

Request for Amendment to an Application for a Planning Permit Under Section 50 or 57A of the Planning and Environment Act 1987

Office Use Only			
Receipt Code		Receipt Number	
Date received			

Contact Person (the person to contact regarding this application)			
Did you lodge the original Planning Permit application?		<input type="checkbox"/> Yes <input type="checkbox"/> No	
First Name		Last Name	
Company Name (if applicable)			
Street/Postal Address			
Suburb		Post Code	
Phone		Mobile	
Email			
Are you lodging this request on behalf of someone else (applicant contact/representative)			<input type="checkbox"/> Yes <input type="checkbox"/> No

Address to Which the Application Applies			
Choose the type of formal land description*			
<input type="checkbox"/> Street Address <input type="checkbox"/> Lot/Plan <input type="checkbox"/> Crown Allotment <input type="checkbox"/> Other			
Street Address			
Suburb*		Post Code*	

Amendment Details	
Planning Application Number	
What amendments are to be made to this application?	

Supporting Documents
<p>Plans/Letter</p> <p>Please supply all plans affected by the proposed changes. Please make sure that all changes are clearly highlighted on any new plans submitted, as failure to do so is likely to result in delays. Highlight the changes by using different colours, highlighter pens or bubbles around amendments etc.</p>

Amendment Details	
Does the proposed amendment breach, in anyway, a registered covenant, section 173 agreement or restriction of title?	<input type="checkbox"/> Yes <input type="checkbox"/> No Not applicable (no such covenant, section 173 agreement or restriction applies)
State the estimated cost of the proposed development, which includes the amendments.	<input type="checkbox"/> Unchanged from initial application <input type="checkbox"/> Changed from initial application (<i>provide details</i>) Cost of Proposed Development:
Has notice of the application been given (advertised)?	<input type="checkbox"/> Yes <input type="checkbox"/> No

Fees	
<p>A request under s57A to amend an application after notice has been given must be accompanied by a fee that is 40% of the fee for the class of permit or amendment to permit; and where the class of application is changing to a new class of higher application fee, the difference between the fee for the application to be amended and the fee for the new class.</p> <p>A request can be made to have this fee waived or reduced. This is most likely to be supported if you are making minor changes to your application or changes to address concerns raised by objectors.</p>	
Estimated Fee	
<input type="checkbox"/> Request Fee Waiver or Rebate Under Regulation 20 (b): the payment of the fee is not warranted because— (i) of the minor nature of the consideration of the matter decided or to be decided; or (ii) the requested service imposes on the responsible authority or the Minister (as the case may be) no appreciable burden or a lesser burden than usual for supplying that service	<i>Provide reasons for fee waiver request:</i>

Payment Details	
Credit Card	Payment by credit card can be made by completing a credit card authority form and emailing it to planningapps@surfcoast.vic.gov.au

Declaration (Please select)			
<input type="checkbox"/> I am the owner OR <input type="checkbox"/> I have notified the owner of the proposed amendment			
I understand and acknowledge that: <ul style="list-style-type: none"> The information provided in this request is true and complete to the best of my knowledge Surf Coast Shire Council may refuse this request if it becomes evident that any information or supporting documents provided are incomplete or false. 			
<input type="checkbox"/> By ticking this checkbox I confirm that I have understood all the statements above*			
Name of person completing this request*		Date	

Privacy Statement: The Surf Coast Shire considers that the responsible handling of personal information is a key aspect of democratic governance, and is strongly committed to protecting an individual's right to privacy. Council will comply with the Information Privacy Principles as set out in the Information Privacy Act, 2000. The information will not be disclosed to any other party unless Council is required to do so by law.