

# Plans for Approval under Section 173 Agreement

Office Use Only			
Receipt Code		Receipt Number	
Date received			

Contact Person (the person to contact regarding this application)			
First Name		Last Name	
Company Name (if applicable)			
Street/Postal Address			
Suburb		Post Code	
Phone		Mobile	
Email			
Are you lodging this request on behalf of someone else (applicant contact/representative)			<input type="checkbox"/> Yes <input type="checkbox"/> No

Applicant Details			
<input type="checkbox"/> Same as contact person			
First Name*		Last Name*	
Company Name (if applicable)			
Street/Postal Address			
Suburb*		Post Code*	
Phone		Mobile	
Email			

Address to Which the Application Applies			
Choose the type of formal land description*			
<input type="checkbox"/> Street Address	<input type="checkbox"/> Lot/Plan	<input type="checkbox"/> Crown Allotment	<input type="checkbox"/> Other
Street Address			
Suburb*		Post Code*	

Proposed Development Details			

## Supporting Documents

### Plans/Letter

If providing attachment electronically, please supply as: pdf; docx; jpeg; xls; doc; rtf

Please supply all plans affected by the proposed changes. Please make sure that all changes are clearly highlighted on any new plans submitted, as failure to do so is likely to result in delays.

## Payment Details

### Fees:

\$362

<input type="checkbox"/> <b>In Person</b>	By cash, cheque or credit card
<input type="checkbox"/> <b>By Credit Card</b>	Please refer to secure link on covering email
<input type="checkbox"/> <b>Mail</b>	Attach cheque or money order payable to 'Surf Coast Shire'

## Declaration (Please select)

- ☐ **I am the owner OR**  
☐ **I have notified the owner of the proposed amendment**

I understand and acknowledge that:

- The information provided in this request is true and complete to the best of my knowledge
- Surf Coast Shire Council may refuse this request if it becomes evident that any information or supporting documents provided are incomplete or false.

☐ By ticking this checkbox I confirm that I have understood all the statements above\*

**Name of person completing this request\***

**Date**

**Privacy Statement** - The Surf Coast Shire is committed to protecting your privacy and is bound by the Information Privacy Principles in the Privacy and Data Protection Act 2014 (Vic) ('PDP Act'). The personal information requested on this page is being collected by Surf Coast Shire for the purpose of Statutory Planning processes. We will not disclose your personal information without your consent, except where required or authorised to do so by law. Our privacy policy is available on our website and or contact Customer Service. If you wish to alter any of the personal information you have supplied to Surf Coast Shire, please contact us by sending an email to [info@surfcoast.vic.gov.au](mailto:info@surfcoast.vic.gov.au).