

# Wurdi Baierr Stadium Conditions of Hire 2026/27

## Alcohol

Hirers are required to supply alcohol in bottles or cans only.

**Please Note: A liquor license will be required. The hirer is responsible for obtaining a limited license where necessary and must discuss with Stadium Management prior to applying for a liquor license for the venue.**

## Amplified Music and Noise

Amplified music is not to exceed a reasonable level appropriate for the surroundings and local amenity. Under EPA noise guidelines, amplified sound is prohibited after 10pm Sunday to Thursday, and 11pm Friday, Saturday & Public Holidays.

## After hours hire

After hours hire can be negotiated with stadium management for competition and event bookings. An after-hours fee may be charged for these bookings. Stadium will not accept request for after-hours hire for casual bookings.

## Behaviour

Any person causing an offence against such Regulations, using insulting language or disorderly behaviour must be removed from the building by the hirer or the nominated Responsible Person. Patrons are required to vacate the premises in a quiet and orderly manner, so as not to disturb local residents.

## Booking Times

Stadium is open from; Mon-Fri 8am-8pm, Sat 8am-4pm, Sun 8am-3pm reduced hours over school holidays. Afterhours bookings can be negotiated with stadium management in accordance with the stadiums permit.

**Confirmed hire times must be adhered to and are inclusive of set-up and pack-up for activity.** Patrons must wait outside of courts before commencing booking and must not interfere with other hirers.

## Cancellation

The hirer will forfeit the total hire fee where booking is cancelled with less than three (3) days notice business days' notice.

Stadium Management may cancel bookings in accordance with councils 'Hierarchy of Use' policy, at no expense to the hirer. Stadium management will inform of cancellations with a minimum of two (2) weeks' notice.

Hire will be forfeited if unattended 15 mins after booking start time.

## Catering

Catering for food is the sole responsibility of the hirer. Some equipment such as crockery and cutlery may be available for use and must be returned to the kitchen after the function in a clean condition.

## Child Safe Standards

The hirer must adhere to the Child Safe Standards as Surf Coast Shire Council is committed to creating a child safe and child friendly environment where children and young people are respected valued and encouraged to reach their full potential. Surf Coast Shire Council's policies and procedures support the

implementation of requirements under the Child Wellbeing and Safety Act 2005.

## Claims

Council should be notified of any potential claims as soon as possible after the event. Email [info@surfcoast.vic.gov.au](mailto:info@surfcoast.vic.gov.au) – please quote "Customer Request" in the subject line. Please provide a location and a description of the issue. Include as much information as possible and attach a photograph if you can; or phone our Customer Service staff on 5261 0600.

## Cleaning

Hirer must ensure facility is thoroughly cleaned after use. All courts, rooms and areas hired must be cleaned before vacating the premise. Stadium can supply cleaning supplies for use.

## Damage

Damage to floors, walls or any other part of the building or any fitting or furniture must be reported by the hirer within 24 hours and the cost of repairs will be borne by the hirer. You may not use any tape to fix decorations to walls.

## Emergency after hours number

After hours contact number for Wurdi Baierr Stadium emergencies or to report plumbing/electrical faults or vandalism please contact: **5261 0600**.

## Disputes

Disputes arising out of the interpretation of these conditions, or any other matter related to the hiring of the facility should be made in writing to Stadium management or follow the Council's Complaint handling Policy located on the website. Please forward disputes to stadium management in writing/email to [WurdiBaierr@surfcoast.vic.gov.au](mailto:WurdiBaierr@surfcoast.vic.gov.au)

## Fees

Payment of all fees including the bond must be made to Wurdi Baierr Stadium at least seven (7) days prior to the date of hiring (for casual bookings). **The bond can only be taken in the form of valid credit card details.** If the bond is to be exercised, the hirer will be notified prior to any action being taken. Associations and regular user groups will be invoiced quarterly (unless otherwise arranged).

## First Aid

Associations, Commercial and Event Hirers of the venue shall nominate a qualified first aid officers for the activity they are conducting for bookings; after 4pm on weekdays and all times on weekends. Wurdi Baierr Stadium staff will assist when required with additional first aid support and supplies.

## Gambling

No game of chance or raffles (other than raffles approved by the Attorney General or his Delegate under Section 6 of the Lotteries, Gaming and Betting Act) shall take place in any portion of the building.

## Hierarchy of Use

Council has a Hierarchy of Use policy to ensure community competitions are accommodated. Speak to stadium management for explanation of this policy.

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## **Insurance**

Regular or commercial hirers are responsible for providing public liability insurance cover as required by Council.

Council's Community Liability Pack is available to casual, ad-hoc and regular hirers of Council owned or controlled facilities where the Hirer does not have their own public liability insurance. Conditions apply – refer to the FAQ Public Liability Insurance.

## **Keys/swipe cards**

Keys and swipe cards are only allocated to approved users. Keys will only be allocated prior to each hire and can be collected from Wurdi Baierr Stadium staff. No keys or swipes cards should be taken off premise. Any lost keys may incur additional fees.

## **Obstruction**

The hirer shall comply in every respect with Regulations under the Health Act with regard to public buildings for the prevention of over-crowding, obstruction of gangways, passages, corridors, stairs or any other part of the building. The capacity for each facility can be provided upon request from Wurdi Baierr Stadium.

## **Refusal to let**

Council has the right to refuse to let the Stadium during the hire period. Council shall have the ability, if seen fit, to cancel such letting and direct the return of the bond paid (excluding hiring fee) if the hirers intended use changes and is not consistent with use of a public hall.

## **Responsible Person**

The hirer must always provide a Responsible Person or a Court Supervisor Officer (CSO) for all competition and event bookings. This person is responsible for the supervision of all patrons for the duration of their hire.

## **Smoking**

Smoking is prohibited in all parts of the facility.

## **Sub-letting**

Sub-letting is not permitted under any circumstances.

## **Supervision of minors**

The hirer and their patrons are responsible for the supervision of minors and children for the duration of their booking. Hirers must always remind and encourage parent supervision of minors and children.

## **Theft or losses**

Council and its Officers shall not be liable for any thefts or losses incurred by the hirer, their agents or staff during occupancy or for any equipment remaining on the premises after occupancy.

## **Working With Children Check**

Associations, commercial and community groups running activities for children must ensure all staff and volunteers have valid WWCC. Stadium management may request to verify WWCC at their discretion or if audited.