

Minutes

Meeting of Council

Tuesday 27 February 2024

Surf Coast Shire Civic Office

Council Chambers

1 Merrijig Drive, Torquay, Victoria 3228

Commenced at 6:00 pm

Council:

Cr Liz Pattison (Mayor)
Cr Gary Allen
Cr Paul Barker
Cr Mike Bodsworth
Cr Kate Gazzard
Cr Rose Hodge OAM
Cr Adrian Schonfelder
Cr Libby Stapleton
Cr Heather Wellington

Order of Business

1 Procedural Matters	4
1.1 Present	4
1.2 Opening	4
1.3 Pledge	4
1.4 Apologies	4
1.5 Confirmation of Minutes	5
1.6 Leave of Absence Requests	5
1.7 Conflicts of Interest	5
1.8 Presentations	5
1.9 Submissions	6
1.10 Public Question Time	6
2 Petitions and Joint Letters	18
2.1 Receipt of Petition titled 'Surf Coast Stands In Solidarity: Petition for Surf Coast Shire Gaza Motion'	18
3 Notices of Motion	26
4 Reports	27
4.1 Response to Joint Letter – Traffic Control and Safety – Safe Crossing of the Great Ocean Road – Connection to the Ridgeline Trail – Strathmore Drive Jan Juc	27
4.2 Response to a Petition on the Barwon River Loop Board Walk Proposal - Winchelsea	32
4.3 Response to the Winchelsea Visitor Information Centre petition	37
4.4 Anglesea Community and Health Hub Plan	45
4.5 Advocacy priorities including ALGA and MAV Motions	120
4.6 Government Funding Opportunities	137
4.7 Draft Circular Economy Action Plan	149

4.8	G21 Regional Football (Soccer) Strategy 2023-2033	189
4.9	Torquay North Road Project Delivery	245
4.10	Proposed Discontinuance of a portion of Wadawurrung Way Torquay	252
4.11	Quarterly Budget Report - December 2023	259
4.12	Appointment of the CEO Employment Matters Committee Independent Chair	269
4.13	Proposed Update to s5 Instrument of Delegation - Council to CEO	273
4.15	Councillor Expenses and Attendance at Meetings - 1 October to 31 December 2023 Quarter	285
4.16	Project Budget Adjustments and Cash Reserve Transfers - February 2024	292
4.14	Award of Contract T24-013 Supply and Haulage of Bulk Bins	300
4.17	Conflict of Interest Records.....	305
5	Urgent Business.....	317
6	Closed Section	317
6.1	Closure of Meeting to the Public	317
7	Close of Meeting	318

1 Procedural Matters

1.1 Present

Cr Liz Pattison (Mayor)
Cr Gary Allen
Cr Paul Barker
Cr Mike Bodsworth
Cr Kate Gazzard
Cr Rose Hodge OAM
Cr Adrian Schonfelder
Cr Libby Stapleton
Cr Heather Wellington

Chief Executive Officer - Robyn Seymour
General Manager Placemaking and Environment - Chris Pike
General Manager Community Life - Gail Gatt
Acting General Manager Strategy and Effectiveness - Damian Waight
Acting Executive Manager - Strategic Projects and Partnerships - Darryn Chiller
Manager Integrity and Governance - Jake Brown
Coordinator Governance - Liberty Nash
Acting Coordinator Communications and Community Engagement - Sarah Gleeson
Governance Officer - Jess Menzel

1.2 Opening

Mayor Pattison opened the meeting.

The Surf Coast Shire local government area spans the traditional lands of the Wadawurrung People and the Gulidjan and Gadubanud Peoples of the Eastern Maar. The main Council offices in Torquay are on Wadawurrung Country. We wish to acknowledge the Traditional Owners of the lands on which each person is attending or viewing this meeting today, and pay respect to Elders past and present. Council also acknowledges other First Nations People that may be attending the meeting today.

1.3 Pledge

Mayor Pattison recited the pledge.

As Councillors we carry out our responsibilities with diligence and integrity and make fair decisions of lasting value for the wellbeing of our community and environment.

1.4 Apologies

Nil.

1.5 Confirmation of Minutes

Council Resolution

Moved Cr Hodge, Seconded Cr Gazzard

That Council notes the minutes of the Council Meeting held on 12 December 2023 as a correct record of the meeting.

CARRIED 7|0

For	Against	Abstained
Cr Allen Cr Bodsworth Cr Gazzard Cr Hodge Cr Pattison Cr Schonfelder Cr Stapleton	Nil	Nil

1.6 Leave of Absence Requests

Nil.

1.7 Conflicts of Interest

CEO Robyn Seymour declared an interest in relation to Item 4.12 - Appointment of CEO Employment Matters Committee Independent Chair.

1.8 Presentations

Cr Heather Wellington joined the meeting via videoconference at 6:06pm.

Cr Hodge made a presentation about John DeWitt, a Torquay resident who recently passed away. John was involved in many community activities over the years, he was an advocate for the community and achieved an amazing amount.

Cr Allen acknowledged Ray Clinch and his outstanding service provided to the residents of the Shire. Ray passed away in January 2024, he was a valued member of the Shire's Waste team for over 22 years working at both Winchelsea and Lorne Transfer Stations. Cr Allen extended Council's condolences to Ray's family.

Cr Allen also shared how the protection of the endangered hooded plover chicks that hatched on the beach at Lorne near the mouth of the Erskine River is another example of how Lorne is a proactive, supportive community. He acknowledged and thanked The Friends of Lorne and many residents who volunteered their time to protect the hooded plover chicks from dogs off the leash and human activity. The chicks took flight on Saturday, 17 February.

Cr Paul Barker arrived at 6:11pm.

Cr Schonfelder extended condolences to the families and loved ones of the following three individuals in the community who have recently passed away:

- Ricky Calandro, who was remembered by Cr Schonfelder as a very good surfer and a popular member of the Barrabool and Moriac communities.
- Ed Smith, who was remembered as an incredible football player in the community.
- Kylie Travena, who was remembered for her kindness and ability to make everyone feel really good about themselves.

1.9 Submissions

No submissions were presented during the meeting. Mayor Pattison noted that a written submission from Rainbow Local Government regarding agenda item 4.5 'Advocacy Priorities' was received and circulated to Councillors prior to the meeting.

1.10 Public Question Time

Question 1 - Tarney Spencer, Torquay (Read out by Mayor Liz Pattison)

What is council doing to represent and protect the interests of 97% of our non-indigenous population, with regard to the recent application for a native title claim over our Surfcoast public beaches, reefs and parks?

Answer provided by Mayor Liz Pattison

Thank you for your question, Tarney. Native title is the name Australian law gives to acknowledge Aboriginal people's rights and interests to land and waters according to their traditional laws and customs. These rights can include things such as the right to hunt, fish, gather food or teach law and custom on country. They are known as non-exclusive rights, which means there is no right to control access to, or use of, an area. Therefore, there is little or no impact on non-Aboriginal people's use of a particular area. That said, Council officers are meeting with the National Native Title Tribunal this week to stay informed on the detail and progress of the claim.

Question 1 - Tony Watts, Deans Marsh

Council has included the Deans Marsh Hall renewal project in the Strong Communities and Places Advocacy theme, a box that I think everything that Council does should be in, but my question is how will Council's current plan to demolish the heritage Deans Marsh Hall and replace it with a bigger and better community hub serve to strengthen the divisions within our Deans Marsh community?

Answer provided by CEO Robyn Seymour

Thanks for your questions, Tony, again at this meeting. Council is often balancing the strategies within the Council plan and the proposed redevelopment of the Deans Marsh Community Hall aims to meet two of our key strategies for the current and future generations. It's strategy 3, which is "facilitate the provision of social infrastructure and open space to enable healthy lifestyles", and strategy 4, which is "improve access to local services and programs that support people to be healthy and well".

Given the significant structural issues, to retain the existing building is to essentially replace and rebuild it and replicating the current facility would limit the ability to design and provide a fit for purpose outcome for future generations and to cater for all life stages. The current and future needs of the community have been established through the community engagement within the project and the expertise of the architect and Council officers. Meeting these needs aims to strengthen the Deans Marsh and surrounding communities.

Specifically regarding your concerns about heritage, I do feel this is something that we addressed in previous questions in the public question time in December I think it was and officers I know have written to you about that. Given the large number of questions tonight, I refer you to that information.

Question 2 - Tony Watts, Deans Marsh

Much of section 4.5 in tonight's agenda is about aligning Council's policies and projects with those of its external partners for efficiencies and access to funding streams, and so on. Why is it then that Council's proposal to demolish and replace the heritage Deans Marsh Hall is so out of alignment with Council's own evolving strategies and policies, such as promoting a circular economy in the shire, promoting sustainability, promoting environmental protection, and ensuring heritage protection, as well as so contrary to the protection and celebration of heritage as promoted by such external parties as the Municipal Association of Victoria and the State Government? There's a pamphlet on this for Councillors. We'll make sure you get it.

Answer provided by CEO Robyn Seymour

We do have that pamphlet Thank you, Tony. Officers believe that addressing the community needs can be consistent with the kinds of policies and strategies that you're talking about. The project has been progressing in response to these community needs and as part of that has considered reuse of materials and use of recycled content where possible, avoiding the demolition and relocation of the skate park, a 6 Star Green Star certified rating with improved environmental performance than the current facility, and the use of the facility as an emergency relief centre beyond the capabilities of the current hall.

Question 1 - Gen Picot, Deans Marsh

Thank you very much for letting me ask this question. I'll be very brief and go straight to the question. In the 20 years since Council has had the obligation to protect places of heritage significance, has Council ever issued a planning permit to demolish a place of heritage significance within the shire?

Answer provided by CEO Robyn Seymour

Thank you, Gen, for your interest in heritage and heritage sites. You are correct in noting that our Planning Scheme has included heritage overlays for the past two decades to protect our significant places. A heritage place can hold significance either individually or as part of a broader precinct and the detail of what makes a place significant is recorded in a Statement of Significance, which I know that you are aware of.

Under the overlay, any demolition activity requires a permit even if the portion to be removed does not add to the site's significance. Looking at Council's register of planning applications, we've issued fewer than 30 permits over the past 20 years that relate to some form of demolition. Largely, these involve partial demolition of a building, removal of outbuildings or fences or trees, and to a lesser extent removal of a building.

However, thorough review of these permits and whether the demolition was a significant place is a time-consuming process and isn't something that we've kind of investigated at this time. When considering the permits involving demolition within a heritage overlay, we consider the Statement of Significance and what contributes to the significance of the heritage place and whether the demolition will impact on this. To assist our decision making, we also engage expert heritage advice to ensure applications comply with the objectives of the overlay. I hope this information helps answer your question.

Question 1 - Sarah Molner, Torquay

Given the horrific humanitarian crisis in Gaza (for example, that roughly 2 million Palestinians are facing possible imminent death - whether directly via the Israeli Occupation Forces, or through the Israeli government sanctioned actions and/or policies of starvation, diseases and ethnic cleansing), and in light of the local community support in this LGA, will this Council please move an urgent motion in support of Palestine and advocating for an immediate ceasefire?

Answer provided by CEO Robyn Seymour

Thank you, Sarah, for your question and thank you for your continued interest and concern for people impacted by the situation in Gaza. I acknowledge that this is really distressing for many people and our hearts go out to all of those who are suffering through this conflict. That's very genuine.

As you know, Councillors will shortly receive a petition on this topic. Petitions are a really important means for community members to raise matters with Council and so we have a formal process for considering them. So just to kind of take you through what that looks like, once a petition is received, officers research and review the matter and then bring a report back to Council with a recommendation on how to proceed. We take petitions really seriously and we do so for this one as well.

It's through this process that we research and explore topics in depth and form a view for consideration by Council. We will let you know when we have a report coming back to Council. Just so you know, our minimum commitment - so the longest we take in reviewing petitions and bringing report backs is three months, but we will do what we can to expedite noting the call for urgency on this matter. So thank you, Sarah.

Question 1 - Sarah Claydon, Torquay

The Palestinians genocide is terrifying. Numbers are incomprehensible. To contextualise, the entire Surfcoast population would be dead or injured. EVERY child in EVERY School P-12 murdered times 3 over. As a mother, I wonder what could ever warrant this? A child's life, is a child's life. Yet we avoid the reality unfolding before us, actively working to shut down efforts to advocate for human rights of Palestinians. Why is that? Regardless of race, culture, religion we're all living in this world together. Your purpose is to exist to help our community thrive, how do we thrive whilst ignoring the suffering of people begging for our help?

We're all impacted by the plight of Palestinians. How can we show support through proactive change in systematic practices and policies embedded in our society that privilege white people and disadvantage people of colour? How do we recognise and change a system that ignores human rights and simultaneously recognise that our actions show far more solidarity than our conditional responses? If not support for an immediate ceasefire, then what? How will Council uphold International law, supporting constituents to fight for human rights indiscriminately?

Answer provided by CEO Robyn Seymour

Hi, Sarah, and thanks for your question. The situation in Gaza is incredibly distressing. Council is committed to fair and equitable decisions. The questions received tonight and at our last Council meeting along with the petition that will be considered tonight will give us important context as we consider this issue and seek a way forward.

I understand that you are looking for a more urgent action from Council. While we are not in a position to decide on actions tonight, we understand the urgency and the importance of the situation. We will let you know when the report is going to be tabled in Council and I acknowledge your interest and your concern and thank you for the question.

Question 1 - Khristo Newell, Torquay

Councillors, thanks for listening to our concerns. My question is, on behalf of the Friends of Palestine in Torquay, my question to each and every individual Councillor and to you as a collective elected representative body is why when a plausible genocide is occurring, as determined by the International Court of Justice in January, regarding Israel's campaign of deaths in Gaza are you not using your individual and collective power and influence to speak out publicly, use your platforms, educate the community, and actively empower residents regarding the horrific crimes against humanity that are occurring?

Answer provided by CEO Robyn Seymour

Thank you, Khristo, thanks for coming tonight and thank you for asking your question. As I mentioned earlier, the war in Gaza is horrific and we are all very mindful of the impact it is having. As mentioned in my response to Sarah, we will be considering a petition tonight and if supported, a response will come back to Council. We understand your desire for urgency and assure you we will give this our careful and urgent consideration. But thank you again, Khristo, for your question and concern regarding the situation in Gaza.

Question 2 - Khristo Newell, Torquay

My follow-up question is, I on behalf of Friends of Palestine Torquay note and stand in support of this Council's broad commitments to social justice, human rights and community education, but also note that genocide is clearly one of the gravest issues to ever face us all as global citizens, in which case I ask Council to urgently or even immediately pass a strongly worded motion in support of Palestine and advocating for an immediate ceasefire.

Answer provided by CEO Robyn Seymour

Khristo, I think I answered that question in my last question to you in the sense that we have a petition coming to Council that will be considered. We have a process that we need to go through in considering that petition and we will bring a response back, a report back to Council on that. I understand that you're looking for a more urgent response, but that is the way, that is the process by which we respond to petitions and so that is - and that petition will be considered by Council this evening. Thank you.

Question 1 - Stella Schubert (Read out by Mayor Liz Pattison)

ASIO Boss, Mike Burgess is quoted saying "As I have said previously, words matter. ASIO has seen direct connections between inflamed language and inflamed community tensions." (October 12th, The Financial Review). Is the act of asking for a Ceasefire in Gaza inflammatory considering the implication that Hamas will therefore not be dismantled and will continue to execute plans to kill Jews? If the answer is yes will the Surf coast shire council take any responsibility should the rise in antisemitism continue to go up?

Answer provided by CEO Robyn Seymour

Thank you, Stella. Thank you for your question. Hopefully you're watching online. As mentioned in the previous responses, Council will shortly receive a petition on this matter. Should Council vote to accept the petition, officers will then prepare a report for consideration at a future Council meeting. In preparing such reports, our approach is to carefully consider all points of view and weigh up the impacts of any recommendations made. We appreciate you bringing your concerns to us and I assure you we will consider them carefully. Thanks again, Stella.

Question 1 - Howard Taylor, Anglesea

Good evening to all. My questions are I would like to ask if there has been a thorough business case undertaken for the Council's proposed Anglesea Community Hub development and if the answer is in the affirmative, then I respectfully request to have a look at a copy of this document.

Answer provided by CEO Robyn Seymour

Thanks, Howard. Thanks for coming along and thanks for your question. The current project phase is the development of a concept plan for the precinct, so a business case would really - we'd develop a business case at a later stage and it depends on the concept planning. This work is informed by the project drivers, which include that the current facilities are ageing and struggling to meet community needs. Given the complexity and range of responses from the recent engagement to the draft precinct plan, the recommendation before Council is to re-engage with the community through a co-design of the Anglesea Hub with representatives from the community. With a concept plan not yet resolved, a business case on a concept plan has not been undertaken. Once an option - once we're clear on the option and it's been resolved by Council, a more detailed analysis can then be undertaken to understand the costs and benefit and confirm implementation and potential funding options.

Question 1 - Colin Anderson, Anglesea

Thank you for the opportunity. Has the council undertaken any assessment of the Carbon Footprint and Environmental impact and cost analysis of wrecking four substantial buildings rather than re purposing them.

Answer provided by CEO Robyn Seymour

The current phase of the project is the development of the concept plan, as I was mentioning earlier, for the precinct. The detailed analysis like the one that you describe would be part of the business case at a later stage. There are a range of matters that will inform a decision on any redevelopment of the precinct. These will include the environmental and sustainability considerations and the costs and benefits for the redevelopment of the precinct.

The costs of maintaining and renewing the current buildings are also a relevant factor which inform investment decisions along with their ability in the short and longer term to respond to the needs of the community.

Question 2 - Colin Anderson, Anglesea

Has the Council considered the disadvantage of bringing together disparate organisations such as Angair, medical centre, kindergarten, community house and activities, early child care into one building and the effects on traffic and people movement?

Answer provided by CEO Robyn Seymour

There are definitely pros and cons with integrating community and health facilities in the hub and I guess from what we've heard from precinct users and the community to date is that there is an opportunity for some facilities to be integrated. But the co-design process that we're proposing will enable this to be further explored and consider specific use facilities and how they can operate as part of any redevelopment.

Follow up question from Colin Anderson, Anglesea

Thank you. The co-design group, who makes that up?

Answer provided by Mayor Liz Pattison

That's being considered at tonight's Council meeting and there's a process that people apply and come together for that, but there's lots of details of it in the agenda if you want to have a look at that and there will be more media coming out depending on the decision of tonight's Council meeting.

Question 1 - Geoff Lewtas, Anglesea

With regard to the Community Hub, assuming the social and affordable key worker housing remains part of the precinct redevelopment and is subsequently funded and constructed, will the Council donate this part of the land to a not-for-profit organisation as it has agreed to do in the case at Aireys Inlet?

Answer provided by CEO Robyn Seymour

Thanks, Geoff. Before I answer the question in relation to Anglesea, I just want to clarify the situation in Aireys. Council hasn't made a decision about whether or not it would sell that land or whether it would lease it to Housing Choices Australia, our provider in Aireys Inlet, so that decision has not yet been made.

But in relation to Anglesea, you'll see in the Council report that the intention is to maintain the land in public ownership, not to sell the land, to be really clear, so Council will need to determine how then it brings on a housing provider, but the land will be remaining in public ownership.

Question 2 - Geoff Lewtas, Anglesea

Knowing there is widespread disapproval amongst Anglesea property owners about the location of the affordable key worker housing proposed for the precinct, will the council explore the possibility of this development being relocated to an Alcoa owned site in Wilkins Street Anglesea?

Answer provided by CEO Robyn Seymour

So the data we have collected to date indicates that many people support the idea of affordable housing for workers on the site. If you have a look at the summary or the detailed engagement report, you'll be able to see the various views of our community in that space.

We of course know there are opposite views too, as I'm hearing expressed here tonight. The proposition in tonight's report is that this is an important inclusion in a concept plan for the precinct. We are not looking at Wilkins Street site due in part to the bushfire risk. The State Government policy does not support residential development in areas like that, that present extreme risk. Instead Council has focused its attention on land it has control over and which is within the settlement boundary and has a lower bushfire risk profile.

Question 1 - Peter McGain, Anglesea

Thank you for the opportunity. When were the Anglesea ratepayers and residents asked whether they want the McMillan Street Hub redeveloped to include affordable housing?

Answer provided by CEO Robyn Seymour

Thanks for your question, Peter. The idea of affordable housing for essential workers has been tested through both phases of community engagement. The first stage findings are included in the document library on our website under the project page. The second stage findings are included in tonight's Council report.

Ratepayers have been informed about this process via Council's newsletter, a postcard drop in every letterbox in Anglesea, our website, newspaper articles, community newsletters and posts on community-owned social media and through local community networks. We've also promoted the process in the precinct and in the windows and on counters of local businesses and organisations.

Question 2 - Peter McGain, Anglesea

Would a new building housing a kindergarten, childrens daycare centre, community house, senior citizens as well as a medical centre be able to cope with a major pandemic, or flu outbreak etc,?

Answer provided by CEO Robyn Seymour

The situational analysis included interviews with community, health and early years service providers in the precinct to understand their spatial and functional needs. This included understanding their operations during the pandemic and in other emergencies.

The concept of bringing services together has not been dismissed based on concerns relating to infectious outbreaks. The situational analysis also recognises a range of facility-specific building standards and guidelines that are relevant - for example, the building and design fit-out guidance of the Royal Australian College of General Practitioners and the Victorian Health Building Authority. Thank you for your questions.

Question 1 - Ron Canale, Anglesea

Good evening and thanks for the opportunity. I've got a question with respect to the report and preferred option provided by Tract Consultants for the Community Hub at McMillan Street in Anglesea. This was first produced and shown to members of the community in the November onsite meeting. My questions are: who produced the brief for the consultant's scope of works? What instructions were provided by any Councillors or Council officers? Since \$250,000 was eventually spent, I might be wrong, but that's what I've been told, and \$50,000 of that was by the Council, was there a tender process to choose the consultant company? And what process was entered into to approve the extra \$50,000? Finally, can I have a copy of the brief?

Answer provided by CEO Robyn Seymour

Thanks, Ron. Council officers produced the brief and we'd be really happy to share this with you. The procurement process - a select tender was run in accordance with Council's procurement policy and also in line with the Local Government Act. Council approved the allocation of \$50,000 from its integrated Planning Operational Budget 2022-2023 as the 1:4 co-contribution to the investment fast-track fund to McMillan Street Anglesea Precinct Plan with a total estimated budget cost of \$250,000, you're right, at the 23 August 2022 Council meeting.

Follow up Question from Ron Canale, Anglesea

The reason I'm asking those questions is that we came from a position of not knowing anything about the process to being presented with the plan of consolidating lots of activities in a small area so we could create land for the social housing and it would seem remarkable that consultants could come up with those provisions and ideas without being led to that. So I'm asking questions to find out if they were told that we were to have social housing in the plan without any of the community knowing about it.

Answer provided by CEO Robyn Seymour

Ron, I know that wasn't your next question, but just to clarify that, the intention of consolidating the precinct was not to create capacity for housing. That wasn't the driver for consolidating the community and health facilities.

Question 2 - Ron Canale, Anglesea

With respect to the abandoned Elderly Citizens Building, are the council prepared to employ the same engineering company as they used to write the dilapidation report, to establish a scope of works and cost to repair and repurpose the building so that it can be used as a new Community House? The original report never instructed demolition and this would create more room for child care in the existing shared building.

Answer provided by CEO Robyn Seymour

Regarding your suggestion for the senior citizens building, that's not something that has been part of our planning to date. Tonight Council will determine whether to commence a co-design process with the community in April and May. You might like to express your interest in participating in this where the pros and cons of these kinds of ideas can be discussed and negotiated with your fellow community members.

Question 1 - Peter Doyle, Anglesea

Councillors, officers, thank you. I believe that the underlying issue here that's driving the unrest in the Anglesea community, the division, and this is evident here, is the absence from public view of what I'd call the business case, but I've since learnt should be perhaps rephrased as the Council's reasoning, logic, what's supporting and driving this project for the redevelopment and critically the absence of the data supporting the proposal for the redevelopment of the entire precinct and its components. My first question is that in the interests of community cohesion and collaboration and collaborative engagement with the Council on this project, will Council commit to providing its business case, its reasons, for the proposed development with the specific data which supports the case for complete precinct redevelopment, each of its component parts as well as a draft of the funding strategy for its proposal? Thank you.

Answer provided by CEO Robyn Seymour

Thank you. Thanks a lot, Peter. The project drivers include that buildings in the precinct are ageing and struggling to meet community needs and housing is being considered in recognition of how a lack of affordable rental accommodation is impacting the economy and the sustainability of the local communities. In Anglesea this site provides an opportunity for the Council to investigate an option of how it can respond to this housing challenge when there appears to be no other viable options that Council can influence.

The detailed work completed on the project to date has been made available on the Council's website. This includes a Situation Analysis that includes detail on key issues and future needs for user groups in the precinct. This data supports the position that buildings are in poor condition with limited capacity, in particular to meet future service demand.

The project is still in the concept design phase and, as such, matters that would inform investment decisions, including costings and a funding strategy, have not yet been completed. Once a concept plan option is resolved, more detailed analysis can then be undertaken to understand costs and benefits and confirm implementation and the potential funding options.

Question 2 - Peter Doyle, Anglesea

I commend Chris Pike's Planning team for recognising that they may have "under-cooked" community engagement to date and for responding with the pending 'Co-design' and workshops program. Open collaboration between Shire and community is now even more important as we all wish to see the initial division overcome.

Will Council commit to include questions submitted by the community in its agenda for 'Co-Design' and associated workshops and to provide its reasoning and supporting data in a responses to each question?

Answer provided by CEO Robyn Seymour

Peter, that's not something we're planning on. The detailed engagement report will be made available as an input to the co-design phase along with the background work undertaken on the project to date. This includes the reasoning and the supporting data that inform why the project is being undertaken and what the key challenges are to be addressed.

The idea of the representative community panel is to stimulate the range of views in a workable size group and to enable them to wrestle with the different issues at play. The panel's work will be shared with community once it's drafted and it will meet for a fourth time to contemplate community feedback before Council consider the final concept plan.

Question 1 - Rick Whitelaw, Anglesea (Read out by Mayor Liz Pattison)

The latest Victorian Health Department design guidelines for community facilities are recommending that medical centres be freestanding and not integrated with kindergartens, child minding, senior citizens etc to minimise the threat from COVID. Will the Surf Coast Council now abandon the concept for McMillan Street so they don't create an unhealthy hub?

Answer provided by CEO Robyn Seymour

Thanks for your question, Rick. Hopefully again you're online watching this. We're happy to look into this and would appreciate you sharing the link to the latest Victorian Health Department design guidelines for community facilities and medical centres. Our work with Barwon Health and the Anglesea Medical Centre identified a couple of sets of relevant standards that I mentioned earlier, the Royal Australian College of General Practitioners and the Victorian Health Building Authority. Input from Barwon Health, the Medical Centre and other service providers at the precinct identified infection control requirements which influenced the draft design. However, none of these service providers raised this as an issue that would prevent the consideration of an integrated facilities on the site. We'll continue to draw on their expertise and reference any relevant standards and guidelines. So if you can send through that link, that would be much appreciated.

Question 1 - Myra White, Jan Juc

Thank you for the opportunity. In response to our recent Joint Letter (Agenda item 4) I was informed by a member of Assets and Engineering team on 19th February that there was unlikely to be progress for another 12 months on a crossing. Are all Councillors aware that there continues to be no safe way to cross the Great Ocean Road near either Bellbrae or CCG schools in any capacity, and that community has been raising concerns with Council since 2020 on this issue?

Answer provided by CEO Robyn Seymour

Thanks, Myra. Yes, we're aware that there's still a safety concern and officers have briefed Councillors on that safety issue. The crossing is required to be delivered by Christian College Geelong or the Department of Transport, so we've been advocating for the works to be carried out for the last couple of years. Indications from the department, with support from the Minister for Roads and Road Safety, are that they're looking at delivering multiple crossings, but it's important to keep all of our collective advocacy up as the timing is not clear and we know funding for road safety is highly contested across the state. We'll certainly keep pushing for this outcome.

Question 2 - Myra White, Jan Juc

Do Councillors believe Council teams are meeting desired community engagement standards on these projects as articulated in Council's Community Engagement Policy? Excerpt from CEP:

"Community engagement is about sharing information, and seeking meaningful and influential input into decision making. It refers to planned processes, designed to work across communities and stakeholders to shape decisions or actions in relation to an issue or opportunity."

Answer provided by CEO Robyn Seymour

Thanks, Myra, for your feedback on our engagement on projects and at this location. If you feel like - if you're concerned that we're not meeting our engagement standards, I'd be really interested in understanding where you feel we're falling short. I understand that you're in regular contact with our Engineering team, but if there are specific concerns, I know our relevant General Manager, Chris Pike, would be keen to find out more to see what's possible. He's let me know he'd be really happy to have a chat to you about this.

Question 1 - Melissa OShanassy, Jan Juc

Hi councillors, Thank you for the good work you do. Page 227 of Agenda, point 15, identifies a balance of 5.2m for Future Development Contribution Plan, in addition to a long term Financial Plan of 10.6m for asset renewal in 2024/25.

Given Council's Strategic Risk Rating for safe crossing of the Great Ocean Road and connection to Ridgeline Trail has a Strategic Risk Rating of 'Serious', and residual risk rating of 'High' for failure to plan and deliver, please advise why additional funding is being sought as per page 16 point 5? Why can't the DCP funding already reserved, be bought forward for this serious matter?

Answer provided by CEO Robyn Seymour

Melissa, thanks for your question. Council officers can only access funding that the Council allocates through its annual budget or through decisions at Council meetings throughout the year. The funding within Council's current year budget only includes the design and construction of the pathway between Bellbrae Recreation Reserve and Christian College and the design of the pathway between Christian College and Duffields Road. There currently is no allocation within the current budget for the construction of the second section of the pathway. Therefore, officers intend to propose funding to be allocated for this construction within next year's financial year for budget 2024/25.

The design work for the section of pathway between Christian College and Duffields Road is currently still in the early stages, and it's not anticipated that construction will be ready to proceed prior to the end of the financial year on 30 June this year. Therefore, it's appropriate to wait for funding to be allocated by Council in the upcoming budget for the next financial year. But thanks for your interest and your questions.

Question 2 - Melissa OShanassy, Jan Juc

Please refer to the letter forwarded to all Councillors 26/02/2024 from the Planning Ministers office - letter dated 29/11/2023.

Excerpt:

In response to this local government investment, DTP has begun developing options to improve access across the Great Ocean Road at Duffields Road and at both intersections of Strathmore Drive. In developing these pedestrian crossing point concepts, DTP will engage with the community and the Surf Coast Shire to ensure users of the path can provide feedback through the design process. Once these designs are complete, upgrades to the Great Ocean Road will be considered in future road upgrade programs.

Please advise the status and expected timeline of where the Council is at, referred to in the Ministers letter.

Answer provided by CEO Robyn Seymour

Thank you for your second question. Our officers, Council officers, met with the Department of Transport and also Christian College representatives earlier this week to discuss options and the way forward for these works. At the meeting department officials indicated they were progressing the design for a crossing at this location. Construction of the crossing will be dependent on the department receiving funding to deliver the project. Council isn't considering a supervised crossing point. Our focus is on securing the crossing infrastructure from the department. So, we'll continue to advocate on behalf of community for that crossing.

2 Petitions and Joint Letters

2.1 Receipt of Petition titled 'Surf Coast Stands In Solidarity: Petition for Surf Coast Shire Gaza Motion'

Author's Title:	Coordinator Governance
General Manager:	Damian Waight, Acting General Manager Strategy and Effectiveness
Department:	Integrity and Governance
Division:	Strategy and Effectiveness
Attachments:	1. Petition Solidarity for Gaza - redacted copy [2.1.1 - 6 pages]

Officer Conflict of Interest: No officer declared a conflict of interest under the *Local Government Act 2020* in the preparation of this report.

Purpose

1. The purpose of this report is to receive and note the petition titled 'Surf Coast Stands in Solidarity: Petition for Surf Coast Shire Gaza Motion'.
2. The petition consists of 102 signatures. The breakdown of signatures by location is as follows:
 - 2.1. Within Surf Coast Shire: 18
 - 2.2. Other parts of Victoria: 26
 - 2.3. Other Australian States: 67
 - 2.4. International: 1

Background

3. Council has received this petition - (**Attachment 1**) - that commenced on 9 January 2024. While this petition does not match the description of a petition in Council's Governance Rules, there is a provision in these Rules for Council to accept it.
4. Officers are recommending the petition is accepted by Council in the interest of facilitating public participation in Council's process.

Recommendation

That Council, in accordance with its Governance Rules:

1. Receives and notes the petition titled 'Surf Coast Stands in Solidarity: Petition for Surf Coast Shire Gaza Motion' (**Attachment 1**); and
2. Refers the petition to the General Manager Strategy and Effectiveness for consideration; and
3. Requires a report on the petition be presented to a Council meeting within three months of this Council meeting; and
4. Advises the lead petitioner of this resolution.

Council Resolution

Moved Cr Stapleton, Seconded Cr Schonfelder

That Council, in accordance with its Governance Rules:

1. Receives and notes the petition titled 'Surf Coast Stands in Solidarity: Petition for Surf Coast Shire Gaza Motion' (**Attachment 1**); and
2. Receives this petition in a non-conforming format; and
3. Refers the petition to the General Manager Strategy and Effectiveness for consideration; and
4. Requires a report on the petition be presented to a Council meeting within three months of this Council meeting; and
5. Advises the lead petitioner of this resolution.

CARRIED 7|2

For	Against	Abstained
Cr Allen Cr Bodsworth Cr Gazzard Cr Hodge Cr Pattison Cr Schonfelder Cr Stapleton	Cr Barker Cr Wellington	Nil

Surf Coast Stands in Solidarity: Petition for Surf Coast Shire Council's Gaza Motion



Started	9 January 2024
Petition to	Surf Coast Shire Council

Why this petition matters



Started by [REDACTED]

***Please sign only if you live in the Surf Coast Shire.

This petition calls upon the attention of Mayor Liz Pattison, CEO Robyn Seymour, and the Councillors of the Surf Coast Shire Council.

It embodies the concerns and sentiments of our community members regarding the situation in Gaza, highlighting the urgency for the Surf Coast Shire Council to stand in solidarity.

The petition emphasises the council's pivotal role in addressing both local and global social justice issues and urges them to align with councils such as Darebin, Wyndham, and Merri-bek in passing a Motion of Solidarity for a total ceasefire in Gaza.

This gesture not only sends a powerful message of peace and justice but also represents the diverse voices within our community and calls upon a motion supporting:

- **Immediate Ceasefire:** The proposed motion urges the State and Federal Government to demand an immediate ceasefire in the ongoing conflict in Gaza, recognizing the urgency of ending hostilities.
- **End Illegal Occupation:** The motion underscores the critical need to put an end to the illegal occupation of Palestinian Territories, emphasising the importance of addressing the root causes of the conflict.
- **Condemnation of Discrimination:** The motion unequivocally condemns anti-Semitism, Islamophobia, and racism in all forms. It signals a commitment to combating discrimination both within Australia and on the international stage.

Rooted in the principles of justice, peace, and humanity, this petition earnestly seeks the support of Surf Coast Shire Council for the Motion of Solidarity for Gaza.

 [Report a policy violation](#)

Decision makers



Surf Coast Shire Council

Name	City	State	Postal Code	Country	Signed On
	Torquay			Australia	9/01/2024
	Adelaide		5092	Australia	9/01/2024
	Torquay		3228	Australia	9/01/2024
	Melbourne		3183	Australia	9/01/2024
	Geelong		3000	Australia	9/01/2024
	Swan Marsh		3249	Australia	9/01/2024
	Sydney		2000	Australia	10/01/2024
	Geelong		3216	Australia	10/01/2024
	Melbourne		3169	Australia	10/01/2024
	Torquay		3228	Australia	11/01/2024
			3011	Australia	11/01/2024
	Torquay Vic		3228	Australia	11/01/2024
	Jan Juc		3228	Australia	11/01/2024
	Illawong		2234	Australia	11/01/2024
				Australia	11/01/2024
	Torquayt		3001	Australia	11/01/2024
				Australia	12/01/2024
	Sydney		2325	Australia	12/01/2024
	Melbourne		3000	Australia	12/01/2024
	Torquay		3228	Australia	12/01/2024
	Melbourne		3000	Australia	12/01/2024
	Melbourne		3064	Australia	13/01/2024
			3228	Australia	13/01/2024
	Auburn		1835	Australia	13/01/2024
	Narre Warren South		3805	Australia	13/01/2024
	Perth		6000	Australia	13/01/2024
			3934	Australia	13/01/2024
	Melbourne		3001	Australia	14/01/2024
	Tralgon		3001	Australia	14/01/2024

	Melbourne	3004 Australia	14/01/2024
	Sydney	2000 Australia	14/01/2024
	Brisbane	4102 Australia	15/01/2024
		3134 Australia	16/01/2024
	Bambra	3241 Australia	16/01/2024
		3220 Australia	16/01/2024
	Redfern	2016 Australia	16/01/2024
	Deans Marsh	3235 Australia	16/01/2024
	Deans Marsh	3235 Australia	16/01/2024
	Sydney	2001 Australia	17/01/2024
	Jan Juc	3228 Australia	17/01/2024
	Jan Ju	3228 Australia	17/01/2024
	Maribyrnong	3033 Australia	17/01/2024
	Jan juc	31863228 Australia	17/01/2024
		3228 Australia	18/01/2024
	Jan Juc	3228 Australia	18/01/2024
	Jan Juc	3228 Australia	18/01/2024
		3226 Hong Kong	18/01/2024
	Torquay	3228 Australia	18/01/2024
	Melbourne	3000 Australia	18/01/2024
	Marshalltown	50158 Australia	19/01/2024
	Melbourne	3004 Australia	20/01/2024
	Sydney	2043 Australia	22/01/2024
	Adelaide	5011 Australia	22/01/2024
	Brisbane	4102 Australia	22/01/2024
	Ferntree Gully	3156 Australia	23/01/2024
	Canberra	2617 Australia	23/01/2024
	Toongabbie	2146 Australia	23/01/2024
	Bass Hill	2197 Australia	23/01/2024
	Adelaide	5000 Australia	23/01/2024

	2083 Australia	28/01/2024
Perth	6166 Australia	28/01/2024
Shepparton	3631 Australia	28/01/2024
Croydon	2132 Australia	29/01/2024
Melbourne	3004 Australia	29/01/2024
Melbourne	3057 Australia	30/01/2024
Sydney	2045 Australia	30/01/2024
Sydney	2148 Australia	30/01/2024
Torquay	3228 Australia	30/01/2024
Ingleburn	2565 Australia	30/01/2024
Melbourne	3121 Australia	30/01/2024
Wagga wagga	2000 Australia	30/01/2024
Melbourne	3075 Australia	30/01/2024
Brisbane	4006 Australia	31/01/2024
Sydney	2000 Australia	31/01/2024
Miami	4220 Australia	31/01/2024
Parramatta	2150 Australia	31/01/2024
Brisbane	4000 Australia	31/01/2024
Adelaide	5007 Australia	1/02/2024
Brisbane	4006 Australia	1/02/2024
	4132 Australia	1/02/2024
Melbourne	3141 Australia	1/02/2024
Melbourne	3001 Australia	1/02/2024
Coffs Harbou	2450 Australia	3/02/2024
Berwick	3806 Australia	3/02/2024
Brisbane	4171 Australia	3/02/2024
Sydney	Australia	3/02/2024
Sydney	2000 Australia	4/02/2024
Armidale	2350 Australia	4/02/2024
Melbourne	3004 Australia	4/02/2024
Sydney	2200 Australia	6/02/2024
Pimpama	4209 Australia	6/02/2024
Perth	6107 Australia	7/02/2024
Summerholm	4341 Australia	7/02/2024
	2770 Australia	8/02/2024
Anglesea	3781 Australia	8/02/2024
Wurtulla, QLD	4575 Australia	8/02/2024
	5158 Australia	9/02/2024
Melbourne	3064 Australia	9/02/2024
	2121 Australia	10/02/2024
Plympton	5038 Australia	10/02/2024
Sydney	2000 Australia	11/02/2024
Balaclava	3183 Australia	11/02/2024

3 Notices of Motion

Nil.

4 Reports

4.1 Response to Joint Letter – Traffic Control and Safety – Safe Crossing of the Great Ocean Road – Connection to the Ridgeline Trail – Strathmore Drive Jan Juc

Council Plan

Theme Two - Healthy Connected Community

Strategy 5 - Make it easier for people to move around our towns and in nature without relying on cars

Author's Title:

Manager Assets and Engineering

General Manager:

Chris Pike, General Manager Placemaking & Environment

Division:

Placemaking and Environment

Department:

Placemaking and Environment

Attachments:

Nil

Purpose

1. To respond to a joint letter regarding traffic control and road safety improvements on the Great Ocean Road at Strathmore Drive Jan Juc.

Recommendation

That Council:

1. Notes the information provided within this report.
2. Continues to work on pathway improvement projects along the Great Ocean Road from Duffields Road to Bellbrae Recreation Reserve.
3. Continues to work with the Department of Transport and Planning and Christian College regarding improved pedestrian safety across the Great Ocean Road.
4. Advises the submitter of the joint letter of the resolution.

Council Resolution

Moved Cr Hodge, Seconded Cr Gazzard

That Council:

1. Notes the information provided within this report.
2. Continues to work on pathway improvement projects along the Great Ocean Road from Duffields Road to Bellbrae Recreation Reserve.
3. Continues to work with the Department of Transport and Planning and Christian College regarding improved pedestrian safety across the Great Ocean Road.
4. Advises the submitter of the joint letter of the resolution.

CARRIED 8|1

For	Against	Abstained
Cr Allen Cr Barker Cr Bodsworth Cr Gazzard Cr Hodge Cr Pattison Cr Schonfelder Cr Stapleton	Nil	Cr Wellington

Outcome

2. Council will continue to deliver pathways along the Great Ocean Road to improve safe travel routes for pedestrians and cyclists in this precinct. Council officers will continue to work with authorities towards the future provision of a safe crossing point across the Great Ocean Road.

Key Considerations

3. Council is aware of the concerns and officers have responded to a number of enquiries on this matter in the past both through direct correspondence and responses to public questions at previous Council Meetings.
4. Council officers have been in regular communication with the Department of Transport and Planning (DTP) regarding the status of a future crossing of the Great Ocean Road as part of the Christian College development.
5. Council currently has projects underway to design and construct a pathway from Christian College to Bellbrae Recreation Reserve and to design a pathway from Duffields Road to Christian College. Additional funding is intended to be sought as part of the 2024/25 Budget for the construction of the pathway from Duffields Road to Christian College.
6. A Planning Permit for the next stage of Christian College is currently with the Planning Minister for approval. Council officers have provided a submission to the minister outlining the need for safety improvements including a road crossing at the Great Ocean Road near Christian College as part of the planning permit process.

Background

7. At the November 2023 Council meeting Council received a joint letter. In summary the joint letter:
 - 7.1. Draws Councillors attention to “the considerable safety issue of crossing the Great Ocean Road in the vicinity of Strathmore Drive”;
 - 7.2. Seeks Councillor support to encourage Council to “work with relevant authorities and entities to provide safe passage for students from local schools (Christian College Geelong – Surf Coast Campus and Bellbrae Primary School) and community members to ride and walk safely to and from school including crossing the Great Ocean Road”;

7.3. Informs Councillors that:

- 7.3.1. There is no pathway link east, west or south of this area,
- 7.3.2. A petition on the matter was tabled in the Legislative Assembly on 31 October 2023,
- 7.3.3. Christian College are currently preparing a planning application.

