and open space areas in good condition and appearance and suitable for the appropriate sporting/open space activities by park users.		
Performance Standards		
<p>The grass and turf surfaces are to be inspected, and remedial treatment provided as appropriate. Treatment may be for:</p> <ul style="list-style-type: none"> <li>• Bare patches - turf replacement or seed and fertilise</li> <li>• Compacted soil - aeration by spiking or coring</li> <li>• Grass thatching - removal of dead material and fertilise</li> <li>• Uneven surfaces - top-dressing with top-soil conforming to AS 4419, Soils for landscaping and garden use.</li> </ul>		
Performance Requirements		
Asset	Intervention Level	Response Time
High Use Streetscapes	<ul style="list-style-type: none"> <li>• Maximum weed coverage of 10%</li> <li>• Edge and post and fence poisoning at base as required</li> </ul>	<ul style="list-style-type: none"> <li>• 10 days</li> </ul>
P1	<ul style="list-style-type: none"> <li>• Maximum weed coverage of 25%</li> <li>• Edge and post and fence poisoning at base as required</li> </ul>	<ul style="list-style-type: none"> <li>• 20 days</li> </ul>
P2	<ul style="list-style-type: none"> <li>• Maximum weed coverage of 50%</li> </ul>	<ul style="list-style-type: none"> <li>• 40 days</li> </ul>
P3	<ul style="list-style-type: none"> <li>• Noxious weeds to be controlled</li> <li>• Mowing as per fire prevention plan</li> </ul>	<ul style="list-style-type: none"> <li>• 60 days</li> </ul>
Ovals in service	<ul style="list-style-type: none"> <li>• Weekly mowing in cricket season and fortnightly during football season</li> <li>• Maximum weed coverage of 10%</li> <li>• Maximum broad leaf weed coverage of 10%</li> <li>• Fertilising annually</li> </ul>	<ul style="list-style-type: none"> <li>• 5 days</li> </ul>
All	<ul style="list-style-type: none"> <li>• Distressed area in key location causing safety hazard.</li> </ul>	<ul style="list-style-type: none"> <li>• 1 day</li> </ul>

**d. Grass Mowing**

Performance Criteria		
Grass mowing creates a neat appearance to the parks and recreation areas and allows for safe usage.		
Performance Standards		
Grassed areas are to be maintained at the target growth limits show in the performance requirements below.		
The height of grass after cutting is to be no less than 25mm and no greater than 45mm except in P3 where the height shall be no less than 75mm and no greater than 100mm.		
Performance Requirements		
Asset	Intervention Level	Response Time
High Use Streetscapes	<ul style="list-style-type: none"> <li>Maximum grass height 100mm</li> </ul>	<ul style="list-style-type: none"> <li>10 days</li> </ul>
P1	<ul style="list-style-type: none"> <li>Maximum grass height 100mm</li> </ul>	<ul style="list-style-type: none"> <li>20 days</li> </ul>
P2	<ul style="list-style-type: none"> <li>Maximum grass height 200mm</li> </ul>	<ul style="list-style-type: none"> <li>40 days</li> </ul>
P3	<ul style="list-style-type: none"> <li>Maximum grass height of 500mm</li> <li>Mowing as per fire prevention plan</li> </ul>	<ul style="list-style-type: none"> <li>60 days</li> </ul>
Ovals in Service	<ul style="list-style-type: none"> <li>Weekly mowing in cricket season and fortnightly during football season</li> <li>Maximum grass height – cricket 25/35mm, football 35/45mm</li> <li>Edge and post and fence poisoning at base as required</li> <li>Fertilising annually</li> </ul>	<ul style="list-style-type: none"> <li>7 days</li> </ul>
All	<ul style="list-style-type: none"> <li>Distressed area in key location causing safety hazard.</li> </ul>	<ul style="list-style-type: none"> <li>1 day</li> </ul>

**e. Nature Reserve Maintenance**

Performance Criteria
Nature Reserve Maintenance is required to protect and enhance important remnant native vegetation in our Shire. The actions related to nature reserve maintenance consist of weed management (spraying, hand weeding or other methods of removal), revegetation, fencing, pest animal control and fire prevention activities.
Performance Standards
Nature Reserves will be maintained as per the agreed Annual Nature Reserve Action Plans as well as the Fire Prevention Plans established for each Nature Reserve.

**f. Weed Treatment**

Performance Criteria		
Boundary fences are treated to prevent infestation to adjoining private property. Pathways and other concrete jointing are treated to minimise sprawling and improve appearance. Weed treatment is undertaken to ensure the provision of high quality grass areas for active and passive open space uses.		
Performance Standards		
Garden areas and lawn areas are to have controlled and minimal weed infestation. Chemical spraying and direct chemical applications shall meet with requirements of the Environment Protection Authority and shall be undertaken to manufacturer's instructions. All spray operators undertaking chemical spraying shall hold licenses issued by the appropriate statutory authorities.		
Performance Requirements		
Asset	Intervention Level	Response Time
High Use Streetscapes	<ul style="list-style-type: none"> <li>Observed deteriorating condition of gardens</li> <li>Weeds &gt; 10% coverage</li> <li>Overgrown vegetation obstructing sightlines.</li> </ul>	<ul style="list-style-type: none"> <li>Programmed</li> </ul>
P1	<ul style="list-style-type: none"> <li>Observed deteriorating condition of gardens</li> <li>Weeds &gt; 25% coverage</li> <li>Overgrown vegetation obstructing sightlines.</li> </ul>	<ul style="list-style-type: none"> <li>Programmed</li> </ul>
P2	<ul style="list-style-type: none"> <li>Observed deteriorating condition of gardens</li> <li>Weeds &gt; 50% coverage</li> <li>Overgrown vegetation obstructing sightlines.</li> </ul>	<ul style="list-style-type: none"> <li>Programmed</li> </ul>
P3	<ul style="list-style-type: none"> <li>Noxious weeds to be controlled</li> <li>Overgrown vegetation obstructing sightlines.</li> </ul>	<ul style="list-style-type: none"> <li>Programmed</li> </ul>
Ovals in Service	<ul style="list-style-type: none"> <li>Observed presence of broadleaf weeds.</li> </ul>	<ul style="list-style-type: none"> <li>Programmed</li> </ul>
All	<ul style="list-style-type: none"> <li>Areas are in a condition which constitutes a safety hazard</li> </ul>	<ul style="list-style-type: none"> <li>1 day</li> </ul>



