

ePlanning can be accessed at the following link https://eplanning.surfcoast.vic.gov.au

TO UPLOAD INFORMATION FOR AN EXISTING APPLICATION

To:

- upload further information;
- revise your application (Section 50/57a);
- amend a permit (section 72);
- request an extension of time;
- request secondary consent approval (application for approval of minor changes to endorsed plans where there are no new permit triggers created and no material detriment);
- submit plans required by a Planning Permit condition (Plans to comply);

you will need to be a registered user of the system. To register as a user of the system. Click 'Register here':

Curf coast		e Planning	
	Welcome to Planning Online – our online service that allows users to subm? Create a user profile today and begin todaging your planning documents to oil Planse Note. The Planning Register over contain contact information for a 2013 to correct. Oder permit data will be added to the register over time. If yo contact the Planning Department during affice hours for addice on how to proc	I documents or search any planning matter, online, anytime. III, simply and quickly dependent or converse. It displays permit and application information ledged from 1 July need to lodge an amendment or other matter related to an earlier permit, please eed.	
	Planning Online Registered users log in here to usefued parenting applications, further information reasons, amendment, parats to compre, dependion,	Planning Register	
	pay fees and planning information requests. Email Address Password	Online Search Reference Number Site Street of Suburb	
	New to planning online? Register here Are you having trouble logging in? Reset your Password	Search To find a specific record, type the applications or general manafere or allia address in the address field. Admathenia data as wantich busiket to display the denter registrat.	

If you are already a registered user, log in.

Click the black Search the Register tab and find the application using the search filters.

Subn	nit an Applicatior	۱	Submit an Information Request	Make a Submissic	'n	Search	the Register	
\$ Lodged	Decision	¢	Address Reason for	vr Permit	\$	Ward	Status	Display

Select Ward

Select Status

Once you have found the application, click the **Actions** button and make your selection:

Street or Suburb

Return to Home							Export List
Application #	Lodged 🚽	Decision 🔶	Address	Reason for Permit	🔷 Ward	Status	Display 10 🔽
Reference	Date	Date	Street or Suburb	Reason	Select Ward	Select Status	Reset
19/0999	17-Jun-2019	17-Jun-2019	12 Example Street, Example	Dwelling	Anglesea	Application Complete	Actions >

FORMAT OF PLANS

Plans must be submitted in standard PDF format, not PDF/A or PDF/B. The maximum file size is 1000MB.

COMMUNICATION FROM COUNCIL

Once you have lodged your information through eplanning, we will communicate with you using the portal.

You will receive an email prompting you to visit eplanning when a new document is published. Click the link in the email to take you to the portal.

If you can't see the document, it is likely that you are not logged into the system. To log into the system, click on 'Log in' in the top right hand corner of the screen.

Surf coast	e Planning		Register Here Reset Password
Return to Home	Add Documents	Username Password Forgot your Pass	Log In
Application			Print

MORE INFORMATION AND HELP

For more information or help with ePlanning, contact the Planning Department on 5261 0800, by email planningapps@surfcoast.vic.gov.au, or visit us at our offices at 1 Merrijig Drive, Torquay.