- 8. The Great Ocean Road is a State Road managed by the Department of Transport and Planning.

Options

- 9. **Alternative Option 1** – That Council does not continue pathway works along the Great Ocean Road and liaising with DTP regarding safety improvements.

This option is not recommended by officers as there has been an identified need for these pathways and safety improvements.

Council Plan (including Health and Wellbeing Plan) Statement

Theme Two - Healthy Connected Community

Strategy 5 - Make it easier for people to move around our towns and in nature without relying on cars

- 10. The provision of additional pathways and a future safe crossing point for the Great Ocean Road encourages pedestrian and cycling use in the area both for school students and recreational users.

Financial Considerations

- 11. Projects currently underway for the design and construction of pathways are already funded through allocations within the 2022/23 and 2023/24 Council Budgets. Additional funding will be considered in the 2024/25 Budget for pathway works. This will be funded through the Torquay Jan Juc Development Contributions Plan.
- 12. Funding for a safe pedestrian crossing across the Great Ocean Road is expected to be funded by the Christian College as part of Planning Permit requirements.

Community Engagement

- 13. No broader community engagement is planned as part of Council's pathway projects. Targeted engagement will be undertaken with impacted residents, agencies and schools.

Statutory / Legal / Policy Considerations

- 14. The delivery of pathways along the Great Ocean Road has been identified and included within the Torquay Jan Juc Development Contributions Plan. This Plan is adopted within Councils Planning Scheme and Council therefore has a legal obligation to deliver these works.
- 15. The Planning Permit for the extension of the Christian College currently sits with the Planning Minister to administer.

Strategic Risk

16. **Failure to plan and deliver infrastructure which keeps pace with growth**
Inherent Risk Rating - *Serious*, Residual Risk Rating - *High*
17. The delivery of pathways along the Great Ocean Road is within the adopted Torquay Jan Juc Development Contributions Plan. To not proceed with delivery of these would put Council at risk of not delivering on their legal obligations.

Risk Rating

18. Implementing the recommendations of this report will progress with improving the active transport network in the area.

Risk Appetite

19. As this matter relates to a routine operational matter, no Risk Appetite Statement applies.

Sustainability Considerations

20. The recommendations of this report will progress with improving the active transport network in the area and hence reduces the reliance on motor vehicles.

Conflict of Interest

21. No officer declared a conflict of interest under the *Local Government Act 2020* in the preparation of this report.

Confidentiality

22. This report and attachments contain no confidential information under section 66(2) of the *Local Government Act 2020*.

Transparency

Audit and Risk Committee involvement

23. This item is not in scope of the Audit and Risk Committee.

Councillor Briefings

24. This item was discussed at the following Councillor briefings prior to being presented to Council for consideration. Councillor attendance at each briefing was as follows:

Councillor Briefing Date: 6 February 2024

<i>Councillor name</i>	<i>In attendance (Y/N)</i>	<i>Councillor name</i>	<i>In attendance (Y/N)</i>
<i>Cr Gary Allen</i>	<i>Y</i>	<i>Cr Liz Pattison</i>	<i>Y</i>
<i>Cr Paul Barker</i>	<i>N</i>	<i>Cr Adrian Schonfelder</i>	<i>Y</i>
<i>Cr Mike Bodsworth</i>	<i>Y</i>	<i>Cr Libby Stapleton</i>	<i>Y</i>
<i>Cr Kate Gazzard</i>	<i>Y</i>	<i>Cr Heather Wellington</i>	<i>N</i>
<i>Cr Rose Hodge</i>	<i>Y</i>		

Councillor attendance at briefings is not a statutory requirement. Councillors are able to access and request information through a number of mechanisms to understand matters being presented at a Council Meeting.

4.2 Response to a Petition on the Barwon River Loop Board Walk Proposal - Winchelsea

Council Plan

Theme Two - Healthy Connected Community

Strategy 3 Facilitate the provision of social infrastructure and open space to enable healthy lifestyles.

Author's Title:

Coordinator Social Infrastructure and Open Space Planning

General Manager:

Chris Pike, General Manager Placemaking & Environment

Division:

Placemaking and Environment

Department:

Integrated Planning

Attachments:

Nil

Purpose

1. To respond to a petition on the Barwon River Loop Board Walk Proposal in Winchelsea.

Recommendation

That Council:

1. Notes that a petition was received by Council at the 12 December 2023 Council meeting on the Barwon River Loop Board Walk Proposal in Winchelsea.
2. Notes the approach by officers of meeting with the petitioners and investigating potential adjustments to the design of the proposed platform referred to in the petition.
3. Notes that the community engagement planned for late-February will invite comments on the project, including the platforms.
4. Notifies the petition submitter of the outcome of this matter and requests they notify the individual petitioners of Council's position.

Council Resolution

Moved Cr Wellington, Seconded Cr Schonfelder

That Council:

1. Notes that a petition was received by Council at the 12 December 2023 Council meeting on the Barwon River Loop Board Walk Proposal in Winchelsea.
2. Notes the approach by officers of meeting with the petitioners and investigating potential adjustments to the design of the proposed platform referred to in the petition.
3. Notes that the community engagement planned for late-February will invite comments on the project, including the platforms.
4. Notifies the petition submitter of the outcome of this matter and requests they notify the individual petitioners of Council's position.

CARRIED 9|0

For	Against	Abstained
Cr Allen Cr Barker Cr Bodsworth Cr Gazzard Cr Hodge Cr Pattison Cr Schonfelder Cr Stapleton Cr Wellington	Nil	Nil

Outcome

2. If Council accepts this recommendation, Council will acknowledge Officer's application of the Capital Works Community Engagement Policy where projects are communicated to the community at appropriate stages with the opportunity for people to comment and/or provide input. The International Association for Public Participation (IAP2) level is 'consult'.

Key Considerations

3. The Barwon River Loop Walk was identified in the Growing Winchelsea Shaping Future Growth document as the highest infrastructure priority.
4. The project comprises two stages, with Stage 1 completed in 2021 including access pathways and two pedestrian bridges. Stage 2 will deliver the final stage of the 2km "Barwon River Loop Walk" connecting the four quadrants of Winchelsea, with completion scheduled for July 2024.
5. Preliminary detailed designs are completed, ready for broader community comment. The concept plans received letters of support by community groups including Winchelsea Landcare and Growing Winchelsea.
6. Officers have achieved excellent outcomes working with both Eastern Maar Aboriginal Corporation and Wadawurrung Traditional Owners Aboriginal Corporation on artwork to be installed on the north and south platforms.
7. As per Council's Capital Works Community Engagement Policy, Officers planned for community engagement to be undertaken when the designs were ready for review. The engagement will initiate in late-February.
8. The engagement will provide the opportunity for community members to review the designs of the loop walk and have their say on the features.
9. This community engagement process is the mechanism to receive, consider and respond to comments on components of the project, however Officers are always happy to receive project enquires and meet with interested parties as required.

10. Officers met with 7 petitioners on 17 January 2024 to discuss their concerns with the proposed platform on the south bank. Based on the discussion, Officers investigated the option to reduce the size of the platform and this has been achieved. Officers also outlined the community engagement opportunity where a revised design will be able to be reviewed and commented on.
11. Further updates have been provided to petitioners since and the lead petitioner expressed their satisfaction with the process and welcomes the opportunity for further review during the community engagement outlined above.
12. Engagement has previously been undertaken on this project as outlined below in the Community Engagement section.

Background

13. The Barwon River Loop Walk is an important project that will connect the four quadrants of Winchelsea via pathways and connections to encourage physical activity and enable active transport.
14. The Barwon River Loop Walk (Stage 2) will deliver the final stage of the 2km.
15. The project continues on from the successful delivery of Stage 1.
16. Stage 1 attracted significant investment and saw the successful delivery of all the key pathways. It included the construction of a similar bridge to that proposed in Stage 2 with a 2.5m wide low level pedestrian bridge across the river at the southern-most end and a 2.5m wide low level boardwalk under the historic Bluestone Bridge.
17. Stage 1 saw the pathway cross-section and surfacing constructed to respect the surrounding environment, which will be replicated in Stage 2.
18. Council secured \$330,000 through the Growing Suburbs Fund to deliver Stage 2 of the project, with confirmation of funding received on 28 September 2022.

Options

19. **Alternative Option 1** – That Council does not respond to the petition and does not engage with the community on this project as required by the Capital Works Community Engagement Policy.

This option is not recommended by officers as there would be a reputational risk to Council by not working with our community and adhering to our policy. Further, engaging with the community on our projects ensures that greater outcomes are achieved and awareness is created.

Council Plan (including Health and Wellbeing Plan) Statement

Theme Two - Healthy Connected Community

Strategy 3 Facilitate the provision of social infrastructure and open space to enable healthy lifestyles.

20. The project has strong alignment with Strategies 3, 4, 5 and 6 in providing social infrastructure to support positive health outcomes.

21. Adhering to Council's Capital Works Community Engagement Policy supports Council's commitment to Strategy 19 to improve Council's credibility as a trusted decision maker through meaningful engagement.

Financial Considerations

22. There are no financial implications of this report.

Community Engagement

23. The following engagement activities and/or community involvement has been undertaken on the project.
24. Growing Winchelsea – Shaping Future Growth – 2015
 - 24.1. Engagement was undertaken on the document during development.
 - 24.2. The Barwon River Loop Walk project was identified as the highest infrastructure priority for the town.
 - 24.3. Consequently, Growing Winchelsea provided letters of support for grant applications to secure funding for the project.
25. Presentation to Growing Winchelsea by Council Officers – February 2020
 - 25.1. Outlined project status and next steps.
26. Letter to McDonald Drive residents on the Pathway Project – February 2020
 - 26.1. The letter outlined Stage One works.
27. Winchelsea Projects Update – June 2023
 - 27.1. The update mentions “concept plans for the bridge and viewing platforms which are to be installed on both banks of the river”.
28. Upcoming community engagement activities will provide designs and project information for the community to review and have their say on.

Statutory / Legal / Policy Considerations

29. This report and recommendation reflect the requirements of Council's Capital Works Community Engagement Policy and Community Engagement Policy.

Strategic Risk

30. **Failure to play our part in supporting people to engage in community life**
Inherent Risk Rating - *Serious*, Residual Risk Rating - *Medium*
31. Continuing to progress this project, including the community engagement process, will enable Council to provide project outcomes that will support people to engage in community life.

Risk Rating

32. Risk rating is low and can be managed at department level.

Risk Appetite

33. This is in line with Council's risk Appetite: *We are keen to support community led projects and plans but not at the expense of financial responsibility and/or public safety.*

Sustainability Considerations

34. The project will consider the use of products containing recycled content where possible.

Conflict of Interest

35. No officer declared a conflict of interest under the *Local Government Act 2020* in the preparation of this report.

Confidentiality

36. This report and attachments contain no confidential information under section 66(2) of the *Local Government Act 2020*.

Transparency

Audit and Risk Committee involvement

37. This is not in scope of the Audit and Risk Committee.

Councillor Briefings

38. This item was discussed at the following Councillor briefings prior to being presented to Council for consideration. Councillor attendance at each briefing was as follows:

Councillor Briefing Date: 6 February 2024

<i>Councillor name</i>	<i>In attendance (Y/N)</i>	<i>Councillor name</i>	<i>In attendance (Y/N)</i>
<i>Cr Gary Allen</i>	<i>Y</i>	<i>Cr Liz Pattison</i>	<i>Y</i>
<i>Cr Paul Barker</i>	<i>N</i>	<i>Cr Adrian Schonfelder</i>	<i>Y</i>
<i>Cr Mike Bodsworth</i>	<i>Y</i>	<i>Cr Libby Stapleton</i>	<i>Y</i>
<i>Cr Kate Gazzard</i>	<i>Y</i>	<i>Cr Heather Wellington</i>	<i>N</i>
<i>Cr Rose Hodge</i>	<i>Y</i>		

Councillor attendance at briefings is not a statutory requirement. Councillors are able to access and request information through a number of mechanisms to understand matters being presented at a Council Meeting.

4.3 Response to the Winchelsea Visitor Information Centre petition

Council Plan

Theme Four - Sustainable Growth

Strategy 13 - Support tourism and events that encourage people to stay longer and appreciate and care for this place.

Author's Title:

Coordinator Tourism

General Manager:

Chris Pike, General Manager Placemaking & Environment

Division:

Placemaking and Environment

Department:

Economic Development, Arts and Tourism

Attachments:

Nil

Purpose

1. To consider the response to a petition 'Save Winchelsea Visitor Information Centre', received on 12 December 2023 and containing 47 signatures.

Recommendation

That Council:

1. Notes the volunteer agreed solution put in place for visitor servicing in Winchelsea in September 2023, incorporating:
 - 1.1. Visitor information brochures placed in local businesses.
 - 1.2. Tourism sign being erected near the Mud Hut site on Barwon Terrace.
2. Notes recent inspections of the former Winchelsea Library have shown that the building has not stabilised and officers have now commenced the process to implement a permanent fix to its movement.
3. Notes that once the timeline for the completion of stabilisation works is known, officers will consider the resumption of a visitor service from that location.
4. Notifies the petition submitter of the outcome of this matter and requests they notify the individual petitioners of Council's position.

Council Resolution

Moved Cr Wellington, Seconded Cr Barker

That Council:

1. Notes the volunteer agreed solution put in place for visitor servicing in Winchelsea in September 2023, incorporating:
 - 1.1. Visitor information brochures placed in local businesses.
 - 1.2. Tourism sign being erected near the Mud Hut site on Barwon Terrace.
2. Notes recent inspections of the former Winchelsea Library have shown that the building has not stabilised and officers have now commenced the process to implement a permanent fix to its movement.
3. Notes that:
 - 3.1. the former Winchelsea Library was a suitable and successful location for the Winchelsea Visitor Information Centre for some years; and
 - 3.2. to maintain their commitment to supporting tourism in Winchelsea, volunteers need certainty of ongoing Council support.

4. Requests officers to report to Council before 31 May 2024 on:
 - 4.1. the timeframe for completion of stabilisation works on the former Winchelsea Library;
 - 4.2. Options (including the former Winchelsea Library once it is stabilised) for accommodating the Winchelsea Visitor Information Centre; and
 - 4.3. A recommended location for the Winchelsea Visitor Information Centre.
5. Notifies the petition submitter of the outcome of this matter and requests they notify the individual petitioners of Council's position.

CARRIED 8|1

For	Against	Abstained
Cr Allen Cr Bodsworth Cr Gazzard Cr Hodge Cr Pattison Cr Schonfelder Cr Stapleton Cr Wellington	Cr Barker	Nil

Outcome

2. If Council accepts this recommendation, it will continue to deliver visitor information services in Winchelsea consistent with the agreed workshop outcomes with volunteers in September 2023. In doing so, a dedicated 'pod' to conduct visitor information services from will not be pursued.

Key Considerations

3. Council has received a petition titled 'Help save Winchelsea Visitor Information Centre', which seeks a dedicated 'pod' to operate a Visitor Information Centre (VIC) in Winchelsea.
4. The Winchelsea visitor information operated out of the former Shire Hall from March 2022 until September 2023. Due to several challenges associated with the site which compromised the VIC's ability to be open, a workshop was held in September 2023 between Council officers and Winchelsea visitor information volunteers to come up with a solution to enable effective visitor servicing to take place.
5. An identified solution, with the support and agreement of the majority of volunteers, included visitor brochures being displayed at four local Winchelsea businesses and a tourism information sign with major attractions to be installed near the former library site. A schedule of regular brochure restocking has been established for the volunteers.
6. On average, in the two years prior to Covid, the Winchelsea VIC received 763 patrons per year. 284 visitors received information in the 10 months the service operated in 2022 from the former Shire Hall.
7. Investigations have been made towards the cost of a dedicated information pod. Preliminary costings for a basic information pod are as follows:

4.3 Response to the Winchelsea Visitor Information Centre petition

- 7.1. \$24,000 - \$25,000 (incl GST) 6m * 2.4m container with a 1.2m slidable window.
 - 7.2. \$2,000 transport.
 - 7.3. \$2,000 awning.
 - 7.4. Unknown site establishment costs (levelling etc.).
 - 7.5. Unknown power installation – if it cannot be fed from the former library.
 - 7.6. There would be a wait of several months to deliver a suitable container to the site.
8. An annual hire fee for a 6m x 3m container is: \$9,834 (incl GST):
- 8.1. \$159 weekly hire fee.
 - 8.2. \$180 cleaning fee (on return of container).
 - 8.3. \$1,220 return delivery fee.
 - 8.4. Cost includes the container office, internal split system, internal power outlets and basic office furniture.
 - 8.5. Utility services such as power connection and site preparation not included.
9. There are no budgeted funds to cover the above cost estimates.

Background

10. Volunteers play an important role in the provision of visitor information services across the Surf Coast Shire.
11. The Winchelsea Visitor Information Centre (VIC) has been a volunteer operated tourism service for the past twenty plus years; providing a three day a week service on Friday, Saturday and Sunday between 10am and 2pm. The role of Winchelsea volunteers in providing an information service has been significant and highly valued.
12. In 2019 there were 14 volunteers connected to the Winchelsea VIC. Sadly, two volunteers have since passed away, with another seven volunteers not returning post Covid. The reduction in volunteers post Covid was due to several reasons: health, age and other commitments. There are now five volunteers assisting with information services in Winchelsea.

Former Winchelsea Library Building Issues

13. The VIC historically operated from the former Winchelsea Library site at 1 Princes Hwy, Winchelsea (opposite Café La Hoot).
14. Over a period, large cracks extending most of the way up the wall appeared in the northwest corner of the building.
15. As a result, a structural engineer report was sought. The building was deemed unsafe for occupation with in-person services ceasing. The report also recommended the installation of crack monitoring devices to measure movement and rate of movement.
16. After initial structural investigations, further monitoring devices were installed over three prominent cracks in November 2022 with movement measured in the northwest corner of up to 14mm.
17. Additional monitoring commenced between December 2023 and mid-January 2024, and officers have found that unfortunately the building has not stabilised with the external northwest wall crack moving a further 10mm.

Next Steps – Former Winchelsea Library Building.

18. Ongoing crack monitoring has shown that the building is still moving to an unacceptable and unsafe extent. Based on this continuing movement officers have ceased monitoring and brought forward an intervention. Officers have engaged an engineer to undertake designs and plan documentation for underpinning of the north-west corner of the building. These are expected by early March.
19. Once received officers will seek quotes from the market (likely via tender) for underpinning and repairs to the external north-west corner and internal plastering. Quotes are expected to be received by April. Budget pending, works may be able to commence shortly after the successful tender has been contracted – potentially in May. If there are insufficient funds in the current year renewal program budget, works will need to be programmed into the 2024 - 2025 financial year program.

Former Winchelsea Shire Hall Relocation

20. In mid-2021, the Winchelsea VIC relocated from the former Winchelsea Library building into the Winchelsea Shire Hall, commencing in-person services in March 2022.
21. The Winchelsea VIC was allocated a space within the former Winchelsea Shire Hall to continue the in-person service, operating Friday – Sunday, 10am – 2pm.
22. Although the Hall has a prominent location, the VIC is unable to provide an in-person service whilst the Hall is being used for commercial bookings. As bookings increased in frequency, the disruption to providing a visitor information service increased.

Winchelsea VIC Patronage

23. Prior to Covid-19, in person attendance at VICs in general was already gradually declining. The Winchelsea VIC has experienced a similar decline.
24. Following the move into the former Shire Hall the VICs inability to operate due to commercial Hall bookings exacerbated this decline. The VIC only operated a total of 26 out of 51 days from 1 January – 30 April 2023. The VIC only operated a total of 4 out of 12 days during both July and August 2023.
25. There were 86 visitor enquiries (walk-ins) between January - April 2023; an average of 3.3 enquiries per day.
26. The table below summarises enquiry levels from 2018 (excluding 2020 and 2021 when the service was closed due to Covid-19). Note that 156 days is the maximum number of days the VIC would be open in a calendar year when operating at normal hours.

Year	Enquiries	Open Days	Avg Enq Per Day
2018	863	156	5.5
2019	663	156	4.25
2022 (closed Jan – Feb due to Covid)	284	131	2.17
Jan – Apr 2023	86	26	3.3

Winchelsea VIC Solutions Workshop

27. Winchelsea VIC volunteers expressed their concerns about the inability to operate a consistent VIC service from within the former Shire Hall and a workshop was held with VIC officers and the five Winchelsea VIC volunteers in September 2023. The workshop explored both short and long-term options for a Winchelsea VIC service. At this workshop the volunteers expressed they no longer wished to provide a service from the former Shire Hall.
28. The workshop identified the following solutions and were strongly supported by nearly all volunteers:
- 28.1. Tourism brochure placement: Tourism brochures were only available from the Visitor Centre, when open. The workshop identified the solution of placing brochures in multiple local businesses. Conversations have been held and four local businesses now display tourism brochures on a 7 day a week basis so that there is a broad reach across the town. This also allows for wider visibility of Winchelsea tourism product due to participating businesses open more frequently. A roster has been developed by the volunteers to ensure tourism brochure stock levels are maintained and liaison takes place with business owners where brochures are displayed.
 - 28.2. Static tourism information sign: The current Winchelsea tourism town sign, located in the grounds outside the old library building, will be upgraded to reflect current tourism products within Winchelsea and surrounding areas. The new sign has been developed with support by the volunteers and Winchelsea Historical Society. The sign will be put in place once the correct First Nations acknowledgement and relevant information has been confirmed.
29. The possibility of a stand-alone information pod was raised at the workshop with nearly all volunteers agreeing that it was not a viable option due to cost and lack of clarity on the future of the former Winchelsea Library building.
30. The former Winchelsea library site is restricted in its ability to house a VIC pod. There is minimal free space, and the land has a slope. A potential site could be the nature strip area on the Geelong side of the former library building (see image below). Placing the container in this location would require site works to make it level. Power could potentially be accessed from the former VIC building but would require installation of external electrical points. There are also challenges with the required space and slope to fit a container kiosk beside the main toilet block area and Mud Hut site making it unsuitable.



31. During the workshop the volunteers flagged their desire to return to the former Winchelsea Library building to operate the VIC once it was safe to do so. There is sense in the VIC returning to its previous location when safe to do so, and consideration can be given to what can suitably function in the space alongside the VIC or when the VIC is not open. For example, the VIC is only open 12 hours per week and there may be other services for community uses that could operate from the building while it is not in use as a VIC. Essential to this is the alternative use not compromising the operability of a VIC service as this would cause the same issue as experienced in the former Shire Hall.
32. A Gender Equity and Impact Assessment is not required for this report.

Options

33. **Alternative Option 1** – That Council does not support the recommendation to continue providing an information service through the placement of brochures multiple local businesses and the placement of a tourism sign on Barwon Terrace as agreed with volunteers in a workshop and instead establishes an information pod.

This option is not recommended by officers as the costs of doing so are in excess of \$9,000 (incl GST) to annually hire and \$28,000 (incl GST) to purchase, excluding site preparations and service provision. Officers have been advised that it could take several months after ordering for a pod to be ready. Given this cost and time factor the current solution is viewed as the best outcome.

Council Plan (including Health and Wellbeing Plan) Statement

Theme Four - Sustainable Growth

Strategy 13 - Support tourism and events that encourage people to stay longer and appreciate and care for this place.

Financial Considerations

34. Several enquiries have been made with businesses regarding information kiosks and trailers. In general, a 6m * 2.4m container with a sliding window has a cost estimate of \$24,000 - \$25,000. An awning to keep sun and rain away from the window would add a further \$2,000. Transportation of a container to Winchelsea has been estimated by suppliers to cost \$2,000. The cost (exclusive of site works to level, provision of power and other establishment costs) is estimated to be at least \$28,000 incl GST.

35. As an alternative, estimates have been sought for the cost to hire a pod for a period. An annual hire fee for a 6m x 3m container that can be used as an information portal is: \$9,834 incl GST. This option would include the container office, internal split system, internal power outlets and basic office furniture. Further costs would be required to provide external power and other utilities. Some site establishment costs may also be incurred.
36. There are no budgeted funds to cover the above cost estimates.
37. Expenditure on renewal works for the Former Winchelsea Library Building is required regardless.

Community Engagement

38. A workshop was held with Winchelsea VIC volunteers and staff in September 2023 to identify solutions to the challenge of diminishing operational capability from the former Winchelsea Shire Hall. Outcomes to the workshop are covered in the Winchelsea VIC Solutions Workshop section of this report.

Statutory / Legal / Policy Considerations

39. There are no relevant statutory, legal or policy considerations in this report.
40. Other considerations include the valuable service which VIC volunteers provide. The workshop identified the desire of the volunteers to return to the former Winchelsea Library building should future works enable the service to safely return.

Strategic Risk

41. **Failure to deliver a positive customer experience**
Inherent Risk Rating - *Serious*, Residual Risk Rating - *Medium*
42. By adopting the recommendation Council will continue to provide a visitor information service in Winchelsea with 7 day a week coverage.

Risk Rating

43. The risk rating is low and can be managed at department level.

Risk Appetite

44. To ensure our economy is sustainable and supports a diversity of local enterprises and people, we must balance tourism and support local businesses, even if it means fewer large-scale employers.
45. The solution implemented will include businesses and provide greater coverage.

Sustainability Considerations

46. The proposed recommendation to continue with tourism brochures in businesses and a new static board has a low/minimal impact on the environment.

Conflict of Interest

47. No officer declared a conflict of interest under the *Local Government Act 2020* in the preparation of this report.

Confidentiality

This report and attachments contain no confidential information under section 66(2) of the *Local Government Act 2020*.

Transparency

Audit and Risk Committee involvement

48. This project is not in scope of the Audit and Risk Committee.

Councillor Briefings

49. This item was discussed at the following Councillor briefings prior to being presented to Council for consideration. Councillor attendance at each briefing was as follows:

Councillor Briefing Date: 30 January 2024

<i>Councillor name</i>	<i>In attendance (Y/N)</i>	<i>Councillor name</i>	<i>In attendance (Y/N)</i>
<i>Cr Gary Allen</i>	<i>N</i>	<i>Cr Liz Pattison</i>	<i>Y</i>
<i>Cr Paul Barker</i>	<i>N</i>	<i>Cr Adrian Schonfelder</i>	<i>Y</i>
<i>Cr Mike Bodsworth</i>	<i>Y</i>	<i>Cr Libby Stapleton</i>	<i>Y</i>
<i>Cr Kate Gazzard</i>	<i>Y</i>	<i>Cr Heather Wellington</i>	<i>N</i>
<i>Cr Rose Hodge</i>	<i>Y</i>		

Councillor attendance at briefings is not a statutory requirement. Councillors are able to access and request information through a number of mechanisms to understand matters being presented at a Council Meeting.

4.4 Anglesea Community and Health Hub Plan

Council Plan

Author's Title:
General Manager:
Division:
Department:
Attachments:

Theme Two - Healthy Connected Community

Strategy 3 Facilitate the provision of social infrastructure and open space to enable healthy lifestyles.

Theme Four - Sustainable Growth

Strategy 12 - Improve access to affordable residential accommodation.

Principal Strategic Planner

Chris Pike, General Manager Placemaking & Environment

Placemaking and Environment

Placemaking and Environment

1. Attachment 1 ACHH Engagement Summary [4.4.1 - 4 pages]
2. Attachment 2 - Anglesea Community and Health Hub Plan Community Engagement Report [4.4.2 - 54 pages]
3. Attachment 3 Anglesea Community and Health Hub Plan Co design process [4.4.3 - 3 pages]
4. Attachment 4 ACHH Objectives Design Parameters and Statement of Intent [4.4.4 - 2 pages]

Purpose

1. The purpose of this report is to inform Council on the findings of the recent engagement for the Anglesea Community and Health Hub Plan and make recommendations on next steps for the project.

Recommendation

That Council:

1. Notes the Engagement Summary (**Attachment 1**) and the Engagement Report (**Attachment 2**), for the Anglesea Community and Health Hub Plan project.
2. Endorses the co-design process (**Attachment 3**) to form and collaborate with a representative community group on a revised draft concept plan.
3. Adopts the project objectives, statement of intent and design parameters (**Attachment 4**) to inform the co-design process.
4. Following completion of the co-design process, undertakes consultation with the wider community on the revised draft concept plan for a period of four weeks.
5. Receives a report at a future Council meeting to consider a final concept plan informed by the co-design process and wider community consultation.
6. Ratifies an Expression of Interest submitted for the Regional Worker Accommodation Fund, noting that the submission of a full application and/or the execution of a funding agreement will be contingent on Council's future decision/s regarding this project including the consideration of a final concept plan.
7. Notes that officers will continue to investigate implementation considerations including investment, partnership, and management options to inform future Council decision-making on this matter.

Council Resolution

Moved Cr Bodsworth, Seconded Cr Stapleton

That Council:

1. Notes the Engagement Summary (**Attachment 1**) and the Engagement Report (**Attachment 2**), for the Anglesea Community and Health Hub Plan project.
2. Endorses the co-design process (**Attachment 3**) to form and collaborate with a representative community group on a revised draft concept plan.
3. Adopts the project objectives, statement of intent and design parameters (**Attachment 4**) to inform the co-design process.
4. Following completion of the co-design process, undertakes consultation with the wider community on the revised draft concept plan for a period of four weeks.
5. Receives a report at a future Council meeting to consider a final concept plan informed by the co-design process and wider community consultation.
6. Ratifies an Expression of Interest submitted for the Regional Worker Accommodation Fund, noting that the submission of a full application and/or the execution of a funding agreement will be contingent on Council's future decision/s regarding this project including the consideration of a final concept plan.
7. Notes that officers will continue to investigate implementation considerations including investment, partnership, and management options to inform future Council decision-making on this matter.

CARRIED 7/2

For	Against	Abstained
Cr Allen Cr Bodsworth Cr Gazzard Cr Hodge Cr Pattison Cr Schonfelder Cr Stapleton	Cr Barker Cr Wellington	Nil

Outcome

2. If Council accepts the recommendation the Anglesea Community and Health Hub Plan project will commence further engagement to prepare a revised draft concept plan, including a co-design process with a representative group from the community informed by project objectives, statement of intent and design parameters. The draft concept plan will be subject to community consultation before then being considered by Council at a future date.
3. The recommendation also includes ratifying an expression of interest submission to the Regional Worker Accommodation Fund, to enable the opportunity for the housing component to be considered for funding should Council ultimately determine, after the next phases of engagement, this is its chosen direction.

Key Considerations

4. The Anglesea Community and Health Hub is a vitally important hub for the town and is home to multiple community groups and agencies that deliver a range of community services and programs.
5. Its ageing buildings are struggling to meet community needs, including the senior citizens building which has been assessed by an expert as being in very or extremely poor overall condition. So it makes sense to work on a new plan for the hub that meets modern standards and improves services.
6. This project provides a unique opportunity to work with our community to re-imagine the precinct and deliver a long-term plan (30 year) to respond to current and future community needs.
7. There has been a high level of community interest and detailed responses from engagement activities undertaken in late 2023 on a draft precinct plan. Further engagement is now planned during April/ May 2024 through a co-design process with community representatives to collaborate together on a revised concept plan.
8. There are a range of implementation matters that have been raised throughout the consultation, including how the plan could be funded, how it will be delivered and how the proposed housing would be funded and managed. Resolution of these will occur at implementation stage, however investigations will progress, without prejudice, in order to provide more information on implementation options to Council at the time of considering a final plan. These further investigations will assist in ensuring that the revised concept plan is achievable.
9. Housing is part of the mix in the precinct in response to Council declaring an accommodation crisis for local key workers in recognition of how a lack of affordable rental accommodation was impacting on the economy and sustainability of local communities.
10. Regional Development Victoria have released an expression of interest for the Regional Worker Accommodation Fund, which aims to provide new housing and accommodation for regional communities where workers in key industries and their families are struggling to find places to live. The expression of interest closes on February 25, 2024.
11. It is considered appropriate, at this early stage, that an application for funding be submitted for this project for detailed design and construction to signal to the state government the intent of housing of key workers in this precinct. Submitting an expression of interest at this stage keeps the opportunity open for Council to pursue funding, noting that it can be withdrawn at any point, subject to how the project progresses.

Background

12. The Anglesea Community and Health Hub is home to multiple community groups and agencies that deliver a range of community services, health services and programs.
13. It is an opportune time to prepare a long-term plan for the precinct given the state of the senior citizen building and that other facilities are also at or near capacity, impacting on the service delivery. This is a unique opportunity to work with the community to re-imagine the precinct for the future.

14. It is important that a concept plan for this precinct has regard to the longer terms needs of the community and considers a staged response over time and how the precinct can respond to the changing needs of the community.
15. Worth noting, the increase in population for Anglesea between the census periods of 2016-2021 was 25.84%, with population numbers increasing from 2,550 to 3209. This included an increase in younger age groups, 44 additional 0-4 year olds (38.9% increase from 2016), 15 additional 5-9 years olds (11.5% increase) and 30 additional 10-14 year olds (increase of 24%). This data reinforces the importance to plan services and infrastructure to meet the needs of various age groups in the community.
16. This correlates with data from the Anglesea Community House with the occasional care waiting list sitting at around 40.
17. The Anglesea hub provides services to other coastal areas such as Aireys Inlet where families access kindergarten, occasional care and health services.
18. In October 2023, Council endorsed a draft precinct plan for the purpose of community consultation.
19. The draft precinct plan included the following key elements:
 - 19.1. A two-storey community and health hub building with the functions integrated into one building, fronting McMillan Street, with the ability to operate in separate spaces with their own entrances.
 - 19.2. Proposed outdoor areas: nature play spaces for occasional care and kindergarten and a 'green heart' - a public community space for events, activities and informal gatherings.
 - 19.3. Proposed buildings and uses to remain: the Community Garden; Ambulance Victoria; Anglesea Memorial Hall; the Angair propagation shed; and Rangi Marie - the home of Anglesea and District Historical Society.
 - 19.4. Five townhouses and 14 apartments at the rear of the site to help address the affordable rental accommodation crisis for key workers in the town.
20. The consultation generated a high level of community interest on the project with over 150 people providing input. This included 122 surveys completed, 36 submissions made and over 100 people attended an Open Day at the precinct.
21. **Attachment 1 and 2** provides an Engagement Summary and Engagement Report. The key findings from the engagement include:
 - 21.1 The exploration of a long-term plan for the precinct was generally supported, with acknowledgement that current buildings are at or near capacity, which is impacting on service delivery.
 - 21.2 There is strong support for retaining the natural environment and the creation of new green open spaces and landscaping.

- 21.3 There is general support for an integrated approach for the community and health services, noting that questions were also raised on how management and access would occur and whether sufficient space had been provided for some services.
 - 21.4 There was significant concern raised regarding traffic and parking design. Access was raised as a concern both from Mawson Avenue and McMillan Street. Concerns were raised regarding an under provision of parking, both residential and community, and the convenience and accessibility of community parking to their destination.
 - 21.5 There is a desire for the precinct to retain its character in its natural setting, with the informal arrangement of low-rise buildings. Some supportive of the overall vision for the precinct are seeking a more considered design response.
 - 21.6 There was majority support for key worker housing within the precinct with over 60% of respondents noting that they support or support in principle subject to further information or for some aspect to be changed, eg. building height, or specific location of housing within the site. There was some support for housing to be relocated to another site, and others who opposed the proposed housing.
 - 21.7 There was encouragement for the precinct to respond to a broader demographic, who don't currently have a presence or have an under-representation in the precinct.
22. The engagement undertaken to date for the project has provided valuable insights, with diverse views expressed on how service delivery can best be provided across the range of community and health services in the precinct and on the inclusion of affordable housing for key workers. These matters are expanded on below.

Community and Health Facilities

- 23. There were mixed responses on family and children's services, including support for additional childcare services (occasional and long day care), some support for an integrated approach, some support for retention of the existing kinder building, with others suggesting that the kinder move off-site and co-locate with the primary school.
- 24. There was support for upgrading of health facilities, including support for co-location with community services with some identifying that a more efficient use of space could improve capacity and enable the provision of health services to meet more of the community's needs.
- 25. While there was support for potential integration of the community and health facilities in the one building, there were questions raised in relation to how the space would be managed and accessed, and concerns raised on whether sufficient space had been allocated to both health and community facilities.
- 26. There was recognition that designing facilities that can cater for a range of groups and users would be important for the sustainability of the community. Other responses cautioned against trying to do too much, indicating that the proposed precinct plan suffered for trying to accommodate the needs of all stakeholders. This includes some concern regarding the detrimental impact that the inclusion of a residential use could have on a community precinct.

Affordable Housing for Key Workers

27. Key workers are critical to the function of our community and contribute to the vibrancy and economy. Providing accommodation aimed at addressing this need will mean local businesses are better able to meet staffing needs and the community will benefit from improved access to services through attraction and retention of local workers.
28. In May 2021 Council declared a key worker accommodation crisis in recognition of how a lack of affordable accommodation was impacting on the economy and sustainability of local communities.
29. Data from a number of sources identified that during the COVID era private rental vacancy rates dropped to less than 0.6% and median rents increased by 33% (from \$435 to \$650 per week) and median house prices reached \$1,885,000 (Oct-Dec 2022). Recent reports indicate that the median weekly rent for a house on the Surf Coast is still at \$650, compared to Melbourne's median of \$550. (Source: Domain Rent Report, December quarter 2023).
30. In regard to housing tenure, just under 20% of residents in Anglesea rent and 30% are purchasing their properties (ie they have mortgage). Based on earnings and affordable housing being calculated at 30% of income it is likely that a high proportion in these groups would be experiencing mortgage or rental stress.
31. Housing analysis undertaken as part of the Surf Coast Shire Urban Futures Strategy Background Report, also indicates that there is likely to be an increasing need for more affordable housing for essential workers. A lack of such housing could limit economic growth, risk disruption to essential service and force some Surf Coast households to consider leaving the Shire to find affordable housing elsewhere.
32. Further evidence of the issue includes a survey of coastal Surf Coast Shire businesses in July-August 2021, which found that of the 24 Anglesea based businesses over 70% found it difficult to find staff year-round and during the summer period. Many cited the issues of no local workers available and a lack of affordable and available rental accommodation making it difficult to recruit staff.
33. Many employees are having to make lengthy commutes to their jobs in Anglesea. Businesses who cannot find staff are having to reduce their hours of operation which impacts their viability.
34. It is acknowledged that addressing the problem of access to affordable housing requires a multi-faceted approach from all levels of government. Council investigating the provision of rental housing for key workers on sites it owns is one way to address the issue. This is a unique opportunity to control the outcome in terms of ensuring that affordable rental housing is provided for key workers in industries critical to Anglesea. This type of outcome can be managed through a legal agreement with a for purpose entity who would deliver and manage the housing for local key workers.
35. To begin to address the housing shortfall, multiple sites are needed to deliver affordable and a diversity of housing. Sites not owned by Council need to be encouraged and facilitated where appropriate. Worth acknowledging, in this instance, there are limited sites in Anglesea that will help address this affordability issue.

36. As noted in the key findings for the engagement, a diverse a range of views were presented about the housing component in the precinct. Over 60% of those that commented on housing in the survey or submissions, indicated that they support housing or support housing in principle subject to design, location in the precinct and clarification on a management model. The remaining proportion of respondents opposed housing in the precinct.
37. The next phase of the project provides the opportunity for co-design participants to consider what we heard about the design and form of housing in the precinct and respond to these as part of developing a revised concept plan. The parameters and statement of intent are aimed at providing some guidance for the co-design process, as detailed in **Attachment 4**.

Office of the Victorian Government Architect – Victorian Design Review Panel

38. The project has had the benefit of a formal design review with the Office of the Victorian Government Architect through a Victorian Design Review Panel (VDRP).
39. The VDRP acknowledged that this project represents a significant opportunity to ensure the site continues to be viable in providing key community needs for the area well into the future and has the potential to be an exemplar for other coastal towns.
40. The VDRP generally supported the approach to the precinct. It noted that the precinct plan has been well developed and has successfully navigated complex challenges in terms of managing community expectations in parallel with addressing concerns regarding a lack of key worker / affordable housing.
41. Key matters raised by the VDRP for further consideration include:
 - 41.1. Consider site requirements in 20-30 years' time. How could this precinct plan embed a framework for future phases of development that responds to emerging needs and develops an appropriate character for the site now and into the future.
 - 41.2. The plan should align staging with funding. Ensure immediate next stages are clearly incorporated into the precinct plan to capture future funding and maintain precinct clarity.
 - 41.3. Car parking and circulation is dominating the plan. Consider reducing roadways within the site and integrating car parking within the built form to improve landscape setting.
 - 41.4. Consider construction access requirements for each stage.
 - 41.5. Ensure precinct is landscape led, consider opportunities for reinforcing coastal character within site and along site frontages.

Co-design process

42. Given the level of interest generated from the recent engagement in late 2023, it is proposed to undertake further engagement with the community through a co-design process.

43. Participants in the co-design workshops will be selected through an expression of interest process, with the aim being to provide a representative group that generally reflects the demographics of Anglesea, with selection criteria including age, gender, housing tenure and interaction with the precinct.
44. An outline of the co-design process is included in **Attachment 3**.
45. It is recommended that the co-design workshops are informed by the project objectives along with design parameters and a statement of intent for the precinct.
46. The project objectives have informed the work undertaken to date and the statement of intent and design parameters have been designed to provide guideposts to the co-design process and have had regard to the detailed work undertaken to date along with what we have heard through the first two engagement phases.
47. It is recommended that Council adopts the project objectives, statement of intent and design parameters, which are set out in detail in **Attachment 4**.

Options

48. **Alternative Option 1** – That Council proceed with engagement without a co-design process.

This option is not recommended as the diverse range of views raised through the engagement process cannot be adequately considered without more detailed discussions with the community to understand their range of views.

49. **Alternative Option 2** – That Council decides on the current draft precinct plan without further engagement.

This option is not recommended as there were a range of diverse and complex matters raised through the engagement process which warrant further engagement and exploration with the community.

50. **Alternative Option 3** – That Council does not proceed with the recommended next steps and abandons the project.

This option is not recommended as the community will benefit from the development of a long-term plan for the hub to ensure that the needs of the current and future community are provided for. Decisions on facility maintenance and replacement at the precinct will be more informed with an adopted long-term plan for the precinct.

Council Plan (including Health and Wellbeing Plan) Statement

Theme Two - Healthy Connected Community

Strategy 3 Facilitate the provision of social infrastructure and open space to enable healthy lifestyles.

Theme Four - Sustainable Growth

Strategy 12 - Improve access to affordable residential accommodation.

51. This project responds to the need to provide social infrastructure to support the current and future community needs of Anglesea.

52. Investigating the opportunity for housing in this precinct responds to the Council Plan which includes a strategy to improve access to affordable residential accommodation.

Financial Considerations

53. Council was successful in attracting \$200,000 of Investment Fast Track funding and met the 1:4 funding contribution with \$50,000 of social infrastructure and open space planning funds (as per resolution in August 2022).
54. As per the funding agreement all funded milestones have been achieved and Council has received the full grant amount.
55. The additional engagement as outlined in this report, can be funded through available project budget.
56. Delivery of any plan adopted by the Council will be subject to future funding applications.