**g. Barbecue Maintenance**

Performance Criteria		
To maintain a presentable clean, hygienic facility that is fit for the cooking of food for human consumption.		
Performance Standards		
Hotplates, drip trays and barbecue surrounds to be cleaned, operating mechanism, electrical connection and timer to be inspected and maintained in workable condition.		
Performance Requirements		
Asset	Intervention Level	Response Time
All	<ul style="list-style-type: none"> <li>Inspection reveals cleaning and / or repair required.</li> </ul>	<ul style="list-style-type: none"> <li>Cleaning required – 5 days</li> <li>Damage/not working – 10 days</li> </ul> <p>Scheduled cleans</p> <ul style="list-style-type: none"> <li>Nov-April twice weekly</li> <li>May-Oct weekly</li> </ul>
All	<ul style="list-style-type: none"> <li>Barbecue conditions are a potential health hazard.</li> </ul>	<ul style="list-style-type: none"> <li>1 day</li> </ul>

**h. Drinking Fountain Maintenance**

Performance Criteria		
To maintain the fountains in a clean operational condition to deliver drinkable water for park and open space area users.		
Performance Standards		
Fountain heads and bowls to be cleaned and sanitised, valves and washers to be inspected and serviced to ensure they are fully operational.		
Performance Requirements		
Asset	Intervention Level	Response Time
All	<ul style="list-style-type: none"> <li>Inspection reveals cleaning and/or repair required.</li> </ul>	<ul style="list-style-type: none"> <li>5 days</li> </ul>
	<ul style="list-style-type: none"> <li>Drinking fountain in a condition that may cause a health hazard.</li> </ul>	<ul style="list-style-type: none"> <li>1 day</li> </ul>

**i. Fence and Handrail Maintenance**

Performance Criteria		
Fences and handrails are provided to ensure the safety of pedestrians by controlling access to playgrounds and sports grounds to protect a significant feature within, and to preclude uncontrolled vehicle passage in parks and recreation areas. Work is required to repair the fence or handrail for public safety and maintain the assets in a serviceable manner.		
Performance Standards		
The fences and handrails are to be inspected and maintained to ensure that they provide the function for which they were installed and do not become a hazard to parks and recreation area users. All work to be carried out in accordance with manufacturer's instructions and in accordance with best practice.		
Performance Requirements		
Asset	Intervention Level	Response Time
All	<ul style="list-style-type: none"> <li>Inspection reveals repair is required</li> </ul>	<ul style="list-style-type: none"> <li>20 days</li> </ul>
	<ul style="list-style-type: none"> <li>Fence defect constituting safety hazard to parks and recreation area users.</li> </ul>	<ul style="list-style-type: none"> <li>1 day</li> </ul>

**j. Concrete Pathway Repairs****Performance Criteria**

This activity covers the inspection and maintenance of constructed concrete footpaths and bike paths located in parks and open space areas. Pathways are to provide safe passage for pedestrians and/or cyclists.

Well-maintained pathways promote inclusivity for people with disabilities and consideration to this should be given on a site-by-site basis.

**Performance Standards**

The path is to provide a reasonable width to allow users to travel on a surface which is uniform, free of irregularities, depressions or mounds greater than 75mm over 1200mm length and shaped to shed water. The condition is to provide for safe travel in normal weather conditions.

**Performance Requirements**

<b>Asset</b>	<b>Intervention Level</b>	<b>Response Time</b>
High Use Streetscapes	N/A (Civil Operations responsibility)	
P1	<ul style="list-style-type: none"> <li>&gt;20mm step or misalignment in path surface</li> <li>Pothole &gt;300mm dia and &gt;50mm depth</li> </ul>	<ul style="list-style-type: none"> <li>30 days</li> </ul>
P2	<ul style="list-style-type: none"> <li>&gt;20mm step or misalignment in path surface</li> <li>Pothole or surface irregularity &gt;300mm dia and &gt;50mm depth</li> </ul>	<ul style="list-style-type: none"> <li>60 days</li> </ul>
P3	<ul style="list-style-type: none"> <li>&gt;20mm step or misalignment in path surface</li> <li>Pothole &gt;300mm dia and &gt;50mm depth</li> </ul>	<ul style="list-style-type: none"> <li>60 days</li> </ul>
All	<ul style="list-style-type: none"> <li>Defect constitutes an immediate hazard to pedestrians.</li> </ul>	<ul style="list-style-type: none"> <li>1 day</li> </ul>

**k. Unsealed Pathway Repairs**

Performance Criteria		
<p>This activity covers the inspection and maintenance of constructed unsealed (gravel, crushed rock, granitic sand etc) footpaths and bike paths located in parks and open space areas. Pathways are to provide safe passage for pedestrians and/or cyclists.</p> <p>Well-maintained pathways promote inclusivity for people with disabilities and consideration to this should be given on a site by site basis.</p>		
Performance Standards		
<p>The path is to provide a reasonable width to allow users to travel on a surface which is uniform, free of irregularities, depressions or mounds greater than 75mm shaped to shed water. The condition is to provide for safe travel in normal weather conditions.</p>		
Performance Requirements		
Asset	Intervention Level	Response Time
High Use Streetscapes	N/A (Civil Operations responsibility)	
All	Uneven surface with irregularities >75mm effecting more than 10% of the segment length	<ul style="list-style-type: none"> <li>30 days</li> </ul>
All	<ul style="list-style-type: none"> <li>Defect constitutes an immediate hazard to pedestrians</li> </ul>	<ul style="list-style-type: none"> <li>1 day</li> </ul>

**l. Irrigation System maintenance**

Performance Criteria		
<p>Maintenance of irrigation system equipment is carried out to ensure the timely delivery of a full coverage of water to the subject areas in order to maintain the good health of the vegetation.</p>		
Performance Standards		
<p>Carry out inspections at frequencies, to the requirements of the manufacturer's instructions for inspection and maintenance provided for each item of the irrigation system.</p>		
Performance Requirements		
Asset	Intervention Level	Response Time
All	<ul style="list-style-type: none"> <li>Inspection reveals repair is required.</li> <li>Pop up sprinklers not seating correctly</li> </ul>	<ul style="list-style-type: none"> <li>5 days</li> </ul>
All	<ul style="list-style-type: none"> <li>Failure of irrigation system to deliver effective and timely supply of water to subject areas.</li> </ul>	<ul style="list-style-type: none"> <li>1 day</li> </ul>



**m. Playground Equipment Maintenance**

Performance Criteria		
<p>Maintenance of playground equipment is carried out to minimise the risk of equipment failure or injury occurring and to provide a continuing high level of operation and safety for playground users.</p> <p>Efforts to ensure clear sightlines, into and within the playground to significantly improve the perception of safety for all genders and ages.</p>		
Performance Standards		
Carry out inspections at frequencies that meet the requirements of the manufacturer's instructions for inspection and maintenance provided for each item of equipment in accordance with AS 4685:2017 and as specified.		
Performance Requirements		
Asset	Intervention Level	Response Time
All	<ul style="list-style-type: none"> <li>Inspection reveals repair is required</li> </ul>	<ul style="list-style-type: none"> <li>Inspect the structure/defect within 1 day and make safe.</li> <li>Repair within 10 days</li> </ul>
	<ul style="list-style-type: none"> <li>Feature obstructing sightlines</li> </ul>	<ul style="list-style-type: none"> <li>Rectify within 10 days</li> </ul>
	<ul style="list-style-type: none"> <li>Playground equipment is defective, constituting safety hazard to users.</li> </ul>	<ul style="list-style-type: none"> <li>1 day</li> </ul>

**n. Skate Park Maintenance**

Performance Criteria		
<p>Maintenance of skate park elements is carried out to minimise the risk of injury occurring and to provide a continuing high level of operation and safety for skate park users.</p>		
Performance Standards		
Carry out inspections at frequencies identified in the skate park inspection checklist and maintain elements to ensure the original design intent of the park is met and that there is no risk to park users.		
Performance Requirements		
Asset	Intervention Level	Response Time
All	<ul style="list-style-type: none"> <li>Inspection reveals repair is required</li> </ul>	<ul style="list-style-type: none"> <li>Inspect the structure/defect within 1 day and make safe.</li> <li>Repair within 10 days</li> </ul>
	<ul style="list-style-type: none"> <li>Skate park equipment is defective constituting safety hazard to users.</li> </ul>	<ul style="list-style-type: none"> <li>1 day</li> </ul>

**o. Bike Park Maintenance**

Performance Criteria		
Maintenance of bike park elements is carried out to minimise the risk of injury occurring and to provide a continuing high level of operation and safety for bike park users.		
Performance Standards		
Carry out inspections at frequencies identified in the bike park inspection checklist and maintain elements to ensure the original design intent of the Park is met and that there is no risk to park users.		
Performance Requirements		
Asset	Intervention Level	Response Time
All	<ul style="list-style-type: none"> <li>Inspection reveals repair is required</li> </ul>	<ul style="list-style-type: none"> <li>Inspect the structure/defect within 1 day and make safe.</li> <li>Repair within 10 days</li> </ul>
	<ul style="list-style-type: none"> <li>Bike park is defective constituting safety hazard to users.</li> </ul>	<ul style="list-style-type: none"> <li>1 day</li> </ul>

**p. Synthetic Playing Surfaces Maintenance**

Performance Criteria		
The synthetic playing surface is cared for to maintain the surface in a good condition suitable for the appropriate sporting activities by asset users. Synthetic surfaces in the Surf Coast Shire include tennis courts, a soccer pitch and a hockey pitch.		
Performance Standards		
The synthetic playing surfaces are to be inspected and maintained at intervals and to standards that meet the specifications of the surface manufacturer. Regular maintenance is required on these surfaces to ensure they are safe for play and that the asset remains in a good condition for the duration of its useful life		
Performance Requirements		
Asset	Intervention Level	Response Time
All	<ul style="list-style-type: none"> <li>Programmed surface maintenance is completed</li> </ul>	<ul style="list-style-type: none"> <li>Every six months</li> </ul>
	<ul style="list-style-type: none"> <li>Inspection reveals repair is required</li> </ul>	<ul style="list-style-type: none"> <li>Inspect the structure/defect within 1 day and make safe.</li> <li>Repair within 10 days</li> </ul>
	<ul style="list-style-type: none"> <li>Playing surface is defective constituting safety hazard to users.</li> </ul>	<ul style="list-style-type: none"> <li>1 day</li> </ul>

**q. Park Furniture Maintenance**

Performance Criteria		
Seats, tables, shelters, gazebos and bollards are provided to ensure the comfort, protection and safety of street, park and open space area users. Signs are provided to inform, advise and guide park users as to the regulations, facilities, attractions etc of the parks and open space areas. Repairs are necessary to maintain the use of the facility and reduce the risk of injury to users caused by unsafe park furniture		
Performance Standards		
The park furniture is to be inspected and maintained to ensure that they provide the function for which they were installed and do not become a hazard to park and open space area users. All work is to be carried out in accordance with the manufacturer's instructions and in accordance with appropriate trade good practice.  Where signs become faded and difficult to read, they are to be replaced.		
Performance Requirements		
Asset	Intervention Level	Response Time
All	<ul style="list-style-type: none"> <li>Inspection reveals repair is required</li> </ul>	<ul style="list-style-type: none"> <li>10 days</li> </ul>
All	<ul style="list-style-type: none"> <li>Park furniture defect constituting safety hazard to park and open space area users.</li> </ul>	<ul style="list-style-type: none"> <li>1 day</li> </ul>

**r. Sportsground Asset Maintenance**

Performance Criteria		
This activity includes maintenance of goal posts, goals, catch nets and hard cricket pitch covers. Equipment and apparatus are maintained in good order and condition to ensure that service life is maximised and the sports activities can be performed with adequate protection and safety for the participants.		
Performance Standards		
Prepare sports grounds facilities for use in accordance with the schedule of programmed sports activities throughout the year.		
Performance Requirements		
Asset	Intervention Level	Response Time
Sportsgrounds	<ul style="list-style-type: none"> <li>Inspection reveals repair is required.</li> </ul>	<ul style="list-style-type: none"> <li>10 days</li> </ul>
	<ul style="list-style-type: none"> <li>Surfaces, equipment or apparatus is defective constituting a safety hazard to users.</li> </ul>	<ul style="list-style-type: none"> <li>1 day</li> </ul>