Community Engagement

57. A significant amount of engagement has occurred with precinct user groups, through a Project Reference Group, to understand current and future needs. This is critical input to understanding opportunities and needs for the precinct.
58. In April 2023, a survey sought community input on what is valued and working well within the precinct, as well as what changes or improvements could be made. Then in October 2023, Council sought community feedback on a draft precinct plan.
59. Phase 1 Engagement in April 2023 included:
- 59.1. Walk on Country with the Wadawurrung Traditional Owners Aboriginal Corporation.
 - 59.2. Two community drop-ins capturing input from 46 attendees.
 - 59.3. Eight meetings with representatives from two Project Reference Groups - health services, facility managers and precinct users.
 - 59.4. A survey (online and hard copy options) capturing input from 125 respondents.
60. Phase 2 Engagement for the project consulted on the draft precinct plan over a 6-week period in late 2023. The engagement included:
- 60.1. meetings with community and stakeholder groups including Anglesea Kinder educators and parents, Community Garden members and working bee helpers, Angair committee members;
 - 60.2. An open day;
 - 60.3. The distribution of 500 postcards;
 - 60.4. 2000 notifications via a letterbox drop;

- 60.5. Social media posts;
 - 60.6. Media release;
 - 60.7. Articles in the Surf Coast Times and Geelong Advertiser.
- 61. The engagement activities were designed to test community support for the features of and synergies between the community, early years, health and housing functions and facilities proposed by the draft precinct plan.
 - 62. The community had the opportunity to share what features they like about the options presented, provide suggested improvements and any other feedback that will help shape the precinct plan.
 - 63. An Engagement Summary and detailed Engagement Report (**Attachment 1 and 2**) has been prepared, which captures in detail what we have heard from the community and is a vital input to the next phase of the project.

Next steps

- 64. Co-design participants will be selected through an expression of interest process and will also include representatives from user groups in the precinct. The process is outlined in more detail in **Attachment 3**.
- 65. The intent of the expression of interest is to provide a representative group that generally reflects the demographics of Anglesea, with selection criteria on age, gender, housing tenure and interaction with the precinct.
- 66. The co-design participants will be provided with relevant background material developed through the project work to date, along with the project objectives, statement of intent and design parameters for the precinct to inform a draft concept plan.
- 67. It is intended that the output of these workshops will be the development of a draft concept plan for the hub.
- 68. Once developed this draft concept plan would be presented to councillors at a briefing, before then going out to the broader community for comment and feedback.
- 69. The co-design group will then be reconvened to consider feedback provided including their view on any changes to the draft concept plan.
- 70. Council will be provided with a report post this consultation for their consideration including the outcomes of this engagement process along with a proposed final concept plan.

Statutory / Legal / Policy Considerations

- 71. The Anglesea Community and Health Hub Plan project will align with the relevant policies, statutory and planning obligations for community use buildings.
- 72. The Anglesea Community and Health Hub Plan project is aligned to the policy objectives of Victoria's Regional Economic Development Strategies and the program objectives of the Investment Fast Track Fund to the boost employment, improve liveability, and drive economic growth and prosperity in regional Victoria.

73. The Anglesea Community and Health Hub Plan project is aligned to the policy objectives of the Homes For Victorians strategy and the program objectives of Victoria's Big Housing Build which aims to build thousands of new homes for Victorians in need and creating tens of thousands of jobs to support Victoria's economic recovery.

Strategic Risk

74. **Failure to plan and deliver infrastructure which keeps pace with growth**
Inherent Risk Rating - *Serious*, Residual Risk Rating - *High*
75. This project responds to Council's risk strategies and framework by responding to the need to plan for infrastructure that addresses the communities current and future needs.

Risk Rating

76. The risk rating is low and can be managed at a department level. By supporting this recommendation, further engagement on the project will occur through a co-design process.

Risk Appetite

77. The Risk Appetite Statement is not applicable to this report given that the recommendation is to undertake further engagement on the project and Council will consider a final concept plan at a future date.

Sustainability Considerations

78. The project has incorporated input and has had regard to resources relating to sustainability, including:
- 78.1. Council's 'Sustainable Council Facilities Policy'.
 - 78.2. Green Star Communities Framework and Nationwide House Energy Rating Scheme (NatHERS).
 - 78.3. Advice on renewable energy generation and storage, opportunities of active transport and Electric Vehicle charging stations, the involvement of local environmental and conservation groups in landscaping and planting, water sensitive design, etc.
 - 78.4. Advice from a representative of Council's All Abilities Advisory Committee.
79. A statement of intent to inform the draft concept plan is included noting that the precinct will respond to environmentally sustainable design principles.

Conflict of Interest

80. No officer declared a conflict of interest under the *Local Government Act 2020* in the preparation of this report.

Confidentiality

81. This report and attachments contain no confidential information under section 66(2) of the *Local Government Act 2020*.

Transparency

Audit and Risk Committee involvement

82. This project is not in scope of the Audit and Risk Committee.

Councillor Briefings

83. This item was discussed at the following Councillor briefing prior to being presented to Council for consideration. Councillor attendance at each briefing was as follows:

Councillor Briefing Date: 13 February 2024

<i>Councillor name</i>	<i>In attendance (Y/N)</i>	<i>Councillor name</i>	<i>In attendance (Y/N)</i>
<i>Cr Gary Allen</i>	<i>Y</i>	<i>Cr Liz Pattison</i>	<i>Y</i>
<i>Cr Paul Barker</i>	<i>N</i>	<i>Cr Adrian Schonfelder</i>	<i>Y</i>
<i>Cr Mike Bodsworth</i>	<i>Y</i>	<i>Cr Libby Stapleton</i>	<i>Y</i>
<i>Cr Kate Gazzard</i>	<i>Y</i>	<i>Cr Heather Wellington</i>	<i>N</i>
<i>Cr Rose Hodge</i>	<i>Y</i>		

Councillor attendance at briefings is not a statutory requirement. Councillors are able to access and request information through a number of mechanisms to understand matters being presented at a Council Meeting.



ANGLESEA COMMUNITY AND HEALTH HUB PLAN

Engagement Summary



Anglesea Community and Health Hub Plan ENGAGEMENT SUMMARY

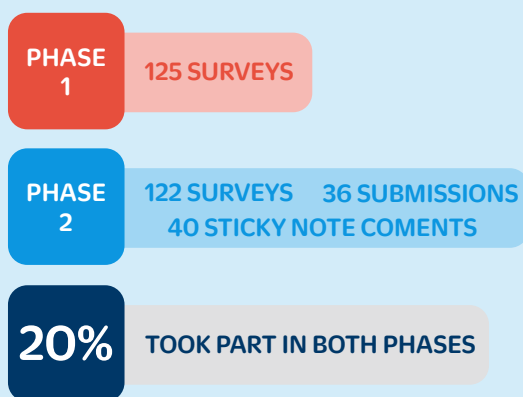
The Anglesea Community and Health Hub is home to community groups and agencies that deliver a range of community services and programs. Due to ageing buildings, this important precinct is now struggling to meet community needs.

Council has been working with community and stakeholders to re-imagine this space, through the development of a long term plan for the precinct.

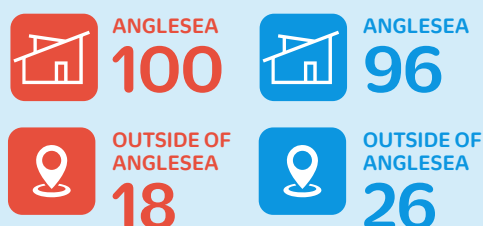
In April 2023, a survey sought community input on what is valued and working well within the precinct, as well as what changes or improvements could be made. Then in October 2023, Council sought community feedback on a draft precinct plan.

The following is a summary of this community feedback and key findings.

ENGAGEMENT



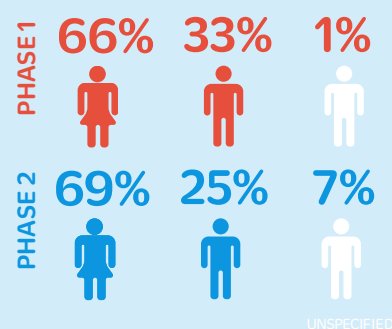
PLACE OF RESIDENCE



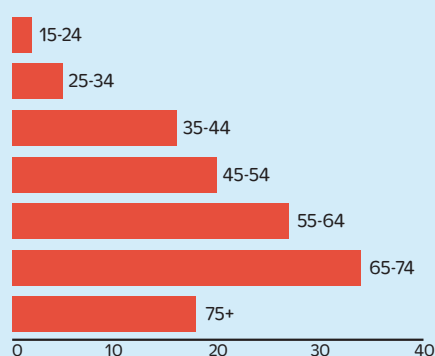
CONNECTION TO THE PRECINCT



GENDER



AGE OF RESPONDANTS - PHASE 1



OTHERS PARTICIPATE IN SOCIAL, FITNESS OR EDUCATION ACTIVITIES, OR ACCESSING CHILDREN'S SERVICES.

Anglesea Community and Health Hub Plan ENGAGEMENT SUMMARY

WHAT'S VALUED – NOW AND INTO THE FUTURE

What's working

- The range of community services and programs available
- The natural environment as a feature
- Ease of driving and parking
- The diversity of health services and programs
- The array of family and children's services and programs

What's NOT working

- The condition of the buildings
- Sustainable urban design of buildings
- Quality of public open spaces
- Quality and accessibility of connections between buildings at the site
- The character (look, feel and identity) of the site

HIGHLY VALUED FEATURES OF A FUTURE COMMUNITY HUB

The top five most highly valued features all received above 70% support from respondents.

- 85%** Health services and community programs that meets the needs of all ages, genders, backgrounds and abilities
- 83%** Community services and programs that meet the needs of a range of ages, genders, backgrounds and abilities
- 75%** Is nestled in the natural environment and provides access to nature
- 72%** Has high quality and fit-for-purpose buildings/ facilities, including flexible spaces for a different activities.
- 70%** Has a high Environmentally Sustainable Design (ESD) rating

COMMUNITY FEEDBACK

Feedback provided by community during Phase 2 has been grouped into eight themes. A summary of each is provided below. Further details about each of the following themes can be found in the full Engagement Report.

Natural environment and Open space

Retaining and enhancing natural features - such as trees and open space, along with the 'Green Heart' for community gatherings – were seen as the most important elements of a new precinct plan

- There was strong support for green space, and more open space
- Retention of trees and green spaces was seen to be important

Support for the use of vegetation and natural connections throughout the site.

Social Infrastructure and Community Facilities

- Broad support for an integrated approach to the new community and health hub
- Some concern about the impact of an integrated approach on existing facilities and overall character
- Some requests for the upgrade and/or replacement of existing / ageing buildings that no longer serve community need, with some requests to retain heritage buildings

Family and Children Services

- Support for the continuation and expansion of bush kinder / nature play
- Support for the upgrade, consolidation and co-location of early years facilities/ services
- Some people supported the retention of the kinder building, and others suggested that the kinder move to be co-located with the pre-school to the primary school.
- Some support for the inclusion of occasional care / long day care

Health Services

Support was shown for co-location and integration of community and health services, as a means of improving efficiency and capacity, and enable the provision of health services to meet more of the community's needs, ie, health services for young people.

- Some responses indicated support for upgrading health facilities, while some responses considered the space allocated to health facilities was insufficient for community need.
- Some feedback made the link between improving health facilities to attract health professionals and the inclusion of housing within the precinct for health workers.

Anglesea Community and Health Hub Plan ENGAGEMENT SUMMARY

Access and Movement

- Some responses expressed opposition or consternation regarding the traffic movement the draft precinct plan proposes, including the potential impact on adjacent residents.
- Some responses oppose the proposed parking provision.
- There was a small amount of support for the proposed layout of internal roads and parking.

Built form – intensity and character

- There was a lot of interest in the way the design will impact character of the site – there was support for a balance of renewal and retention, ie upgrading “tired” facilities and keeping heritage buildings.
- Some responses indicated the proposed built form was too big/high for the site, and that the housing was at odds with Anglesea aesthetic.
- Many responses partially or wholly opposed the proposed density of the buildings in the draft precinct plan.

Affordable Housing

- There was majority support for housing within the precinct.
- Some people requested further information, or for some aspect to be changed, eg. building height, or specific location of housing within the site.
- There was some support for housing to be relocated to another site, and others who opposed the proposed housing.
- Some responses indicated that the inclusion of affordable housing was important for the viability of the town

Cohorts and Social Inclusion

- This theme considers responses about how people currently use the precinct, and whether the proposed plan is inclusive of the needs of a range of cohorts.
- There was a mix of views relating to the consideration of different cohorts. Many comments supported consideration of the diverse needs of different cohorts, some comments indicated the needs of certain cohorts had not been adequately catered for, and other comments suggested the needs of some cohorts are over represented.

KEY FINDINGS

The key findings from the engagement include:

- The exploration of a long-term plan for the precinct was generally supported, with acknowledgement that current buildings are at or near capacity, which is impacting on service delivery.
- There is strong support for retaining the natural environment and the creation of new green open spaces and landscaping.
- There is general support for an integrated approach for the community and health services, noting that questions were also raised on how management and access would occur and whether sufficient space had been provided for some services.
- There was significant concern raised regarding traffic and parking design. Access was raised as a concern both from Mawson Avenue and McMillan Street. Concerns were raised regarding an under provision of parking, both residential and community, and the convenience and accessibility of community parking to their destination.
- There is a desire for the precinct to retain its character in its natural setting, with the informal arrangement of low-rise buildings. Some supportive of the overall vision for the precinct are seeking a more considered design response.
- There was majority support for key worker housing within the precinct with over 60% of respondents noting that they support or support in principle subject to further information or for some aspect to be changed, eg. building height, or specific location of housing within the site. There was some support for housing to be relocated to another site, and others who opposed the proposed housing.
- There was encouragement for the precinct to respond to a broader demographic, who don't currently have a presence or have an under-representation in the precinct.





Anglesea Community and Health Hub Plan

COMMUNITY ENGAGEMENT REPORT

February 2024



Contents

Contents

Contents.....	2
Executive Summary	3
Executive Summary - themed highlights	3
Open Space and Natural Environment	3
Social Infrastructure and Community Facilities.....	4
Family and Children's Services.....	4
Access and Movement	5
Built Form – Intensity and Character	5
Affordable Housing.....	6
Cohorts and Social Inclusion	7
Introduction.....	8
Methodology	8
Context: First Phase Community Engagement Recap.....	9
Methodology - The first phase of engagement survey (n = 125)	9
Methodology - Second Phase Community Engagement	9
Methodology - Open Day	10
Multiple Choice Question	10
Methodology - Free Text Questions	11
Results.....	11
Open Day Post-its	11
Multiple Choice question	13
Results.....	14
Multiple choice question continued (results chart on next page).....	14
Results – Multiple Choice Question - Chart	15
DISCUSSION OF RESULTS.....	16
Open Space and the Natural Environment - THEME 1	16
Social Infrastructure and Community Facilities - THEME 2	20
Family and Children's Services - THEME 3.....	28
Health Services - THEME 4.....	33
Access and Movement - THEME 5	36
Built Form – Intensity and Character - THEME 6	40
Affordable Housing - THEME 7.....	43
Cohorts and Social Inclusion - THEME 8.....	49
Appendix A - First Phase Community Engagement.....	52

Executive Summary

It is evident that Anglesea community members hold great affection for the McMillan Street precinct and great interest in its re-imagining through the Anglesea Community and Health Hub Plan project.

Across two phases of engagement, we've had 220 residents complete surveys: 125 in the first phase and 122 in the second phase. About 20% of first phase respondents also completed a second phase survey. We also received 36 submissions during the second phase consultation, and met with dozens of community members via precinct group committees, 'friends of' members, and volunteers.

The key findings of the engagement include recognition that the exploration of a long-term plan for the precinct was generally supported, with acknowledgement that current buildings are at or near capacity, which is impacting on service delivery.

There is strong support for retaining the natural environment and the creation of new green open spaces and landscaping.

There is general support for an integrated approach for the community and health services, noting that questions were also raised on how management and access would occur and whether sufficient space had been provided for some services.

There was significant concern raised regarding traffic and parking design. Access was raised as a concern both from Mawson Avenue and McMillan Street. Concerns were raised regarding an under provision of parking, both residential and community, and the convenience and accessibility of community parking to their destination.

There is a desire for the precinct to retain its character in its natural setting, with the informal arrangement of low-rise buildings. Some supportive of the overall vision for the precinct are seeking a more considered design response.

There was majority support for key worker housing within the precinct with over 60% of respondents noting that they support or support in principle subject to further information or for some aspect to be changed, eg. building height, or specific location of housing within the site. There was some support for housing to be relocated to another site, and others who opposed the proposed housing.

There was encouragement for the precinct to respond to a broader demographic, who don't currently have a presence or have an under-representation in the precinct.

Executive Summary - themed highlights

Open Space and Natural Environment

Respondents nominated the natural environment and green open spaces for gathering as the proposed precinct plan's top two features that would most benefit the community.

- 68 respondents (58%) stated that retained and enhanced natural features such as trees would benefit the community.
- 65 respondents (53%) stated that the open space with the 'Green Heart' for community gatherings would also benefit the community.

In the free text section, 60 of the 122 respondents (49%) spoke about Open Space and the Natural Environment. Twenty-five of the total 36 submissions discussed Open Space and the Natural Environment.

Across all submissions and free text survey responses, there were 87 comments about Open Space and the Natural Environment. Highlights include:

- 19 responses demonstrated strong support for green space and more open space. Three responses supported the mix and balance of facilities provided to make room for open space.
- Nine responses considered the retention of trees and green spaces to be important.
- Seven responses welcomed the use of vegetation and natural connections throughout the site.
- Five responses felt that green and nature play spaces, especially for children, was a favourable design component.
- Three responses specifically mentioned the Green Heart feature as a positive inclusion of the plan.

Social Infrastructure and Community Facilities

- 52 respondents (43%) stated that a central community and health hub building with street frontage would benefit the community.
- 55 respondents (45%) stated that integrated community and health services and programs would also benefit the community.

Of the 122 survey respondents, 80 referenced aspects of the proposed precinct plan related to social infrastructure and community facilities. There were 42 survey respondents who didn't reference social infrastructure and community facilities-related elements. Of the 36 submissions, 26 submitters talked about social infrastructure and community facilities.

Across all submissions and free text survey responses, 117 responses commented on social infrastructure and community facilities.

Highlights include:

- 27 responses demonstrated support for an integrated approach to the new community and health hub.
- Five responses were against the integration approach, citing concern about the impact of new facilities against older facilities and overall character.
- 26 responses supported the retention of existing specific-use facilities (specifically the community garden, Angair and Memorial Hall, Historical Society, Ambulance Victoria).
 - Nine responses specifically support the retention of the community garden.
 - Five responses specifically support the retention of the Angair facilities. One response suggests to consolidate it (not retain).
- Retention of heritage buildings – 11 responses support the retention of heritage buildings.
- Upgrade of medical facilities – five responses support updated and integrated medical centre and community health facilities.
- Upgrade and replacement of aging buildings – 12 responses support the upgrade and/or replacement of existing, ageing buildings that no longer serve the needs of the community.

Family and Children's Services

Sixty-two respondents (51%) said that co-located early years and natural play spaces would benefit the community.

Of the 122 survey respondents, 66 respondents referenced Family and Children's Services, while 56 respondents did not reference family services. In the submissions, 20 out of 36 referenced family services. Across all survey responses and submissions, 110 responses commented on family services.

- 10 responses support the Bush Kinder / Green Play / Nature Play / Outdoor Play and the fact that more of these elements are proposed.
- Five responses support the inclusion of occasional care / long day care (more services) - support families to work / ease waitlists, while 10 responses want more provision and the inclusion of long day care specifically.
- 15 responses support the upgrade of existing facilities, consolidation and co-location of early years services.
- 9 responses and 7 individual submissions support the retention of the kinder building.
- Six responses suggested that the kinder move off this site and be co-located with the pre-school to the primary school.

Access and Movement

- 36 responses (29.5%) identified 'Improved pedestrian movement through the precinct' as being the most benefit to the community.
- 30 responses (24.6%) identified 'Improved parking layout and access to buildings and spaces' as the feature that will most benefit the community.

Of the 122 survey respondents, 46 referenced aspects of the proposed precinct plan relating to access and movement. There were 76 survey respondents who didn't reference access and movement elements. Of the 36 submissions, 22 submitters referenced access and movement. Across all submissions and free text survey responses, 83 commented on access and movement. Highlights include:

- 31 responses expressed opposition or frustration regarding the traffic movement the draft precinct plan proposes.
 - 19 expressed concern about the impact on amenity that access to the proposed housing via Mawson Avenue would have on the residents of Mawson Avenue and Holmwood Avenue.
 - Seven responses opposed because of the impact on McMillan Street.
- 34 responses oppose the proposed parking provision.
 - 13 responses indicated that there was not enough parking, including nine responses that considered the proposed car park per dwelling ratio to be an under provision for the affordable housing and five responses that indicated the hub was inadequately provided for.
 - In addition to the proposed under provision of parking, five responses said that the parking was inconvenient to facilities at the precinct.
- Seven responses expressed support for the proposed layout of internal roads and parking.
 - Three responses supported the proposed carparking layout.
 - Four responses supported the internal pathways connecting buildings.

Built Form – Intensity and Character

- 62 responses (50.8%) indicated that "Retained heritage buildings, community garden, Angair shed" would most benefit the community.

Of the 122 survey respondents, 53 spoke about the proposed built form while 69 respondents didn't reference built form intensity and character. In the 36 submissions, 22 commented on built form. Across submissions and free text responses, 117 comments were made regarding built form intensity and character.

- 65 responses commented on the affect that the draft precinct plan will have on the character, in terms of what is planned to be retained and what is planned to be upgraded and integrated.
- 49 responses commented on the proposed built form intensity, using phrases such as "too high" and "too big".
- 19 responses indicated that they supported the balance of renewal and retention, i.e. upgrading "tired" facilities and keeping "the heritage buildings" i.e. Rangi Marie and Memorial Hall, the community garden, Angair propagation shed and Ambulance Victoria.
- 24 responses indicated that the draft precinct plan was not in keeping with Anglesea's character, including:
 - Six responses indicating that the housing was at odds with Anglesea aesthetic.
 - Six responses indicating that the draft precinct plan was "too urban" or "too corporate/generic".
 - Eight responses indicated that the informal and intimate feel of the precinct would be lost.
- 41 responses partially or wholly opposed the proposed density of the buildings in the draft precinct plan. Of these responses, 10 responses were referring more to the community hub part of the precinct plan and 31 to the housing.
- Six responses identified that increased density of the affordable housing could help to increase supply/diversity to meet more need.

Affordable Housing

- 55 responses (45.1%) indicated that "affordable housing for key workers" would be the feature that would most benefit the community.
- Of the 122 survey respondents, 84 referenced the proposed affordable housing and 38 respondents did not mention it.
- Each of the 150 responses referencing affordable housing have also been analysed (see next page and the Affordable Housing themed discussion section). Here the one or numerous comments that an individual may have making regarding the housing have been analysed per respondent to gauge their level of support for affordable housing at the precinct. Of the 84 respondents who referenced the proposed affordable housing:
 - 48 respondents expressed support.
 - 11 respondents indicated that they were not opposed but expressed concern, asked questions and identified issues that would need to be resolved.
 - 14 respondents indicated that while housing may be needed, the precinct wasn't the right location for it.
 - 11 respondents opposed affordable housing.

Of the 36 submissions, 32 submitters talked about the proposed affordable housing. Of the submissions, six expressed support for the proposed housing; eight indicated that they were not opposed but expressed concerned, asked questions and identified issues that would need to be resolved; 13 indicated that while housing may be needed, the precinct wasn't the right location for it; and five submitters opposed affordable housing.

Including the submissions and all free text survey responses there are 150 comments regarding the proposed affordable housing. Of those 150 responses:

- 66 indicated support for housing within the precinct and a further 29 responses were not opposed but were seeking further information or for some aspect to be resolved. This includes the building height ("Reduce height of the 3 story accommodation to 2 story") or the location ("Locate 3 storey key worker apartments next to Melaleuca Lane").
- 26 responses commented on the proposed location of the affordable housing within the precinct, including eight responses that considered the housing would be better located "near other housing that is similar in style".
- 14 responses indicated that the inclusion of affordable housing was important for the viability of the town.
- 35 responses supported the need for affordable housing but to be located elsewhere, i.e. not at the precinct. This included 18 responses which commented that a residential use would compromise the well-functioning community uses at the precinct. Sixteen of the 35 thought that affordable housing should be "dispersed across the Township of Anglesea" and 14 provided specific suggestions, i.e. Alcoa or Great Ocean Road Coast and Parks Authority-owned land.

Cohorts and Social Inclusion

- Cohort and Social Inclusion considers responses on how people currently use the precinct and whether the proposed plan is inclusive of the needs of a range of cohorts.
- Of the 122 survey respondents, 59 referred to the relation to the precinct of a range of cohorts and whether the draft precinct plan included their needs and 63 didn't mention anything related to cohorts and social cohesion. Of the 36 submissions, 11 submitters talked about cohorts and social inclusion.
- Including the submissions and all free text survey responses there are 107 comments analysed under this theme. Of those 107 comments, 23 comments suggested that the needs of some cohorts are considered too much, including seven responses that queried "a large focus on older people"
- 38 responses indicated that the needs of certain cohorts not adequately catered to., including 31 responses that requested more services and spaces for children, families and young people be provided at the hub. 16 of these responses also commented that the draft precinct plan was failing to "provide opportunities/growth for the next generation".

Introduction

This Engagement Report shares the results of the second phase of community engagement on the Anglesea Community and Health Hub proposed precinct plan. The second phase of engagement ran from Wednesday 25 October 2023 to Saturday 9 December 2023.

The results tabled in this report were received through multiple community engagement activities including an Open Day, community meetings convened on site, an online survey, and a submission portal. Hard copy options for completing surveys and making submissions were available. Hard copy inputs via survey, submission or 'sticky note' from the Open Day were transcribed and analysed, along with those electronically entered.

The results are set out under eight themes: Natural Environment and Open Space, Social Infrastructure and Community Facilities, Family and Children Services, Health Services, Access and Movement, Built Form – Intensity and Character, Affordable Housing, and Cohorts and Social Inclusion. These themes emerged as the most prominently discussed across all of the inputs.

The phase two engagement results are in the orbit of responses collected in the first round of consultation. We have included a recap of the phase one community engagement in the Methodology, and also in Appendix A.

Methodology

The survey was developed on SurveyMonkey and was live for the entire consultation period: from Wednesday 25 October 2023 to Saturday 9 December 2023 (45 days).

The survey's web link and QR code were promoted via a postcard drop to approximately 2000 Anglesea households. There were also 500 postcards distributed among businesses in Anglesea shopping precincts. Posters were also put up in windows of buildings within the precinct.

E-postcards and flyers were promoted via Council's website and social media, including one media release and seven Facebook and Instagram posts.

An Open Day at the McMillan Street site on 17 November welcomed discussion and Q&As, along with input-gathering and promotion of the survey and submission portal. We also held meetings with community and stakeholder groups including Anglesea Kinder educators and parents, Community Garden members and working bee helpers, and Angair committee members.

Two Mayor and Councillor columns promoting the consultation period were published in the *Surf Coast Times*, as was a news article. There was also an article in the *Geelong Advertiser* and *Geelong Indy*.

Inputs collected include:

- 122 surveys. This included 40 hard copies. Of the survey respondents, 25% are male, 69% are female and 7% preferred not to say. Of the survey respondents, 79% had not completed a survey as part of the first phase of engagement.
- 36 submissions.
- 39 sticky notes.

Context: First Phase Community Engagement Recap

The first phase of engagement was conducted in April 2023 as part of developing the [Situation Analysis](#). The full details of the engagement can be found in Chapter 5 of the [Situation Analysis](#). In setting the scene for the results of the draft precinct plan consultation, we included the headlines from the early engagement. It is worth noting that only 20% of the participants of the draft precinct plan consultation completed the first phase engagement survey.

Methodology - The first phase of engagement survey (n = 125)

The survey asked respondents to identify attributes of the current precinct that they valued and considered to be working well.

- 79% of respondents reported that they valued the range of community services and programs.
- 75% of respondents valued the natural environment (i.e. the trees, shrubs, plants, grasses, etc.).
- 56% of respondents valued the ease of driving to and parking at the precinct.
- 55% of respondents reported the range of health services and programs as being valuable.

Survey respondents were asked to identify how attributes could be improved or were not working so well.

- 64% of respondents considered that the condition of the buildings could be improved.
- 45% of respondents thought that the sustainable design of buildings at the precinct could be improved.
- 43% of respondents thought that the quality of open spaces to sit and gather was not working so well.
- 38% of respondents considered the quality and accessibility of connections between buildings could be improved.

The survey then asked respondents to identify the attributes of an ideal Anglesea Community and Health Hub (ACCH). Respondents identified the following attributes which they rated as 'very valuable':

#1 - Health services and programs that meet the needs of a range of ages, genders, backgrounds and abilities.

#2 - Community services and programs that meet the needs of a range of ages, genders, backgrounds and abilities.

#3 - Nestled in the natural environment and provides access to nature.

#4 - High quality and fit for purpose buildings and facilities including flexible spaces for a range of group activities, meetings, work, etc.

The attribute of the ACHH including well-designed and located affordable housing for local key workers was also rated. Just over 60% of respondents rated the inclusion of affordable housing for key workers as 'somewhat valuable' or 'very valuable'.

Methodology - Second Phase Community Engagement

The draft precinct plan provides important topics for people to comment on, i.e. the potential integration of community and health functions, and the potential inclusion of affordable housing for key workers.

The survey largely provided unlimited free text boxes to open-ended questions to ensure that the breadth and depth of insights that the community had were captured.

The three free text questions were:

- What features do you like in the draft design?
- Do you have any suggested improvements you would like to share?
- Do you have any other comments on the draft precinct plan?

A multi-stage analysis of the open text responses was undertaken. The first stage of analysis involves tagging responses to analyse under a theme. For example, responses that mention 'housing', 'accommodation', 'key worker' etc. are tagged for analysis under the theme or topic of 'affordable housing'.

All responses are then reviewed to ensure none of the tags are producing 'false positives', i.e. producing a positive result for 'affordable housing' when the response doesn't contain any reference to affordable housing. It also ensures there are no 'false negatives', also called type II errors, i.e. the response does contain a reference to affordable housing that is not picked up.

The next stage involved an in-depth analysis of all of the responses under each theme. Each response was assessed for:

- support, capturing any provisions or conditions of that support
- opposition, capturing the reasons why the response voiced disapproval
- neutral or theoretical comments, such as suggestions and questions.

This approach was taken for several reasons including:

- Not every respondent provides comment on every proposed feature. For example, there were 76 respondents who, across their responses to the three questions, didn't talk about traffic movement and parking at all; 38 respondents didn't mention housing in any of their response, etc.
- Within one of their responses, a respondent may list more than one liked or disliked feature and/or provide several suggested improvements.

Methodology - Open Day

Approximately 100 people attended the Open Day, many discussions took place in and around the informal site tours. Attendees were invited to drop into a consultation room - set up in the Anglesea Community House – where they could access resources and ask Council and Barwon Health staff questions. Attendees could complete a hard copy survey or could engage with copies of draft precinct plan and large maps and make comments on post-its notes.

Multiple Choice Question

The first (non-demographic) question asked respondents to think about nine proposed features of the draft precinct plan and identify "which features do you think will most benefit the community?". Respondents were invited to pick as many as applied. The response options were:

- A central community and health hub building with street frontage on McMillan Street
- Integrating community and health services and programs
- Co-locating early years services and nature play spaces for playgroups, occasional care and kindergarten
- Open space with the 'Green Heart' community gathering area for events and activities
- Improved pedestrian movement through the precinct (north-south and east-west pathways)
- Affordable housing for local key workers
- Improved parking layout and access to buildings and spaces

- Retained and enhanced natural features, i.e. trees, vegetation, landscaping, etc.
- Retained heritage buildings, community garden, Angair propagation shed and Ambulance Victoria
- Other - please specify.

The 122 respondents made 518 selections.

Methodology - Free Text Questions

The results of the open-ended survey questions and submissions are set out under eight themes: Those themes are:

Theme 1 - Natural Environment and Open Space

Theme 2 - Social Infrastructure and Community Facilities,

Theme 3 - Family and Children Services

Theme 4 - Health Services

Theme 5 - Access and Movement

Theme 6 - Built Form – Intensity and Character

Theme 7 - Affordable Housing

Theme 8 - Cohorts and Social Inclusion

A discussion of the results under each theme includes a summary and then a breakdown of responses under sub-themes. For example, under Access and Movement the discussion of results is set out under the sub-theme topics of 'internal traffic and precinct access', 'parking', and 'accessibility and active travel'.

Results

Open Day Post-its



No sealing of road in Mawson Avenue and Holmwood Ave	How does social housing fit with the community hub?
No carparks off Mawson Avenue	The back of memorial hall needs demolition
No more bins collected on Mawson Avenue	A lack of consultation with residents
0.6 car parks is unrealistic	Over development of the site
Does planning think that there will be one car per unit?	The actual community hub will be significantly diminished
Accessibility for ambulance to get into medical area not through waiting room, needs to be in treatment rooms, layout of treatment rooms need nurse involvement	Size of medical rooms too small needs to accommodate trolleys, wound chair, nurse station, vaccine fridges, bins, and stock
Tenancy laws cannot prevent cats - threats to our environment	Waiting rooms need to be size controlled to allow for patient flow and future pandemic management
Where will the bins be collected from?	Are these car parks for housing?
Need flat parking for those with a disability	Is the funding contingent on the social housing?
Adult day care centre?	Noble street dangerous if more traffic
Is there a traffic management plan?	Can kinder and childcare go up to the school area?
Medical Centre procedure room is smaller than the current one	Ambulance Bay needs direct access to procedure room
Will gravel roads be retained?	Where will the clinic go while you build?
Housing - there are too many houses and the buildings are too high	Disability access required for GP clinic, taxi drop off etc.
How did housing come about? Who benefits? We have empty camps to use?	Back up power generator for medical centre
One open space is not going to work for Seniors, Angair, and community house	Recognise VCAT ruling - no vehicle access to the precinct from Mawson Avenue
The social support group needs to be considered	Poor notification of the meeting for some residents
Angair require an office space, meeting space, display space, storage, are these needs being met?	For all the groups in the hub are they proper meeting rooms or patricians?
Height regs keep in the town	The rental no is no different to other Vic towns
Holiday homes not notified	

Several Open Day attendees and nine survey responses indicated dissatisfaction with the process to engage stakeholders. Two responses pointed to the Open Day being "woefully under resourced by the Council". Another response considered the Open day engagement activities to be disingenuous, "The walk around that council staff had on Friday 24th November was more like this is the plan that you are getting and that's it."

Six responses thought that notification to stakeholders about the project and engagement opportunities was poor, "Council's method of delivering information to nearby home owners (about the proposed Precinct Plan) was inadequate. Some owners did not receive this notification including holiday home owners without letter boxes." One response indicated that the survey methodology was flawed "This is a ridiculous survey where you haven't ask what we dislike in the plan."

Going forward four responses suggested the process "will need DETAILED and genuine consultation with each group before the plans are finalised", and "Needs a lot more thought and actual input from people other than council members and architects that clearly are lacking in space required."

Four responses suggested that there was something "corrupt" about the process, a "hidden agenda" and "a blatant attempt to grab state government ". "We are totally opposed to the development and to put the onus on Key Workers to try and access funds from the government to replace a condemned building is devious"

Further comment on the project being a "waste of resources" are captured in the analysis of free text response and submissions below. The perceived inadequacy of project related documents, ie, the Situation Analysis, is also documented within the themed discussion sections.

Multiple Choice question

The feature that received the highest number of responses to the question 'which feature will most benefit the community?' was 'Retained and enhanced natural features, i.e. trees, etc.' with 68 responses (or 55.7% of respondents).

There was 53.8% of respondents who selected 'Open space with the 'Green Heart' for community gathering (65 responses). 50.8% survey respondents indicated the features 'Co-located early years services and nature play spaces' and 'Retained heritage buildings, community garden, Angair shed' would most benefit community (62 responses).

Results

Multiple choice question continued (results chart on next page)

There was 45.1% of respondents who selected 'affordable housing for key workers' and 'integrated community and health services and programs' (55 responses each), while 42.6% of respondents considered 'A central community and health hub building with street frontage' to be of benefit to the community (52 responses).

Of respondents, 29.5% identified benefits associated with 'Improved pedestrian movement through the precinct' (36 responses) and 'Improved parking layout and access to buildings and spaces received 30 responses (24.6% of respondents).

'Other' was selected by 27% of respondents. Some respondents underscored their selections, i.e. "Like all the proposals giving a renewal to the Neighbourhood space", or to modify them, such as, "A central hub without street frontage (n = 2)" or "Improved meeting and activity facilities for community groups, including modern technology (n=1).

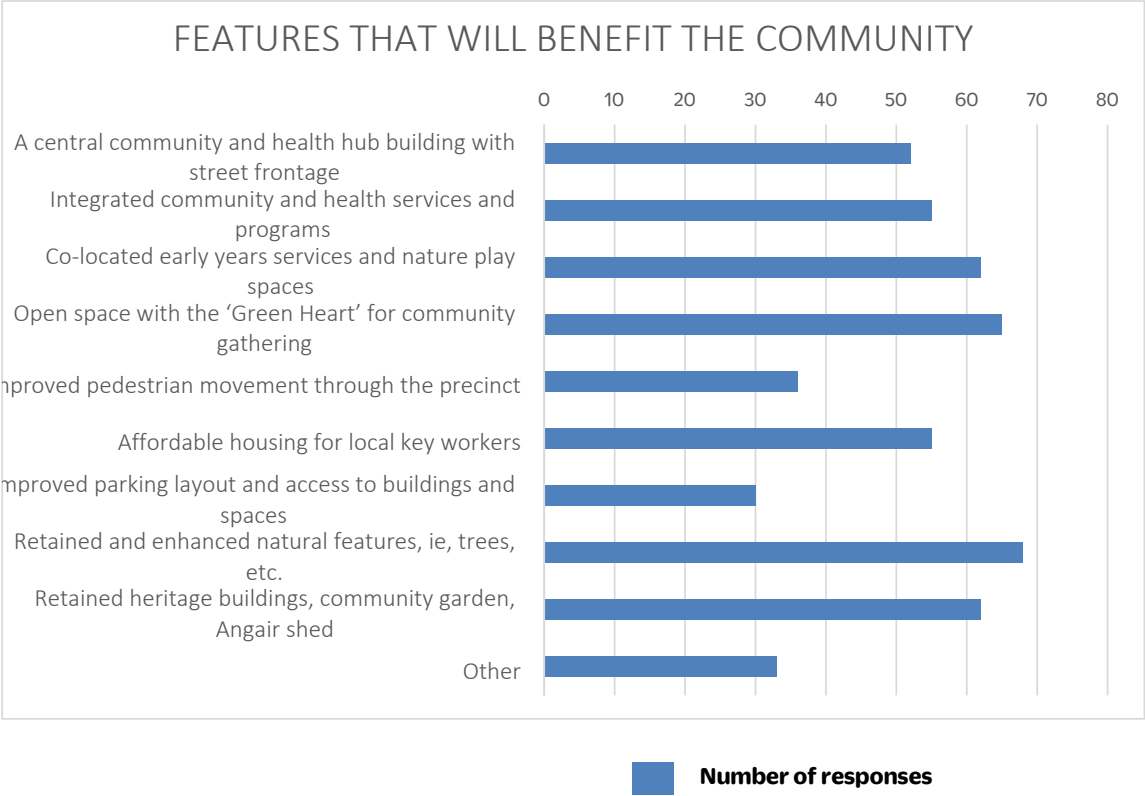
Eight responses requested "proper", "more", "bigger and better childcare facilities"; "Long daycare and better and more daycare options for the growing population of families with young children". A further two responses asked the draft precinct plan consider "More health services and support for young families" and "the health and community needs of all demographics." One respondent asked that the toy library not be forgotten and suggested "a library of things" be included.

Two responses indicated that a "highly rated sustainable and environmentally designed" precinct would most benefit the community. Two responses stated that they "do not support any of the above items". Two responses asked that the precinct planning process "stop" and called for the "Immediate removal of this proposal, and a subsidy to the entire ratepaying shire for wasted resources and time". Four responses asked that "hard won community developments" and "existing community groups" to be left where they are including senior citizens (n = 1), the existing kinder (n=3). Two of these four responses also asked for no affordable housing at the precinct.

Four responses asked for some features of the existing precinct to be retained including "Maintaining the community hall", the "area for food market", the Social Supports Program". One respondent asked that "the mural on the Angair wall ... be preserved and relocated to a prominent external location where it might invite people into the Angair facility". Two responses considered the draft plan to be out of keeping with the precinct's character and "oversized", or too "corporate".

Four responses indicated the community benefit of the proposed affordable housing, "Affordable housing most beneficial". Two responses emphasised that the housing should be for "vulnerable people" such as "migrants and refugees and under privileged" and that "Surf Coast needs to actually contribute to fixing these problems rather than flying flags and grandstanding." One respondent worried that "transport, work and other cost of living difficulties on the Surf Coast" might make it "less effective" for low-income households to live here. One respondent thought the hub design showed that "you have listened to the community. The accommodation gives those who wish to downsize and still stay in Anglesea - some options. Allows their existing houses to become stock and frees them up for families to inhabit" and suggests "An option may be to have the accommodation on McMillan street".

Results – Multiple Choice Question - Chart



DISCUSSION OF RESULTS

Open Space and the Natural Environment - **THEME 1**

Respondents nominated the natural environment and green open spaces for gathering as the proposed precinct plan's top two features that would most benefit the community. Open Space and the Natural Environment was referenced by less than half of the respondents (n = 60), potentially because they considered that they had already shown support for open space and the natural environment in the earlier multiple-choice question. In addition to the 60 (out of 122) respondents who spoke about Open Space and the Natural Environment in the free text responses, eight of the total 36 submissions spoke about Open Space and the Natural Environment.

Across all submissions and free text survey responses, there were 95 comments about Open Space and the Natural Environment. Responses showed support for both the existing trees and vegetation and green open spaces features and landscaping as part of the proposed precinct plan.