## s. Boardwalk and Deck Maintenance

Performance Criteria		
The jetties, walkways and decks are provided to ensure the protection and safety of open space users, and to protect a significant feature within, or to preclude uncontrolled passage in parks and recreation areas. The work is required to repair the jetty, walkway or deck for both safety and to maintain the asset in a serviceable condition.		
Performance Standards		
The jetties, walkways and decks are to be repaired and maintained to ensure that they provide the function for which they were installed and do not become a hazard to open space users. All work is to be carried out in accordance with manufacturer's instructions or as-built plans and in accordance with best industry practice		
Performance Requirements		
Asset	Intervention Level	Response Time
All	<ul style="list-style-type: none"> <li>Inspection reveals repair is required</li> </ul>	<ul style="list-style-type: none"> <li>20 days</li> </ul>
	<ul style="list-style-type: none"> <li>Jetty/deck defect constituting safety hazard to parks, recreation and open space area users.</li> </ul>	<ul style="list-style-type: none"> <li>1 day</li> </ul>

## t. Graffiti Removal / Vandalism Repair

Performance Criteria		
This activity ensures that no park or open space area user is offended or distracted by graffiti or that damage to an asset becomes a danger to the public. The aesthetics of the open space environment is maintained.		
Performance Standards		
Graffiti is removed effectively and safely in a prompt manner in response to complaints and inspections.		
Performance Requirements		
Asset	Intervention Level	Response Time
All	<ul style="list-style-type: none"> <li>Graffiti visible by public and vandal damage which is deleterious to asset function</li> </ul>	<ul style="list-style-type: none"> <li>20 days</li> </ul>
	<ul style="list-style-type: none"> <li>Offensive graffiti</li> <li>When vandal damage is a hazard to the public.</li> </ul>	<ul style="list-style-type: none"> <li>1 day</li> </ul>



**u. Litter Collection**

Performance Criteria		
To provide a litter-free facility, visually pleasing, healthy and safe for users of the streetscape, park or open space area.		
Performance Standards		
Litter shall be collected by mechanical/suction equipment or by foot patrol using handheld pickup devices and bags etc.		
Performance Requirements		
Asset	Intervention Level	Response Time
All	<ul style="list-style-type: none"> <li>Any inspection report of litter within parks or open spaces.</li> </ul>	<ul style="list-style-type: none"> <li>5 days</li> </ul>
	<ul style="list-style-type: none"> <li>Any litter that constitutes a safety hazard for open space users</li> </ul>	<ul style="list-style-type: none"> <li>1 day</li> </ul>

NB - Roadside rubbish removal levels are described in the Civil Service Level Agreement

**v. Emergency After Hours Call Out**

Performance Criteria		
The Open Space Operations Team, in conjunction with the Civil Operations Team, shall provide for the immediate safety of all road, park and open space area users and so act to minimise costs associated with accidents or damage to the asset and minimise disruption to park and open space area users.		
Performance Standards		
<p>The Operations teams will provide designated staff to act as 'senior/back up on call' and others nominated as 'on call' at all times outside of normal working hours.</p> <p>'On call' personnel shall investigate and make safe emergencies within four hours of notification. Key plant and equipment shall be available. All call out staff shall have had specific training in such procedures. The 'senior/back up on call' shall provide specific reporting/documentation as required.</p>		
Performance Requirements		
Asset	Intervention Level	Response Time
All	<ul style="list-style-type: none"> <li>When any calls received which reports public safety in jeopardy.</li> </ul>	<ul style="list-style-type: none"> <li>Inspect and make safe within 4hrs</li> </ul>

## 8. APPENDIX 1: Open Space Maintenance Areas

This list is subject to change.

Aireys Inlet	
Hierarchy	Area
P1	Aireys Inlet Reserve
HUS	Aireys top shops
HUS	Aireys bottom shops
P1	Anderson Roadknight Reserve
P2	Bark Hut Reserve
P2	Inlet Crescent Reserve (Corner Inlet Cres and Reserve Rd)
P2	Great Ocean Road Garden Beds - bottom shops to Painkalac Bridge
P2	Great Ocean Road Reserve - opposite bottom shops
P2	Ocean Rd / Bambra Rd / River Rd corners
P2	River Reserve road reserve
P2	Butlers Bend Reserve
P3	Albert Avenue walkway - No 58
P3	Berthon Hayden Linear Reserve
P3	Five Ways/Anderson Street Reserve
P3	Eagle Rock Parade
P3	Kerrie Court Walkway
P3	Phillip St to Barton Crt Walkway
P3	Inlet Court/Painkalac Court Walkway
P3	Anderson St to Erica Crt Walkway
P3	Anderson St road reserve (through creek section)
P3	Vacant block between 9 & 11 GOR
P3	Walkway - River Reserve Rd to Ocean Rd (area behind bottom shops)
P3	Reserve Rd road reserve (top of hill)
P3	Federal St garden bed (white picket fence)
P3	Hopkins St slow points
P3	Aireys Inlet Aged Care Units Precinct (includes walkway to Albert Ave and Community Garden)
P3	Great Ocean Road nature strips (Gilbert St to Painkalac Bridge)
P3	Great Ocean Road Reserve - Opposite Bottom shops (from Inlet Crescent Service Road to Inlet Crescent)

Anglesea	
Hierarchy	Area
P1	Ellimatta Reserve
P1	Cameron Park
HUS	Anglesea shopping centre
P1	Anglesea McMillan precinct
P1	Anglesea Bike Park
P2	Murch Linear Reserve
P2	Colledge Place
P2	Four Kings shopping precinct including grassed area