Survey and submission comments – Natural Environment and Open Space

Sub-theme topic	Open Space and Natural Environment
Vegetation and natural features	<p>Nine responses including two individual submissions welcomed the use of vegetation and natural connections throughout the site. Comments included:</p> <p>"Retained connection with nature"</p> <p>"A complete rejig of uses of areas is a good idea with greening"</p> <p>"The focus on the natural surroundings"</p> <p>"The natural environment incorporated in the design"</p> <p>"Integration of the environmental hub with health and a space for young families"</p> <p>"The natural colour scheme. Lots of greenery and nature involved"</p> <p>One individual submission expressed the importance of more permeable areas, "In the glossy plans, there are a lot of concrete, concrete and aggregate. Trees and shrubs need plenty of open soil and space around their roots if they are too flourish. These hard surfaces also generate higher temperatures." The other submission highlighted the "planning guidelines... and encouragement of use of local indigenous species in landscaping all serve to provide Anglesea with a unique identity".</p> <p>Two responses appealed for a balance of uses in how the open space and the natural environment is designed. One comment:</p> <p>"I exchange more space for growing food and plants rather than more meeting rooms."</p> <p>"The kids at kinder and occasional care are less impressed as adults by natural landscapes and what we think looks good. They want things to play on and with and keep them engaged, just let them be kids with big fun play stuff."</p> <p>Regarding balance of uses, one response highlighted "spaces could be improved as well as the outdoor community gathering space but the plan should be to try to maintain as much of the character of Anglesea as possible".</p> <p>One response challenged the justification for the amount of green space proposed relating to the balance of uses and spaces:</p>

Sub-theme topic	Open Space and Natural Environment
	<p>"Do we need so much greenery, we live in a green area? There are a lot of outside meeting areas that probably won't be used most of the time at the expense of buildings and space for other things."</p> <p>One response supported the level of proposed landscaping: "landscaping", "lots of greenery and nature involved" and "bush landscape".</p>
Retention of trees and green spaces	<p>Nine responses considered the retention of trees and green spaces as important. Comments included:</p> <p>"Retention of trees and green spaces is considered important"</p> <p>"Keeping existing trees"</p> <p>"Maintain green native areas"</p> <p>"Retaining main vegetation"</p> <p>One response called for "retention of green spaces but to a greater degree. The large Messmates are not the only vegetation that is indigenous and enhances the natural coastal bush setting of the precinct."</p>
Public open green spaces	<p>Nineteen responses demonstrated strong support for the proposed open green spaces. Comments included:</p> <p>"I appreciate the thinking that has gone into making sure there is green space"</p> <p>"Focus on green space and bush kinder space"</p> <p>"Green spaces. Retaining the beauty of Anglesea"</p> <p>"Green community spaces"</p> <p>One individual submission supported the green spaces proposed while two other individual submissions would like the plan to go further, suggesting that the open space areas should act as a destination themselves and be supported by ancillary infrastructure such as public toilets. Comments included:</p> <p>"The garden area seems to be a lovely space for the residents of the units"</p> <p>"With the open air public spaces there should be access to public toilets. None are proposed in the precinct plans."</p> <p>"The new facility will require appropriate outside spaces to meet, mingle and move; however the metro approach adopted here takes little account of the broader context of Anglesea, where these functions will be ancillary to other uses, rather than acting as a destination in themselves".</p> <p>Three responses supported the mix and balance of spaces provided to make room for open space. Comments included:</p> <p>"The removal of superfluous buildings throughout the precinct, and co-locating facilities in the future to enable more open space."</p> <p>"I like in mix of GP, maternal health nurse and green space."</p> <p>"A complete rejig of uses of areas is a good idea with greening and putting cars on the street rather than in the middle without complex boring buildings."</p> <p>"The increased density housing for priority workers in a green setting."</p> <p>"Like the idea of a green community central area."</p> <p>"Lots of green space for the community to interact with each other! No separation of the older and young people!"</p>

Sub-theme topic	Open Space and Natural Environment
	<p>Four responses supported the integration of buildings and the configurations that allowed for the retention of green space and trees: "Integrating buildings but keeping green areas & trees"</p> <p>"Retaining main vegetation, community gardens and Angair"</p> <p>"Maintain green native areas"</p> <p>"The location and concept of the Community hub and the retention of green spaces"</p> <p>One response was not supportive of integration, preferring the separation of buildings: "I do not like the facilities being placed in the one building. I like the facilities spread out and surrounded by native vegetation as they are now."</p> <p>One response would like to see a better use of and more open space for outdoor events: "The outdoor space for events is similarly tiny. Would not fit the market or events like the Green Living or outdoor music or outdoor movies. This space could be so much better used."</p>
Public Land / Public Open Space ownership	<p>Five responses expressed concern about public land ending up in private hands (also see Affordable Housing section). One of these responses suggested to "remove the accommodation from the area to use space for the entire community to use, whether this be for more usable open space area, another hub facility or extra parking".</p>
Community Access	<p>One response was seeking clarity about community access to open spaces and how this would be provided and/or managed in licensed kinder and childcare areas, asking: "would there be a fenced outdoor play space linked to the Playgroup and kinder? Or would the proposed zone 6 bush kinder play area be serving this purpose? It's unclear if it would be securely connected to the building. And zone 6 is a large space, would this be accessible to all of community?".</p> <p>One individual submission suggested more facilities and spaces for young children be included such as a skate park and basketball pad: "Instead of housing why not skate park, play ground for the Anglesea children similar to one of the many in Torquay. At the moment the children have only the school hoops for practising basketball or netball. Nothing on that side of the river."</p>
Green / Nature Play	<p>Five responses felt that "green / nature play spaces (especially for children)", was a favourable design component.</p> <p>Six responses suggested there could be more garden and nature play areas for children.</p> <p>One response appealed for more nature play to be included in the design. Comments included:</p> <p>"More space for the kindergarten and occasional care especially outside nature play/ green space/ adventure play/loose parts play/ connection to Indigenous history of area. Not artificial turf."</p>

Sub-theme topic	Open Space and Natural Environment
Green Heart and garden features	<p>Three responses specifically mentioned the Green Heart feature as a positive inclusion of the plan. Comments included:</p> <p>"Green Heart Feature, integration, nature play, green heart"</p> <p>"Using the space more strategically to pull together the heart of the area to form a hub"</p> <p>"Support for layout and green heart"</p> <p>"Great work from a design perspective with a boomerang effect of the front building and the green heart!"</p> <p>One response suggested the inclusion of a passive recreational garden: "create a passive recreational garden with pergolas attached to brickwork, covered in ornamental grapevines and native plants".</p> <p>One response suggested the inclusion of an Indigenous garden: "design foregrounding Indigenous knowledges and garden".</p>
Ensure enough outdoor space for early years services.	<p>Four responses specifically requested more open space and outdoor play spaces for early years services. Comments included:</p> <p>"Ensuring enough outside space for occasional care and kinder"</p> <p>"Ensure quality outdoor play spaces for the kindergarten and occasional care"</p> <p>"Get rid of all the open space, use it for the childcare required that's lacking"</p> <p>"Lots of great work done, congrats. My only angle is lots of outdoor space for kinder (more than they have currently) and let them have fun infrastructure they can enjoy for years to come."</p>
Angair's role in supporting the environment	<p>Three responses including 1 submission recognize the role of Angair in promoting and supporting the bushland / environment more broadly:</p> <p>"If it were not for the work of Angair, Anglesea's heath and bushland would be in a very poor state by now, and further, given the amount of plants they have propagated, which many, many people in Anglesea and beyond have purchased to create their own bushland gardens, it is easy to see how much value has been added to the local flora and fauna biodiversity as people seek to restore indigenous species on their own properties"</p> <p>"Has the work done in improving precinct vegetation values, use by Angair as a seed and propagation cutting source".</p>
Impact on wildlife	<p>One individual submission expressed concerns with the increase in residents leading to an increase in pet ownership, and the ultimate impact on local wildlife:</p> <p>"Have Surf Coast Shire considered pet ownership and the impact on wildlife in such a concentrated, dense environment?".</p>

Social Infrastructure and Community Facilities - THEME 2

Of the 122 survey respondents, 80 referenced aspects of the proposed precinct plan related to social infrastructure and community facilities. Forty-two survey respondents didn't reference social infrastructure and community facilities related elements at all. Of the 36 submissions, 23 submitters talked about social infrastructure and community facilities.

Across all submissions and free text survey responses, 150 responses commented on social infrastructure and community facilities. Many responses indicated that the balance between retaining buildings of heritage or functional significance and renewing tired community and health facilities had been struck. Responses also tended to strong support for an integrated approach to the new community and health hub and, conversely, the existing facilities to be retained and where needed upgraded.

Survey and submission comments – Social Infrastructure / Community Facilities

Sub-theme topic	Social Infrastructure/community facilities
Integration Approach - Support	<p>Twenty-seven responses demonstrated support for an integrated approach to the new community and health hub. Comments included:</p> <p>"I love the integration of community, volunteer, health and early education services"</p> <p>"Generally we believe it's a good use of the space. The draft design looks to be more inclusive of many different needs across the space."</p> <p>"The inclusion of affordable housing and Integrating health and community services."</p> <p>Also:</p> <p>"Integration of Community House and Health Hub"</p> <p>"Integrating buildings but keeping green areas & trees"</p> <p>"Consolidation of single level services into one multi-storied building so freeing up space for other uses"</p> <p>"That the early years are co-located. Please make certain there is a focus on the early years for our community!"</p> <p>Other responses included:</p> <p>"Kinder, childcare and green nature play spaces for children - good to be co-located but deserve more space allocated."</p> <p>"Integrated services include community health, kindergarten and childcare. Affordable housing love it."</p> <p>"Hub building appears like it will fulfill multiple needs and will serve the community into the future."</p> <p>"The removal of superfluous buildings throughout the precinct, and co-locating facilities in the future to enable more open space."</p> <p>Nine responses support integration and offered other suggested improvements around configuration, size, scope for growth, access points and the inclusion of a library, more children's areas</p> <p>Comments included:</p> <p>"Moving the consolidated community and health hub building further into the middle of the area and bringing the bush play area to the front, that would encourage more use by the community"</p> <p>"The combined Integrated health and community services facility may not be big enough and doesn't scope for either to grow"</p>

SURF COAST SHIRE COUNCIL | 20

Sub-theme topic	Social Infrastructure/community facilities
	<p>"Library / indoor public space for children on wet days"</p> <p>"We also need an adult day care area. Access to medical centre to drop off close to door. Ambulance pick up area close to clinic. Nurses area and waiting rooms."</p> <p>Two individual submissions provided valuable feedback and suggestions on how the plans could be further improved, across areas of provision, appropriate space allocated for different groups, accessible toilets, signage and storage.</p> <p>Six individual submissions expressed their support for improved and integrated community hub facilities, recognising that it provides some much needed updates to the community and reflects the growing diverse needs of our community.</p> <p>"The draft precinct plan is a good compilation of all the feedback received. I believe the draft plan now incorporates all the community spaces providing good connectivity and use of the land with great streetscape. Congratulations on getting (to) this next step and hope the community provides their support in moving this forward."</p> <p>"Great designs for existing users in new facilities."</p> <p>"The community hub provides some much needed updates to the community and reflects the growing diverse needs of our community. Providing housing for key workers is critical and should be applauded."</p> <p>"Community hub – great. Great facilities for (predominately female) workers and users alike. Provision of lifts is fantastic. Easy access for people with mobility challenges is a basic human right and again is fantastic that this is included in the Community Hub design. Again – having great quality community facilities attract great employees and coupled with affordable housing will see our community thrive."</p> <p>"While the proposed redevelopment offers us a great opportunity to move beyond our outdated and no longer fit for purpose building and it potentially offers an opportunity to integrate various community activities across the site, it is clear that the designers have not adequately heard our requirements and therefore have not responded to meet them in a meaningful or useful way."</p> <p>"A. More detail is required on the space available for each organisation. The historical society would require an allocated meeting and administrative room able to sit 10 people with access to Wi-Fi. B. Display space is not available. This would be a good draw card for visitors. C. A community directory is needed along with visible signage. D. Accessible public toilet needs to be provided for general public."</p>
Integration Approach - Against	<p>Five individual submissions were opposed to the integration and consolidation of buildings, expressing concerns around having enough space for activities, services and equipment, and the overall concern of management and access associated with an integrated hub. Comments included:</p> <p>"There will not be enough secure space for the community groups that have been consolidated into the building to effectively carry out even their current functions let alone their further development."</p>

Sub-theme topic	Social Infrastructure/community facilities
	<p>"There will not be enough space for community groups jammed into one building - it's a very cramped design. Community groups are growing/expanding & Council plan will be outdated in a very few years."</p> <p>"The building that is proposed to house the COMMUNITY is small and the meeting spaces will not allow for any permanent displays or easy access to the groups equipment or public information. The most important area seems to be the Foyer which is almost half the space, Is this area to be permanently open? Will this area be full of storage areas for all the equipment for the seniors citz, Angair etc."</p> <p>"Most of the buildings are NOT in need of replacement. The Community house is the newest one, and ANGAIR has just had a new roof. Only the Senior Citizens club rooms are in need of major work. Community organisations will lose their identities if they share a single space. There would no longer be a recognisable ANGAIR, with natural history display."</p> <p>"The demolition of numerous usable buildings that have many years life seems to be a waste of Council funds."</p> <p>Two responses were against the integration approach, raising concerns about the impact of new facilities against older facilities and overall character (Also section Built Form – Character section):</p> <p>"Having one large building that proposes to deliver integrated community services will change the character of the current site and overshadow the existing buildings which will look outdated against the back drop of such a large building."</p> <p>"Co-location leads to greater staff and admin and oversight and cost. Believe me I have seen this happen. It loses the relaxed culture of the area."</p> <p>Two responses also suggested alternatives to integration with a focus on upgrade of existing buildings:</p> <p>"Medical and educational services do not need to be integrated and co-located in a multipurpose facility. 2 3 or 4 or more buildings might be less complicated for future management."</p> <p>"Upgrade the medical centre and senior citizens building. Anglesea doesn't need a hub of this size."</p>
Upgrade and/or replacement of existing facilities	<p>Twelve responses support the upgrade and/or replacement of existing facilities that no longer serve the needs of the community. Comments included:</p> <p>"Renewal of tired and aging facilities is commendable"</p> <p>"Updated design and buildings"</p> <p>"Replaces inappropriate / dilapidated facilities for Medical Centre, Community House/Childcare, Angair building, Senior Citizens & possibly Kindergarten"</p> <p>"I agree that the unused building that fronts onto McMillan St (whatever it is), the medical centre, the community centre and the occasional care would benefit from being consolidated and upgraded".</p>

Sub-theme topic	Social Infrastructure/community facilities
	<p>Four responses did not support the upgrade or replacements of buildings, questioning the reasoning behind the change:</p> <p>"Do we really need to scrap existing buildings and put up big new buildings? That's a lot of energy, resources and money. The proposed buildings look like pretty much every other current council precinct anywhere. I appreciate there are cost considerations but is there an opportunity to utilise what we have (circular economy) and be a bit more creative?"</p> <p>"Just repair Senior Citz and stop wasting any more tax/ratepayer money. Leave existing community groups where they are; in my contacts there has been real fear that they will have much reduced space and facility in the proposed plan."</p> <p>"Why not demolish existing senior citizen building, leave brickwork and create a passive recreational garden with pergolas attached to brickwork, covered in ornamental grapevines and native plants. Space could be used by a host of community groups as well as individuals of all ages."</p> <p>Eight individual submissions were opposed to the idea of changing existing facilities unless necessary, with most feeling that most buildings were fine or a fear it may impact the character of the area. Others stated that a focus on refurbishment of a couple of buildings would be a better use of limited resources:</p> <p>"Apart from the condemned Senior Citizens building, the remaining facilities are in good condition and fit for purpose. It works well!. It is not necessary. It is basically an expensive overkill instead of just fixing the Senior Cits."</p> <p>"The upgrading of community facilities at the hub is welcomed as is the retention of the historic hall, ANGAI, the Historical Society and the community garden."</p> <p>"While I acknowledge that some buildings need work, the layout and services available at the Community Hub appear to provide very well for the needs of the Anglesea residents. The Community House does not cause any concern, the well used car park works, and the Farmers' Market seems to be successful."</p> <p>Another response and 2 submissions considered that "the options analysis has too many shortcomings to base any decisions upon".</p> <p>Other comments included:</p> <p>"It is a great initiative to update our medical centre and modernise a new kindergarten and other community areas for use. I am very pleased the memorial hall and the propagation shed will be retained."</p> <p>"Environmental concerns. We feel that there are significant gains to be had by a proposal that looks to refurbish, renovate and retain the existing buildings."</p> <p>"In this time of cash-strapped governments – why not just pull down the senior citizens building, build a replacement two storey there to house the medical centre and senior cits and refurbish other buildings as needed? It's a more modest proposal but won't cost nearly as much and therefore may attract the funding needed."</p>

Sub-theme topic	Social Infrastructure/community facilities
	<p>"THE COMMUNITY HOUSE NEEDS SOME BASIC MAINTENANCE (PAINTING ETC) AND MAYBE A SMALL EXTENSION AS REQUIRED. MOST RESIDENTS LOVE THE BUSH FEEL OF THE COMMUNITY HUB."</p> <p>"I wish to lodge an objection to the inclusion of residential housing in the municipal precinct. However, i do strongly support the improvement, relocations, renovations etc. proposed for the civic buildings."</p>
Retention of heritage buildings	<p>Eleven responses support the retention of heritage buildings:</p> <p>"Retention of recent, historic and community-developed facilities"</p> <p>"I like you've retained heritage buildings"</p>
Retention of and enhancement of existing specific-use services	<p>Five responses supported the retention of existing specific-use services in general with specific references to the community garden, Angair and community hall). One respondents said: "I support the retention of the community garden, Angair Propagation building, Ambulance Building, Rangī Marie and Memorial Hall. I also support Council addressing senior citizens building."</p> <p>Nine responses specifically support the retention of the community garden. Comments included:</p> <p>"Leaving Community Garden in place"</p> <p>"Community garden and Angair propagation staying in its current location"</p> <p>Five responses specifically suggested that the kinder building should also be retained in the plans (see also Family Services section). Comments included:</p> <p>"The kindergarten is providing an excellent service and have an established outdoor space - seems very wasteful to knock it down for car parking."</p> <p>"Is there any reason the kinder and child care and bush kinder could not be built near our school? (I thought this was a gov priority). A lot of towns are adopting this idea. This would then free up areas for other uses, seeing as we are going to knock down a recently renovated kinder."</p> <p>"The central play area should be at the front of the site on McMillan Street, encouraging families to use it out of childcare hours and hide the large community hub being proposed. The new kindergarten should be built on the new school site in Camp Road. This would assist in transitioning children to school. Many schools have kindergartens on site and is encouraged by the Department of Education."</p> <p>"I think the existing kinder is wonderful. The space works so well and it would be such a shame to see it pulled down and replaced with a sterile, Torquay style development."</p> <p>Five responses specifically support the retention of the Angair facilities. Comments included:</p> <p>"Angair is a good use of the very serviceable old Barwon Water Building"</p> <p>"Community garden and Angair propagation staying in its current location"</p> <p>"Angair requirements have not been catered for by putting them on first floor and making little effort to accommodate our very specific needs for security, storage and volunteer movements between facilities."</p>

Sub-theme topic	Social Infrastructure/community facilities
	<p>One response suggests to consolidate (not retain) Angair facilities in their current form but consider providing more space so it is fit-for-purpose, saying: "I support absorbing Angair into community and health hub. There is such limited space and such limited services and availability for young families and children in Anglesea". Another comment was: "The areas put aside for the community house and Angair meeting rooms appears to be less than what is currently available. This is a reduction in facilities for the community and should be changed accordingly in a newer draft."</p> <p>Six individual submissions supported the retention of one or more existing specific-use spaces including the kindergarten, Community House, ANGAIR, Senior Citizens, Medical Centre and associated, and recently renovated parking area. Comments included:</p> <p>"Agree community garden, History House, Angair propagation to stay"</p> <p>"It is almost criminal to spend our money pulling down functioning buildings and then building new but inadequate ones. (kindergarten, Community House, ANGAIR, Senior Cits, Medical Centre and associated, and removing a major parking area that has just been repaved). From my observations in groups I participate in they are quite happy where they are and do have the room to carry out their various functions (albeit the Historical Society already has for some years worked with the Shire Council resulting in a design to improve History House (Rangi Marie) re an accessible toilet and a bit more storage space.). ANGAIR: Similar to the above. They need a secure space for their library, office equipment, and displays."</p> <p>"Where is the Angair natural resources library to be placed, and where are all the wonderful animals and bird specimens to be displayed for the community, especially for the younger generation to see and learn about this unique part of the Shire."</p> <p>"It is hard to comment on the Community Hub and Health centre building without seeing detailed plans and understanding how the spaces might work. I hope we get the opportunity to see these before things are decided as I have currently no idea really whether Angair, the Art Space or any of the other community organisations who supposedly will be using the building will have enough space configured in a way that suits them."</p> <p>"As an active member of Angair and the Angair propagation group who helps with our groups' co-ordinating Working Group, I would like to point out that each of the map plans has underestimated the location of the fence boundaries around the Propagation Shed. As well as the shed, our propagation area includes a polyhouse, two permanently shaded plant growing areas, and other horticultural benches which are shaded in the summer months (as visible in the attached photo)."</p> <p>"A lot has changed since those early days. The demography of the area has transformed: increased permanent population and younger families; communication with members and the public has gone digital; pressure on the precious local environment is increasing through tourism and changing lifestyles; and climate change is having a significant impact. Angair maintains</p>

Sub-theme topic	Social Infrastructure/community facilities
	<p>the Mary D White Collection on behalf of the Shire and also rents the site of the propagation unit from the Shire and stores equipment in Shire facilities. Importantly, over the last five years, the Propagation Group has worked with the Shire to develop the Community Precinct as a mini botanical gardens, providing practical education about indigenous planting and gardening and also stock plants and seed resources for tubestock propagation."</p>
Upgrade of medical facilities	<p>Five responses supported updated and integrated medical centre with community health facilities. Comments included: "Integration of health facilities and provision of housing for key workers" "Medical centre on ground floor of the proposed community building"</p> <p>One individual submission specifically supported the upgrade of the medial facilities, saying "love the medical hub proposal. This will keep our community healthy and save lives. That's what it comes down to. We need new medical facilities that provide key technologies and also attract excellent medical practitioners to come and live in our community."</p>
Youth and young family provision representation	<p>Five responses raised specific concerns around the lack provision and representation of family and youth facilities (beyond early years) and the impact that is having on community. Respondents said: "it looks fine I'm completing this survey because I'm concerned that young families are leaving the area or not coming to the area because there are not adequate facilities for us" and "maybe a youth space/hub."</p>
Precinct layout and flow	<p>Four responses would like to see improved layout / flow / cohesion (of Precinct) and a more strategic approach to the use of space. Comments included: "Improved flow between buildings" "Better community flow of the building network" "I like that the medical centre and community house and occasional care is updated and the flow through the area makes more sense." "Cohesion - establishing a health and community hub Design components - of buildings and nature." "Layout of precinct with Community Hub out front and residential buildings out back." "Improved use of space to build in area for events and activities Retention of buildings outlined in item 3." "Using the space more strategically to pull together the heart of the area to form a hub and address the issues of worker accommodation to help businesses and Anglesea in delivering services."</p> <p>Two responses specifically supported the layout and design, saying: "I like the idea of the community hub not on the main street" and "Great work from a design perspective with a boomerang effect of the front building and the green heart! Love the design of the residential buildings and the walkway connections."</p> <p>Two individual submissions provided comments on the precinct layout and flow, particularly around access and movement in and around buildings and the emphasis in the plan on pathways and walking through the site. They feel this emphasis limits the space available for required uses (History House and the</p>

Sub-theme topic	Social Infrastructure/community facilities
	<p>Hall). Comments included:</p> <p>"The Historical Society will become more isolated. The exposure it gets from the evening summer markets will be lost. These events have greatly increased visitor numbers and helped to secure new members. The precinct plan should provide space for them to build a larger museum display area in the future. Presently they have a garage full of exhibits with no area to display them."</p> <p>"There is strong emphasis on walking through the site e.g. Behind the hall, and down the laneway. This emphasis limits the space available for required uses, i.e. increased footprint for the building, particularly towards the hall. For example, if the community hub building reached out towards the hall, the entrance/reception and office space could be sited here and would also address the issue of visibility for the Hub. Currently this space is 'protected' for open space for people to mix, yet locals know it is the place that is impacted by strong and chilly winds. This could be mitigated by creating a space to the north that could be sheltered by the building."</p>
Implementation and Construction Phase Impacts	<p>One response raised concerns around the implementation and construction phase of the project, highlighting: "Concerned regarding the construction phase. How will the nearby residents cope with the noise, dust, and trucks entering and exiting etc. and how long will this construction take? What will happen to the existing community services while the construction takes place?"</p>
Aged care facility (consideration) for older residents	<p>One response supported the change to bring more balance to the provision, suggesting that planning for an aged care facility could be next: "We need a balanced community. Maybe thoughts of building another aged care facility should be looked at now as well.."</p> <p>One individual submission suggested that the provision for long day care and day facilities for aging people should be considered in the plans: "Further, the analysis does not consider any future community uses e.g. long day care for children and day facilities for aged and ageing people".</p>
Management considerations	<p>Two individual submissions expressed concern over the management of the proposed facility and the potential impact on bookings, ease of access. Comments included:</p> <p>"If the presumed meeting space is proposed to be shared among all these groups, then bookings will be needed and juggled all the time. A real hindrance, especially for the extra impromptu meetings that are currently often required."</p> <p>"Will the groups have to pack up all their equipment after using there allotted space at their allotted time. As most of these COMMUNITY organisations are run by volunteers they seem to be of no account in the plan."</p>

Family and Children's Services - THEME 3

Of the 122 survey respondents, 66 respondents referenced family services and 56 respondents didn't speak about Family and Children's Services. Eleven out of 36 submissions referenced Family and Children's Services.

Across all survey responses and submissions, 121 responses commented on Family and Children's Services. Fifteen responses support the upgrade of existing facilities, consolidation and co-location of early years services. Nine responses expressed affection for the existing kinder building and called for its retention. Seven individual submissions supported the retention of the existing kinder due to community and Council's investment in it. Ten responses supported the fact that more Bush Kinder and outdoor green and nature play spaces had been proposed as part of the draft precinct plan.

Responses also captured demand for services, including five responses for more occasional care and 11 responses called for the provision/inclusion of space for long day care at the precinct to address waiting lists and enable parents to work. Seven responses suggested that the kinder move off this site and be co-located with the pre-school at the primary school.

Survey and submission comments – Family and Children's Services

Sub-theme topic	Family and Children's Services
Bush Kinder / Green Play / Nature Play / Outdoor Play	<p>Ten responses support the Bush Kinder / Green Play / Nature Play / Outdoor Play and the fact that there would be more of these elements (Also see Open Space and natural Environment section).</p> <p>Four responses suggested improvements and ideas such as the location, flexibility of use / public access, and ensuring enough space.</p> <p>Two responses suggested reducing the amount of open space provided to make way for other uses:</p> <p>"The kids at kinder and occasional care are less impressed as adults by natural landscapes and what we think looks good. They want things to play on and with and keep them engaged, just let them be kids with big fun play stuff."</p> <p>"ensure enough outdoor space for early years services"</p> <p>"Get rid of all the open space, use it for the childcare required that's lacking. You are not catering for future proofing the young generation of families that need childcare. You need to increase the outdoor space offered in the plan for the childcare area . Your design will impact the amount of children that can attend in the future."</p> <p>One individual submission expressed a view that the kinder should be moved off-site along with related services including toy library and bush kinder, saying:</p> <p>"The kinder should be moved out entirely, to a site near the primary school, where parents could drop off all ages at one place.</p> <p>One respondent said: "The toy library (in the hall) and childcare (at the community House) should go with the move. This could even happen now, without the hub proceeding at all. There is more room there for creative play spaces. Bush kinder is not practical on the Hub site - there is no bush and it would not be desirable to dig and construct there, amongst general pedestrian movement and events".</p>

Sub-theme topic	Family and Children's Services
MCH / Maternal Health	One response specifically mentioned support for the inclusion / provision of maternal health services, saying: "I like in mix of GP, maternal health nurse and green space".
Childcare - Long day care and occasional care	<p>Five responses support the inclusion of occasional care / long day care (more services) to support families to ease waitlists, while 10 responses want more provision and the inclusion of long day care specifically. Comments included:</p> <p>"I have kids that use kinder and occasional care and I see the pressure young Anglesea families are under every day in this precinct through lack of availability and resources."</p> <p>"More space for kindergarten and occasional care is fantastic as there is currently a huge demand and the facilities don't accommodate the demand."</p> <p>"I particularly like the increased capacity for childcare."</p> <p>"The potential for a long daycare service in Anglesea. I am a single mum to a 2 year old and still haven't gotten day care despite my child's name being down for many places. The nature playspace."</p> <p>Ten responses suggested improvements to provision including expanding the type of services provided, calling for more long daycare / fulltime care. Comments included:</p> <p>"Please please please prioritise child care!!! young families don't often answer surveys (it's hard to do anything when you're working and caring and don't have adequate local supports) so please consult us and weight our responses heavily (one voice likely equals 20) Young families are the ones who will - hopefully - be here over multiple generations"</p> <p>"Provide a full time day care instead of occasional care"</p> <p>"I'm worried there isn't enough space for the occasional care. Early childhood care (ages 0-3) is a huge problem in this area. There are so few spaces in the occasional care and it has a huge impact on family life, finances and livability of the area for young families."</p> <p>"I feel like young families in the area especially the key workers with young families need better day care/kinder facilities as we were forced to travel to Torquay everyday during that stage in our life's which made things challenging."</p> <p>"A proper full time childcare facility would benefit the community. The waiting list currently has over 50 families on it and frankly, occasional care isn't enough to help families juggle work anyway."</p> <p>"More child care!!! every family struggles to get any days at the occasional care and anything in Torquay - a 30 minute drive from Aireys and Fairhaven."</p> <p>"There is a significant lack of childcare facilities in Anglesea which could be incorporated here."</p> <p>"I would like to see more flexible options in early childhood area to enable occ. care to offer additional space to under 3yos requiring sleep space. It is important that spaces exceed minimum regulatory requirements."</p> <p>One individual submission expressed a view that there needs to be greater focus and provision of long day care / childcare for Anglesea.</p> <p>"Whilst we know there is a current nationwide shortage of childcare workers, Anglesea has had a longstanding childcare issue. Personally, I have found wait lists for long daycare in Torquay to be up to 14 months and they will continue to</p>

Sub-theme topic	Family and Children's Services
	<p>lengthen as the population and demand grows. We need our own long daycare centre in Anglesea to allow parents to return to work, relying on babysitters and family isn't possible or sustainable for the average person. This results in families being unable to live here due to lack of services and inability to return to work and therefore earn the income required to live here. Daycare workers are low income earners therefore priority needs be given to housing for this group of people.</p>
Upgrade, consolidation and/or integration of early years services	<p>Fifteen responses support the upgrade of existing facilities, consolidation and co-location of early years services. Comments included:</p> <p>"Integrated services"</p> <p>"Our young families and children are the future of this community and we need to provide opportunities/growth for the next generation. I have kids that use kinder and occasional care and I see the pressure young Anglesea families are under every day in this precinct through lack of availability and resources - please ensure the areas set aside in the hub allow for kinder growth, on ground floor and have adequate outside areas."</p> <p>"An integrated community health, early childhood and affordable housing hub like the one planned here is brilliant."</p> <p>"Kinder, childcare and green nature play spaces for children - good to be co-located but deserve more space allocated."</p> <p>"Replaces inappropriate / dilapidated facilities for Medical Centre, Community House/Childcare, Angair building, Senior Citizens & possibly Kindergarten."</p> <p>"I agree that the unused building that fronts onto McMillan St (whatever it is), the medical centre, the community centre and the occasional care would benefit from being consolidated and upgraded."</p> <p>"I like that the medical centre and community house and occasional care is updated and the flow through the area makes more sense."</p> <p>"That the early years are co-located. Please make certain there is a focus on the early years for our community!"</p> <p>"Integrated services include community health, kindergarten and childcare."</p> <p>"Co-located occasional care and kindergarten so siblings can be picked up together and also many children attend both on different days so having them together is less scary."</p> <p>"Integration of the young families of the area. Having the early learning Center, Kindergarten and occasional care as a heart piece for the future of our community!"</p>
Retain kinder building	<p>Ten responses support the retention of the kinder building. Comments included:</p> <p>"Don't knock down the kinder, just extend it"</p> <p>"The community worked hard to fund and design the Kindergarten for many years, resulting in recognition by the shire. To have this removed seems irresponsible in terms of sustainability, community and financially."</p> <p>"I think the existing kinder is wonderful. The space works so well and it would be such a shame to see it pulled down and replaced with a sterile, Torquay style development."</p>

Sub-theme topic	Family and Children's Services
	<p>Seven individual submissions supported the retention of the existing kinder due to investment over the years while one supported the opportunity to move the kinder service to the local school. Comments included:</p> <p>"I am particularly concerned with the proposal to demolish the already wonderful kindergarten, built with funds raised by the local community, and it already has an incredible outdoor 'bush' play area."</p> <p>"The kindergarten existing area is in good shape - seems crazy to demolish it, esp for a carpark."</p> <p>"My preference is the leave the kindergarten where it is. If it has to be moved move it to the school."</p> <p>"The kindergarten cost \$800,000 only a few years ago. Why move this facility as the proposed design looks like the new kindergarten will be built in the existing car park – this hardly C20provides a bush kinder environment."</p> <p>"Why move the kinder when it has recently had a lot of money spent and community input into its design? \$850,000 spent only seven years ago was a figure quoted by one person who had been involved. It is not a building in need of renovation apparently. Additionally, it is likely to move to the school site in line with government policy at some point soon."</p> <p>"Kinder- a brand new building virtually- don't pull it down. If moving the kinder move to the Primary school. Consider studies relevant to this topic."</p> <p>"THE CURRENT KINDERGARTEN HAS HAD A MILLION DOLLAR UPGRADE IN THE LAST FIVE YEARS, INCLUDES A HUGE BUSH PLAY AREA AND HAS A SAFE PARKING AREA . WHY MOVE IT?"</p>
Move kinder to Primary School	<p>Six responses suggested moving the kinder and pre-school to the primary school (located on Camp Road. Comments included:</p> <p>"Exploring opportunity to co-locate the pre-school activities i.e. child-care and kindergarten with the local primary school as per the Department of Education's strategy."</p> <p>"Co-location and other integration initiatives"</p> <p>"Is there any reason the kinder and child care and bush kinder could not be built near our school? (I thought this was a gov priority)."</p> <p>"The analysis does not consider any future community uses e.g. long day care for children and day facilities for aged and ageing people. Importantly, the analysis does not consider the policy environment in relation to early childhood education, where best practice suggests that there is significant benefit to children and their families if preschool education facilities are co-located with a primary school. (see 'Co-location and other integration initiatives: Strategic Evaluation, Department of Education and Training, Victoria, July 2015') This is particularly pertinent given that we are advised that this co-location will be considered in Anglesea within 10 years....."</p> <p>"Move child related facilities closer to the school – easier for parents managing children at both school and pre-school facilities and enables seamless transition for children."</p> <p>"The new kindergarten should be built on the new school site in Camp Road. This would assist in transitioning children to school. Many schools have kindergartens on site and is encouraged by the Department of Education."</p>

Sub-theme topic	Family and Children's Services
	<p>One individual submission supported the move of the kinder to the local primary school as it feels it is not a practical fit for the precinct, saying: "The kinder should be moved out entirely, to a site near the primary school, where parents could drop off all ages at one place. The toy library (in the hall) and childcare (at the community House) should go with the move. This could even happen now, without the hub proceeding at all. There is more room there for creative play spaces. Bush kinder is not practical on the Hub site - there is no bush and it would not be desirable to dig and construct there, amongst general pedestrian movement and events."</p>
Services for young people / young families - general	<p>Six responses would like to see greater consideration and provision for young families and youth as the lack of provision is impacting the sustainability of the community, specifically working parents. Comments included:</p> <p>"I think Anglesea has a very disparate community of young families."</p> <p>"More services for young families"</p> <p>"I feel like young families in the area especially the key workers with young families need better day care/kinder facilities as we were forced to travel to Torquay everyday during that stage in our life's which made things challenging."</p> <p>"More child care!!! every family struggles to get any days at the occasional care and anything in Torquay - a 30 minute drive from Aireys and Fairhaven. Anglesea is an essential hub for young families on the surf coast but does not cater to them. We are losing families as a result and the region is suffering. it's also terrible for women who overwhelmingly bear the brunt of this deficit and many can't return to work as a result. we also need to prioritise accommodation for workers and young people - otherwise this will become solely a place for wealthy retirees and holiday houses rather than thriving local town."</p>
Privacy / Public view / surveillance of early years	<p>Two responses raised concerns over privacy and the public surveillance of early years areas, saying:</p> <p>"Increased privacy for the early years services."</p> <p>"I do not like the layout of the kinder and occasional care. How will the children's privacy be respected? There will be more people with access to the children now. With the current layout questionable people wouldn't access the kinder or occasional care. Now you are inviting people to have access to our children."</p> <p>Three individual submissions expressed concern of the potential safety risks of people viewing children through fences and/or from housing or accessing the area by the community:</p> <p>"Provide details for childcare/kindergarten security fences to delineate extent of communal courtyard."</p> <p>"A Bush Kindergarten Play Area that can be overlooked by Affordable Key Worker Housing people."</p> <p>"A central space is identified for Kinder, which will need a fence. This eliminates others from using space after hours. Therefore, not a public space."</p>
Other service ideas relating to early years	<p>One response suggested the inclusion and improvement of the toy library service, saying: "The toy library isn't mentioned. Many families use our toy library and love it, would like to ensure a space is retained."</p>

Sub-theme topic	Family and Children's Services
	One response suggested the inclusion of an adult daycare service, such as planned activity groups for older adults.

Health Services - THEME 4

Of 122 survey respondents, 40 respondents spoke about health services and 82 respondents didn't reference health services at all. Two of 36 submissions commented on Health Services.

In the free text questions and submissions, 53 respondents commented on health services. Sixteen responses showed support for community and health co-location and integration, including responses that identified that a more efficient use of space would improve capacity and enable the provision of health services to meet more of the community's needs, i.e. health services for young people.

Eight responses indicated support for upgrading health facilities and six responses considered the space allocated to health facilities was insufficient and would not be meeting the needs of community. A handful of responses made the link between improving health facilities to attract health professionals and the inclusion of housing within the precinct for GPs, nurses, etc.

Survey and submission comments – Health Services

Sub-theme topic	Health Services
Upgrade health facilities and medical centre - general.	Eight responses supported the health facilities and services. Comments included: "Upgrading of community and health facilities" "Replacement of outdated medical centre to help retain and attract a quality workforce" "Updating facilities for the medical and health centre"
Integrating community and health - specifically.	Fifteen responses supported the integration and co-location of health and community services when mentioning health services (also see Community Facilities section: integration) . Comments included: "Cohesion - establishing a health and community hub" "Integrating health and community services" "I like (a) mix of GP, maternal health nurse and green space" "Integration of Community House and Health Hub" "Replaces inappropriate / dilapidated facilities for Medical Centre, Community House/Childcare, Angair building, Senior Citizens & possibly Kindergarten" "I agree that the unused building that fronts onto McMillan St (whatever it is), the medical centre, the community centre and the occasional care would benefit from being consolidated and upgraded" "More integrated health services" "Integrated services include community health, kindergarten and childcare" "Integrated childcare, the retention of key heritage buildings and the integration of the environmental hub with health and a space for young families" "The central community and health hub"

Sub-theme topic	Health Services
	<p>"The retention of some existing facilities, like the community garden and the community hall, whilst combining the health and educational facilities."</p> <p>One individual submission expressed specific support for the integration of community and health facilities, saying: "Please note at present there are a minimum of 7 doctors attending approximately 4 patients every hour which over a day is approximately 240 people, cars and foot traffic in the precinct every day except Sundays but then the Historical centre is open. Not to mention other clients using maternal and health care, diagnostic services, occasional care, kindergarten and other community classes including Angair and the Community Garden and the Memorial Hall during the week. This is already a busy and at times quite a hectic area."</p> <p>Six responses also added design considerations including ensuring enough space, connections and pathways and access points. Comments included: "Enough space / big enough / adequate area provide"</p> <p>"The combined Integrated health and community services facility may not be big enough and doesn't scope for either to grow."</p> <p>"Noted at the site walk through that the community hub and medical centre are small for the their large output."</p> <p>"As a doctor at the Anglesea Medical Centre where 6 working spaces /rooms currently makes for insufficient space for health staff to provide services, and anticipating ongoing population growth with the ongoing preference for rural and coastal living, I would propose that any future health services space should plan for a larger number of rooms for a larger amount of doctors and nurses to work from to service the population."</p> <p>"Access to medical centre to drop off close to door. Ambulance pick up area close to clinic. Nurses area and waiting rooms."</p> <p>"Provide quick access off street parking for the ambos. Their cars cause frequent interruption to traffic flow in McMillan St."</p> <p>Two responses do not support integration of health and community facilities with concerns of impact on services, saying: "medical and educational services do not need to be integrated and co-located in a multipurpose facility. 2 3 or 4 or more buildings might be less complicated for future management" and "upgrade the medical centre and senior citizens building. Anglesea doesn't need a hub of this size".</p> <p>Two responses suggested the upgrade or expansion of the existing facility, saying: "Why not put another story on the existing medical centre - or rebuild it with a second story on it's current footprint there it works really well. I fear national dearth of GPs is the problem not a deficit of space for them... but good to expand with this ageing cohort of residents" and "include a dedicated area for the Social Supports Program (SSP). It says that no programs will be lost in the new development".</p>
Service sustainability / workforce / community	<p>One response concerned about the lack of understanding of the need for the development and impact on health services, saying: "I'm concerned about the senior citizens of the area creating such a divide with the young families of Anglesea. I understand they are opposed to the accommodation but I don't</p>

Sub-theme topic	Health Services
	think they understand that unless we can house GP, Allied health etc they won't be able to live in Anglesea unless they want to travel to Geelong for all services."
Affordable accommodation specifically for health workers	<p>Three responses support the inclusion of affordable accommodation to support the attraction and retention of health workers specifically. Comments included:</p> <p>"Providing / supporting medical services through housing"</p> <p>"Also, there is some housing to be used for local workers. This must be prioritised for medical workers, teachers, supermarket workers who are essential."</p> <p>"Support the accommodation in order to recruit health staff" and</p> <p>"Accommodation for healthcare workers etc would be great".</p>
Service provision / retention	<p>Three responses would like to see the retention of important services not just buildings. Comments included:</p> <p>"I fear national dearth of GPs is the problem not a deficit of space for them... but good to expand with this ageing cohort of residents."</p> <p>"Also wondering where podiatry service will be as it was not listed. Any psychology services would be an important addition."</p> <p>"Include a dedicated area for the Social Supports Program (SSP). It says that no programs will be lost in the new development."</p> <p>"Also wondering where podiatry service will be as it was not listed. Any psychology services would be an important addition."</p> <p>"More detail is required for each aspect of the preferred plan to show size and function of each building within its new space, specially the medical centre. i.e. medical facility appears to make no allowance for new &/or expansion of future services, e.g. more doctors or demand of aging population for allied health services – dietary, podiatry, acupuncture."</p> <p>One individual submission expressed support for the retention of the Anglesea Social Supports Program (SSP) at the site:</p> <p>"Over the past twenty years the Government has continued to increase the number of Aged Care Packages available to people, in order to enable them to remain in their own homes for longer, therefore easing the numbers and corresponding costs associated with more people living in aged care. Those people – who have a variety of special needs, cannot always be adequately cared for in their own homes 24/7. It is not realistic to expect family members or unpaid carers to shoulder the burden. The packages only cover the cost of a limited amount of care. Places such as the Social Supports Program (SSP) run by Barwon Health in Anglesea offer not only crucial social support for the attendees but also respite for the carers."</p>

Access and Movement - THEME 5

Of the 122 survey respondents, 46 referenced aspects of the proposed precinct plan related to access and movement. Seventy-six survey respondents didn't reference access and movement related elements at all. Of the 36 submissions, 26 submitters talked about access and movement.

Across all submissions and free text survey responses, 83 commented on the access and movement. Thirty-one responses expressed opposition or frustration regarding the traffic movement the draft precinct plan proposes. Thirty-four responses oppose the proposed parking provision. Seven responses expressed support for the proposed layout of internal roads and parking.

Survey and submission comments - Access and Movement

Sub-theme topic	Access and Movement
ernal traffic and precinct access	<p>Thirty-one responses, including 15 submissions, opposed the proposed design because it would create increased traffic and impacts – congestion, noise, dust, etc. – on the amenity of surrounding residents. Nineteen responses, including 12 submissions, expressed concern about the impact on amenity that access via Mawson Avenue to the affordable housing dwellings would have on Mawson Avenue and Holmwood Avenue residents. Ten of these responses, including nine submissions, refer to two VCAT cases, one in 2016 and one in 1999, and consider the “Neglect of current Vcat rulings” as evidence of the inadequacy of the research informing the design. The outcome of the VCAT cases had been “not to utilise a minor unconstructed private street as the access to a public facility when that facility can just as readily be accessed by way of a fully constructed street which has far greater legibility for the overall community”. Cross referencing ‘parking’ (see below), four emphasised that a carpark off Mawson Ave cannot proceed.</p> <p>Seven responses, including one submission, opposed because of the impact on McMillan St, due to it being “not a main road”, its “narrow access” and often “only one lane wide” due to on-street parking. Congestion, noise and safety were the main reasons responses were concerned about increased traffic entering and existing the precinct via McMillan and Mawson. Comments included: “Mawson Ave is narrow & will be choked.” “It will be so disappointing to come on holidays and all we will hear is cars, I can get that living in Melbourne.” One submission indicated that traffic would increase on an already congested Great Ocean Road.</p> <p>Four responses expressed concern regarding the movement of large vehicles in the precinct, including trucks carrying musical equipment for gigs at memorial hall, ambulances, and rubbish and recycling collection trucks. Due to the narrowness of access and internal roads, concerns were raised these vehicles would be “reversing in inadequate spaces” which creates safety issues. Three responses expressed concern about the vulnerability of regular user cohorts – children and older people – and the impact that vehicle movement would have on their safety.</p> <p>Three responses indicated dissatisfaction with the traffic and parking design/research that led to the proposed plan, questioning the extent to which the research demonstrates understanding of how the precinct works.</p>

SURF COAST SHIRE COUNCIL | 36

Sub-theme topic	Access and Movement
Parking	<p>Thirty-four responses, including 16 submissions, opposed the whole or part of the proposed parking layout.</p> <p>Referring to the draft precinct plan's proposal to consolidate parking on the site where the kindergarten is currently located, eight responses including five submitters indicated that it would be a waste as the kinder has been recently refurbished and the car park recently re-paved (see Family and Children's Services section).</p> <p>One submission suggested that the affordable housing, not a carpark, should go where the kinder is currently located. One submission indicated the proposed carparking was unsafe for kinder kids and that the kinder would be better located at the school.</p> <p>Four individual submissions asked to retain the Anglesea Community House car park so that the twilight farmers' market can continue to be held in summer in that area. Two responses including one submission indicated that the proposed housing and residential carparking in the north west corner would block access to the Anglesea Historical Society's new shed and prevent planned disability access.</p> <p>Thirteen responses indicated that there was not enough parking proposed. Nine indicated that they considered the proposed per dwelling ratio to be an under-provision for the affordable housing. (also see Affordable Housing section).</p> <p>Five responses, including two submissions, indicated that parking for the hub was inadequately provided for, particularly when there are events and visitors as well as members, but also for the meetings and activities of well-loved and well-attended community groups such as "Anglesea and District Historical Society and Surf Coast Family History Group and Museum" and ANGAIR which has "800 members of which there are about 100 active volunteers".</p> <p>In addition to the proposed under-provision of parking, five responses, including one submission, said that the parking was inconvenient to facilities at the precinct. It included four responses indicating that parking location would not suit patients of the medical centre. One respondent said: "Medical Centre car parks are too few and inadequate. The proposed parallel parks will not suit older and incapacitated people."</p> <p>Two responses asked for the parking needs of ambulances to be considered, both longer stay, to minimize "frequent interruption to traffic flow in McMillan St", and shorter stay, i.e. an ambulance bay for "pick up area close to clinic".</p> <p>Three responses, including one submission, suggested that legibility of parking areas would be important for management, particularly during peak periods and safety. One survey response and one submission suggested signage and road markings would be needed to differentiate between residential and community parking and also to identify "clear pedestrian spaces within the car park".</p> <p>Four responses provided ideas to more efficiently allocate space to parking, i.e. "undergrounding" or having car parking at ground level "within the footprint of the building".</p>

Sub-theme topic	Access and Movement
	<p>Three responses, including one submission, supported the “better carparking layout”, recognizing the benefit of “concentrating parking in convenient location” and indicating that “it’s great that the car parking is mostly consolidated”.</p> <p>One response was broadly supportive, saying “except for the parking spaces removing the top corner of the garden”.</p> <p>Two responses wondered if “there need to be lots of car parking?”, while one response requested “less car park options” in favour of “lots of green space for the community to interact with each other”. Another questioned: “Should we promote active transport for local workers instead?”</p>
Active travel and accessibility	<p>On grounds of liveability and supporting active transport, four responses thought the housing should be moved somewhere more proximate to the shops and services, “The key worker townhouses and apartments should not be built and another site closer to the shopping centre needs to be sourced”, “The Alcoa land, for example, is withing cycling, mobility scooter distance of the shops and facilities”.</p> <p>Three responses thought despite Anglesea’s “car-dependency”, housing at the precinct would promote active travel – living close to work rather than lengthy commutes. One comment said: “There is a real opportunity to get more people out of their cars and into more active forms of transport, by allowing more key workers to live close to where they work.... Active ageing and having active kids is so important and better active transport links means healthier communities”.</p> <p>Two responses, including one submission, requested charging stations for electric vehicles/bikes be included. As well as “end of trip facilities for bikes” and the “prioritisation of pedestrian access and activation from the street” and suggested an additional “point from McMillan Street”.</p> <p>Two submissions considered the proposed pedestrian routes to be “flawed”. One submission suggests both the north-south and east-west pedestrian axes do not offer accessible thoroughfare with “an unmade country road with no footpath in Mawson Ave and at the end into Melaleuca Lane which is unmade dirt lane.” The other was concerned with children and toddlers in the car park, it is an accident waiting to happen.</p> <p>Two responses also express concern that increasing vehicle “traffic in a normally very quiet area with a lot of pedestrian movement” will decrease safety for “pedestrian/ child movement”. Another submission suggests that the “bush kinder space will impact pedestrian movement.”</p> <p>Four responses supported the proposed pedestrian pathways through the precinct indicating “improved flow between buildings”.</p> <p>One response suggested a “high level walkway to 2nd storey from the top of the precinct”.</p> <p>Five responses thought that the proposed plan adequately considered accessibility and pedestrian movement around the precinct including</p>

Sub-theme topic	Access and Movement
	<p>accessibility between and within buildings. One respondent said: "Provision of lifts is fantastic. Easy access for people with mobility challenges".</p> <p>Eleven responses including seven submissions expressed concern regarding reduced accessibility and pedestrian movement. Six responses including four submissions considered that accessibility is compromised with multi-storey buildings. Comment included:</p> <p>"How are elderly people going to access the first floor"</p> <p>"Angair hosts morning tea to its volunteer workers who can number 15-20 in the case of the weeders, all with muddy or sandy boots! How is that going to work in terms of co location with other organisations on the first floor?"</p> <p>Another four submissions referred to the accessibility that the proximity between buildings enables, including between Angair office and propagation shed (3) and the Historical Society museum with its accessible bathroom and new storage shed. .</p> <p>One submission expressed concern about the future of accessible programs, such as the Social Support program and the role it plays in enabling people with high accessibility needs and their carers to remain in the community.</p> <p>One submission recommended, for the integrated facility to bring people together, it needs "single access point and "visible street frontage".</p>

Built Form – Intensity and Character - THEME 6

For many residents, the unique and informal coastal character of Anglesea is exemplified in the McMillan Street precinct. Unobtrusive, low-rise buildings ensconced in the bush setting is an important feature of Anglesea built form. Additionally, the social significance of buildings, buildings where people have regularly met to affect positive changes on their facility, the precinct or Anglesea more broadly, was apparent.

Of the 122 survey respondents, 53 spoke about the proposed built form and 69 respondents didn't reference built form intensity and character at all. In the submissions, 22 of the 36 commented on built form. Across submission and free text responses, 117 comments were made regarding built form intensity and character.

Sixty-five responses commented on the affect that the draft precinct plan, in terms of what is planned to be retained and what is planned to be upgraded and integrated, will have on the character. Forty-nine responses commented on the proposed built form intensity, using phrases such as "too high" and "too big". However, as outlined below, many responses consider building height to directly affect Anglesea's character. Effort has been made to not 'count' these responses twice unless, for example a response references the height of the affordable housing and also talks about the impact of "one large hub" on character.

Survey and submission comments – Built Form – Intensity and Character

Sub-theme topic	Built Form – Intensity and Character
Character - Retain/Upgrade	<p>Nineteen responses, including nine submissions, indicated that they supported the balance of renewal and retention, i.e. upgrading "tired" facilities and keeping "the heritage buildings, ie Rangi Marie and Memorial Hall, the community garden, Angair propagation shed and Ambulance Victoria". (Also see Social Infrastructure and Community Facilities section).</p> <p>Twenty-four responses including 10 individual submissions indicated that the draft precinct plan was not in keeping with Anglesea's character. Six responses indicated that the housing was most at odds with Anglesea aesthetic. Six responses said that the draft plan for the hub was "too urban" or "too corporate/generic" and indicated that it was too much like other coastal towns with a different character, i.e. "Torquay" or "Lorne". Another response stated that the design and materials were unsuccessfully going for a "surf look".</p> <p>Eight of the 24 responses expressed appreciation of the informal and intimate feel of the precinct where "easily accessed individual buildings which have endearing characteristics". Another response: "Retain as much of existing precinct to retain historical and coastal feel of area"</p> <p>Because the buildings with heritage overlays are being retained in the draft precinct plan the significance of the facilities that are proposed to be incorporated into an integrated hub being reported is largely social. One respondent said: "These buildings and their placement have happened naturally over some time and have memory and connections to community". Three responses consider Anglesea's character to be synonymous with the natural environment which the proposed development threatens because it fails to recognize the small scale "botanic garden" that community volunteers have established at the precinct.</p>

Sub-theme topic	Built Form – Intensity and Character
	<p>Five responses indicated that the integration of different groups into one hub would affect the informal character of the precinct, “community organisations will lose their identities if they share a single space”.</p> <p>Another comment: “Corporate style two-storey concrete building is a major downshift from current easily accessed individual buildings which have endearing characteristics despite needing to be replaced”</p> <p>Twenty-nine responses including 11 submissions indicated they were glad some of the existing buildings were being retained (also see Social Infrastructure and Community Facilities section).</p> <p>Six responses wanted more of the buildings to be retained, considering the “energy, resources and money” that would be required and suggested that “we utilise what we have (circular economy) and be a bit more creative”.</p> <p>Fourteen responses indicated that they were glad that “tired” facilities were being upgraded, while five were unsure about the current proposed design meeting the intention of the upgrade, i.e. inadequate spaces/allocation, see community facilities.</p>
Aboriginal culture	<p>Five responses including one submission referenced Aboriginal culture</p> <p>Four response suggested embedding Traditional Owner knowledge in the precinct plan. Suggestions included:</p> <p>“Indigenous-named hub” that “design foregrounding indigenous knowledges”</p> <p>Greater “connection to indigenous history of area”, regarding how public land is managed should be in “co-existence with First Nations custodianship”.</p> <p>One submission points to unaccounted for Cultural Heritage requirements for the eastern portion of the precinct.</p>
Environmentally Sustainable Design (ESD)	<p>Eight responses, including one submission, thought that the proposed hub presented distinctive opportunity for Council to demonstrate what best practice development can be like in a climate emergency, low emissions materials, energy efficient design, all electric precinct powered by renewables, bush fire resilience, and active transport linkages. One comment: One response suggested the site could play a role as a refuge for natural disasters: “given the rise in climate impacts especially heat and bushfires can we make this a climate resilient facility which could be a refuge for the local community during natural disasters and hot weather”.</p> <p>Six responses thought that the proposed design challenged Council’s “environmental credentials”, saying “this concept plan ignores its impact on the environment and carbon footprint”.</p>
Intensity	<p>Forty-one responses partially or wholly opposed the proposed density of the buildings in the draft precinct plan. Eleven responses were referring more to the community hub part of the precinct plan and 30 to the housing.</p> <p>Twenty-one responses, including 10 submissions, thought that the height of the proposed housing was out of step with surrounding built form and planning provisions regarding Anglesea’s character. One respondent asked: “How does</p>

Sub-theme topic	Built Form – Intensity and Character
	<p>the proposed residential development comply with the current residential zone requirements for the land adjoining to the north?”.</p> <p>Seven responses thought that a two-storey hub would was not suitable for the precinct or for Anglesea</p> <p>Two responses identified that increased density of the hub helps maximise / make more efficient use of space, saying “consolidation of single level services into one multi-storied building so freeing up space for other uses” and “the buildings could be higher, I would like to see 4 or 5 storeys”.</p> <p>Six responses, including four submissions, identified that increased density of the affordable housing helps to increase supply/diversity (also see Affordable Housing section: housing form).</p> <p>Four responses indicated that refurbishment of the existing buildings could adequately increase the capacity and six indicated that integration into one hub was unnecessary/would be inefficient and require more oversight and ongoing investment. One respondent said: “Currently the community buildings (are) spread around the site and reflect the residential houses around it, but this new development will make this area like a business hub and noise and traffic will affect the neighbouring residents”.</p> <p>Thirteen indicated that the increased density of the housing would increase traffic, with 10 responses concerned about the increased traffic on and impact on amenity of Mawson Ave/Holmwood Ave residents and citing previous VCAT decisions made in favour of keeping cars headed to the community precinct off an unsealed residential street: “Intensive housing compromises the design opportunities for the site (e.g. lower impact single story buildings), and demands new vehicular access from Mawson Av. - an otherwise quiet dead end dirt road.” (Also see Access and Movement and Affordable Housing sections).</p> <p>Fifteen responses spoke about the draft precinct plan as an “overdevelopment” or unwanted “major development, expressing concern about “city style density” in Anglesea and cautioning of the potential outcome of the planned density is “potentially going to lead to a ghetto slum with itinerant so-called workers coming and going, with little care to the existing Anglesea community”.</p> <p>Four responses expressed concern about the precedent created, including: “The two storey building also creates a distinct high-rise precinct in Anglesea when considered along with the other 2-3 storey buildings on the nearby Diggers Parade. This possibility, as far as I know will be a first in a town on the Great Ocean Road.”</p> <p>Three responses requested that all buildings be kept to a single storey and six requested building heights be kept to two storeys, including the suggestion to: “reduce height of apartments to 2 stories. Maintain the low density 2 story Anglesea township. DO NOT allow increased height density.”</p> <p>Six responses, including four submissions, showed some support for the proposed housing in terms of density, identifying that “Anglesea is in desperate need of more smaller housing for smaller households” and that “providing</p>

Sub-theme topic	Built Form – Intensity and Character
	<p>housing for key workers is critical and should be applauded. The building heights are excellent (2 and 3 storey)."</p> <p>Four submitters opposed the density of the hub, with one saying it would change the informal character. A submitter asked: "Why do rooflines oppose the fall of the land, making facades unattractive". Fifteen submitters opposed the proposed density of the housing, 13 of whom said that it would change informal character of the precinct/town. Eight said that it would lead to increased traffic. Other comments included:</p> <ul style="list-style-type: none"> - Too carbon intensive + waste of resources/circular - Fund care of mature trees - The community hub entrance and access is 'hidden' rather than being visible from the street. The rear part of the building MUST project beyond the medical facility to present its own visible street frontage. <p>One submission pointed out that the "memorial tree: remembering a local soldier who was killed fighting in the first world war" had not been documented in the process and asked "can this be saved please?".</p>

Affordable Housing - THEME 7

The exploration of affordable housing for key workers at the precinct aims to address the broader community challenge of a shortage of housing for locals who play key professional and civic roles in Anglesea.

Of the 122 survey respondents, 84 referenced the proposed affordable housing and 38 respondents did not mention it. Of the 36 submissions, 32 submitters talk about the proposed affordable housing. Including the submissions and all free text survey responses, there are 150 comments regarding the proposed affordable housing. Of those 150 responses, 66 indicated support for housing within the precinct and a further 29 offered provisional support, including responses that were supportive but not in the form such as the three storeys or the location, i.e. north-western corner, within the precinct.

Thirty-five responses were supportive of the provision of affordable housing but not at the precinct. This includes 18 responses who commented that a residential use will compromise the well functioning community uses at the precinct.

Nineteen responses opposed the affordable housing development. This includes two responses who do not consider that there is a shortage of local key workers and 11 responses who consider that there are alternative more cost-effective approaches to addressing the issue, i.e. higher wages, provision of temporary accommodation at caravan parks. There was a suggestion that 'improved child care would assist more people to get into the workforce more so than a few townhouses'.

Survey and submission comments - Affordable Housing

Sub-theme topic	Affordable Housing
Who the housing should be for	Fifty-three responses commented on who the affordable housing should be for. This includes 22 responses who said the housing should be for local workers, four responses thought that the housing should accommodate those on a low-

Sub-theme topic	Affordable Housing
	<p>income, five responses indicated the housing should be health workers and four suggested the housing accommodate those working education/early years.</p> <p>Two responses thought the housing should be for older people to enable ageing in place and 10 thought the housing should be for young people or young families. Six thought the housing should accommodate seasonal workers while 22 responses wanted to know about how the affordable housing would be managed, i.e. what sort of entity would be responsible for determining eligibility and allocating the housing, as well as ongoing management and maintenance. Comments included:</p> <p>“Key worker housing for much needed staff, especially Childcare workers and early education.”</p> <p>“Council should be dedicating substantial resources and funding to ensure that our most vulnerable neighbours (as well as our key workers) can be housed in secure, affordable housing.”</p> <p>“Without substantial intervention, it is unlikely that any young person living in Anglesea today will be able to purchase a home in the town (or in the shire) where they grew up.”</p> <p>“The delivery of key worker housing in Anglesea is an important step in providing affordable, secure, and long-term rental housing for local workers who provide so much to our community.”</p> <p>“Younger people make up the majority of the hospitality workforce. With this part of the population being priced out of the market due to lack of affordable rental options, we not only lose diversity in our population but also lose the restaurants. This has implications for residents in terms of liveability of the town, but also the Great Ocean Road as a tourist destination.”</p> <p>“We need more affordable housing to support and allow young people to live in the area and work in essential services like childcare, teaching and outdoor education/tourism and aged care.”</p> <p>“I’m concerned about the senior citizens of the area creating such a divide with the young families of Anglesea. I understand they are opposed to the accommodation but I don’t think they understand that unless we can house GP, Allied health etc. they won’t be able to live in Anglesea unless they want to travel to Geelong for all services.”</p> <p>“So many great families have left over the last 3-5 years as there is no housing for us. We nearly left 2 years ago, having to sign a lease in Torquay, luckily we nabbed an overpriced rental at the 11th hour. “</p> <p>“We also need to prioritise accommodation for workers and young people - otherwise this will become solely a place for wealthy retirees and holiday houses rather than thriving local town.”</p>
Housing form	Forty-eight responses referenced the form of the housing, i.e. the proposed density (medium/higher density) and/or the type of housing, i.e. townhouse or apartment.

Sub-theme topic	Affordable Housing
	<p>Six responses, including four submissions, showing some support for more density and diversity of housing (also see Built Form section: intensity).</p> <p>Thirty responses, including 15 submissions, opposed the proposed density of the housing (also see Built Form section: intensity). Twenty-one responses, including 10 submissions, cited the inconsistency of the proposal with surrounding housing.</p> <p>Comments included:</p> <p>“Proposed affordable housing is too crammed into the space and three storeys is too high and inappropriate to Anglesea character.”</p> <p>“The design of the housing is too “urban” and commits to a fixed pattern of units and houses, has a more flexible approach been considered?”</p> <p>“Striking a balance between addressing the housing crisis and maintaining the scale of the existing community is vital. The proposed three levels of housing set a precedence for this to happen throughout Anglesea destroying the aesthetics of this tranquil beachside area.”</p> <p>“The housing up to 3 storeys will overwhelm the museum and is out of character for the community space that is trying to be developed.”</p> <p>Eleven responses refer specifically to the proposed three-storey accommodation and six responses suggested restricting the height of the housing to two storeys. One comment stated: “reduce height of apartments to 2 stories. Maintain the low density 2 story Anglesea township”.</p> <p>One response suggested building heights “could be higher. I would like to see 4 or 5 stories”.</p>
Location	<p>Thirty-five responses indicated support for affordable housing but not at the McMillan Street Precinct, including “don’t believe that this community complex is the appropriate space for the workers housing. I am very in favour of this need but there are other more suitable locations” and “urge the council to actively pursue other sites and not be deterred by overlays, or other government restrictions”.</p> <p>Sixteen of the 35 thought that affordable housing should be “dispersed across the Township of Anglesea” including one response suggesting “other council or state owned land” and two responses recommending council purchase private land for developing affordable housing.</p> <p>Fourteen of the 35 were more specific regarding the ownership of more suitable sites including seven who suggested Alcoa land near Anglesea Primary School and six who suggested GORCAPA land, i.e. camping ground/near the bowling green. Two suggested underutilised group accommodation, such as YMCA or Eumeralla Scout Camp. Two responses suggested affordable housing would be better in “other towns” either “along the surf coast” or “Geelong” where workers could “be bused in”.</p> <p>Twenty-six responses commented on the proposed location of the affordable housing within the precinct, often offering alternative suggestions. Comments included:</p>

Sub-theme topic	Affordable Housing
	<p>“A more appropriate space for the housing would be the location of the community garden.”</p> <p>“I believe it is far more appropriate for the housing to be built at that end of the property, where the community garden is currently located, as it will be adjacent to the housing in the Lion's Village and traffic can enter and exist from McMillan street.”</p> <p>“I fail to see why the accommodation could not be built on the existing Community Garden land, which I believe is zoned Residential. The garden could be reasonably easily relocated and the existing well used car park could be retained.”</p> <p>Eight responses considered that the housing would be better located, including “near other housing that is similar in style”. Other comments included:</p> <p>“Placing the key worker housing along Melaleuca Lane (existing kindergarten site) which is already used by owners of similar apartments facing Diggers Pde.”</p> <p>“Locate some key worker accommodation along Melaleuca lane where it has already been identified as being more urban and built up, than along the 'sensitive residential interfaces.”</p> <p>“Why not put the affordable housing along Melaleuca Lane, near other existing three storey buildings.”</p> <p>“Locate the key worker apartments on the current kindergarten site near the atrocious Diggers Parade examples of what is not wanted in Anglesea.”</p> <p>Three responses expressed concern regarding “housing next to the children's play space”.</p> <p>Three responses suggested moving the location of the housing within the precinct, including “keep unnecessary cars from driving through the site”.</p> <p>One comment stated: “relocation of the Social and Affordable Housing would resolve all opposition from property owners along the northern boundaries of the precinct and allow existing stakeholders more area in the precinct to satisfy their needs”</p>
Access	<p>In relation to the proposed housing, 29 responses discussed aspects of access to the precinct and movement and parking around the precinct (also see Access and Movement section).</p> <p>Thirteen responses raised concerns regarding how the proposed affordable housing would be accessed by future residents, all citing the impact of increased traffic on the amenity of residents of Holmwood and Mawson Avenues, described as “an otherwise quiet dead end dirt road”.</p> <p>Ten refer VCAT orders on earlier land use and development applications ruling that, according to a respondent, “Mawson Ave is to be kept in keeping with the natural environment – leaving the unsealed road and not to be used as a thoroughfare”. Also cited from the VCAT ruling: “it makes good sense not to utilise a minor unconstructed private street as the access to a public facility</p>

Sub-theme topic	Affordable Housing
	<p>when that facility can just as readily be accessed by way of a fully constructed street which has far greater legibility for the overall community".</p> <p>Four responses urged that "the traffic flow and accessibility in this area needs to be carefully evaluated to prevent any adverse effects on the local neighbourhood".</p> <p>Nine responses indicated that the proposed amount of residential parking was "not sufficient" or "0.6 car parking per unit and townhouse is completely unrealistic, this needs to be addressed to stop parking on street and other facilities car parks".</p> <p>One of the eight responses highlighted that such a low ratio was more suited to metro areas with good public transport, but "is absurd in Anglesea with only the occasional V-Line bus."</p> <p>Two responses including 1 submission requested active transport infrastructure be prioritized in the development (also see Access and Movement section)</p> <p>Five responses, including three submissions, expressed concern regarding the inadequate and unsightly area allocated to rubbish and recycling bin storage suggesting that it be "moved to elsewhere in the precinct with bin collection arranged from McMillan Street" as "bin collection from Mawson Avenue is totally unacceptable given the rubbish and recycle trucks currently have to reverse down the street".</p>
Function	<p>Twenty-two responses, including eight submissions, raised questions or expressed concern about how the management model for the proposed housing. One comment stated: "An external body assessing the eligibility of residents will not be sympathetic to the businesses that need the extra employees as they are far too removed." Other comments included:</p> <p>"How does it work - what if I get a house and then leave my job, how many hours do I need to be doing to be eligible? Means tested etc? Who manages the system - is that council ongoing (which I'd be happier with) or do we outsource to some private body (not very happy with)?"</p> <p>"Far too many questions on definition of "affordable housing" v "key workers" and the impact high density housing will have on the Anglesea Township."</p> <p>"There is no explanation of how the "worker housing" would be managed. Sale? Rent? Defining who would be eligible? Management? Maintenance?"</p> <p>Five of these responses expressed specific concern about public land ending up in private hands, including:</p> <p>"Affordable housing must be public housing not privately owned!"</p> <p>"I would like to be assured that the residential housing will be used for key workers, building housing that is just sold privately without restriction is not worth the disruption to community groups that use the site."</p> <p>"How is the housing going to work? Who is going to maintain and manage it, keep it away from the hub?"</p>

Sub-theme topic	Affordable Housing
	<p>“Who owns the development? How is selection process conducted for key worker housing? What is the period of time that a key worker can remain in these facilities?”</p> <p>Eighteen responses, including five submissions, expressed concern about the change that a residential development would bring to a community precinct.</p> <p>There were six responses pointing to the preciousness of public spaces dedicated to community. Comments included that Council will “regret” the “short-term thinking” of taking “a central area dedicated to public services, to throw it away on housing which can be provided elsewhere” and “once this land is given away to who ever develops the housing it is lost to the community forever”. Also “the theft of community land to build social housing will turn this important area into a mishmash of small business like spaces, that will no longer be a central point for the majority of public meetings and the groups that service a dedicated population who make Anglesea the town it is”.</p> <p>Another respondent said: “Strongly against housing, particularly private housing in this space. Feel the housing proposal squeezes all the community facilities for space e.g. no allowance for expansion of medical centre, kinder/child care.”</p> <p>Another among these responses highlights that, in the face of climate change, the value of public land will only increase and will be in higher demand. “Sea level rise will lead to flooding of the Anglesea river bank, so that area of public land will become less usable and the McMillan street public land will be the go to for future community facilities and gatherings in the future.”</p> <p>Fourteen responses, including two submissions, indicated that they thought that the inclusion of housing was important for the vitality of the town. Comments included:</p> <p>“The affordable housing for key workers is essential. Anglesea has such limited affordable rental or purchased housing options for most people particularly those who work in childcare and healthcare. We need to invest in providing housing for the key workers that allow our town to thrive and for young families to remain in Anglesea and for the town to continue to expand and evolve with you get generations.”</p> <p>“Having great quality community facilities attract great employees and coupled with affordable housing will see our community thrive.”</p> <p>“We desperately need key worker housing for this town to continue to exist, and we desperately need long daycare so that we can work!”</p> <p>One submission indicated that the economic case for affordable housing was well documented, saying: “Research from SGS Economics and Planning shows that investment in all forms of affordable housing creates triple bottom line benefits. For every \$1 invested in affordable housing, \$2 worth of community benefit is provided. This return on investment is commonly more than double that of other essential infrastructure in Victoria such as road and rail projects. The rate of return on investment is so compelling, that governments would actually save money by investing in affordable housing.”</p> <p>Three responses, including two submissions, thought that the inclusion of affordable housing supported equity in Anglesea. One comment was that</p>

SURF COAST SHIRE COUNCIL | 48

Sub-theme topic	Affordable Housing
	"Affordable housing is essential infrastructure and is critical to the success of Anglesea. It should not be a policy decision that is debated by those fortunate enough to own their own home."

Cohorts and Social Inclusion - THEME 8

Cohorts and Social Inclusion considers responses on how people use the precinct and whether the proposed plan is inclusive of the needs of a range of cohorts.

Of the 122 survey respondents, 59 referred to the relation to the precinct of a range of cohorts and whether the draft precinct plan included their needs and 63 didn't mention anything related to cohorts and social cohesion. Of the 36 submissions, 11 submitters talked about cohorts and social inclusion.

Including the submissions and all free text survey responses there are 107 comments analysed under this theme. Of those 107 comments, 23 comments suggested that the needs of some cohorts are considered too much. 38 responses indicated that the needs of certain cohorts not adequately catered to. 35 responses indicated that the draft precinct plan showed signs of adequately considering the space and service needs of specific cohorts.

Survey comments – Cohorts and Social Inclusion

Sub-theme topic	Affordable Housing
Consideration of the experiences and needs of a range of cohorts	<p>Four responses thought that the draft precinct plan was "trying to serve too many purposes in a space which is inadequate for the task" and that "trying to accommodate for so many different stakeholders and altering the use and purpose of this site" would not serve Anglesea well.</p> <p>Seven responses considered that older cohorts were over-serviced in the current precinct and proposed plan. These responses pointed to an inequity, requesting that these groups "do not get an unfair amount of space" and suggested that Council should be "engaging younger adults and families" and not just those "with the biggest voice",</p> <p>Demands on the time and attention of parents and carers was also a factor in being able to engage: "young families don't often answer surveys (it's hard to do anything when you're working and caring and don't have adequate local supports)"</p> <p>Another comment: "There seems to be a large focus on older people (who have more time to attend the council meetings than younger people do, we are busy looking after our families!)"</p> <p>One comment thought that the design "looks fine i'm completing this survey because i'm concerned that young families are leaving the area or not coming to the area because there are not adequate facilities for us".</p> <p>In regards to considering the needs of a range of cohorts, the design of the precinct was queried for not "future proofing the young generation of families".</p> <p>Of the 16 responses including 2 submissions requesting that the precinct plan</p>

Sub-theme topic	Affordable Housing
	<p>better “support the growth of this community through facilities and open space”, other comments include:</p> <p>“Our young families and children are the future of this community and we need to provide opportunities/growth for the next generation”</p> <p>“Please don't forget about families with young kids living in Anglesea we do exist and we need better facilities and services like more local access to childcare”</p> <p>“Younger families need to be able to have affordable housing, childcare and schooling available to attract a younger generation into Anglesea”</p>
Under servicing the needs of different cohorts	<p>31 responses including 2 submissions requested more services and spaces for children, families and young people be provided at the hub.</p> <p>Three responses expressed “concerned there is not much to cater for youth “, and suggested “Maybe a youth space/hub” and “it would be great to have a space for kids between 8+”</p> <p>Eighteen responses including 2 submissions called for a greater provision of childcare. This includes 11 responses that point to “a desperate need for long child care services in anglesea rather than occasional care, in an improved facility” and highlighting that the lack of provision “has a huge impact on family life, finances and livability of the area for young families”. 6 of the 18 responses indicated that they have to travel outside of Anglesea to access the childcare they need. (Also see the Family and Children's Services section).</p> <p>Seven responses indicated that the process failed to consider the needs of volunteers at the hub and that the draft plan applies “little effort to accomodate our very specific needs for security, storage and volunteer movements between facilities”.</p> <p>A couple of these responses including a submission outline how these needs might be included. 1 submission details the space and fit-out requirements for occasional care staff, lacking in the current draft precinct plan.</p> <p>Two responses asked for better facilities and amenities for older people including an “adult day care area”. 1 submission asked that the Social Support Program (SSP) which provides activities for people with high support need disabilities giving respite to carers continue to be provided at the precinct able to live in the town. Two responses emphasized the value of multi-generational interaction: “Lots of green space for the community to interact with each other! No separation of the older and young people!”. Six responses expressed concern for the privacy and safety of children in a mixed use precinct. “unsure if a shared space between the kindergarten and medical centre is ideal due to safety and exposure of u known people entering area.” Three of these response expressed concern about the proximate location of the housing, “the suggested site looks less secure with the residential workers buildings nearby.”</p> <p>3 responses talked to whether the needs of artists and musicians had been considered in the configuration of spaces. “It's not clear to us how the 'bump in</p>

Sub-theme topic	Affordable Housing
	and bump out' of performers in the hall will have access in the proposed new plan" and suggested that "Local artists could be more involved"
Cohort-based needs-opportunity to address in the draft plan -	<p>9 responses spoke to the plan addressing early years space and service needs. Comments included: "I think the quality of building, size of childcare centre are integral for making our burgeoning community feel as if that matter". 8 responses indicated support for the inclusivity of spaces "Integration of the young families of the area. Having the early learning Center, Kindergarten and occasional care as a heart piece for the future of our community!</p> <p>Another response: "I love the integration of community, volunteer, health and early education services - which would build greater inclusion, understanding within the community of diverse groups of people, and combat isolation (particularly for elderly and disabled people).</p> <p>25 responses including 2 submissions support the proposed provision of housing because it addresses the needs of certain cohorts in Anglesea: "We need to invest in providing housing for the key workers that allow our town to thrive and for young families to remain in Anglesea."</p> <p>Another comment: "Affordable housing for young families has to be priority! I understand the older generation who had retired here would not think of the younger generation issues but it is incredibly important to have equal opportunities to for everyone regardless of the income, social status, cultural background, etc." Also see the Affordable Housing section)</p> <p>Two responses didn't recognize this housing need in Anglesea, "It should be built where there are new families establishing and where key workers are more needed."</p> <p>four responses asked for the precinct planning process to "foreground Traditional Owner knowledge", identifying broad benefits to the whole community of working collaboratively with the traditional owners and gaining a better understanding Aboriginal culture and care of the Country known as Kuarka-Dorla in Wadawurrung language. (Also see Built Form – character and intensity section)</p>

Appendix A - First Phase Community Engagement

The first phase of engagement was conducted in April 2023 as part of developing the [Situation Analysis](#). The full details of the engagement can be found in Chapter 5 of the [Situation Analysis](#). In setting the scene for the results of the draft precinct plan consultation, we included the headlines from the early engagement. It is worth noting that only 20% of the participants of the draft precinct plan consultation completed the first phase engagement survey.

The first phase of engagement survey (n = 125) asked about various attributes of the McMillan Street precinct in terms of what was valued and working well, and what was not working so well and could be improved. Results are written below, or can be accessed via a graph on the next page.

The feature that respondents most reported to be valued and working well was the natural environment (75%). Only 7% of respondents reported that the 'Natural environment, i.e. trees, shrubs, plants, grasses, etc.' at the precinct were not working well.

Regarding the attribute of the 'Condition of the buildings, i.e. fit for a range of activities, events, etc.' 20% of respondents reported the current building conditions were working well and 64% reported that they were not working well.

Regarding the attribute of 'Community services and programs available at the Hub' 79% considered community services to be working well. Six per cent thought that these services were not working so well.

Fifty-five per cent reported that the attribute of 'Health services and programs, ie, doctors, allied health, etc.' were working well and 12% thought that health services and programs were not working so well.

Forty-five per cent of respondents reported 'Family and children's services and programs, ie, Kindergarten, Childcare, etc' were working well and 4% indicated that they were not working well.

Regarding the attribute of 'Public open spaces, i.e. outdoor spaces to sit and gather, places suitable for play' 31% of respondents considered the public open space to be working well and 43% reported it was not working well and could be improved.

Of respondents, 5.8% said that 'the quality and accessibility of connections between buildings' was working well and 38% said that the quality and accessibility of internal paths at the precinct not working well.

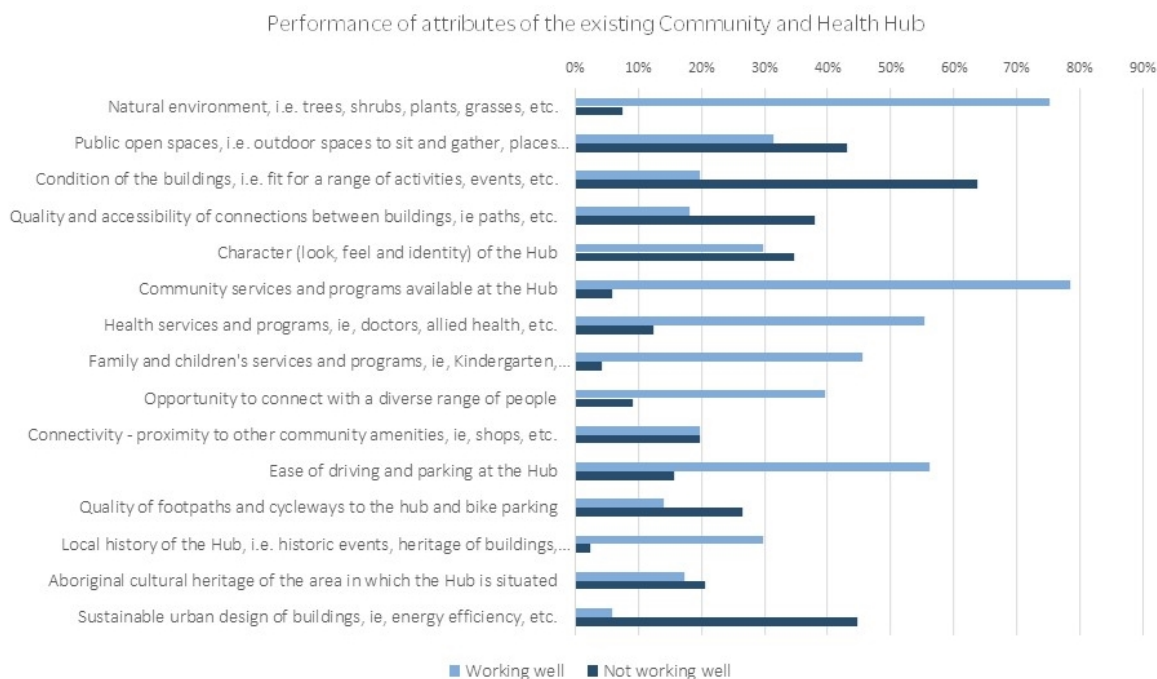
Regarding the attribute of 'Ease of driving to and parking at the precinct', 56.2% of respondents said that it was working well and 15.7% stated that it was not working so well. Regarding 'Foot and cycle paths to and bike racks at the precinct', 14% of respondents said that this active travel infrastructure was working well and 26.4% stated that it wasn't working well. Regarding 'Connectivity to other community amenities, such as shops, public toilets, etc.' the percentage of respondents that said that it was working well and that it wasn't working well was the same: 19.8%.

Regarding the attribute of 'Character (look, feel and identity) of the Hub' 30% considered it to be working well and 35% thought that the character of the precinct was not working so well. Regarding the feature of 'Local history of the Hub, i.e. historic events, heritage of buildings, features, etc.' 30% reported it to be working well and valued, and 2% thought that it wasn't working so well.

Regarding the attribute of 'Aboriginal cultural heritage of the area – Kuarka-Dorla in which the Hub is situated', 17% thought Aboriginal cultural heritage was working well and valued, and 21% thought that it wasn't working well.

Regarding the attribute of the precinct providing the 'Opportunity to connect with a diverse range of people' 40% said that it was working well and 9% indicated that it wasn't working well.

First Phase Community Engagement Recap (cont.)



Another first phase engagement survey question asked respondents to consider their ideal precinct and report on how valuable certain attributes would be. These attributes are grouped below under the themes of this phase of the engagement.

Theme 1 – Open Space and the Natural Environment: 96% indicated that a precinct that 'is nestled in the natural environment and provides access to nature' would be a somewhat or very valuable attribute of their ideal hub. 96% of respondents considered 'high quality public open spaces' a somewhat or very valuable attribute of their ideal hub.

Theme 2 – Social Infrastructure/Community Facilities: 99% of respondents identified that a precinct with 'high quality and fit-for-purpose buildings/facilities' as a somewhat or very valuable attribute of a re-imagined hub. 100% considered the attribute of 'community services and programs that meet community needs' to be somewhat or very valuable.

Theme 3 – Family and Children's Services: 96% of respondents considered the attribute of 'family and children's services and programs' to be somewhat or very valuable.

Theme 4 – Health Services: 98% considered the attributes of 'health services and community programs that meet community needs' to be somewhat or very valuable.

Theme 5 - Access and Movement: 97% identified that 'connections between places and spaces that are easy to navigate' would be a somewhat or very valuable attribute. 83% of respondents considered a precinct that 'is close to other community amenities, i.e. public toilets, shops, service, etc.' to be a somewhat or very valuable attribute. 90% indicated that a precinct that 'is easy to drive to and park' would be a somewhat or

valuable feature of their ideal hub. 94% indicated that a precinct that 'is safe and easy to travel to via foot or bike and has adequate end of trip facilities' would be a somewhat or very valuable feature of a re-imagined hub.

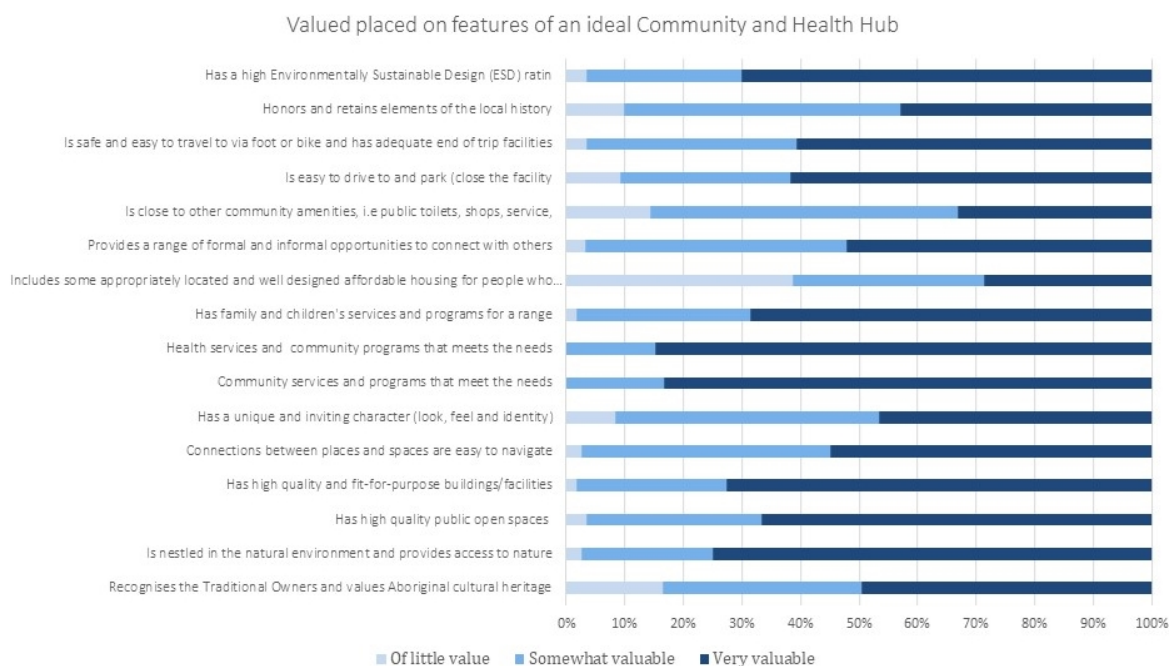
Theme 6 – Built form – intensity and character: 84% of respondents considered a precinct 'that recognises the Traditional Owners and values Aboriginal cultural heritage' to be a somewhat or very valuable feature of their ideal hub. 84% of respondents identified that a precinct that 'Honors and retains elements of the local history to be somewhat or very valuable. 91% thought that a precinct that 'has a unique and inviting character (look, feel and identity)' to be a somewhat or very valuable attribute of any future hub. 95% of respondents indicated that the attribute of a precinct having 'a high Environmentally Sustainable Design (ESD) rating' to be somewhat or very valuable.