<b>P2</b>	Ocean Rd & Cameron Rd roundabout and splitter islands
<b>P3</b>	Cameron Road roundabout and splitters (at tennis club)
<b>P3</b>	Camp Rd & Coalmine Rd roundabout & splitters
<b>P3</b>	Inverloch St Saltwater Place Walkway
<b>P3</b>	Fairway Drive walkways - No's 12 & 50
<b>P3</b>	Niblick Linear Reserve
<b>P3</b>	Niblick to Eagle Ave walkway
<b>P3</b>	Belton St & McMahon Ave roundabout and splitters
<b>P3</b>	Belton St & Bachli Court road reserve
<b>P3</b>	O'Donohue Road reserve from Harvey to McMahon Avenue
<b>P3</b>	O'Donohue Road roundabouts and splitters
<b>P3</b>	Grevillea Lane
<b>P3</b>	Noble Street & O'Donohue Road roundabout
<b>P3</b>	Harvey St / Gardiner Ave walkway
<b>P3</b>	Tonge Street walkway
<b>P3</b>	Minifie Avenue walkway
<b>P3</b>	Arinya Crescent nature strip
<b>P3</b>	Loretta's Way walkway
<b>P3</b>	Noble Street / Ocean Rd Island garden beds and splitters
<b>P3</b>	Noble St & Murray St roundabout & splitters
<b>P3</b>	McMillan St & Murray St roundabout & splitters
<b>P3</b>	Holmwood-Mawson Ave walkway
<b>P3</b>	Murray St & Parker St roundabout
<b>P3</b>	Seventh Avenue walkways, road reserve and closures, roundabouts
<b>P3</b>	Melba Parade walkway to Tenth
<b>P3</b>	Eleventh Avenue to Melba Parade Walkway
<b>P3</b>	Melba Parade roundabouts/chicanes/road closures
<b>P3</b>	Melba Parade road closure through to Ocean Rd
<b>P3</b>	Eighth Avenue roundabouts and splitters
<b>P3</b>	Harvey Street/Wallis St walkway
<b>P3</b>	Melba Parade Nature strip/walk track - Harvey to GOR
<b>P3</b>	12A McMillan Laneway
<b>P3</b>	9A Saltwater Place (end of road)
<b>P2</b>	Great Ocean Road nature strip - McDougall to Police Station
<b>P2</b>	Surf shop nature strips and back of Motel

<b>Bambra</b>	
<b>Hierarchy</b>	<b>Area</b>
<b>P2</b>	Bambra Reserve

<b>Bellbrae</b>	
<b>Hierarchy</b>	<b>Area</b>

<b>P1</b>	Bellbrae Recreation Reserve
<b>P1</b>	Bellbrae Hall & CFA Reserve
<b>P2</b>	Merino Reserve (Grossmans Ridge)
<b>P2</b>	School Road garden beds and road reserve
<b>P3</b>	Bellbrae Picnic Reserve and opposite road reserve
<b>P2</b>	Lincoln Ave Drainage Reserve (Grossmans Ridge)
<b>P3</b>	6A Lincoln Ave walkway (Grossmans Ridge)
<b>P3</b>	Lincoln Ave to Dillwynia Lane walkway (Grossmans Ridge)
<b>P3</b>	Grossmans Road Linear Reserve (Grossmans Ridge)

<b>Bells Beach</b>	
<b>Hierarchy</b>	<b>Area</b>
<b>NR</b>	Bells Beach Surfing Recreation Reserve (SCS area) refer Nature Reserves

<b>Buckley</b>	
<b>Hierarchy</b>	<b>Area</b>
<b>P3</b>	Buckley Tennis Courts
<b>P3</b>	Lake Modewarre Recreation Reserve

<b>Connewarre</b>	
<b>Hierarchy</b>	<b>Area</b>
<b>P1</b>	Connewarre Reserve
<b>P3</b>	Breamlea Road Linear Reserve

<b>Deans Marsh</b>	
<b>Hierarchy</b>	<b>Area</b>
<b>P1</b>	Deans Marsh Recreation Reserve
<b>HUS</b>	Deans Marsh-Lorne/Birregurra Rd intersection garden beds
<b>P2</b>	Deans Marsh-Lorne Rd garden beds (sculptures)
<b>P2</b>	Deans Marsh - Lorne Rd nature strips
<b>P2</b>	Winchelsea - Deans Marsh Rd nature strips
<b>P2</b>	Deans Marsh - Birregurra Rd nature strips

<b>Fairhaven</b>	
<b>Hierarchy</b>	<b>Area</b>
<b>P2</b>	Banool Road walkway
<b>P3</b>	Lialeeta Rd to Ocean Rd walkway
<b>P3</b>	Myrtle Lane to Ocean Rd walkway
<b>P3</b>	Yandanah Rd slow point garden beds
<b>P3</b>	Yarringa Reserve garden beds (car park area)
<b>P3</b>	Allinga Lane to Lialeeta Rd walkway

<b>P3</b>	Lialeeta Wybellenna Kalbaru Linear Reserve
<b>P3</b>	Narani Way entrance
<b>P3</b>	Werona Road slow point garden beds
<b>P3</b>	Yarringa Rd to Cowan Ave walkway
<b>P3</b>	Yarringa Rd / Lialeeta Rd corner (22 Yarringa Rd)
<b>P3</b>	Yarringa Rd slow point garden beds
<b>P3</b>	Yandanah Rd to Banool Rd walkway
<b>P3</b>	She Oak Cres Walkway btw No.11 & No.13
<b>P3</b>	Lialeeta Rd slow point garden beds and splitters
<b>P3</b>	Ocean Rd Road Reserve (including Lialeeta corner)
<b>P3</b>	Ocean Rd retaining wall - Painkalac Car Park to Lialeeta

**Freshwater Creek**

<b>Hierarchy</b>	<b>Area</b>
<b>P1</b>	Freshwater Creek Recreation Reserve

**Gnarwarre**

<b>Hierarchy</b>	<b>Area</b>
<b>P3</b>	Gnarwarre Reserve

**JAN JUC**

<b>Hierarchy</b>	<b>Area</b>
<b>P1</b>	Bob Pettitt Reserve
<b>P1</b>	Bird Rock Park
<b>p1</b>	Jan Juc Creek Reserve - Carnavon to Domain (including playground)
<b>P2</b>	Seaview Reserve
<b>P2</b>	Torquay Meaby Reserve
<b>P2</b>	Torquay Barnett Linear Reserve
<b>P2</b>	Strathmore Kenvarra Linear Reserve
<b>P3</b>	Kristy to Surfview Court walkway
<b>P3</b>	Kristy to Tathra Court walkway
<b>P3</b>	Dunkeith Avenue walkway
<b>P3</b>	Delview Drive walkway
<b>P3</b>	Matlock Court walkway
<b>P3</b>	Windarra Grove walkway
<b>P3</b>	Sky Court walkway
<b>P2</b>	Inveray Kinloch Linear Reserve
<b>P3</b>	Castaway Crescent walkway
<b>P3</b>	St Andrews, Sunningdale, Prestwick Avenues
<b>P3</b>	Hoylake Avenue nature strip
<b>P3</b>	Hoylake Prestwick roundabout
<b>P3</b>	Hoylake Carnavon roundabout
<b>P3</b>	Duffields Meaby roundabout
<b>P3</b>	Sunset Strip roundabout and medians

<b>P3</b>	Sunset Strip Princes Terrace roundabout
<b>P3</b>	Royal Court walkway
<b>P3</b>	Ozan Marner walkway
<b>P3</b>	Regal Road garden bed
<b>P3</b>	Wattle Court walkway
<b>P3</b>	Shapers Linear Reserve

<b>Lorne</b>	
<b>Hierarchy</b>	<b>Area</b>
<b>HUS</b>	Mountjoy Parade shopping precinct - planted garden beds from Erskine River to Bay St
<b>P1</b>	Stribling Reserve and nature strips
<b>P1</b>	Ocean Rd / Deans Marsh Lorne Road roundabout and nature strips
<b>P1</b>	Mountjoy Parade/Otway Street roundabout
<b>P1</b>	Ocean Rd median strip (front of Foodworks)
<b>P2</b>	Stirling Reserve
<b>P2</b>	Great Ocean Rd / Deans Marsh Lorne Road walkway/Reserve
<b>P1</b>	Lorne Community House
<b>P1</b>	Lorne Senior Citizens Centre
<b>P1</b>	Lorne Visitor Information Centre
<b>P2</b>	Varna Gully Reserve
<b>P2</b>	Policemans Paddock
<b>P2</b>	Mountjoy Parade - Bay Street to Armytage St nature strip
<b>P3</b>	Mountjoy Pde service road reserve (front of Kalimna Apartments)
<b>P3</b>	Hazel Street Court Bowl Reserve - section above Stony Creek we still manage - beside No.2 Hazel
<b>P3</b>	Hazel Steet - gravel footpath and fence - from Ocean Rd to Trade Winds Ave - right hand side going up the hill
<b>P3</b>	Duncan Street Reserve walkway
<b>P3</b>	Dorman Street median strip
<b>P3</b>	Allen Street court bowl
<b>P3</b>	Hall St road reserve (Ocean side nature strip from Ocean Rd to Adderly Ave)
<b>P3</b>	Hall St to Stony Creek walkway
<b>P3</b>	Deans Marsh-Lorne Road-Neade St Reserve
<b>P3</b>	Howard Street nature strip - Cemetery frontage
<b>P3</b>	Erskine Street/Lorne Terrace drainage reserve
<b>P3</b>	Norton Park
<b>P3</b>	Howard Street and Deans Marsh Road corner nature strip
<b>P3</b>	Waverley Terrace roundabout
<b>P3</b>	Deans Marsh-Lorne Road Walkway - from Waverly to Minapre St
<b>P3</b>	Deans Marsh-Lorne Road Walkway - from Minapre to Howard Street
<b>P3</b>	Deans Marsh- Lorne Rd to Ocean Rd Walkway - opp. Minapre St
<b>P3</b>	Richardson Blvd to Austin Crt walkway
<b>P3</b>	Richardson Blvd/Polwarth Road nature strips and walkway into caravan park
<b>P3</b>	Richardson Blvd to Gardiner Avenue walkway (unused laneway)
<b>P2</b>	Gracedale Reserve
<b>P3</b>	Otway Street road reserve (both sides from Grove Rd to George St)



<b>P3</b>	Otway Street roundabout
<b>P3</b>	Grove Road stairs/walkway
<b>P3</b>	Clovelly Reserve
<b>P3</b>	Bay Street
<b>P3</b>	Lorne Avenue walkway
<b>P3</b>	Caulfield Reserve
<b>P3</b>	Smith Street and William Street nature strips
<b>P3</b>	Grove Rd nature strip garden bed - from Mexican Republic to Smith St
<b>P3</b>	Charles Street median
<b>P3</b>	Harvey Street median strip
<b>P3</b>	Topp Linear Reserve
<b>P3</b>	Chatby Lane walkway

**MODEWARRE**

<b>Hierarchy</b>	<b>Area</b>
<b>P1</b>	Modewarre Hall and Recreation Reserve

**Moggs Creek**

<b>Hierarchy</b>	<b>Area</b>
<b>P3</b>	Boolooral Reserve

**Moriac**

<b>Hierarchy</b>	<b>Area</b>
<b>P1</b>	Newling Reserve (Hendy main Rd to Clerke Court)
<b>P2</b>	Moriac and District Lions Park
<b>P2</b>	Hendy Main Road splitters/garden beds
<b>P3</b>	Clerke Court/Daniel Drive walkway
<b>P3</b>	Greenfields Linear Reserve
<b>P3</b>	Cape Otway Rd nature strips and service road
<b>P3</b>	Buttercup Reserve
<b>P3</b>	Macarthur Linear Reserve
<b>P3</b>	Farrer Linear Reserve
<b>P3</b>	Drainage Reserve (Highlander Estate)

**Mount Duneed**

<b>Hierarchy</b>	<b>Area</b>
<b>P1</b>	Kalkarra Park
<b>P3</b>	Lower Duneed Linear reserve

**Mount Moriac**

<b>Hierarchy</b>	<b>Area</b>
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<b>P1</b>	Mount Moriac Reserve
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<b>Paraparap</b>	
<b>Hierarchy</b>	<b>Area</b>
<b>P3</b>	Shire Pound (cnr Hunts and Grassdale Rd)