Theme 7 – Affordable Housing: Just over 60% indicated that 'well designed and located affordable housing for key workers' would be a somewhat or very valuable inclusion in a re-imagined hub. In this phase of engagement, the question survey respondents were asked was which of the draft precinct plan features do you think will best benefit community. 45% of respondents who were able to select as many as features as they thought applied, selected 'affordable housing for local key workers'.

Theme 8 – Cohorts/social cohesion: 97% of respondents thought that a precinct that 'provides a range of formal and informal opportunities to connect with others' to be somewhat or very valuable attribute of any future hub.

A chart with the breakdown of 'little value', 'somewhat valuable' and 'very valuable' for each attribute is available on the next page.

First Phase Community Engagement Recap (cont.)



Attachment 3: Outline of co-design process

Anglesea Community and Health Hub Plan Co-design Process

Background

The Anglesea Community and Health Hub is a vitally important hub for the town and is home to multiple community groups and agencies that deliver a range of community services and programs.

This project provides a unique opportunity to work with our community to re-imagine the precinct and deliver a long-term plan (30 year) to respond to the current and future needs of our community.

Council will be calling an Expression of Interest for interested people to be part of a co-design process.

Co-design purpose

The purpose of this co-design phase of the project is to review the work that has occurred to date including the results of the community engagement and to develop a high-level precinct concept plan that will be presented to Council.

The co-design workshops will be designed for community, consultants, stakeholders and council to work together to develop a potential design for the precinct.

This is not a decision making forum – it provides an opportunity for people, who may have a range of opinions, to listen to each other and work through any challenges or concerns.

The outcome will be a concept plan for the precinct that is shared with the community for feedback and then presented to Council.

Information regarding the Expression of Interest and Co-design process

Why are we doing this project?

The Anglesea Community and Health Hub is currently home to a range of services and facilities. Its ageing buildings are struggling to meet community needs so it makes sense to work on a new design that meets modern standards and improves services. The project provides a once in a generation opportunity to 're-imagine the precinct' to meet the needs and aspirations of the community now and into the future.

Why is there a co-design process?

The co-design process provides an opportunity for community members and stakeholders to work with urban designers, planners, architects, and other professionals to design a hub that works for the local community.

How will the co-design process work?

The co-design process will take place over four workshops. Each session will build on the results of the previous one. Participants will be supported through the process to understand what has already happened, what constraints need to be considered and the opportunities that the project provides for Anglesea.

Attachment 3: Outline of co-design process

Each workshop will have a theme and a range of activities that need to be completed:

- Workshop one (estimated time 2 hours) will focus on what we know about the project, what we need to know and how we will work together as a group. All participants must attend the first workshop.
- Workshop two (estimated time 4 hours) will develop principles for how the site could work and begin to develop some potential designs. All participants must attend workshop two.
- Workshop three (estimated time 2 hours) will finalise the concept plan design.
- Workshop four (estimated time 2 hours) will consider feedback received from the broader community on the draft concept plan

How will participants for this engagement be selected?

It is essential that the co-design process hears from a range of voices. To ensure that there is a good representation of community members and other stakeholders an Expression of Interest (EOI) process will be used to select participants. The engagement consultant and Council officers will undertake the selection against the criteria outlined below.

The number of participants will be capped at 30 people and attendance at all workshops is preferred and essential for workshop one and two. Participants will be selected to ensure there is a mix of:

- Ages
- Genders
- Experiences of using the precinct (including people who work there, access services or activities, live in the area)
- Housing tenure

Why volunteer for this and what is expected from participants?

This is a great opportunity for participants to contribute thoughts and ideas and actively work with others in the community to re-imagine this important community precinct, along with providing their experience and expertise in living, working, and using facilities in and around the precinct.

Participants are not required to have any planning or design skills. Consultants and staff with these skills will be participating in the workshop sessions.

All participants are expected to work together collaboratively for the best community outcomes.

An estimated timeline is included above for each workshop. Background material will be provided covering project and engagement information to date.

What can participants expect from the process?

Council will develop a process that will be engaging and informative and provide a genuine opportunity for community members to influence the process.

Councillors may attend the workshops to observe the process and staff will be available to assist the facilitator and provide expertise as required.

The workshops will not be open to the public, however the concept plan that the group develops will be shared with the community.

Attachment 3: Outline of co-design process

What will happen after this process?

After the third workshop the ideas from the co-design workshops will be presented to Councillors before being released for community consultation. Council will be provided with a report post this consultation for their consideration including the outcomes of this engagement process along with a proposed final concept plan.

Attachment 4 Project Objectives, Statement of Intent and Design Parameters

Anglesea Community and Health Hub Plan Project Objectives, Statement of Intent & Design Parameters for Co-design Process

The development of the draft concept plan through co-design workshops needs to include consideration of and commitment to the following elements. Together, these represent a set of 'guideposts' for participants. Council has developed these based on all information compiled to this point of the project.

1. Objectives for Anglesea Community and Health Hub precinct plan:

- Protect and enhancing the social, environmental and heritage values and character of the township, including the identification and assessment of the cultural and local heritage values of the precinct and its buildings to determine its aesthetic, historic and/or social significance.
- Address current challenges and highlighting future opportunities, recognising what the Anglesea area will look like in the future.
- Grow and equipping the workforce needed to enable future economic opportunities and maximising the economic benefit from expanding service based sectors.
- Ensure that environmentally sustainable practices, universal design principles and gender impact assessments are represented.

2. Council's Statement of intent to guide the co-design process:

- We will work with our community to finalise a long-term (30 year) future plan for the precinct with a staged implementation.
- We will work with Traditional Owners.
- The Barwon Health and Council-owned precinct will remain in public ownership.
- Council will seek a suitable partner who has the capabilities to deliver and manage affordable housing for key workers.
- The precinct will respond to a balance of current and future needs across the diverse community demographic.
- The precinct will incorporate environmentally sustainable design principles.
- The precinct will provide access and parking to service the needs of all uses within the precinct.
- The design of buildings in the precinct will be consistent with and respond to the planning controls for the precinct and surrounding area, including character and bushfire matters.

3. Design parameters to guide the co-design process:

- ✓ The provision of a long-term plan (30 year) for the precinct that can be staged and has the ability to respond to changing community needs over the life of the plan.
- ✓ The concept plan has regard to continuity of service during implementation.

Attachment 4 Project Objectives, Statement of Intent and Design Parameters

- ✓ Based on the housing need and findings of engagement, affordable housing for key workers is to be included on site within a range of at least 15 to 30 dwellings. Advice is sought on the most appropriate location and built form of this housing within the precinct.
- ✓ An integrated approach to consolidate built form and co-location of spaces where suitable, while acknowledging the role of specific use facilities in the precinct and ensuring the community and health hub is fit for purpose.
- ✓ A balanced response to the needs of a diverse community demographic across the precinct though the range of spaces, places and services.
- ✓ The early years services are flexibly designed to cater for the current and future needs of the community.
- ✓ The access to and from the precinct and within the precinct is efficient and minimises internal vehicle movement.
- ✓ The design of buildings responds to the character of the precinct and its surrounds.

Motion

Moved Cr Barker, Seconded Cr Schonfelder

That standing orders be suspended at 8:21pm.

CARRIED 9|0

For	Against	Abstained
Cr Allen Cr Barker Cr Bodsworth Cr Gazzard Cr Hodge Cr Pattison Cr Schonfelder Cr Stapleton Cr Wellington	Nil	Nil

Motion

Moved Cr Stapleton, Seconded Cr Barker

That standing orders be resumed at 8:36pm.

CARRIED 8|0

For	Against	Abstained
Cr Allen Cr Barker Cr Bodsworth Cr Gazzard Cr Hodge Cr Pattison Cr Schonfelder Cr Stapleton	Nil	Nil

Cr Wellington rejoined the meeting via teleconference at 8:38pm.

4.5 Advocacy priorities including ALGA and MAV Motions

Council Plan

Author's Title:
General Manager:
Division:
Department:
Attachments:

Theme Three - Environmental Leadership

Strategy 7 - Protect significant habitats, landscapes and biodiversity Strategy.

Strategy 8 - Reduce greenhouse gas emissions to limit the impacts of climate change.

Strategy 9 - Divert more material from the waste stream.

Strategy 10 - Adapt to a changing climate.

Acting Executive Manager Strategic Projects and Partnerships

Robyn Seymour, Chief Executive Officer

Community Life

Community Support

1. Surf Coast Shire Council Advocacy Priorities 2024 [4.5.1 - 9 pages]

Purpose

1. To seek Council's endorsement of motions to be tabled at the Australian Local Government Association (ALGA) 2024 National General Assembly to be held in July and the Municipal Association Victoria (MAV) State Council Meeting to be held in May this year.
2. To seek Council's endorsement of an updated set of advocacy priorities.

Recommendation

That Council:

1. Moves the following motion at the ALGA National General assembly on 2 – 4 July 2024:
That the ALGA calls on the Australian Government to introduce mandatory product stewardship and extended producer responsibility for problematic materials and packaging, including PFAS, soft plastics and textiles. And to align Australian product regulations, policies and standards to global best practice.
2. Moves the following motion at the MAV State Council meeting on 19 May 2024:
That the MAV calls on the Victorian Government to adjust the Second Dwelling provisions, announced through the 2023 Housing Statement, to ensure such dwellings can only be used for long term occupancy and not short stay rental, in areas where there is a shortage of key worker and affordable accommodation.
3. Endorses its advocacy priorities in accordance with the attached document (**Attachment 1**).

Council Resolution

Moved Cr Allen, Seconded Cr Stapleton

That Council:

1. Moves the following motion at the ALGA National General assembly on 2 – 4 July 2024:
That the ALGA calls on the Australian Government to introduce mandatory product stewardship and extended producer responsibility for problematic materials and

packaging, including PFAS, soft plastics and textiles. And to align Australian product regulations, policies and standards to global best practice.

2. Moves the following motion at the MAV State Council meeting on 19 May 2024:
That the MAV calls on the Victorian Government to adjust the Second Dwelling provisions, announced through the 2023 Housing Statement, to ensure such dwellings can only be used for long term occupancy and not short stay rental, in areas where there is a shortage of key worker and affordable accommodation.
3. Endorses its advocacy priorities in accordance with the attached document (**Attachment 1**).

CARRIED 7/2

For	Against	Abstained
Cr Allen Cr Bodsworth Cr Gazzard Cr Hodge Cr Pattison Cr Schonfelder Cr Stapleton	Cr Barker Cr Wellington	Nil

Outcome

3. Acceptance of this recommendation will enable Council to seek state and national sector support for advocacy on matters of significance to our community – notably improved product stewardship and a change to Second Dwelling provisions that would better support housing availability and affordability. Endorsement of an updated set of advocacy priorities will enable Council to undertake advocacy that is aligned to its strategic goals and the needs of the community. It will inform decisions on which projects would be subject to grant applications and which topics to raise in advocacy forums.

Key Considerations

4. The ALGA National General Assembly and MAV State Council Meeting provide Surf Coast Shire Council with a means to enlist state and national sector support through motions tabled at the respective meetings by Council's delegate.
5. ALGA is a national association of Councils and MAV an association for Victorian Councils.
6. The motions proposed are designed to accord with national and state jurisdictions respectively and are aligned to the strategic priorities of both the ALGA and MAV.
7. Motions to the ALGA National General Assembly need to be submitted by 29 March 2024. Motions for the MAV State Council meeting held in May need to be submitted by mid-March although a specific deadline had not been confirmed at the time of writing.
8. There are no cost implications for Council in adopting the motions as both relate to changes to policies administered by other levels of government.
9. A defined set of advocacy priorities enables Council to align its advocacy to its strategic priorities.

10. Grant funding rounds are competitive and usually require a percentage of the project cost to be provided by the applicant so it's important that when Council makes an application, it is for projects that reflect its priorities and have the greatest opportunity of success.
11. To be successful, advocacy needs to consider the influences of state and federal government policies, election cycles, community aspirations and how local priorities might align with priorities of the broader region.
12. Whilst some opportunities are predictable, such as grant programs, which generally have set timeframes, other opportunities can occur at short notice such as meetings with Members of Parliament. Having a defined list of priorities equips Council to be effective and strategic when such opportunities arise.

Background

13. For several years, Surf Coast Shire Council has been an active participant at ALGA and MAV meetings and has tabled motions which have been supported in both respective forums.
14. Council's motion to be tabled at the ALGA National General Assembly aligns with the Council Plan theme 9: *Divert more material from the waste stream*, and given this is a goal shared by most if not all councils, is expected to be well supported by the sector nationally.
15. The Australian Government is the appropriate authority to regulate product packaging and materials standards. Currently in Australia there is no effective market for recycling soft plastics, meaning the majority ends up in landfill, or worse, is littered into the environment.
16. PFAS (Per and Polyfluorinated Substances) have been labelled 'forever chemicals' because they do not effectively breakdown over time and have been linked to a variety of illnesses including liver and kidney disease and cancer.
17. The motion to be tabled at the MAV State Council Meeting aligns with Council Plan theme 12: *Improve access to affordable residential accommodation*. It is reasonable to assume this is a shared goal amongst many Victorian Councils given the well documented challenges related to housing affordability and availability.
18. As part of its Housing Statement, announced in September 2023, the Victorian Government, introduced Second Dwelling provisions.
19. The provisions allow for second dwellings of up to 60 square metres to be constructed without the need for a planning permit, subject to local planning controls.
20. The provision provides a means for additional dwellings to be introduced into existing residential areas, and in this context, has potential to increase housing availability and affordability.
21. There is a risk however that such second dwellings could be used for short stay rentals rather long term occupancy, without there being a specific control preventing this use. In popular holiday locations such as Surf Coast Shire this risk is concerning given such use would negate the positive benefits hoped for through the Second Dwelling provisions.

22. Council last updated its Advocacy Priorities in April 2023.
23. A new set of priorities, combined with a new format, has been developed to position Council for the next period of advocacy.
24. The change of format allows for a theme-based narrative on Council's strategic advocacy goals and results in an advocacy prospectus, similar to those produced by regional partnerships and alliances.
25. The format helps ensure Council's advocacy is aligned to its strategic objectives, including Council Plan themes and strategies; provides potential funding partners valuable background on specific projects put forward by Council; and helps demonstrate how Surf Coast Shire opportunities can assist in meeting state and federal objectives.
26. Describing priorities at a holistic level also gives guidance when opportunities arise that require a timely or flexible response.
27. The new format contains five advocacy themes:
 - 27.1. Housing affordability and key worker accommodation.
 - 27.2. Climate resilience.
 - 27.3. Prosperity and creativity.
 - 27.4. Environment and Sustainability.
 - 27.5. Stronger communities and places.
28. New and existing advocacy priorities are listed according to their alignment with the themes. Notable additions to the list include:
 - 28.1. Anglesea Community Health and Hub.
 - 28.2. Fraser Drive social and affordable housing.
 - 28.3. Dean Marsh Community Hall.
 - 28.4. Recommendations from Council's Planning Scheme review.
29. To be successful, advocacy to government should consider alignment to state and national strategic goals and timing within the election cycle. The next Australian federal election is due on or before 27 September 2025. The Victorian state election is due in November 2026.
30. Surf Coast Shire Council has a strong track record in securing funding for key projects. In the last 12 months, Council has also secured meetings and participated in forums with several key ministers and advisors, including the Victorian Premier, Deputy Premier and Minister for Regional Development and Housing and the Australian Minister for Infrastructure and Regional Development

Options

31. **Alternative Option 1** – That Council tables different motions at the ALGA National Assembly and MAV State Council Meeting and endorses different advocacy priorities than the ones included with this report.

This option is not recommended by officers as the motions and advocacy priorities are aligned to Council's strategic goals and represent current matters of concern to the community.

Council Plan (including Health and Wellbeing Plan) Statement

Theme Three - Environmental Leadership

Strategy 7 - Protect significant habitats, landscapes and biodiversity Strategy.

Strategy 8 - Reduce greenhouse gas emissions to limit the impacts of climate change.

Strategy 9 - Divert more material from the waste stream.

Strategy 10 - Adapt to a changing climate.

32. Whilst the above four themes are noted, the advocacy priorities relate to most Council Plan themes.

Financial Considerations

33. There are no financial implications for Council in endorsing the motions related to the ALGA and MAV meetings.

34. Achieving funding support for the capital and renewal projects listed in the new advocacy priorities document could enable Council to progress major projects that it doesn't have the means to fund on its own. Grant programs typically require some level of Council contribution and the advocacy priorities are considered with this mind.

Community Engagement

35. Specific engagement on the motions or the advocacy document is not proposed. The advocacy actions are aligned to the key strategic directions of Council, which have been informed by community engagement. This includes the engagement undertaken on Council Plan and incorporated Health and Wellbeing Plan.

Statutory / Legal / Policy Considerations

36. The role of Councils as an advocate for their communities is covered in several sections of the *Local Government Act 1989*. The Act specifically notes Councils have a role in 'advocating the interests of the local community to other communities and governments.

Strategic Risk

37. **Breadth and level of Council services exceeds Council's financial capacity**

Inherent Risk Rating - *Serious*, Residual Risk Rating – *Serious*

38. **Failure to prepare from environmental and climate change risk**

Inherent Risk Rating - *Serious*, Residual Risk Rating – *High*

39. **Failure to respond to future regulations and community expectations of waste management resources and recycling**

Inherent Risk Rating - *Serious*, Residual Risk Rating – *Low*

40. **Failure to maintain effective partnerships with key stakeholders aligned to our strategic plans**

Inherent Risk Rating - *High*, Residual Risk Rating – *Medium*

41. **Failure to play our part in supporting people to engage in community life**
Inherent Risk Rating - *Serious*, Residual Risk Rating - *Medium*
42. If Council were not to confirm motions for upcoming MAV and ALGA meetings, nor adopt a set of advocacy priorities, it would be at risk of not being able to effectively influence state and federal governments on behalf of the Surf Coast Shire community. It would also be at risk of missing funding opportunities available through both levels of government.

Risk Rating

43. The risk rating is low and can be managed at department level.

Risk Appetite

44. No Risk Appetite Statement selected.
45. The Advocacy Priorities cover many areas of Council activity and therefore the majority of the Risk Appetite Statements could be applied.

Sustainability Considerations

46. Several of the advocacy priorities seek to improve the environment sustainability of the Surf Coast Shire, including funding to encourage active transport, the rehabilitation of the Karaaf Wetlands, calls to reduce greenhouse gas emissions and a reduction in waste and a shift towards a circular economy.

Conflict of Interest

47. No officer declared a conflict of interest under the *Local Government Act 2020* in the preparation of this report.

Confidentiality

48. This report and attachments contain no confidential information under section 66(2) of the *Local Government Act 2020*.

Transparency

Audit and Risk Committee involvement

49. This report is not in scope of the Audit and Risk Committee.

Councillor Briefings

50. This item was discussed at the following Councillor briefings prior to being presented to Council for consideration. Councillor attendance at each briefing was as follows:

Councillor Briefing Date: 20 February 2023

<i>Councillor name</i>	<i>In attendance (Y/N)</i>	<i>Councillor name</i>	<i>In attendance (Y/N)</i>
<i>Cr Gary Allen</i>	<i>Y</i>	<i>Cr Liz Pattison</i>	<i>Y</i>
<i>Cr Paul Barker</i>	<i>N</i>	<i>Cr Adrian Schonfelder</i>	<i>Y</i>
<i>Cr Mike Bodsworth</i>	<i>Y</i>	<i>Cr Libby Stapleton</i>	<i>Y</i>
<i>Cr Kate Gazzard</i>	<i>N</i>	<i>Cr Heather Wellington</i>	<i>N</i>
<i>Cr Rose Hodge</i>	<i>Y</i>		

Councillor attendance at briefings is not a statutory requirement. Councillors are able to access and request information through a number of mechanisms to understand matters being presented at a Council Meeting.

SURF COAST SHIRE COUNCIL

Advocacy Priorities 2024

Surf Coast Shire: Living sustainably in an area
of environmental significance



surfcoast.vic.gov.au



This advocacy prospectus showcases the opportunities available in Surf Coast Shire.

Advocacy priorities are grouped in five themes:

- Housing affordability and key worker accommodation
- Climate resilience
- Prosperity and creativity
- Environment and sustainability
- Stronger communities and places

Acknowledgment of Traditional Owners

Surf Coast Shire Council Acknowledges the Wadawurrung People, and the Gulidjan and Gadubanud Peoples of the Eastern Maar as the Traditional Owners of the skies, land, waters and sea country across our municipality.

Snapshot

Population:
37,694
(2021 Census)

Population by 2033:
49,774
(via Remplan)

Growth rate P/A:
3.8%

Size:
1553 square kilometres

Median age:
43

Townships/Localities:
35

Employment:
12,576 jobs

Advocacy theme:

Housing affordability and key worker accommodation



Accessible, affordable, and secure housing is critical to the wellbeing of our communities and is a key enabler of economic growth.

However, housing is in short supply and house prices have increased significantly. For renters there are very few options as a high proportion of landlords choose to let properties for short term stays, rather than long term occupancy, especially in tourism destinations. In 2021 Council declared a key worker accommodation crisis in recognition of the extent of the problem.

Workers cannot afford to live near their jobs. They are either travelling greater distances to work or simply choosing to work elsewhere, putting local businesses in jeopardy, and leaving communities short on essential roles.

Secure housing is out of reach not just for tourism and hospitality workers but people in traditionally higher paid roles including teachers, health workers and emergency services personnel. There is a flow on effect in local sport clubs, community organisations and CFA and SES brigades, as new and younger members, can no longer live near enough to participate.

The challenge has been exacerbated by unprecedented growth in net migration to Surf Coast Shire – accelerated by the pandemic and supported by lifestyle changes such as increased flexible working policies.

Topographic constraints limit the ability to increase housing supply. Coastal townships such as Lorne, Aireys Inlet and Anglesea abut the Otway Ranges, one of the highest bushfire risk zones in Australia. The Distinctive Areas and Landscape (DAL) declaration in Torquay limits future growth in the shire's largest town.

Existing rent assistance and social housing programs don't apply as many key workers are above the income threshold for existing assistance programs.

Policy changes that address affordability in the context of low supply and high prices are required. Interventions will need to address local context, including scale and built form and overlays such as the Bushfire Management Overlay.

Funding that supports delivery of local projects, will both add supply, and demonstrate the benefits of well-designed alternatives to traditional local housing forms.



Headline priority: Anglesea Community and Health Hub

DESCRIPTION:

Integrated hub in McMillan Street Anglesea incorporating multi-use community spaces, housing, health and medical facilities. The project will co-locate services and facilities and provide much needed key worker housing in a central Anglesea location.

THE SUPPORT WE SEEK:

Estimated total development cost is \$40 million.
Council contribution up to \$3 million.



Headline priority: Social and affordable housing at Fraser Drive Aireys Inlet

DESCRIPTION:

Development of social and affordable housing at the site of existing social housing units at 2 Fraser Drive, Aireys Inlet. Council has appointed national not-for-profit housing provider, Housing Choice Australia to co-design the project alongside a community advisory group.

THE SUPPORT WE SEEK:

Funding support to construct the project. Costs to be confirmed following completion of co-design process.

Selected other priorities:

- A review of Victorian planning controls related to short-term accommodation to help mitigate the impact short stay rental is having on housing affordability and long term rental availability.
- Certainty that revenue raised through the Victorian Government's short-stay property tax is spent equitably in the areas where the tax is raised, noting the large number of short stay rentals in regional locations.
- An adjustment to the Victorian Government's Second Dwelling provisions announced in late 2023 to ensure such dwellings can only be used for long term occupancy, and not short stay rentals, in areas where there is an acknowledged shortage of key worker and affordable accommodation.
- Mandated affordable and social housing in developments of a certain size, including a review of definitions to ensure key worker accommodation is included.
- Funding criteria that supports development of social and affordable housing projects at a scale compatible with regional communities, where developments cannot be delivered at the size required for them to be profitable to housing providers.

Advocacy theme: Climate Resilience



Surf Coast Shire Council declared a climate emergency in 2019 in recognition of the existential threat climate change poses.

Climate change is being experienced through more extreme weather, including flood events, extreme heat and catastrophic bushfires. Impacts are profound, including loss of life, the destruction of homes and public assets and physical and mental health conditions.

Surf Coast Shire is particularly susceptible to such impacts being one of the highest risk bushfire zones in Australia. Flood, drought, and coastal erosion and inundation are additional risks.

Climate change mitigation remains a critical priority but adaptation, with a focus on more resilient communities and infrastructure, is equally important.

Funding programs that ensure infrastructure meets the demands of extreme heat, rainfall, tide and storm surge and fire, will be increasingly important for communities in high-risk zones such as Surf Coast Shire.

Grant funding for asset renewal is rarely made available to councils, much less for intervention to equip assets to better withstand climate change events. Yet preventative spending can save many times the cost of post-event recovery.

Asset renewal needs to accommodate current and future impacts and therefore be 'built back better' if the investment is to be meaningful over time. For new infrastructure, whole of life costs should be factored in at the planning and design stage. Elements that reduce emissions and energy consumption should be supplemented with design features that mitigate against higher temperatures, extreme rain and storm events, sea-level rises and bushfire.

Considered policy decisions are necessary to manage liability implications. A future where homeowners, and public authorities, are unable to secure property insurance at any price, must be avoided.



Headline Priority: Funding to improve climate resilience of public assets

DESCRIPTION:

Council is seeking funding support for infrastructure that is impacted by climate change. 97% of public spending is spent after a climate emergency, whereas intervention beforehand can reduce the impacts and save money in the long term. Extreme weather, and other climate related events, are occurring more frequently and the impact on public infrastructure is beyond the financial capacity of Council to manage.

THE SUPPORT WE SEEK:

A suitably scaled funding program is required to support councils to manage public infrastructure in the face of climate change impacts. Funding should enable damaged assets to be rebuilt to a higher standard to avoid repeated damage and repair. Funding is also needed to proactively upgrade assets, such as drainage, to meet increased demands brought about by extreme weather events.

Headline Priority: Protecting the Karaaf Wetlands and supporting the Surf Coast hinterland

DESCRIPTION:

The Karaaf Wetlands have significant environmental and cultural value. Water is a scarce resource. Stormwater systems upstream of the wetlands feed into the Karaaf via a series of constructed wetlands and drainage pipes. High volumes of fresh water are detrimental to the ecology of the Karaaf and a missed opportunity. Council is working closely with Barwon Water on a scheme to divert the water away from the Karaaf and use it productively on agricultural land.

THE SUPPORT WE SEEK:

Funding to progress short and long term stages of the Council and Barwon Water scheme to ensure healthy rural landscapes and build a sustainable economy.

Headline Priority: An urgent reduction in greenhouse gas emissions

DESCRIPTION:

Urgent action is needed at all levels of government and communities to address the climate emergency our planet is now facing. Action is required to achieve at least a 50% reduction in greenhouse gas emissions by 2030 and net zero emissions before 2050.

THE SUPPORT WE SEEK:

State and Federal government policies and initiatives that achieve these emissions reductions within the timeframes, or earlier.

Selected other priorities:

- Planning scheme changes that enforce more sustainable, climate resilient design in buildings and subdivisions.
- Funding for catchment drainage studies and resourcing to support the development of Integrated Water Management plans.
- State level flood and inundation mapping combined with plans and policies to provide certainty about where to direct development.

Advocacy theme: Prosperity and creativity



The Great Ocean Road, which begins in Surf Coast Shire's largest township Torquay, is Australia's second most visited destination attracting six million tourists annually. Surf Coast Shire Council seeks to foster the concept of 'slow tourism' so that low-yield day trips are replaced with overnight and longer stays that offer a more immersive experience for visitors and provide meaningful support to local businesses.

An equally important need is to develop local economies that are sustainable year-round rather than dependent on a strong summer season to survive until next year.

One of the key drivers to achieve these aims is the proposed Surf Coast Cultural Centre - comprising a new, expanded home for the Australian National Surfing Museum, visual and performing arts spaces, library and office space for Surfing Victoria. The centre would serve as an anchor destination that encourages year-round and longer stays for tourists and a cultural facility and multi-generational life-long learning centre for locals. The development would also activate an underutilised public plaza in Torquay's Surf City precinct.

Co-location with other facilities and uses could be explored further through a precinct plan that considers the role this strategic location could play in Torquay's future, including how it could support housing demand.

Upgrades to Torquay Town Centre public areas would foster a town centre that is functional, vibrant and puts pedestrians first. An exploration of shared use options and built form would clarify the future role of the town centre, and encourage developments that are sustainable in the long term.

The beauty of the natural environment and the lifestyle it inspires are drivers of local economic activity. Workers are attracted by Surf Coast Shire's lifestyle, and flexible working options make the prospect of living and working locally more realistic. Data capacity and speed is a key enabler for growth in this sector.

Tourism is inextricably linked to Surf Coast Shire's natural environment. Visitor experiences that are complementary and protective of this extraordinary resource are the ones we seek.

Highlighted Priority: Surf Coast Cultural Centre

DESCRIPTION:

Stage One: A new, expanded home for the Australian National Surfing Museum, combined with a new public library and office space for Surfing Victoria. Stage two includes a Multi Arts Centre comprising community led performing and visual arts spaces, as well as makers' spaces and rehearsal facilities. There is further potential to explore additional uses, including housing, within a broader precinct development project.

THE SUPPORT WE SEEK:

Funding to undertake precinct planning for the Baines Crescent precinct, which encompasses the cultural centre site and the wider Surf City development. A master plan that identifies public realm improvements and strategic land use within the site would inform public and private investment. A major opportunity is the option to explore housing provision within the precinct. Estimated cost for precinct planning is \$375,000.

Funding to deliver the project. Capital cost of stage one is estimated at \$40 million. Council has allocated \$8 million to the project.



Highlighted Priority: Torquay Town Centre revitalisation

DESCRIPTION:

The Torquay Town Centre remains the primary retail precinct in Surf Coast Shire but upgrades are required to ensure it is a viable commercial and social precinct into the future. A public domain plan is the first step following which infrastructure improvements would be undertaken. An option exists to consider a broader precinct plan that incorporates housing. Shop top

living would add vibrancy, address housing supply and provide more sustainable housing options.

THE SUPPORT WE SEEK:

Planning work would cost an estimated \$275,000. Estimated cost of public domain capital works is \$15 million. Council has \$150,000 available to support the two precinct planning projects listed above.



Highlighted Priority: Surf Coast Trails

DESCRIPTION:

This project has two components: securing the future of the Anglesea Bike Park, which is currently located on privately owned land; and development of a mountain bike trail network with connections to other significant trail destinations in the region. A total of 36 new and upgraded trails will strengthen Anglesea's standing as a centre for mountain bike riders of all ages and abilities.

THE SUPPORT WE SEEK:

The first stage of the mountain bike trail network is to undertake cultural heritage and vegetation assessments. Subject to positive findings, the project would then be investment ready. The trails component has an estimated cost of \$2.8 million. There is an opportunity to stage delivery of the trails so work can commence with less than the full funding.

The aim of the Anglesea Bike Park project is to secure a permanent home for the park given it is currently located on a privately owned site. Exact costs will depend on the specific site. Council has allocated \$500,000 to the Anglesea Bike Park component.

Selected other priorities

- Improved mobile and internet coverage with increased data capacity.

Advocacy theme:

Environment and sustainability



The Anglesea landfill is near capacity, and whilst concerted efforts to reduce the volume of waste going to landfill, have extended its life, the forecast end date is 2027.

This local scenario will be repeated in communities Australia-wide unless we can address waste management in a new and holistic way. A collaborative, coordinated and environmentally responsible approach to recycling and waste management is required. Central to its success will be a commitment to a circular economy.

Complex systems require adequate funding to be well designed and sufficient investment in the solutions will be vital. Responsible, effective product and packaging stewardship will be a key component of the shift towards a circular economy, as will initiatives that promote behaviour change.

Design and delivery of infrastructure will also be part of the mix.

The natural environment is a key drawcard for residents and visitors in Surf Coast Shire. Endangered species and delicate ecosystems occur alongside rapidly growing population centres and drawcards like the Great Ocean Road which attracts six million visitors annually.

Natural resource extraction must be managed to ensure negative impacts are mitigated. Future measures to conserve and protect habitat will need to consider population growth including the implications for wildlife corridors.



Highlighted Priority: Circular Economy

DESCRIPTION:

Council is advocating for a collaborative approach to address waste management and the transition to the circular economy. This will necessitate coordination across all levels of government and engagement with the private sector. The waste hierarchy – Avoid, Reduce, Reuse, Recycle and Dispose must be adopted as the fundamental principle in managing waste.

THE SUPPORT WE SEEK:

Mandated producer responsibility and product stewardship schemes are required, bringing Australia in line with global best practice. This includes stricter stewardship of problematic materials including soft plastics, PFAS and textiles.

Consistent standards for recyclables accepted in kerbside collection are required to improve recovery volumes and compliance.

Funding for education and behaviour change initiatives, strategic waste planning and infrastructure is also required. This includes funding for landfill rehabilitation.



Highlighted Priority: Cessation of offshore resource exploration

DESCRIPTION:

Council calls for the cessation of off-shore resources exploration that pose high risks to our region. We passed resolutions to oppose the exploration and mining of unconventional gas within the shire in June 2015, and to oppose plans to drill for oil in the Great Australian Bight in December 2018 as well as most recently to oppose the 2021 Offshore Petroleum Acreage Release and all new oil and gas exploration in the Otway Basin.

THE SUPPORT WE SEEK:

The cessation of this type of exploration. This should be tied to a transition plan that brings renewable energy alternatives on-line, noting Victoria is the highest consumer of residential gas of any Australian state.

Off-shore resource exploration uses methods such as seismic testing which causes harm to marine life. Off-shore resource production poses a risk of catastrophic impacts on marine environments and coastlines. The continued use of fossil fuels contributes greenhouse gas emissions at a time when they need to be urgently reduced.

Advocacy theme:

Stronger communities and places



Surf Coast Shire has experienced sustained, above-average population growth. The projected growth rate between 2021 and 2036 is 30.5%.

Surf Coast Shire is adjacent to Greater Geelong which is expecting a 40% increase in population, reaching close to 400,000 people by 2041. At the same time, the shire is a popular holiday and day-trip destination and populations in the west of Melbourne are within an hour's drive of Surf Coast. By 2033 an estimated 1.66 million people will live within an hour of Surf Coast Shire.

The community vision for Surf Coast Shire places particular significance on the environmental and cultural values of the shire. It also recognises that each township has a distinct character.

The ideal future is one where Surf Coast Shire townships are vibrant, livable, and sustainable and reflect the beautiful natural environment in which they're located. Car dependence would be reduced through public and active transport and precincts planned in such a way that services, facilities, jobs, and housing are co-located. Community participation would be enhanced through facilities that support

multi-use by multiple generations. Housing would remain accessible to local workers and successive generations and built forms would enliven activity centres.

As the level of government closest to community, Councils have valuable insights into local needs and aspirations. Equally, Council services and facilities regularly deliver on state and federal government objectives.

Effective partnerships enable all levels of government to provide support that is targeted, cost effective and aligned to local need.

Surf Coast Shire Council is seeking to ensure community services and infrastructure keep pace with a population growth rate tracking well above the state average. This is in the context of the rate cap, construction cost escalations and contractor shortages.

Council is seeking to collaborate on opportunities that put people and place together in ways that benefit both. Government policies, facilities and funding programs are critical drivers for the attainment of this goal.

Community Vision

From the hinterland to the coast, from the first peoples to the children of the future, we are an active, diverse community that lives creatively to value, protect and enhance the natural environment and our unique neighbourhoods. We will leave the Surf Coast better than we found it.



Headline priority: Deans Marsh Community Hall

DESCRIPTION:

The Deans Marsh Community Hall is a much loved facility in an ageing building. The aim of this priority is to ensure the hall meets community needs and complies with current building standards. A multi-use space and a daycare centre will be provided. The hall could also serve as an Emergency Relief Centre following bushfires and other emergency recovery operations.

THE SUPPORT WE SEEK:

Costs will be dependent on final scope and design. Council has \$2.5 million to contribute to the project.

Headline priority: Funding for cycling links

DESCRIPTION:

Funding for actions identified in the Surf Coast Safer Cycling Strategy 2022-2027. High priority cycling corridors have been identified in consultation with community and stakeholders. The goal is to create practical, connected routes that encourage cycling in place of car travel and over time, build a holistic cycling network.

THE SUPPORT WE SEEK:

Investment in infrastructure on identified high priority routes, as detailed in the Surf Coast Shire Council Safer Cycling Strategy. This includes provision of safe cycling connections to key destinations within towns and through towns; improved crossings across busy roads; and region-wide connections between towns.



Highlighted Priority: Funding criteria that support effective delivery

DESCRIPTION:

Grant programs that support capital project delivery are always welcome, but program criteria don't always reflect the logistics of project delivery. Timelines that cannot be met risk poor outcomes, either a comprised project, or non-delivery of essential infrastructure.

THE SUPPORT WE SEEK:

Grant criteria that include extended timelines for project completion, or the staging of funding to accommodate design and community consultation in the first year, with construction occurring from year two. Funding ratios that reflect the financial constraints rural and regional councils operate under.



Highlighted Priority: Advocacy support for key partners

DESCRIPTION:

Surf Coast Shire communities are richer thanks to the activities of many community groups, volunteer groups and organisations. Council has a commitment to enabling community groups and individuals to build their own capacity to deliver positive outcomes.

THE SUPPORT WE SEEK:

Policies and funding that support an enabling communities mindset. Eligibility criteria and funding ratios that ensure grant programs remain within reach for community based applicants. Programs and funding for key partners such as local libraries and health providers. Engagement with community that ensures local perspectives are reflected in government decisions.

Selected other priorities:

- Changes to the Victorian Planning Provisions that lead to greater recognition and protection of Aboriginal cultural heritage.
- Funding to support streetscape design and improvement works to enhance central Moriac.
- Funding of projects in Council's Social Infrastructure Pipeline and Community Projects program.
- Funding for active transport and road upgrades based on need and use criteria, rather than just crash data.
- Stronger provisions in the Planning Scheme to require developers to provide destination-focused active transport infrastructure in new subdivisions.



SURF COAST SHIRE COUNCIL
1 MERRIJIG DRIVE (PO BOX 355)
TORQUAY VIC 2338
(03) 5261 0600
info@surfcoast.vic.gov.au

surfcoast.vic.gov.au



4.6 Government Funding Opportunities

Council Plan

Theme Two - Healthy Connected Community

Strategy 3 Facilitate the provision of social infrastructure and open space to enable healthy lifestyles.

Strategy 4 - Improve access to local services and programs that support people to be healthy and well.

Strategy 5 - Make it easier for people to move around our towns and in nature without relying on cars

Strategy 6 - Enable communities to strengthen their social connections and participate in community life.

Author's Title:

General Manager:

Division:

Department:

Attachments:

Coordinator Social Infrastructure and Open Space Planning

Chris Pike, General Manager Placemaking & Environment

Placemaking and Environment

Integrated Planning

Nil

Purpose

1. To seek Council's endorsement to submit three funding applications to current grant rounds available through State and Federal Governments, and ratify three funding applications already submitted.

Recommendation

That Council:

1. Endorses the submission of an application to the Regional Community Sports Infrastructure Fund (RCSIF) for the Spring Creek Reserve Female Friendly Change Facilities Upgrade project on the following basis: \$1 million from the RCSIF; \$700,000 from Council, secured through the Australian Government's Investing in Our Communities Program.
2. Endorses the submission of an application to the Regional Precincts and Partnerships Program (RPPP) for the Torquay CBD and Baines Crescent Precincts project on the following basis: \$500,000 from the RPPP; \$150,000 from Council's Adopted Strategy Reserve.
3. Endorses the submission of an application to the Enabling Tourism Fund (ETF) for the Destination Anglesea - Mountain Bike and Tourism Trail Network Detailed Design project on the following basis: \$240,000 from the ETF; \$60,000 from Council's Adopted Strategy Reserve.
4. Ratifies the submission of an application to the Local Sports Infrastructure Fund (LSIF) for the Winchelsea Bowls Club Sports Lighting project on the following basis: \$112,618 from the LSIF; \$37,539 from the Winchelsea Bowls Club; \$0 from Council.
5. Ratifies the submission of an application to the Council Support Package (CSP) for the Pedestrian / Cycling Connection (Surf World/Torquay CBD) project on the following basis: \$100,000 from the CSP; \$130,000 from Council's Roads to Recovery funding allocation.
6. Ratifies the submission of an application to the Play Well Participation Grant Program (PWPGP) for the Walking and All Abilities Basketball Program on the following basis: \$15,000 from the PWPGP; \$0 from Council.
7. Authorises the Chief Executive Officer to execute funding agreements on behalf of Council should any of the applications be successful.

8. Notes that details on a proposed application to the Regional Worker Accommodation Fund for the Anglesea Community and Health Hub project are within a separate Council report.
9. Notes Officers are promoting the opportunity for community groups to apply to the Tiny Towns Fund.

Council Resolution

Moved Cr Hodge, Seconded Cr Bodsworth

That Council:

1. Endorses the submission of an application to the Regional Community Sports Infrastructure Fund (RCSIF) for the Spring Creek Reserve Female Friendly Change Facilities Upgrade project on the following basis: \$1 million from the RCSIF; \$700,000 from Council, secured through the Australian Government's Investing in Our Communities Program.
2. Endorses the submission of an application to the Regional Precincts and Partnerships Program (RPPP) for the Torquay CBD and Baines Crescent Precincts project on the following basis: \$500,000 from the RPPP; \$150,000 from Council's Adopted Strategy Reserve.
3. Endorses the submission of an application to the Enabling Tourism Fund (ETF) for the Destination Anglesea - Mountain Bike and Tourism Trail Network Detailed Design project on the following basis: \$240,000 from the ETF; \$60,000 from Council's Adopted Strategy Reserve.
4. Ratifies the submission of an application to the Local Sports Infrastructure Fund (LSIF) for the Winchelsea Bowls Club Sports Lighting project on the following basis: \$112,618 from the LSIF; \$37,539 from the Winchelsea Bowls Club; \$0 from Council.
5. Ratifies the submission of an application to the Council Support Package (CSP) for the Pedestrian / Cycling Connection (Surf World/Torquay CBD) project on the following basis: \$100,000 from the CSP; \$130,000 from Council's Roads to Recovery funding allocation.
6. Ratifies the submission of an application to the Play Well Participation Grant Program (PWPGP) for the Walking and All Abilities Basketball Program on the following basis: \$15,000 from the PWPGP; \$0 from Council.
7. Authorises the Chief Executive Officer to execute funding agreements on behalf of Council should any of the applications be successful.
8. Notes that details on a proposed application to the Regional Worker Accommodation Fund for the Anglesea Community and Health Hub project are within a separate Council report.
9. Notes Officers are promoting the opportunity for community groups to apply to the Tiny Towns Fund.

CARRIED 8|1

For	Against	Abstained
Cr Allen Cr Bodsworth Cr Gazzard Cr Hodge Cr Pattison Cr Schonfelder Cr Stapleton Cr Wellington	Cr Barker	Nil

Outcome

2. If Council accepts this recommendation:
 - 2.1. Officers will prepare and submit the applications as outlined.
 - 2.2. Officers will await contact from funding bodies on the funding applications already submitted, and provide additional information if required.
 - 2.3. The Chief Executive Officer will execute funding agreements on behalf of Council should any of the applications be successful.
 - 2.4. Officers will support community groups with successful Tiny Towns fund applications as required.

Key Considerations

3. Officers are applying an 'Enabling Communities' mindset.
4. Projects to be submitted for applications are investment-ready and the best match for aims and criteria of funds.
5. Projects to be submitted for applications are already planned and not created to meet aims of the funds.
6. Necessary Council funds must be available including leverage funding.
7. Staff resources must be available to support the application process and project delivery if applications are successful.
8. Projects must be discussed with funding bodies where relevant to ensure eligibility and alignment.
9. Officers have assessed projects that met the funding criteria for each grant, are aligned to Council's strategic planning framework and had leverage funding allocated where required (current or future).
10. The projects recommended for submission and already submitted are deemed the most suitable for each respective funding program.

Background

Regional Community Sports Infrastructure Fund (RCSIF)

11. The Victorian Government fund aims to deliver new and upgraded community sports infrastructure that focus on increased participation opportunities.
12. The recommended project for this fund is the Spring Creek Reserve Female Friendly Change Facilities Upgrade under the Women and Girls Facilities Stream.
13. The project scope includes the redevelopment of the existing pavilion to provide female friendly change facilities, construction of a new community gym and relocation of the canteen.
14. The funding ratio is 1:4 up to a total of \$1 million, therefore it is recommended that Council apply for \$1 million, using the \$700,000 recently secured through the Australian Government for this project as leverage funding. There may be a contribution from the Clubs which will be confirmed through the planning phase prior to delivery.
15. Engagement has been undertaken with the Torquay Football Club, Torquay Cricket Club and Torquay Netball Club, and will continue as required. Nearby residents will be communicated with prior to the application being submitted.
16. It must be noted that if the application for \$1 million through the RCSIF isn't successful, the \$700,000 Australian Government project will still proceed to achieve a suitable Stage 1 outcome towards the ultimate project goal of female friendly change facilities.
17. Additional streams within the fund include Indoor Stadiums and Aquatic Facilities, Community Facilities, All Abilities Infrastructure and All Abilities Participation. It is not proposed to submit an application to other streams.
18. There are several other pavilion or sporting facility projects that are investment ready, but none have the equivalent or better ratio of leverage funding available. This project was submitted to the Victorian Government in 2022 but was unsuccessful, primarily due to having a commitment for the proposed leverage funding of \$700,000 from the Australian Government, but funds were not yet secured. The funding agreement from the Australian Government is imminent and is expected to be executed prior to the RCSIF submission deadline.

Regional Precincts and Partnerships Program (RPPP)

19. This program offers grants of between \$500,000 to \$5 million for master planning, consultation, design, business cases and partnership establishment.
20. There is no leverage funding required, however contributions are favourably considered.
21. The focus of the RPPP is to deliver precinct plans that are tailored to their local contexts and based on community feedback and engagement and support precinct plans to become investment ready.
22. The recommended project for this fund is the Torquay Town Centre and Baines Crescent/Surf City precincts project.

4.6 Government Funding Opportunities

23. The project will complete required master planning for two key precincts in Torquay. It will build on existing work completed in the Torquay Town Centre Urban Design Framework and the Torquay Jan Juc Retail and Employment Land Strategy by:
 - 23.1. Completing a precinct plan for Baines Crescent, undertaking market sounding to test the validity of various outcomes, scoping and costing up infrastructure and traffic management projects and undertaking community consultation.
 - 23.2. Completing a public domain plan for the Torquay town centre, undertaking market sounding to test the validity of various outcomes scoping and costing up infrastructure and traffic management projects and undertaking community consultation.
24. The project will result in completed planning, design and costed implementation plans for both Baines Crescent/Surf City and Torquay Town Centre precincts bringing them to a shovel ready status for future funding.
25. The application will seek \$500,000 in funding, with a Council contribution (contained within the Adopted Strategy Reserve) of \$150,000.
26. Projects must be completed by 31 March 2026.

Enabling Tourism Fund (ETF)

27. The Enabling Tourism Fund (ETF) 2024 is supporting regional and rural Victorian tourism projects to reach investment-ready status by funding planning activities such as feasibility studies and design for future investment.
28. This fund will help to deliver a strong pipeline of demand-driving tourism infrastructure projects across Victoria.
29. The recommended project for this fund is the Destination Anglesea - Mountain Bike and Tourism Trail Network Detailed Design under Stream 2 – Preparing for Investment.
30. The project scope will be delivered in three phases:
 - 30.1. Phase 1 – Assessments (detailed vegetation and cultural heritage assessments).
 - 30.2. Phase 2 – Detailed Design (and Quantity Surveyor's cost estimate).
 - 30.3. Phase 3 – Economic Impact (detailed assessment).
31. The application will highlight that the planning work can be completed for one or more stages of the network. This will demonstrate the opportunity for the ETF to fund planning work for the entire proposed network (107kms), or for stages of the network (i.e. Stage 1 of 50kms).
32. The completion of this work will enable the project feasibility and outcomes to be understood, ensure all required documentation is produced and that Land Manager approval can be considered. The funded activity will confirm the project as investment ready for construction.
33. The funding ratio is 1:4 up to a total of \$500,000, therefore it is recommended that Council apply for \$240,000, using the \$60,000 allocated to this project through the Council, sourced from the Adopted Strategy Reserve (Growing Adventure Tourism Project).

4.6 Government Funding Opportunities

34. Engagement was undertaken with key government and community stakeholders through the development of the Concept Plan.
35. Engagement with all relevant stakeholders will be essential during delivery of the planning project.
36. An 'opportunity prospectus' for the project was produced in late 2022 and promoted to the community to create awareness and assist with advocacy efforts.
37. Responsibility for funding and delivering the construction of the trails will sit with the owners of the land, being GORCAPA and/or Parks Victoria. They are partners in this planning phase.
38. An additional stream within the fund is 'Testing the Concept' however this is not deemed as suitable to this project as Stream 2 – Preparing for Investment.
39. Other relevant projects for this fund include Torquay Town Centre and Surf Coast Cultural Centre, however Officers are prioritising other grant programs to secure funds for these projects.

Local Sports Infrastructure Fund (LSIF)

40. The objective of the LSIF is to encourage more Victorians to get active and participate in sport and active recreation by investing in local sport and active recreation infrastructure.
41. Community groups are made aware of this funding opportunity through direct communications from State Government, local grant networks and sporting associations and as they cannot apply directly to this fund, they are required to contact Council to propose a project for Council application consideration. Council officers received four requests for Council to submit projects on their behalf.
42. Of the four projects received, the Winchelsea Bowls Club Sports Lighting Project application was deemed to be the only project considered investment ready and not requiring a Council contribution.
43. Therefore the recommended project for this fund is the Winchelsea Bowls Club Sports Lighting Project under the Community Sports Lighting stream.
44. The project scope includes LED lighting for the bowling green to support membership growth through participation in night competition with nearby clubs, club practice sessions and a variety of social bowls activities and events.
45. Community engagement related to the Winchelsea Bowls Club Sports Lighting Project has been extensive. The Bowls Club had undertaken broad engagement and communications during the project's investigation phase, with further communications completed prior to the application being submitted.
46. Officers also met with regional Sport and Recreation Victoria representatives to discuss the project application prior to submission and it appeared likely to be considered competitive against other projects from across the State in what is traditionally a highly competitive funding program.

4.6 Government Funding Opportunities

47. Officers reviewed Council's Social Infrastructure and Open Space project pipeline to identify any other candidate projects for the 3 streams of this funding program (Community Facilities, Community Sports Lighting and the third being Planning) however, despite many being at an investment ready stage, either the total cost of the project or the funding leverage required deemed them not eligible for consideration.

Council Support Package (CSP)

48. The Council Support Package (CSP) is designed to enable councils to deliver projects that would create the types of legacy outcomes that may have been generated by the hosting of the 2026 Commonwealth Games in regional Victoria.
49. Council is eligible for the funding stream aimed at Regional and Rural Councils.
50. The Council Support Package guidelines include active transport links as an example project that aligns with the fund objectives, specifically: *'Develop or improve shared pathways that connect event spaces to community or business centres and promote active transport, park and ride and support liveability, community activation, tourism and major events.'*
51. The recommended project for this fund is the Pedestrian / Cycling Connection between Surf World and Torquay CBD.
52. The establishment of a Pedestrian / Cycling connection between the Surf World precinct and Torquay CBD will deliver on goals identified in Council's Safer Cycling Strategy and Pathway Strategy. Widespread engagement was undertaken in the development of these strategies.
53. Council will seek the maximum available amount of \$100,000 from the CSP. Whilst the fund doesn't require a co-contribution, Council will contribute \$130,000 to meet the total project cost of \$230,000. Council's contribution will be funded from the allocation received from the Australian Government's Roads to Recovery.
54. Council has previously applied, unsuccessfully, for funding for this project through a state government pathways program.
55. Other projects were considered for this fund, including the Multi Arts Centre refurbishment and the creation of pathways in the vicinity of the upcoming hockey precinct, however the cycling connection is considered to be the higher priority, taking into account project readiness and alignment with fund criteria.

Play Well Participation Grant Program (PWPGP)

56. The Play Well Participation Grant Program will enable the introduction of sport and active programs that encourage involvement in and promote equitable access for all (Stream 2).
57. The recommended project for this fund is a 'Walking and All Abilities Basketball Program' for both ageing participants and people seeking an All Abilities all levels basketball program.

4.6 Government Funding Opportunities

58. The project scope involves Council Officers and Leisure Networks to support the Surfcoast Basketball Association (SBA) to create opportunities while reducing barriers for the target cohorts to actively participate.
59. New target participants include people of all ages living with disability, retired and ageing community members and with the intention to expand into rural and remote communities.
60. The grant application includes a request of \$15,000 over the grant period of 18 months to expend on court hire, volunteer training and upskilling, administration, specialist equipment and promotion. There is no co-contribution required from Council.
61. Engagement has been undertaken between the SBA, Leisure Networks and Basketball Victoria.
62. Participants will engage in the activities under the Basketball Victoria membership and insurance requirements.
63. The grant is supported by Council's Facilities Operations and Recreation Development Department and Aged, Youth & Access Department.
64. The Play Well Participation funding is to introduce and set up the Walking and All Abilities basketball across the Surf Coast region and at the completion of the grant period the SBA will provide the ongoing administration and support for the programs.

Tiny Towns Fund (TTF)

65. The Tiny Towns Fund will support local communities to deliver quality tourism and community facility projects, such as splash parks and bike trails, playgrounds, community hall and library upgrades, public art and more.
66. Applications closed on 25 February 2024, therefore Officers undertook the following approach:
 - 66.1. Promoted the opportunity to proponents of Community Projects as well as to community groups more broadly.
 - 66.2. General promotion on social media and in the Mayor's column.
 - 66.3. The internal Community Initiatives Panel met to consider potential applications for projects on Council managed land and where a letter of support was requested.
67. This approach avoided Council competing with community groups and is consistent with our approach to the federal Stronger Communities Grant, where we don't apply directly to the fund.
68. There are limited funding opportunities per Local Government Authority and so officers deliberately adopted an 'enabling communities' approach.

Regional Worker Accommodation Fund

69. The recommended project for a submission to this fund is the Anglesea Community and Health Hub project.

70. A separate Council Report will provide details on this project and the application.

Options

71. **Alternative Option 1** – That Council does not endorse an application or applications for submission, and/or ratify applications already submitted.
72. **Alternative Option 2** – That Council supports an application for a project other than the recommended project for any of the respective funds.

These options are not recommended as Officers have carefully considered the projects for submission including alignment with all items listed in the 'Key Considerations' section.

Council Plan (including Health and Wellbeing Plan) Statement

Theme Two - Healthy Connected Community

Strategy 3 Facilitate the provision of social infrastructure and open space to enable healthy lifestyles.

Strategy 4 - Improve access to local services and programs that support people to be healthy and well.

Strategy 5 - Make it easier for people to move around our towns and in nature without relying on cars

Strategy 6 - Enable communities to strengthen their social connections and participate in community life.

73. All projects will contribute to Strategies 3, 4 and 6 in that upgraded / new infrastructure will provide participation opportunities, programs, services and/or activities to enable greater participation in community life and encourage people to adopt healthy living lifestyles.
74. The projects support Council's objective of enabling communities; either through encouraging direct delivery of projects by community, working collaboratively with clubs/groups on project planning to ensure investment-ready status and/or aligning with strategies that have been informed by community engagement.
75. The Pedestrian / Cycling Link - Surf Coast Highway project will deliver on Safer Cycling Strategy Goals & Pathway Strategy Goals and therefore achieve outcomes to support achievement of Strategy 5.

Financial Considerations

76. Council contributions and sources of funds for each project are:

- 76.1. Spring Creek Reserve Female Friendly Change Facilities Upgrade project – \$700,000 from Council, secured through the Australian Government.
- 76.2. Torquay CBD and Baines Crescent Precincts project – \$150,000 from Council's Adopted Strategy Reserve.
- 76.3. Destination Anglesea - Mountain Bike and Tourism Trail Network Detailed Design project – \$60,000 from Council's Adopted Strategy Reserve.
- 76.4. Winchelsea Bowls Club Sports Lighting project - \$0 from Council.

76.5. Pedestrian / Cycling Connection (Surf World/Torquay CBD) project – \$130,000 from Council's Roads to Recovery allocation.

76.6. Walking and All Abilities Basketball Program – \$0 from Council.

77. It must be acknowledged that regardless of a capital contribution to a project, Council contribute resources to all projects through Officer time to progress them to investment-ready status, undertake the application process, execute funding agreements and manage all milestone reporting and assist with or directly manage the delivery of the projects.

Community Engagement

78. Engagement activities for each project have been outlined in the Background section.

Statutory / Legal / Policy Considerations

79. Projects recommended for submission or already submitted are in line with relevant Council strategic documents, planning work and/or advocacy priorities.
80. Council will execute all funding agreements and be responsible for reporting against grant and project milestones, provide a final grant acquittal at project completion and ensuring compliance with Government publicity and acknowledgement guidelines.

Strategic Risk

81. **Failure to play our part in supporting people to engage in community life**
Inherent Risk Rating - *Serious*, Residual Risk Rating - *Medium*
82. By endorsing and/or ratifying the above grant applications, Council will be supporting efforts to secure external funding that will enable the provision of enhanced infrastructure and programs to support people to engage in community life.
83. For specific funding programs Council is required to underwrite any community contribution as per the funding program guidelines. If a community contribution is unable to be provided during project delivery, Council would work with the community and funding partner to consider alternate sources for the community contribution and/or adjustments to the scope.

Risk Rating

84. Each project will have both common and specific risks. These will be identified, mitigated and monitored through Risk Management Plans developed by the project teams prior to delivery in line with Council's Project Management Framework.

Risk Appetite

85. This is in line with Council's risk Appetite: *We must value and enable community to foster a thriving, connected, healthy municipality even if this means Council has less influence and control.*

Sustainability Considerations

86. Projects will incorporate environmentally sustainable design principles in line with Council's Environmentally Sustainable Council Facilities Policy and best practice where possible.

4.6 Government Funding Opportunities

87. This may include energy efficient lighting, equipment and appliances, environmentally friendly materials and products, recycled content products, and environmentally-sensitive policies and procedures during construction and delivery.
88. The active transport initiative proposed through the CSP will support sustainable transport options within Torquay and connect to the broader active transport network via the new signals planned at Bristol Road.

Conflict of Interest

89. No officer declared a conflict of interest under the *Local Government Act 2020* in the preparation of this report.

Confidentiality

90. This report and attachments contain no confidential information under section 66(2) of the *Local Government Act 2020*.

Transparency

Audit and Risk Committee involvement

91. This is not in scope of the Audit and Risk Committee.

Councillor Briefings

92. This item was discussed at the following Councillor briefings prior to being presented to Council for consideration. Councillor attendance at each briefing was as follows:

Government Funding Opportunities:

Councillor Briefing Date: 6 February 2024

<i>Councillor name</i>	<i>In attendance (Y/N)</i>	<i>Councillor name</i>	<i>In attendance (Y/N)</i>
<i>Cr Gary Allen</i>	<i>Y</i>	<i>Cr Liz Pattison</i>	<i>Y</i>
<i>Cr Paul Barker</i>	<i>N</i>	<i>Cr Adrian Schonfelder</i>	<i>Y</i>
<i>Cr Mike Bodsworth</i>	<i>Y</i>	<i>Cr Libby Stapleton</i>	<i>Y</i>
<i>Cr Kate Gazzard</i>	<i>Y</i>	<i>Cr Heather Wellington</i>	<i>N</i>
<i>Cr Rose Hodge</i>	<i>Y</i>		

Councillor Briefing Date: 30 January 2024

<i>Councillor name</i>	<i>In attendance (Y/N)</i>	<i>Councillor name</i>	<i>In attendance (Y/N)</i>
<i>Cr Gary Allen</i>	<i>Y</i>	<i>Cr Liz Pattison</i>	<i>Y</i>
<i>Cr Paul Barker</i>	<i>N</i>	<i>Cr Adrian Schonfelder</i>	<i>Y</i>
<i>Cr Mike Bodsworth</i>	<i>Y</i>	<i>Cr Libby Stapleton</i>	<i>Y</i>
<i>Cr Kate Gazzard</i>	<i>Y</i>	<i>Cr Heather Wellington</i>	<i>N</i>
<i>Cr Rose Hodge</i>	<i>Y</i>		

Local Sports Infrastructure Fund:

Councillor Briefing Date: 5 December 2023

<i>Councillor name</i>	<i>In attendance (Y/N)</i>	<i>Councillor name</i>	<i>In attendance (Y/N)</i>
<i>Cr Gary Allen</i>	<i>Y</i>	<i>Cr Liz Pattison</i>	<i>Y</i>
<i>Cr Paul Barker</i>	<i>N</i>	<i>Cr Adrian Schonfelder</i>	<i>Y</i>
<i>Cr Mike Bodsworth</i>	<i>N</i>	<i>Cr Libby Stapleton</i>	<i>Y</i>
<i>Cr Kate Gazzard</i>	<i>N</i>	<i>Cr Heather Wellington</i>	<i>N</i>
<i>Cr Rose Hodge</i>	<i>Y</i>		

Councillor attendance at briefings is not a statutory requirement. Councillors are able to access and request information through a number of mechanisms to understand matters being presented at a Council Meeting.

4.7 Draft Circular Economy Action Plan

Council Plan

Author's Title:
General Manager:
Division:
Department:
Attachments:

Theme Three - Environmental Leadership

Strategy 8 - Reduce greenhouse gas emissions to limit the impacts of climate change.

Strategy 9 - Divert more material from the waste stream.

Circular Economy Lead

Chris Pike, General Manager Placemaking & Environment

Placemaking and Environment

Climate Action

1. Draft Circular Economy Action Plan 2024-2027 [4.7.1 - 34 pages]

Purpose

1. The purpose of this report is to seek Council endorsement of the draft Circular Economy Action Plan 2024-27 for public exhibition.

Recommendation

That Council:

1. Endorses the draft Circular Economy Action Plan 2024-27 for public exhibition (**Attachment 1**).
2. Places the draft Circular Economy Action Plan 2024-27 on public exhibition, with community engagement over a period of eight weeks – from 1 March through to 26 April 2024.
3. Considers the adoption of the Circular Economy Action Plan 2024-27 at a future meeting of Council.

Council Resolution

Moved Cr Allen, Seconded Cr Gazzard

That Council:

1. Endorses the draft Circular Economy Action Plan 2024-27 for public exhibition (**Attachment 1**).
2. Places the draft Circular Economy Action Plan 2024-27 on public exhibition, with community engagement over a period of eight weeks – from 1 March through to 26 April 2024.
3. Considers the adoption of the Circular Economy Action Plan 2024-27 at a future meeting of Council.

CARRIED 8|1

For	Against	Abstained
Cr Allen Cr Bodsworth Cr Gazzard Cr Hodge Cr Pattison Cr Schonfelder Cr Stapleton Cr Wellington	Cr Barker	Nil

Outcome

2. If Council accepts this recommendation, it would be:
 - 2.1. Strengthening its strategic approach to driving a circular economy – outlining a clear direction to avoid waste and increase resource recovery and enabling Council's resource recovery actions to be more targeted and impactful; and
 - 2.2. Supporting community engagement on the draft Circular Economy Action Plan 2024-27.

Key Considerations

3. Council plays an important role in waste management and has a strong commitment to deliver waste services that minimise waste and maximise resource recovery. The ways in which we do this have changed over time – no longer do we just collect waste and send it to landfill. Instead, we are increasingly focusing on recovering resources that can be used again and again.
4. The *Surf Coast Shire Council Plan 2021–2025* and *Climate Emergency Response Plan 2021–2031* clearly outline Council's commitment to strong action to avoid and reduce waste, and reuse and recover resources.
5. A draft Circular Economy Action Plan 2024-27 (CEAP) has been developed, outlining the overarching strategic direction and targets, priority areas and actions for driving a circular economy for Council and the community. Actions and targets in this plan are in line with those of the Australian and Victorian governments. The action plan will also support Council's climate emergency response.
6. The CEAP will enable Council to address a number of key challenges including: increasing costs associated with waste management services, imminent closure of local landfills, population growth resulting in more waste and pressure on waste infrastructure, and the need for a targeted waste education and engagement approach.
7. The draft CEAP is a practical yet ambitious plan for the next three years, with five key priority areas, 25 actions, and a range of targets to set direction and monitor progress. It will see circular economy thinking and action become embedded across the organisation, to progress towards a low-waste future.
8. Public exhibition of the draft CEAP will include a comprehensive community engagement program.
9. Engagement will involve seeking feedback and comments on the draft CEAP, to determine community support and to identify priorities and actions that Council may not have considered. An engagement survey will also collect baseline data on a range of circular economy-related attitudes and behaviours.

Background

10. A global movement towards circularity is redefining traditional waste systems. A circular economy is a system where materials are kept in use for as long as possible, avoiding waste and regenerating nature. This has a range of social, economic and environmental benefits including reducing pollution and greenhouse gas emissions, reducing costs, and protecting and regenerating the natural environment.

11. While Council has been actively working to reduce waste to landfill and maximise resource recovery over many years, the draft CEAP is Council's first strategic waste and circular economy plan.
12. The draft plan has been developed following internal consultation with Council staff, benchmarking strategies from other councils, reviewing key drivers, challenges and opportunities and ensuring alignment with state and federal government directions.
13. It aligns Council's direction with a circular economy and supports Council's response to a number of key drivers, including:
 - 13.1. Increasing costs – Council currently spends \$11 million per year on waste management services, and these costs are increasing. There are also additional essential waste infrastructure projects planned which will require investment.
 - 13.2. Imminent landfill closures – Anglesea landfill is estimated to close in 2027 and Drysdale landfill in 2030. This would leave limited suitable and affordable landfill options remaining in the region.
 - 13.3. Population growth - the population of the region is predicted to rise by 50% by 2041. This will lead to significantly more waste and place pressure on waste services and infrastructure.
14. The draft CEAP outlines five key priority areas for action for transitioning to a circular economy over the next three years:
 - 14.1. **Priority 1: Increasing resource recovery** – focusing on education, engagement and behaviour change programs.
 - 14.2. **Priority 2: Maximising reuse** - keeping materials in use for as long as possible, applied to both Council operations and community initiatives.
 - 14.3. **Priority 3: Innovation and collaboration** - working with key partners to better understand the issues and to come up with solutions and inspire positive action.
 - 14.4. **Priority 4: Driving systems change** - embedding circular economy principles in strategic Council documents and improving data collection to better understand current state and future opportunities.
 - 14.5. **Priority 5: Advocacy** - both Council advocacy and also encouraging community advocacy.
15. The five priority areas contain 25 actions, a number of these actions are already underway.
16. This action plan establishes a series of targets to drive Council's direction and monitor progress towards its circular economy goals. The targets have been developed to align with Australian and Victorian government targets, and will be assessed against baseline data where available. In some instances Council is exceeding Australian and Victorian government targets and those targets have been increased accordingly.
17. Council will report its progress against the priorities, actions and targets outlined in this plan through an annual report.

Options

18. **Alternative Option 1** – That Council does not endorse the draft CEAP for exhibition.

This option is not recommended by Officers as it would result in a lack of a clear framework to guide Council's work to reduce waste, maximise resource recovery and transition to a circular economy. This may also prevent the delivery of important actions listed in the plan that are not yet underway, resulting in a range of reputational, financial and environmental risks, including not involving the community in Council's transition journey.

Council Plan (including Health and Wellbeing Plan) Statement

Theme Three - Environmental Leadership

Strategy 8 - Reduce greenhouse gas emissions to limit the impacts of climate change.

Strategy 9 - Divert more material from the waste stream.

19. The CEAP is strongly aligned to the Council Plan, directly relating to Strategy 9. It will become Council's primary vehicle to drive coordinated and strategic circular economy action across the organisation, and in the community.

20. The draft plan is also strongly aligned to the *Climate Emergency Response Plan 2021-2031*, as increased waste avoidance and resource recovery, and reduced waste to landfill, will lead to a reduction in greenhouse gas emissions.

Financial Considerations

21. All actions within the draft CEAP can be delivered within existing resources and external funding (state and federal government funding opportunities), however additional funding will boost impact.

22. Whilst the environmental motives to transition to a circular economy are clear, the economic imperative to act is just as strong. For example: The waste levy for all wastes received at licensed landfills rose from \$33.03 per tonne in 2019/20 to \$62.95 per tonne by 2022/23, an increase of more than 90 per cent. The levy will continue to increase to better align with neighbouring states and avoid Victoria becoming a cheaper option for the disposing of waste from New South Wales and South Australia. Recovering resources and avoiding sending waste to landfill will play significant roles in reducing waste management costs for Council and therefore the charges paid by the community.

23. The implementation of the CEAP will help to deliver financial savings associated with waste avoidance, increased resource recovery and reduced greenhouse gas emissions.

24. The costs for community engagement on the draft CEAP are provided for within existing budgets.

Community Engagement

25. The proposed draft CEAP public exhibition period is March to April 2024.

26. A Communications and Engagement Plan has been developed with both online and face-to-face engagement activities planned, including:
- 26.1. A dedicated Your Say webpage, featuring background information, a copy of the draft CEAP and an online survey.
 - 26.2. Meetings with key stakeholder groups.
 - 26.3. Online presentations and Q&A sessions.
 - 26.4. Pop-up sessions at key locations across the region.
27. The purpose of these activities will be to inform the community about the draft CEAP, the key issues covered within it, and to seek community feedback and input.
28. The draft CEAP and its public exhibition present an excellent opportunity for Council to engage the community around waste, resource recovery and a circular economy and ensure strong support and collaboration for its implementation.

Statutory / Legal / Policy Considerations

29. The Australian and Victorian Governments have adopted a range of legislation, policies, strategies and initiatives supporting the transition to a circular economy. Examples include: the *National Waste Policy 2018*; *Recycling Victoria – A New Economy Policy 2020*, and the *Circular Economy (Waste Reduction and Recycling) Bill 2021*. The draft CEAP was developed in line with all relevant legislation, policies, strategies and initiatives.

Strategic Risk

30. **Failure to respond to future regulations and community expectations of waste management resources and recycling**

Inherent Risk Rating - *Serious*, Residual Risk Rating – *Low*

31. The draft CEAP aligns with Council's risk framework. Through the CEAP, Council will embed a stronger circular economy practice, enabling increased waste avoidance and resource recovery, and will support Council to meet relevant legislative obligations.

Risk Rating

32. The risk rating is low and can be managed at department level.

Risk Appetite

33. This is in line with Council's risk Appetite: *We have a higher appetite to increase the prominence of environmental leadership in our decision making even if it means disrupting traditional and current assumptions/patterns of expenditure and effort.*

Sustainability Considerations

34. The CEAP will drive Council's circular economy response, and will support Council's climate action. It will help to achieve a range of economic, social and environmental benefits including increased waste avoidance and resource recovery, reduced waste to landfill, use of recycled materials and a reduction in greenhouse gas emissions.

Conflict of Interest

35. No officer declared a conflict of interest under the *Local Government Act 2020* in the preparation of this report.

Confidentiality

36. This report and attachments contain no confidential information under section 66(2) of the *Local Government Act 2020*.

Transparency

Audit and Risk Committee involvement

37. This is not in scope of the Audit and Risk Committee.

Councillor Briefings

38. This item was discussed at the following Councillor Briefing prior to being presented to Council for consideration. Councillor attendance at the briefing was as follows:

Councillor Briefing Date: 06/02/2024

<i>Councillor name</i>	<i>In attendance (Y/N)</i>	<i>Councillor name</i>	<i>In attendance (Y/N)</i>
<i>Cr Gary Allen</i>	<i>Y</i>	<i>Cr Liz Pattison</i>	<i>Y</i>
<i>Cr Paul Barker</i>	<i>N</i>	<i>Cr Adrian Schonfelder</i>	<i>Y</i>
<i>Cr Mike Bodsworth</i>	<i>Y</i>	<i>Cr Libby Stapleton</i>	<i>Y</i>
<i>Cr Kate Gazzard</i>	<i>Y</i>	<i>Cr Heather Wellington</i>	<i>N</i>
<i>Cr Rose Hodge</i>	<i>Y</i>		

Councillor attendance at briefings is not a statutory requirement. Councillors are able to access and request information through a number of mechanisms to understand matters being presented at a Council Meeting.

Cr Gazzard left the meeting at 9:15pm.

Circular Surf Coast

A Circular Economy Action Plan 2024-2027



“A circular economy is restorative and regenerative by design, avoids waste and keeps materials in use at their highest utility and value at all times...”

- Ellen MacArthur Foundation



Acknowledgement of Country

Surf Coast Shire Council Acknowledges the Wadawurrung People, and Gulidjan and Gadubanud Peoples of the Eastern Maar, their Elders and leaders past, present and emerging as the Traditional Owners of the skies, land, waters and sea country across our municipality. We also extend our respect to all First Nations people who are part of the community.

Contents

EXECUTIVE SUMMARY	4
SECTION 1: INTRODUCTION	5
Background	6
Circular Economy Model	6
Benefits of a circular economy	7
Strategic context	8
National approach	8
Victorian Government	8
Surf Coast Shire Council	8
Drivers for change	10
Increasing costs	10
Anglesea landfill closure	10
Population growth	11
Collaboration	11
Climate change and environmental protection	11
Local waste challenges	12
SECTION 2: SURF COAST WASTE OVERVIEW	14
Our household waste services	15
Surf Coast Shire waste services	17
Garbage charge	20
Waste education and engagement	20
Community circular economy in action	20
Surf Coast Shire Council actions towards a more circular economy	21
SECTION 3: CIRCULAR ECONOMY ACTION PLAN 2024-2027	22
Circular economy targets	23
Priority actions	26
An action plan to benefit our whole community	32
Monitoring and evaluation	32

Executive summary

It's time to change the way we think about the production and consumption of materials and the concept of 'waste'. After all, waste is just a misplaced resource. If we reconsider the concept of waste, we can see the valuable materials that could have an extended life elsewhere.

We are looking to make the shift away from the traditional unsustainable linear system of 'take-make-use-waste', and transition to a more sustainable circular system that focuses on avoiding waste and keeping valuable resources in use for as long as possible.

This is known as the 'circular economy' and there is worldwide momentum towards this new way of defining traditional waste systems. A circular economy has a range of social, economic and environmental benefits including reducing pollution and greenhouse gas emissions, reducing costs, and protecting and regenerating our natural environment.

While a circular economy will deliver a range of benefits to our region, there are other factors driving our waste transformation including our climate emergency response, Australian and Victorian government waste reforms, increasing costs, closing landfills, population growth and our commitments to protect the environment.

Surf Coast Shire Council is committed to increasing the circularity of the shire; avoiding waste, keeping products and materials in use for as long as possible and regenerating nature.

This three-year Circular Economy Action Plan outlines our priority circular economy areas, actions and key targets, which will drive change within Council, and across the community. Actions and targets in this plan are in line with those of the Australian and Victorian governments.

Our key priorities for transitioning to a circular economy over the next three years include:

- Priority 1: Increasing resource recovery
- Priority 2: Maximising reuse
- Priority 3: Innovation and collaboration
- Priority 4: Driving systems change
- Priority 5: Advocacy

While we have taken some steps to reduce waste to landfill, maximise resource recovery and transition to circular systems, this action plan outlines a clear pathway towards our circular economy transition. To be successful, we need all sectors of the community to take action, from all levels of government through to businesses, residents, visitors and industry.

This plan will help protect our people, our place and our environment, in line with the Surf Coast Community Vision:

"From the hinterland to the coast, from the first peoples to the children of the future, we are an active, diverse community that lives creatively to value, protect and enhance the natural environment and our unique neighbourhoods. We will leave the Surf Coast better than we found it."

– Surf Coast Shire Council Plan 2021-25 - Community Vision

Section 1: Introduction



One of Council's key responsibilities is to manage waste and support resource recovery for our community. The ways in which we do this have changed over time – no longer do we just collect waste and send it to landfill. Instead, we are increasingly focusing on recovering resources that can be used again and again.

Council also has a key role to play in supporting circular economy through its own operations. As a large consumer of goods, materials and services, Council can help drive the transition to a circular economy through purchasing decisions supporting markets for recycled materials.

Background

In 2010, the Ellen MacArthur Foundation started a global circularity movement, which has flowed through into Australia.

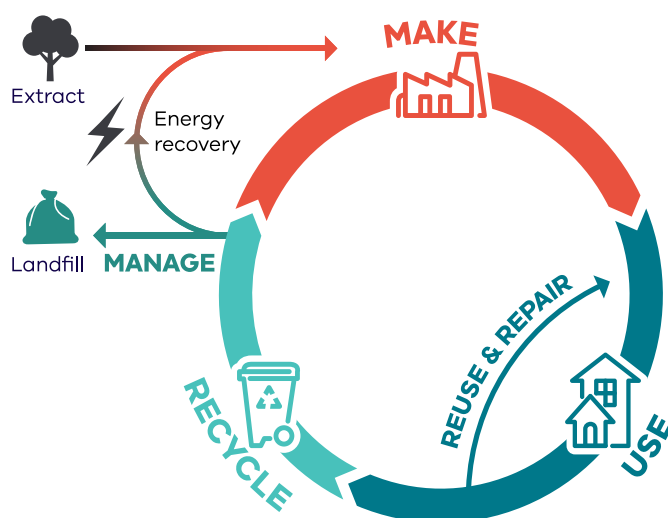
The Ellen MacArthur Foundation describes the circular economy as a system where materials are kept in use for as long as possible, avoiding waste and regenerating nature. Waste and pollution are avoided through smart design. And through processes of maintenance, reuse, repair, refurbishment, remanufacture, recycling, and composting, valuable resources are kept in use for

as long as possible at their highest value. Waste does not exist in a circular economy. Materials once considered 'waste' become recognised as resources and are retained in the system.

The traditional unsustainable 'take-make-use-waste' linear economy is focussed on producing high volumes of stuff, at low prices, with little attention to product design and assembly methods. This model tends to drive high consumption levels and often leads to products being thrown away quickly after use.

A circular economy helps people manage materials responsibly, reusing materials more effectively rather than simply 'consuming' them, whilst still enabling sustainable economic growth. Transitioning to a circular economy is about managing materials and assets so that they last longer.

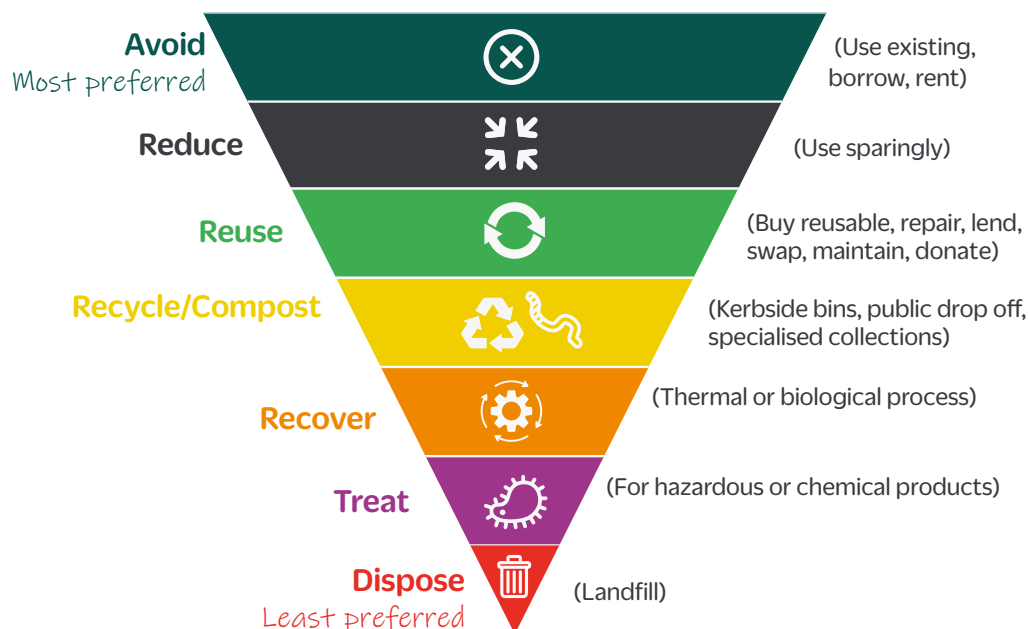
Circular Economy Model



The circular economy model is informed by the established waste hierarchy which has long been adopted by the global community to guide waste management decisions, outlining a preferential order of waste management options based on environmental benefit. The circular economy model is focussed in the top two hierarchy tiers of avoid/reduce and reuse.

Source: *Regional circular Economy Plan Barwon South West, 2022*

The priorities and actions in this action plan align with the waste hierarchy: avoidance first followed by reduction and reuse, then recycling, treatment and finally disposal.



Benefits of a circular economy

Transitioning to a circular economy provides a range of environmental, social and economic benefits including:

- Avoiding the extraction of raw materials
- Reducing the need for landfills
- Avoiding and reducing pollution and greenhouse gas emissions associated with material extraction, production and manufacturing, waste treatment and waste disposal

- Protecting biodiversity
- Financial savings
- Creating and supporting skilled jobs
- Strengthening localised supply chain networks
- Connecting community and enhancing community resilience

Overall, a circular economy is a resilient and environmentally sustainable system that brings triple bottom line benefits for businesses, the community and the environment.



Strategic context

National approach

The Australian Government has adopted a range of policies, strategies and initiatives supporting transition to a circular economy including:

- *National Waste Policy 2018*
- *National Waste Action Plan 2019*
- National Waste Export Bans – such as for glass, tyres and plastic
- *National Food Waste Strategy*
- *National Plastics Plan*
- Product Stewardship Priority List – this includes clothing/textiles, tyres, plastics in healthcare products in hospitals, mattresses, and child car seats

Product stewardship schemes support the management of products and materials over their life, including at the end of their 'useful' lives. This supports a circular economy by diverting materials from landfill, whilst protecting human health and safety. Stewardship arrangements can be voluntary, mandatory or shared with industry. The government works with industry to develop these schemes for problematic waste streams, with examples including for batteries, TVs and computers, tyres, and paint.

In 2021 the CSIRO released a *Circular Economy Roadmap for Plastics, Glass, Paper and Tyres*, which has been adopted by Australian Government. This roadmap outlined the challenges of poor design, low processing capacity, lack of end markets, and national program inconsistencies. It also highlighted an urgent need for a national culture that values the reuse of materials.

Victorian Government

The Victorian Government's *Recycling Victoria – A New Economy Policy* was released in 2020.

This 10-year action plan outlines systematic changes across all areas of the waste and recycling sector supporting transition to a circular economy.

The four goals of the policy are:

- Make: Design to last, repair and recycle
- Use: Reuse products to create more value
- Recycle: Increasing recycling of resources
- Manage: Harm from waste and pollution

Key actions within the policy include household kerbside bin reforms via a standardised four-bin system including glass, food and garden organics (FOGO), comingled recycling, and landfill, with Australian standard bin lid colours; implementation of a Container Deposit Scheme (CDS); and a framework outlining the planned industry transition from linear economy to circular economy.

The *Circular Economy (Waste Reduction and Recycling) Bill 2021* provides the regulatory framework to enable more and better recycling and less waste to landfill, including creation and regulation of a container deposit scheme, standards for household bins, four-stream waste system, mandatory reporting from all waste providers and the establishment of Recycling Victoria.

The Victorian Government also implemented in 2019 a range of bans on problematic materials such as electronic waste (e-waste) from landfill due to the hazardous nature of these items and the associated loss of valuable resources. A ban on single-use plastic items started with shopping bags in 2019, and expanded to a range of takeaway food and drinks convenience and packaging items in 2023.

The Victorian Government is implementing a range of additional measures that will impact local governments, including:

- Container Deposit Scheme (CDS) will help divert single-use plastic and glass drinks containers from litter and landfill to be recycled.
- Annual waste levy increases aiming to drive reduction in waste going to landfill, but at significant added cost for councils.
- State-wide Service Standards outlining accepted materials lists for all four kerbside bins across the state with rollout expected in 2024.
- A Victorian Waste to Energy Framework that will help establish Waste to Energy facilities to help divert waste from landfill.
- Focus on industry to ensure no more failures. Following many waste sector failures in recent years such as the collapse of the major recycler SKM, the Victorian Government is working to have tighter regulations and better contingency plans in place.



Surf Coast Shire Council

The community vision for Surf Coast Shire is:

From the hinterland to the coast, from the first peoples to the children of the future, we are an active, diverse community that lives creatively to value, protect and enhance the natural environment and our unique neighbourhoods. We will leave the Surf Coast better than we found it.

The Surf Coast Shire Council Plan 2021–2025 and Climate Emergency Response Plan 2021–2031 clearly outline our commitment to strong action to avoid and reduce waste, and reuse and recover resources. This action plan provides a detailed outline of our steps to achieve a circular economy and a low waste future.

Drivers for change

A wide range of policies, strategies and initiatives are driving the transition to a circular economy and waste reform in Australia. In Surf Coast Shire a number of key factors are driving this transition, including the increasing costs of managing waste, the impending closure of the Anglesea landfill, our growing population, strong commitments by Council on climate action and environmental protection, as well as several challenges regarding specific materials and locations.

Increasing costs

Council currently spends approximately \$11 million each year on waste management services, including kerbside waste collections and disposal, managing public litter and recycling bins, running Anglesea landfill and waste transfer stations, as well as waste education and engagement.