<b>Torquay</b>	
<b>Hierarchy</b>	<b>Area</b>
<b>P1</b>	Djilla Tjarri Skate Park/play space
<b>P1</b>	Community Civic Precinct
<b>P1</b>	Banyul-Warri Fields
<b>HUS</b>	Gilbert Street shopping precinct
<b>HUS</b>	Bell Street
<b>P1</b>	Geelong Road ~ Surf Coast Highway road reserve
<b>P1</b>	Spring Creek Recreation Reserve
<b>P1</b>	Torquay Skate Park (old)
<b>P1</b>	Whites Beach Playground / BBQ Area
<b>P2</b>	Deep Creek Playground/tennis courts & entrance GB
<b>P2</b>	Torquay Village - Bristol Rd and Payne St nature strips
<b>P2</b>	Surf City Plaza
<b>P2</b>	Zeally Sands Reserve
<b>P2</b>	Rippleside Reserves
<b>P2</b>	St Annes Reserve
<b>P2</b>	Price Street community precinct
<b>P2</b>	Price Street - from Surf Coast Hwy to the Esplanade
<b>P2</b>	Pride Street - from Bell St to Anderson Street
<b>P2</b>	Eton Road median strip
<b>P2</b>	Sarabande Reserve
<b>P2</b>	Alleyne Avenue
<b>P2</b>	Alleyne to Rocklea Linear Reserve
<b>P2</b>	Koorunga Place nature strip and roundabout
<b>P2</b>	Whites Beach Reserve (Sands to Deep Creek)
<b>P2</b>	Hillside Linear Reserve
<b>P2</b>	White Linear Reserve
<b>P3</b>	Orungal Court Walkway - 33A Orungal Crt
<b>P3</b>	Orungal Court Walkway - from Orungal to The Esplanade
<b>P3</b>	Highlander walkways x 2 - into Deep Creek
<b>P3</b>	Osprey Court Walkway - into Deep Creek
<b>P3</b>	Seabird Crt Walkway - into Deep Creek
<b>P3</b>	Haven Crt Walkway - into Deep Creek
<b>P3</b>	Centre Crt Walkway - into Deep Creek
<b>P3</b>	Grandview Rd Walkway - into Deep Creek
<b>P3</b>	Whistler Close walkways x 2
<b>P3</b>	Rayville Court walkway
<b>P3</b>	Foam Court walkway
<b>P3</b>	Fischer St roundabouts and splitters - from Zeally Bay Rd to Merrijig Drive

<b>P3</b>	Coombes Road/Brumby Drive Reserve
<b>P3</b>	Torquay Depot Messmate Road
<b>P3</b>	Point Impossible Linear Reserve
<b>P3</b>	Horseshoe Bend Road / Esplanade roundabout
<b>P3</b>	The Esplanade garden beds and splitters - from Horseshoe Bend Rd to Bell St
<b>P3</b>	Coulson Lane
<b>P3</b>	Walkway - Coulson Lane to The Esplanade
<b>P3</b>	Surf Beach Estate road closures - Sand Dune Rise, Tidal Place, Island Drive, St Annes Drive, Tasman Court, Coral St
<b>P3</b>	Sandy Way Reserve and end of street
<b>P3</b>	Brooker Place Reserve
<b>P3</b>	Grossmans Road garden beds and roundabout
<b>P3</b>	Grass Tree Court Walkway
<b>P3</b>	Surf Coast Highway walkway - from Grossmans Rd to Winki Way
<b>P3</b>	Surf Coast Hwy nature strip along Winki Way and Bunnings to Beacon Blvd
<b>P3</b>	Attunga Alyxia walkway
<b>P3</b>	Pimelea Way walkway and nature strip
<b>P3</b>	Beach Road/Alleyne Ave roundabout
<b>P3</b>	Beach Road Walkway to Fisho's
<b>P3</b>	Aurora Cres Walkway
<b>P3</b>	Horseshoe Bend Road median strip, roundabouts and splitters - from Quay Blvd to South Beach Rd
<b>P3</b>	Horseshoe Bend Rd garden beds - from 50 Seahaze to 1301 Horseshoe Bend Rd (vacant block) - along brush panel fencing
<b>P3</b>	Yallock Circuit Paddock (base of Yurrock Soccer Pitch)
<b>P3</b>	Beacon Blvd to Messmate Road Walkway (Grass Tree Nature Reserve)
<b>P3</b>	Winki Way Drainage Reserve
<b>P3</b>	Pintail Drive end of road

<b>Torquay (Ocean Acres and Frog Hollow Estates)</b>	
<b>Hierarchy</b>	<b>Area</b>
<b>P2</b>	Ocean Acres Reserve
<b>P2</b>	Frog Hollow Reserve
<b>P3</b>	Ocean Acres Drive streetscape garden beds
<b>P3</b>	Ocean Acres entrances and nature strips outside reserves
<b>P3</b>	Enfield Linear Drainage Reserve
<b>P3</b>	Frog Hollows Wetland
<b>P3</b>	Enfield Drive garden beds and roundabout
<b>P3</b>	Rosedale Drive Walkway/roundabout/garden beds
<b>P3</b>	Echidna Way-Stringybark Drive walkway
<b>P3</b>	Port Phillip Court roundabout/garden beds
<b>P3</b>	Sheoak Court roundabout and garden beds
<b>P3</b>	Ironbark Crt roundabout
<b>P3</b>	Frog Hollow Drive and Echidna garden beds
<b>P3</b>	Coombes Messmate walkway

Torquay (Ocean Views Estate)	
Hierarchy	Area
P1	Spring Valley Park
P2	Ocean Views Reserve
P3	Spring Valley Drive Walkways - 32 & 66
P3	Ocean Views Cres Duffields roundabout
P3	Borrn Blvd median
P3	Springbank Circuit roundabout
P3	Danawa Drive median
P3	Great Ocean Road nature strips and service roads - both sides - from Spring Creek Bridge out to Strathmore Drive
P3	Diggers Way nature strip and garden beds
P3	Spring Valley Drive service roads
P3	Malibu Place roundabout
P3	Banksia Close roundabout
P3	Manna Gum Dr and Casuarina Ave roundabout
P3	Ocean View Crescent walkway
P3	Borrn Blvd to Springbank Cct walkway

Torquay (Quay 2)	
Hierarchy	Area
P1	Melaleuca Reserve Playground / BBQ Area
P2	Melaleuca Reserve
P2	Hunter Reserve
P2	Rosser Reserve
P2	Wellington Reserve
P1	Quay Recreation Reserve
P2	Quay Wetland Reserve
P2	Hilltop Reserve
P2	Nautical Rise Linear Reserve from Headland to Fischer
P2	Headland Linear Reserve & walkway
P3	Centreside Drive / Beachley Ln roundabout
P3	Quay Blvd / Headland Drive roundabout and median strip
P3	Merrijig Drive median strip and surrounds
P3	Scott Linear Reserve
P3	Marine Drive median strip
P3	Rosser Blvd median strip
P2	Bright Linear Reserve
P2	Bright Wetland Reserve (excluding inside wetland fence)

Torquay (Salt Estate)	
Hierarchy	Area
P2	Yellow Gum Linear Reserve (Grossman's Road frontage)
P2	Central Walkway (Tarook Place)
P2	Murrnong Reserve (excluding rain garden)

<b>P3</b>	End of Yirrip Place
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<b>Torquay (Sands Estate)</b>	
<b>Hierarchy</b>	<b>Area</b>
<b>P2</b>	1 Chart Hills Place and associated nature strip, traffic island and roundabout
<b>P3</b>	41A and 63A Sands Boulevard Torquay and associated nature strips
<b>P3</b>	Central island in St Georges Way road reserve

<b>Winchelsea</b>	
<b>Hierarchy</b>	<b>Area</b>
<b>P1</b>	Barwon River Playground and BBQ area
<b>P1</b>	Public Toilet Block Barwon Terrace garden beds
<b>P1</b>	Winchelsea Shire Hall
<b>P1</b>	Winchelsea Skate Park
<b>P1</b>	Eastern Reserve
<b>HUS</b>	Winchelsea shopping precinct
<b>P1</b>	Main Street service road
<b>P1</b>	War memorial
<b>P2</b>	Princes Highway median and nature strip garden beds
<b>P2</b>	Hesse Street Reserve
<b>P2</b>	Dwyer Reserve
<b>P2</b>	Winchelsea Pool
<b>P2</b>	Austin Street / highway garden beds
<b>P2</b>	Naphine Reserve
<b>P2</b>	Winchelsea Visitor Information Centre
<b>P2</b>	Barwon River Reserve
<b>P2</b>	Willis St Service Road garden beds
<b>P2</b>	Barwon River West below McDonald Drive (Platypus Reserve)
<b>P2</b>	Gosney Street nature strips
<b>P2</b>	Hesse Street River End Reserve (Zig Zag Pathway)
<b>P2</b>	Barwon River Reserve (Below bottom pub) (Lions Park)
<b>P2</b>	Winchelsea Senior Citizens Club
<b>P3</b>	The Globe Theatre
<b>P3</b>	Redgum Court walkway and garden beds
<b>P3</b>	Winchelsea - Deans Marsh Rd nature strip (both sides) out to Lauders Lane
<b>P3</b>	Koeing Lane
<b>P3</b>	Reynolds St road reserve
<b>P3</b>	Gullan Lane
<b>P3</b>	Olney St Reserve
<b>P3</b>	Beal Trebeck Linear Reserve ~ Winchelsea Tree Reserve
<b>P3</b>	Bennett Reserve
<b>P3</b>	Coopers Corner
<b>P3</b>	Guye Reserve
<b>P3</b>	Mathison Reserve
<b>P2</b>	Winchelsea Township streetscapes and nature strips mowing (from kerb or table drain out to bitumen/road edge)

<b>P3</b>	Scar Tree garden bed - corner hwy and Collins St
<b>P3</b>	Winchelsea Depot Precinct
<b>P3</b>	Harding St Road Reserve - rail end
<b>P2</b>	Riverview Reserve (top section only)

<b>Winchelsea South</b>	
<b>Hierarchy</b>	<b>Area</b>
<b>P2</b>	Wurdale Hall

<b>NATURE RESERVES</b>	
<b>Hierarchy</b>	<b>Reserve Name</b>
<b>NR1, 2 OR 3</b>	Spring Creek Nature Reserve
<b>NR</b>	Bells Beach Surfing Recreation Reserve
<b>NR</b>	Grasstree Park Nature Reserve
<b>NR</b>	Mellors Swamp Nature Reserve
<b>NR</b>	Moonah Woodlands Nature Reserve
<b>NR</b>	Jarosite Road Nature Reserve
<b>NR</b>	Deep Creek (East and West)
<b>NR</b>	Painkalac Creek Nature Reserve (up to Old Coach Road
<b>NR</b>	Winchelsea Common Nature Reserve
<b>NR</b>	Barwon River Nature Reserves (Riverview Nature Reserve)
<b>NR</b>	Dans Nature Reserve
<b>NR</b>	Moggs Creek Nature Reserve
<b>NR</b>	Merrans Nature Reserve
<b>NR</b>	Kuarka Dorla Nature Reserve
<b>NR</b>	Rice Nature Reserve
<b>NR</b>	Great Ocean Road Nature Reserve
<b>NR</b>	Bellbrae Nature Reserve
<b>NR</b>	Allen Noble Sanctuary
<b>NR</b>	Ocean Acres Nature Reserve
<b>NR</b>	Coogoorah Park (SCS portion re entrance)
<b>NR</b>	Stony Creek Nature Reserve (SCS portion)
<b>NR</b>	Jan Juc Creek West Nature Reserve
<b>NR</b>	Greenhood Nature Reserve
<b>NR</b>	Bristlebird Nature Reserve
<b>NR</b>	Surfers Way Nature Reserve
<b>NR</b>	Larcombes Road Nature Reserve
<b>NR</b>	Giddings Road Nature Reserve
<b>NR</b>	Paringa Nature Reserve
<b>NR</b>	Woodbank Rise Nature Reserve
<b>NR</b>	Sandy Gully Nature Reserve
<b>NR</b>	Snow Gum Nature Reserve
<b>NR</b>	Lialeeta Linear Reserve
<b>NR</b>	Banool Linear Reserve
<b>NR</b>	4 Caulfield Street Lorne