The costs of sending waste to landfill are significantly higher than the costs of mixed and glass recycling and composting of food organics and green organics (FOGO), particularly with Victorian waste levy increases. The levy, paid for all wastes received at licensed landfills, rose from \$33.03 per tonne in 2019/20 to \$62.95 per tonne by 2022/23, an increase of more than 90 per cent. The levy will continue to increase to better align with neighbouring states and avoid Victoria becoming a cheaper option for the disposing of waste from New South Wales and South Australia. Recovering resources and avoiding sending waste to landfill will play significant roles in reducing waste management costs for Council and therefore the charges paid by the community.

Waste processing, collection, recycling and disposal costs all continue to increase each year. Inflation added up to 8 per cent to waste contractor costs in 2022/23 and these costs are expected to continue to rise.

Council will also face a number of significant costs during coming years, including for rehabilitation of Anglesea landfill when it reaches the end of its life, as well as costs for delivery of waste projects to help futureproof other waste facilities to meet community needs and cater for a growing population.

Council has also experienced additional costs to deliver on the Victorian Government's Recycling Victoria policy, including rolling out a four-bin kerbside service and educating and engaging the community on the changes. Local governments have also supported the implementation of a number of other Victorian Government initiatives through education and engagement, including the Container Deposit Scheme and the single-use plastics ban.

Implementing the actions outlined in this plan will play a significant role in reducing waste management costs and ensure best value waste management for Surf Coast Shire Council and the community.

Anglesea landfill closure

Council is responsible for operation of Anglesea landfill, which receives waste from within the shire. Based on its current EPA licence, there is only one remaining cell at the landfill that can be developed for waste disposal. This cell (section where waste is deposited) is under construction in 2023/2024 and will extend the landfill life through to about 2027. After this point the landfill will reach maximum waste capacity and will have to close.

The other landfill site in the Barwon South West region, located at Drysdale, is also estimated to be close to capacity and scheduled for closure in 2030. This would leave limited suitable and affordable landfill options remaining in the region.

The life of the Anglesea landfill can be extended by reducing the amount of waste sent to landfill, however there is still a need to determine options for waste management following the landfill closure. A key action in this plan will be the development of an Anglesea Landfill Transition Plan (ALTP).

The ALTP will consider alternative landfill options and potential Advanced Waste Processing (AWP) options, which enable heat, electricity, and other fuels to be generated from waste rather than the waste going to landfill. An example of this is Waste to Energy (WtE) where waste is subjected to heat treatment, such as combustion, gasification and pyrolysis, to turn waste into useful energy resources. The Victorian Government has supported the introduction of these solutions through the Victorian Waste to Energy Framework (2021).



Population growth

Surf Coast Shire's population in 2021 was 37,623, with 20,563 dwellings. By 2041 the population is predicted to rise by about 50% to 56,232, with an estimated 31,294 dwellings. A growing population means more waste, placing pressure on our waste services and infrastructure.

The population of the shire lives largely around Torquay, which has limited waste infrastructure for maximising resource recovery. A key action in this plan is to investigate the feasibility of waste infrastructure in Torquay to cater for the growing population.

Prioritising waste avoidance, waste reduction and crucial infrastructure development will reduce service and infrastructure pressures and protect valuable resources to help meet the needs of a growing community.

Collaboration

Council is committed to collaborating with others to drive and deliver successful circular economy initiatives, recognising that working together can help to extend our reach, maximise impact and share problems and solutions.

We have worked with a range of partners to support low-waste and circular economy projects, including collaborative procurement for waste services with other councils and the Great Ocean Road Coast and Parks Authority (GORCAPA), supporting Barwon Water's Regional Renewable Organics Network (RRON) and working with a number of other councils on Victorian Government grant funded projects.

Collaboration will continue to be a key feature of our work transitioning to a circular economy, building on existing partnerships and creating new connections.

Climate change and environmental protection

In 2019, Surf Coast Shire Council declared a climate emergency and later released its *Climate Emergency Response Plan (CERP) 2021-2031*, which includes the following targets:

- Zero Scope 1 and 2 corporate greenhouse gas emissions by 2030 (excluding Anglesea landfill). These are direct emissions from local activities and indirect emissions from using electricity generated in another region.

- Reduce Council's Scope 3 corporate greenhouse gas emissions. These are indirect emissions that are related to consumption and production.
- Send zero recoverable waste to landfill by 2030.

To meet these targets, we must review our consumption and procurement choices. Through actions outlined in this plan, we can take steps to reduce the Scope 3 upstream emissions created outside the shire by the production of goods, and the downstream emissions associated with their disposal.

Council has also made strong commitments to protect and enhance our natural environment. Nature has been regenerating itself forever – there is no concept of waste in nature. Significant environmental impacts and carbon emissions are direct results of over-consumption in our linear 'take-make-use-waste' system, which uses raw materials to create products, which are often sent to landfill.

A circular economy uses fewer resources and less energy, while regenerating nature and avoiding waste, pollution and habitat and biodiversity loss. Actions undertaken through this plan will help to protect our natural environment.

Local waste challenges



BATTERIES

Fires caused by incorrect disposal of batteries and other e-waste items regularly ignite in trucks and at waste facilities, placing human life and infrastructure at risk. This also results in loss of valuable materials contained within e-waste.

A key focus for Council is to raise awareness and shift behaviour to ensure that batteries and other e-waste is disposed of correctly.

SOFT PLASTICS

Following the cessation of soft plastics collection and recycling through supermarkets, soft plastics are a mounting issue. Soft plastics fill kerbside bins and are also incorrectly disposed of in recycling and FOGO bins, causing problematic contamination and processing challenges.

Avoiding soft plastics in the first place and investigating options for collection and disposal form key actions within this plan.

DISPOSABLE NAPPIES

Disposable nappies account for about 10% of landfill bin contents by weight, and are contaminants in FOGO and recycling bins. Use of reusable nappies can help to avoid and reduce this waste stream. This plan includes an action to investigate options to support reusable nappy use within the shire.



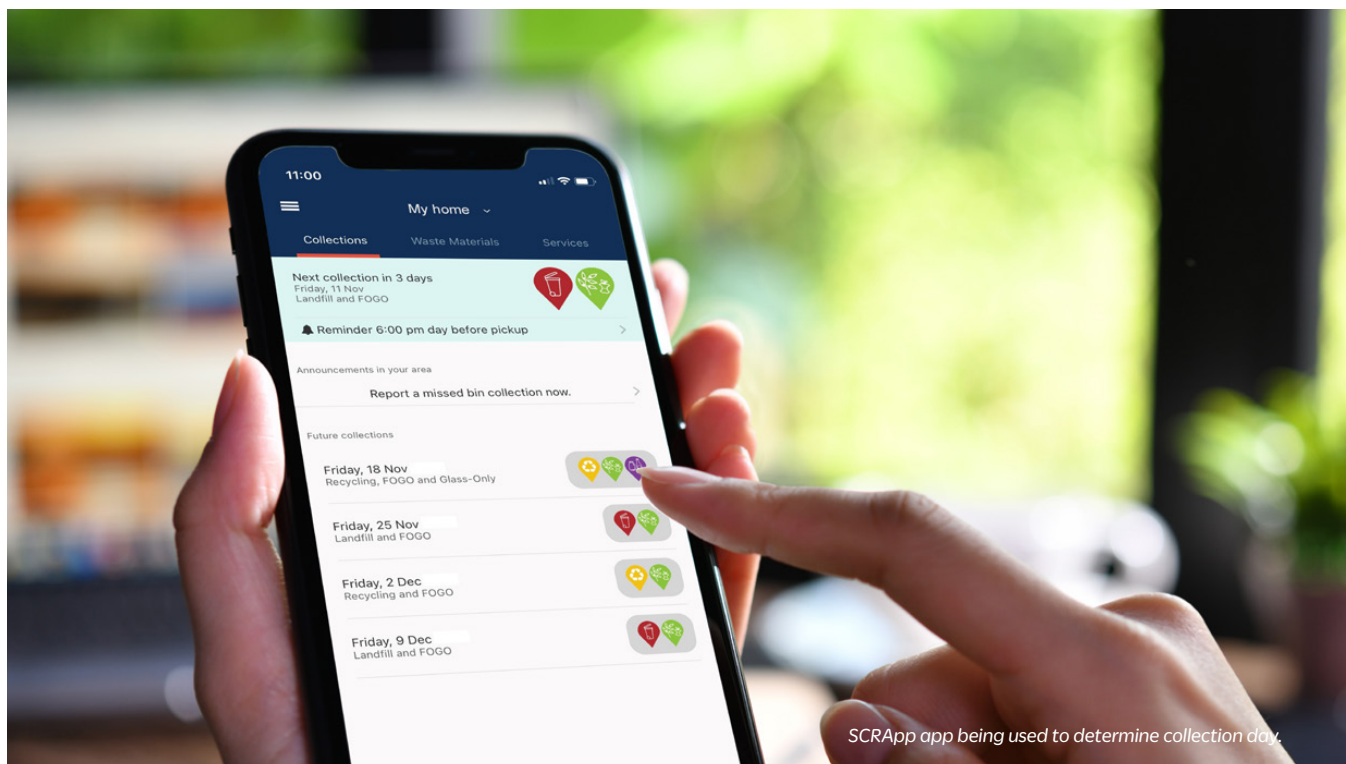
PET POO

Pet poo accounts for around 13% of landfill bin contents by weight, however it is allowed in FOGO bins. Pet poo in landfill bins could be avoided or reduced through educating the community on accepted materials in the FOGO bin or an alternative is to use pet poo home composters.

TEXTILES

Textiles account for around 6% combined total by weight of the landfill bin and recycling bin contents and are a problematic contaminant in recycling bins as they can wrap around machinery. This waste stream could be avoided through increased education of available collection schemes such as UPPAREL and drop-off options such as charity shops. This plan includes an action to investigate options to support textile collection and recycling for households.





PFAS

PFAS (Per- and polyfluoroalkyl substances) are synthetic chemicals that are used in a wide range of consumer products to provide protective coating, for example to help keep food or drinks from sticking to takeaway food containers. Studies have shown that non-certified compostable takeaway food packaging or coffee cups contain PFAS that can end up as dangerous contaminants in compost through FOGO collections. This compost is then used to grow more food. PFAS are long-lasting and therefore it persists in the environment, with studies showing that exposure to PFAS is harmful to humans and animals. This plan includes an action to educate the community about this issue.

SEASONAL NATURE OF REGION'S POPULATION AND WASTE PRODUCTION

High-season holiday/summer periods along the Surf Coast leads to very high waste production, which becomes lower during off-season months. Council's waste services need to be flexible to cope with the flux.

COMMUNICATION AND EDUCATION OF NON-PERMANENT RESIDENTS

With over 50% of properties in the region used as second homes, it is challenging to communicate

with property owners, and for communications to have impact. There can also be limited consistency between different councils on waste management as visitors' 'home' councils may have different bins, bin lid colours or accepted materials. Use of online communications and engagement tools, including the SCRRApp and online workshops, have helped with this. The Victorian Government's new Service Standards will also help ensure consistency around accepted materials in bins. Council will continue to explore options to ensure wide-reaching messaging for both residents and visitors.

COCKATOOS

Cockatoos are intelligent animals and have learnt how to open kerbside landfill bins in Lorne and other communities in search of food. This poses a significant challenge and litter burden. Residents are encouraged to avoid overfilling bins, keep the bin lids closed/locked, put bins out only on the collection days and not to feed cockatoos. Managing this issue requires action from Council, residents, visitors, local businesses and the Victorian Government. While Council can help to manage the issues associated with cockatoos and waste, the Victorian Government is responsible for managing wildlife.

Section 2: Surf Coast waste overview



FOGO bin with food waste in green accepted certified compostable corn starch liner (not plastic)

Surf Coast Shire Council waste management operations and services including: Kerbside and public place waste collection, processing and disposal; Anglesea landfill; transfer stations in Anglesea, Lorne and Winchelsea; waste drop off sites; waste vouchers; litter and illegal dumping education and enforcement, and waste education and engagement.

Council's kerbside collection services about 20,625 households (18,777 urban and 1,848 rural) and 34 businesses, out of a total of 24,699 properties in the municipality. The population is predicted to rise by about 50% to 56,232, equating to 31,294 dwellings by 2041, which will have an increased waste implication.

In 2022/23, a total of 19,117 tonnes of household waste and resources were collected across Surf Coast Shire through kerbside collections, and hard waste drop off at Anglesea landfill, waste transfer stations, and public litter bins. Our kerbside landfill diversion rate is approximately 74% recovered.

Overall, the total amount of waste sent to landfill in 2022/23 was 24,627 tonnes (comprising 16,308 tonnes general waste and 8,319 tonnes of dirt for landfill cover). This includes kerbside, business and industrial waste.

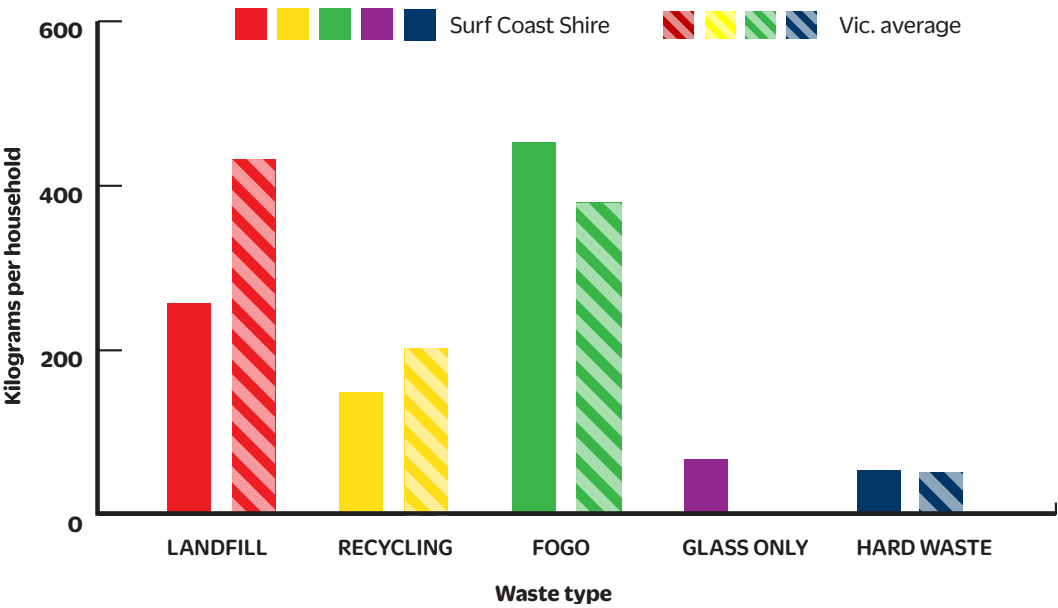
During 2022/23, examples of additional materials recovered through waste services included:

- 423kg of toxic materials such as chemicals through the Detox Your Home program
- 83 tonnes of e-waste
- 2221 mattresses
- 546 tonnes of waste from public litter bins

Our household waste services

Service type	Landfill bins	Recycling bins	Food Organics Garden Organics (FOGO) bins	Glass only bins	Hard waste drop off
Collection frequency	Fortnightly	Fortnightly	Weekly (urban) Fortnightly (rural)	Every four weeks	Drop off only
Where it goes	Anglesea landfill	Cleanaway Materials Recovery Facility - Laverton	Western Composting - Shepparton	Regional Recycle - Geelong	Combination of recycling and landfill
Amount collected in 2022/23	4515 tonnes	2924 tonnes	8350 tonnes	1362 tonnes	1420 tonnes

Comparison with other Victorian councils:



*2022/23 data available from Surf Coast Shire only due to being a new service
Data source: Recycling Victoria Victorian Local Government Annual Waste Services Survey, 2021-22.

Compared with Victorian council averages, Surf Coast Shire residents produce significantly less landfill and less recycling, and significantly more FOGO. This is also the case that we produce less landfill and less recycling, and more FOGO, when compared with similar coastal/holiday destination council regions such as Bass Coast, Mornington Peninsula, and Queenscliff. This may be due to having environmentally conscious residents, a high proportion of holiday homes that may only be seasonally occupied, landfill bins priced to reflect the disposal cost leading to higher uptake of 120/140L landfill bins, providing a weekly 240L FOGO service, and high levels of garden pruning for fire preparedness.

Residents do not have access to a kerbside hard waste collection, but produce equivalent to the Victorian council average. Residents are supplied with one hard waste voucher per household, but there is a low redemption rate, in 2021-22 only 18% of waste vouchers were redeemed.

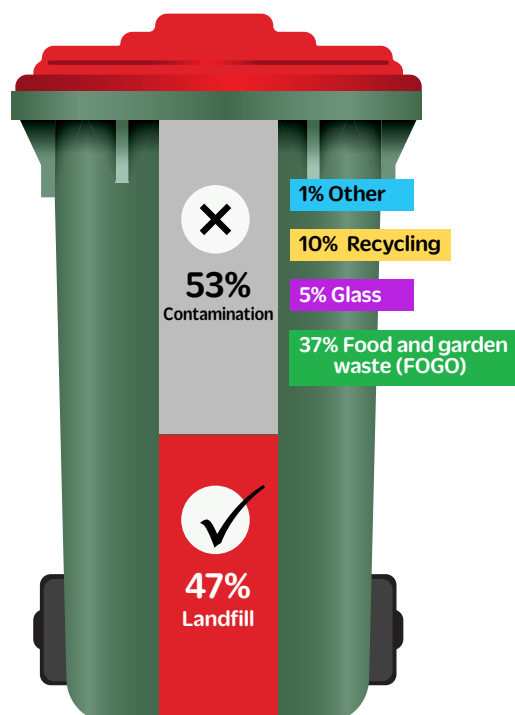


Surf Coast Shire waste services

We have a four-bin service in Surf Coast Shire, in line with *Recycling Victoria: A new economy 2020* and comply with standard bin colours as outlined in the Australian bin lid standards. Additional bins for all services are available for an annual fee.

Kerbside bin collections

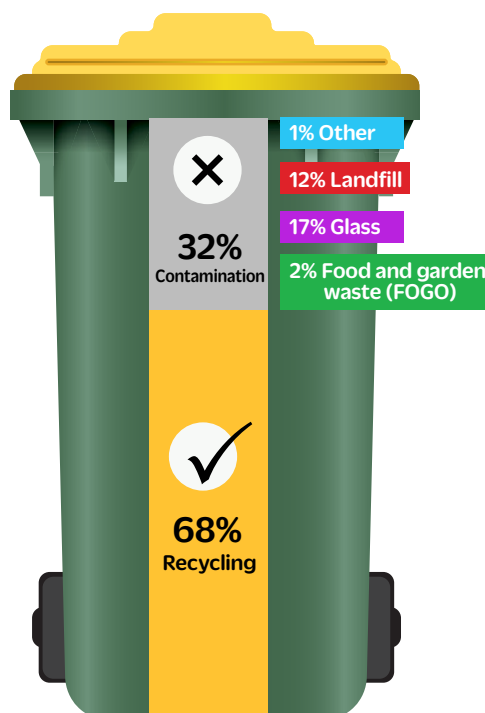
LANDFILL



The red-lidded landfill bin is for all remaining general household waste that is not accepted in any of the other three kerbside bins. This bin is collected every fortnight. Bin size options: 140L, 240L and 360L.

There is 53% contamination (resource loss) in landfill bins meaning more than half of the waste placed in the bin does not need to go to landfill and could be recovered through other kerbside bins. This content is made up largely of food waste. Ensuring these materials are placed in the correct bin provides a significant opportunity to reduce the amount of waste sent to landfill.

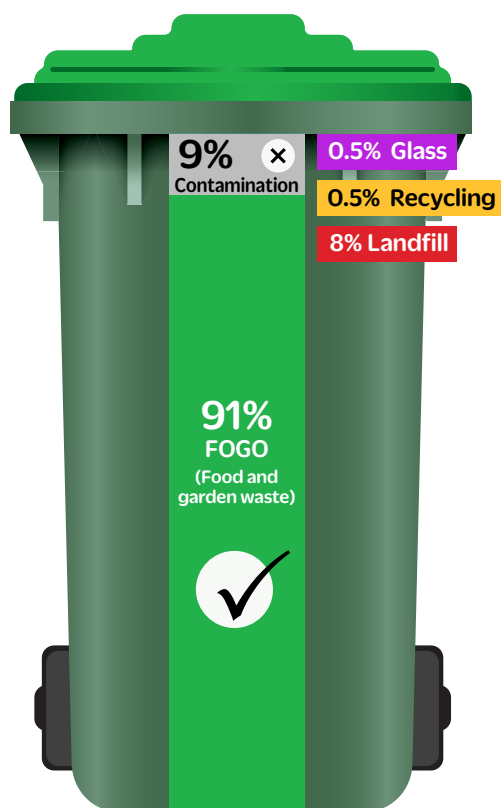
RECYCLING



The yellow-lidded co-mingled recycling bin accepts rigid plastic bottles and containers (types 1, 2 or 5), tins, cans, foil, paper and cardboard. This bin is collected every fortnight. Bin size options: 140L, 240L and 360L.

Glass is the main contaminant found in recycling bins, followed by bagged waste. Supporting households to make the most of their glass only bin will help to increase resource recovery.

FOOD ORGANICS GARDEN ORGANICS (FOGO)



The lime-green lidded FOGO bin accepts all food waste and garden organic/green waste. FOGO collected is composted and reused by Victorian farmers to produce food – a great example of the circular economy in action.

Kitchen caddies are provided to households and certified compostable caddy liners are available for collection. This bin is collected weekly in urban areas, and fortnightly in rural areas. Bin size options: 140L, 240L and 360L.

Key contaminants in FOGO bins are bags, including liners that are not accepted as they are made out of plastic or not certified compostable, and food packaging. Educating households on FOGO contaminants, especially accepted liners, will be a key focus of our education program.

GLASS-ONLY



The purple-lidded bin accepts glass bottles and jars. This bin is collected every four weeks. Bin size options: 140L and 240L.

The glass bins have very little contamination therefore a key focus will be on ensuring that households divert glass from the recycling bin into the glass-only bin.



Anglesea Resale Shed

Annual waste vouchers

Ratepayers are sent three annual waste vouchers each financial year in July, along with their first rates notice. This includes:

- Green waste: Drop off up to one cubic metre of green waste at any transfer station free of charge.
- General waste: Drop off up to one cubic metre of general waste at any transfer station free of charge.
- Mulch: Pick up one cubic metre of mulch, subject to availability, from Council's transfer stations.

Council also sends ratepayers three garden waste vouchers to remove vegetation around properties for fire prevention. Each voucher is for free disposal of one cubic metre of garden waste at Council's transfer stations. The vouchers are sent out in October each year and are valid until 31 January the following year.

Anglesea Landfill

Anglesea Landfill is the only operational landfill in the shire and accepts household and commercial waste. It is estimated it will reach capacity about 2027, so a key action within this plan is to develop an Anglesea Landfill Transition Plan to address three key areas:

- Waste management post-landfill closure
- Site rehabilitation
- Future site planning

Resource Recovery Centres (transfer stations)

The Anglesea Resource Recovery Centre is the shire's main transfer station, located at the Anglesea Landfill. It accepts a broad range of waste, from residential and commercial waste through to green waste, e-waste, metals, recyclables, polystyrene, tyres, cleanfill, plaster, concrete/bricks, and construction and demolition waste.

There are additional smaller resource recovery centres in Lorne and Winchelsea.

Drop-off facilities

When the resource recovery centres are closed, residents can drop off loose household recyclables and small amounts of general household waste for free at the after-hours collection points just outside the transfer stations in Lorne and Anglesea. Torquay has a small household waste and recycling drop-off facility.

Litter and dumped rubbish

In line with our *Community Amenity Local Law 2021* (Part 7 Waste Management) and Environment Protection Authority regulations, it is illegal to dump, bury or burn any kind of waste at a location that is not licensed to accept it. This includes all roadsides, Council-owned parks, reserves, and buildings, and privately-owned land. Putting rubbish from households or businesses in street litter bins, or into skip bins on building sites is also considered illegal dumping. Council's Litter Prevention Officer plays a key role in managing this issue.

Barwon Water Regional Renewable Organics Network (RRON)

Barwon Water is developing an advanced waste processing facility for organics processing at the Black Rock Water Reclamation Plant in Connewarre. The facility will divert FOGO, local commercial and industrial organic waste and organic materials from wastewater treatment from landfill, to create biochar and renewable energy. This facility will help reduce greenhouse gas emissions and capture carbon to reverse the cycle of burning fossil fuels. From early 2026, Surf Coast Shire Council will send FOGO and green waste to this facility, supporting a local circular economy.

Container Deposit Scheme (CDS) collection sites

This new state-wide recycling program aims to reduce Victoria's public litter by up to half. Through a network of reverse vending machines, drink cans, glass stubby bottles and small juice cartons can be deposited for a 10c refund per item. This can be redeemed or donated.

TOMRA Cleanaway is the network operator and manages a number of collection sites in Surf Coast Shire. The CDS will also lead to diversion of items from household recycling and glass-only bins, less contamination in bins, and may affect collection and processing costs.

Public place litter and recycling bins

There are two authorities in the shire that manage public bins – Surf Coast Shire Council and the Great Ocean Road Coast and Parks Authority (GORCAPA). GORCAPA manages bins in coastal reserves and public camping sites and Council manages all the other locations.

Dog waste bags

Council provides free dog waste bags at a range of popular public reserves across the shire. In accordance with Council's *Community Amenity Local Law 2021* (Part 7 Waste Management), it is the responsibility of dog owners to always have in their possession a bag or container which can be used for collecting dog waste. Dog owners should not rely on dispensers as their primary sources of bags and can face fines for failing to carry pick-up bags, or failing to pick up after their dogs. The bag

refill schedule is set up so that bags are available for dog owners who forget to bring their own.

Garbage charge

A garbage charge is applied to all Surf Coast properties with a kerbside bin collection service. The garbage charge covers kerbside service collections, bin supply, collection of public litter and recycling bins, operation of the landfill, operation of resource recovery centres, waste vouchers, waste events, public sharps and sanitary bins, and waste education and engagement.

Waste education and engagement

Council has a dedicated Waste Education Officer and utilises a range of engagement methods and communications channels to support our community to reduce waste and maximise resource recovery including: workshops, a regular online Good Sort newsletter, the highly rated SCRRA app, waste calendar, direct letters, Facebook and Instagram, and Council's website.

Community circular economy in action

The Surf Coast Shire community is passionate and actively engaged in activities to reduce waste, maximise resource recovery and protect the environment. There are many local examples of circular economy projects and community groups including:

- Anglesea Transfer Station Resale Shed
- Surf Coast Repair Café
- Lorne Goes Plastic Free
- Plastic Wise Torquay
- Plastic Wise Winchelsea
- Rubbish Rangers
- Feed Me Surf Coast
- Surf Coast Energy Group
- Various community battery drop-off collection points
- Toy libraries in Anglesea, Lorne, Torquay and Winchelsea
- Bulk food stores across the region
- Online marketplaces such as Facebook Marketplace
- Various local businesses focused on making the most of recycled materials e.g. Patagonia

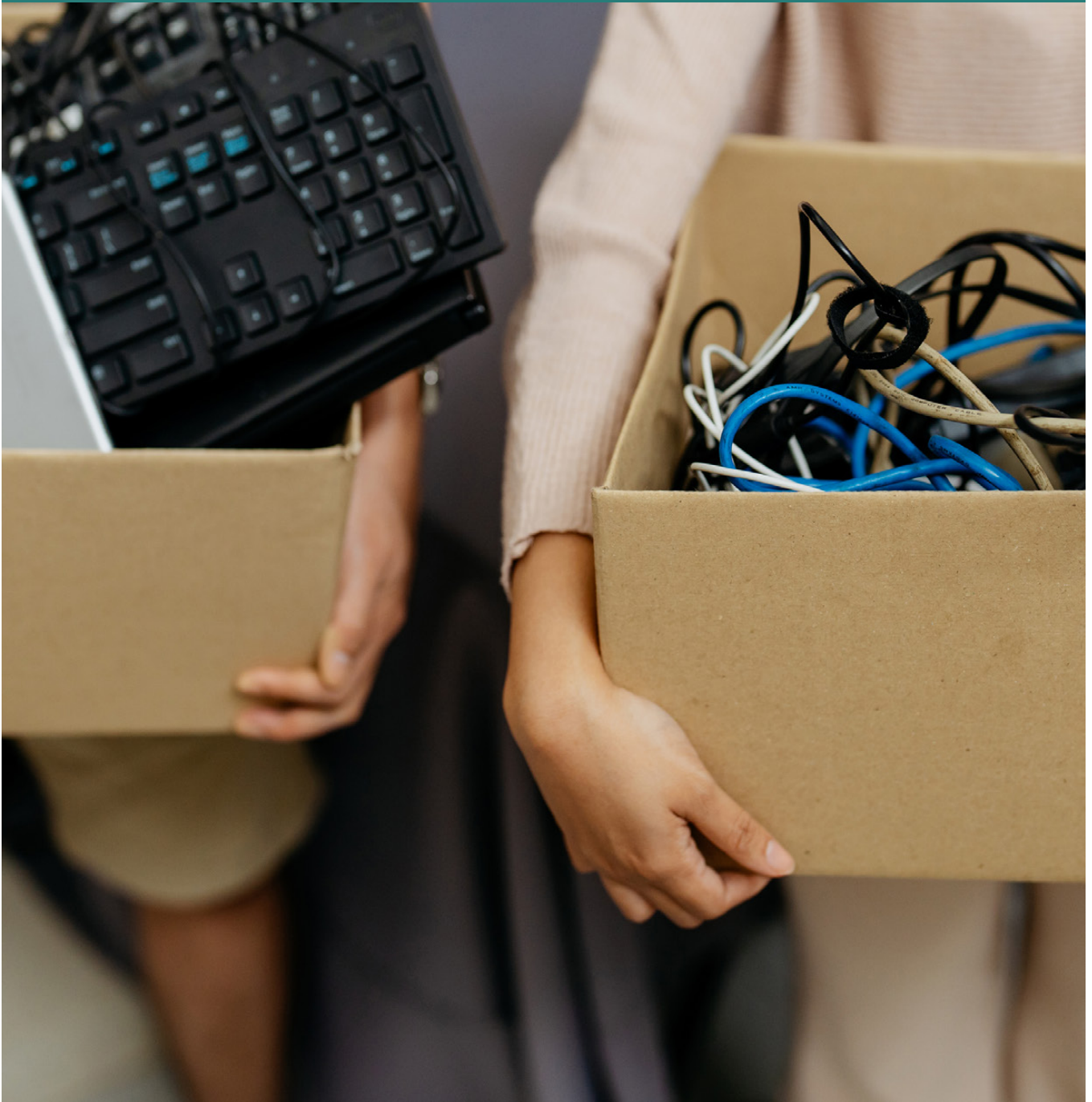


Surf Coast Shire Council actions towards a more circular economy

Council has been actively working over time to reduce waste to landfill, maximise resource recovery and transition to a more circular economy. Key achievements of the past five years includes:

- Roll out of a kerbside four-bin system to improve recycling and reduce waste.
- Resource Recovery Centres across the shire maximise resource recovery, offering collection for a wide range of materials including e-waste, metals, plaster and polystyrene.
- Food and garden waste collected through FOGO kerbside bin service is turned into compost to help Victorian farmers produce food.
- Use of recycled materials in a range of Council projects for elements such as decking, seating and street furniture, and in many other applications across the shire.
- Reducing and replacing single use plastic items with reusable alternatives through our Plastic Wise Program.
- Development of the SCRRApp app providing waste collection information for residents and visitors, including details on how to correctly use the four-bin service and dispose of a range of items.
- Committed to sending our kerbside FOGO material to the new local Barwon Water RRON facility – a great circular initiative for turning organic wastes into renewable energy and biochar for use in agriculture.
- Implemented a Responsible Cafes program to support local cafes to reduce their plastic waste.
- Received Sustainability Victoria grant funding to enhance education and engagement on our four-bin service, upgrade the Lorne Resource Recovery Centre and collaborate with other Victorian councils to develop and deliver a Circular Economy Leadership Development Program.

Section 3: Circular Economy Action Plan 2024-2027



Circular economy targets

This action plan establishes a series of targets to drive our direction and monitor our progress towards our circular economy goals. Targets will be assessed against a 2020 baseline and have been developed to align with Australian and Victorian government targets. In some instances we are exceeding national and state targets and have increased these targets accordingly.

Target	National	State	Surf Coast Shire Council	Baseline (2020)	Current status (2023)
Reduce waste to landfill per household	10% by 2030	15% by 2030	40% by 2027 (209 kg) 50% by 2030 (175 kg)	349kg /hh	223 kg /hh
Recovery of waste	80% by 2030	72% by 2025 80% by 2030	75% by 2025 82% by 2030	49%	74%
Reduce organics in landfill	50% by 2030	20% by 2025 50% by 2030	50% by 2030	24%	37%



Additional Surf Coast Shire Council Targets

We have also set additional targets to help to drive our transition towards a circular economy:

Target	Bin / Project type	By 2027	By 2030	Baseline (2023)
Reduce overall contamination level to:	Recycling bin	=/<20%	=/<10%	32%*
	FOGO bin	=/<5%	=/<3%	9%
	Glass bin	=/<1%	=/<1%	<1%
Increase use of recycled materials in Council projects	Roads - new and renewals	=/>15%	=/>25%	N/A
	Kerb and footpaths – new and renewals	=/>15%	=/>25%	N/A
	Stormwater pipes - new and renewals	=/>15%	=/>20%	N/A
	Internal procurement items recycled content such as office paper, toilet paper	=/>20%	=/>30%	N/A
	Increase minimum standards of recycled content in new builds via the Environmentally Sustainable Council Facilities Policy	15%	25%	All new facilities/ renewals/ upgrades to include at least one recycled material.
Reduce greenhouse gas emissions	Non-landfill emissions such as via contractors, materials	10%	0%	
Embodied carbon reduction due to increased use of recycled content	Asphalt, bitumen and cement	=/>15%	=/>25%	Asphalt & bitumen - 454 tonnes Cement - 120 tonnes

* Recycling bin contamination of 32% includes 17% glass bottles and jars, which were previously accepted, however should now be deposited in the glass only bin instead.



This action plan outlines Council's pathway towards a circular economy. It outlines actions that we will focus on during the next three years across five key priorities:

Priority 1: Avoiding waste and increasing resource recovery

Priority 2: Maximising reuse

Priority 3: Innovation and collaboration

Priority 4: Creating systems change

Priority 5: Advocacy

A number of these actions are already underway and there are some actions that will require additional budget. Where this is the case, budget approval will be sought through the Annual Budget process.

Priority 1: Avoiding waste and increasing resource recovery

This priority is focused on the first step of the waste hierarchy and a key principle of a circular economy – to avoid waste in the first place. While this is an important first step, we also want to make sure that waste that is disposed of is going in the right place. Kerbside bin audits have shown that there is a significant volume of material that is not being disposed of properly. Targeted community education, engagement and behaviour change programs will play key roles in avoiding waste being sent to landfill and ensuring recovery of valuable resources so that they can be kept in use.

Actions	Resources	2024/25	2025/26	2026/27
1.1 Develop and deliver targeted education and behaviour change programs to drive: <ul style="list-style-type: none"> Waste avoidance Increased resource recovery Reduced contamination Awareness of alternative recycling and disposal services for items not collected through Council services Less consumption Smarter consumption, for example buying recycled, borrowing and sharing 	Existing resources and external funding (via Sustainability Victoria)	✓	✓	✓
1.2 Develop community understanding of key problematic materials and issues to reduce bin contamination, maximise resource recovery and protect our environment for: <ul style="list-style-type: none"> 'Compostable packaging' PFAS FOGO liners E-waste – including batteries Soft plastics Rigid plastics and types Disposable nappies 	Existing resources and external funding (via Sustainability Victoria)	✓	✓	✓
1.3 Implement a kerbside bin contamination monitoring program to reduce contamination rates in household recycling bins – with community feedback and associated education via waste audits and bin inspections.	Existing resources and external funding (via Sustainability Victoria)		✓	
1.4 Prevent and reduce litter and illegal dumping through: <ul style="list-style-type: none"> Promoting and encouraging use of the Container Deposit Scheme (CDS) Ensuring a network of CDS collection stations throughout the shire Anti-litter and illegal dumping campaign More signage at locations such as shire entry points, top tourist locations and key dumping areas Cameras in hot spot locations Supporting litter clean-up events such as Clean Up Australia Day 	Existing resources	✓	✓	✓
1.5 Trial new initiatives to recover key materials lost in recycling and landfill: <ul style="list-style-type: none"> Textiles Soft plastics Polystyrene E-waste Wood Construction & Demolition (C&D) waste 	Existing resources	✓	✓	✓

Actions	Resources	2024/25	2025/26	2026/27
1.6 Review accepted materials streams at resource recovery centres to identify gaps and new processor options	Existing resources		✓	
1.7 Investigate and trial initiatives to avoid problematic waste items in landfill: <ul style="list-style-type: none">• Modern cloth reusable nappies• Pet poo home composters• Home composting / worm farms	Existing resources Additional funding will boost impact	✓	✓	
1.8 Undertake a feasibility study to assess the viability and requirements of a Torquay Transfer Station.	Existing resources	✓		



Playground bench made with recycled plastic..

Priority 2: Maximising reuse

This priority is focused on another key principle of a circular economy – keeping materials in use for as long as possible, making the most of what we already have. This can be applied to both Council operations, such as using recycled materials in Council projects, as well as supporting community initiatives to reuse, repair, share and borrow.

Actions	Resources	2024/25	2025/26	2026/27
2.1 Increase the use of recycled materials in Council projects, asset renewal and maintenance in areas such as roads.	Existing resources	✓	✓	✓
2.2 Investigate options for Council to participate in share economy services such as leasing schemes to prevent the need to unnecessarily purchase items, which will help reduce waste.	Existing resources	✓	✓	✓
2.3 Preference use of products and materials that contain recycled content for new projects, asset renewal, and maintenance in the following priority areas: <ul style="list-style-type: none"> • Steel • Bitumen • Concrete • Rock/gravel • Stormwater pipes • Timber (structural) • Bollards • Fencing • Boardwalks • Signage 	Existing resources	✓	✓	✓
2.4 Support existing and new community-led circular economy initiatives through networks, education, communications support and funding, such as: <ul style="list-style-type: none"> • Repair Café • Toy libraries • Share libraries 	Existing resources Additional funding will boost impact	✓	✓	



Repair Cafe Surf Coast



Recycled asphalt.

Priority 3: Innovation and collaboration

Innovation will be key to driving our circular economy transition. It will help us better understand the issues, come up with solutions and inspire positive action by others in our community. Working together with key partners will help share the issues, work through solutions and ensure our successful transition.

Actions	Resources	2024/25	2025/26	2026/27
3.1 Investigate long-term alternatives to landfill for residual waste: <ul style="list-style-type: none"> Develop an Anglesea Landfill Transition Plan to address: <ul style="list-style-type: none"> Waste management post landfill closure Site rehabilitation Future site plan Explore collaboration options for alternative waste treatment with other local governments 	Existing resources	✓	✓	✓
3.2 Undertake a regional material flow analysis study to understand how and where materials are used, in order to identify opportunities to reduce resource use, create jobs and keep materials in use at their highest value.	Existing resources Additional funding will boost impact	✓	✓	
3.3 Continue to explore options for a regional circular economy hub with local government partners.	Existing resources Additional funding will boost impact	✓	✓	✓
3.4 Partner with Council's waste contractors to improve service delivery through innovation and smart technology.	Existing resources	✓	✓	✓
3.5 Work with leading local businesses to create case studies to help drive more circular economy actions and innovations across the business community.	Existing resources Additional funding will boost impact	✓	✓	✓
3.6 Drive innovation in major Council projects and build local market capacity through trialling the City of Greater Geelong's <i>Procurement for Innovation</i> (PforI) training and investigate options to use the PforI process for major Council projects.	Existing resources	✓		



Priority 4: Creating systems change

This priority is focused on embedding circular economy principles in strategic Council documents and improving data collection to better understand our current state, identify future opportunities, and track progress.

Actions	Resources	2024/25	2025/26	2026/27
4.1 Ensure data on key procurement items is captured on Council's top 10 spend items, that could be replaced by alternative recycled content options across new projects, asset renewals and maintenance.	Existing resources Additional funding will boost impact	✓		
4.2 Review opportunities to improve data collection for all Council waste streams to improve data quality, track and drive change.	Existing resources	✓		
4.4 Review strategic Council documents and processes to embed circular economy principles for: <ul style="list-style-type: none"> Plastic Wise Policy Procurement Planning document Procurement Policy Environmentally Sustainable Council Facilities Policy Planning - waste provisions Internal events – catering and suppliers Waste collection and disposal management procedures including contract management and service delivery compliance, specifications, contractual arrangements, partnerships, driving innovation. 	Existing resources	✓	✓	✓
4.5 Review options to enhance the financial sustainability of Council's waste services.	Existing resources	✓		
4.6 Build organisational knowledge, awareness and action to drive a circular economy: <ul style="list-style-type: none"> Build internal capacity of leaders through education and skill building opportunities such as Sustainability Victoria-funded Circular Economy Leadership Program, a joint project with other Victorian local councils. Increase general staff capacity to support the transition. 	Existing resources	✓	✓	✓



Priority 5: Advocacy

While Council plays a key role in driving action and change at a local level, there are many areas outside of our control, such as packaging, managing problematic waste materials, industry reforms and mandating use of recycled content. The advocacy items listed below will help to improve resource recovery outcomes, as well as support transition to a circular economy.

Actions	Resources	2024/25	2025/26	2026/27
5.1 Empower community to become more active to drive a circular economy through community advocacy including to government and businesses	Existing resources	✓	✓	✓
5.2 Advocate to Australian and Victorian governments, relevant agencies and stakeholders to support the drive to a more circular economy through: <ul style="list-style-type: none"> • Embedding and mainstreaming measures to ensure that the design and lifespan of products and materials are environmentally and economically sustainable, for example through mandatory product stewardship and extended producer responsibility for key problematic materials such as soft plastics, PFAS, wood, textiles and packaging. • Engagement along supply chains to support systems change. • Aligning Australian product and material policies, regulations, programs, alliances, labels, and standards with global best practices. • Investment in extending the life of products and supply chain innovation. • Expanded CDS through increasing the range of eligible containers. • Expanded items banned under the Single-Use Plastics Ban. • Appropriate investment of the waste levy to support local governments shift to a circular economy. • State-wide illegal dumping campaigns. • National and state behaviour change programs to activate the community. • Funding support for major local government waste infrastructure initiatives. 	Existing resources	✓	✓	✓



An action plan to benefit our whole community

Surf Coast Shire Council is committed to ensuring this action plan, including all services, programs and actions within it, benefit everyone within our community, regardless of their gender identity, sexual orientation, race, Aboriginality, ethnicity, age, disability or religion.

Gender equality is achieved when all people in the community, regardless of differences, can equally access and benefit from the offerings from council.

Research shows that waste has a gender bias that can unfairly burden women¹. For example tasks in the home relating to waste generation and management as part of household labour, are usually the responsibility of women². Further, men tend to know less about waste and therefore make more errors when recycling³.

Women are also more likely to be engaged in sustainability issues and have more positive environmental attitudes, indicating that they are more likely to engage with waste information, programs and services⁴.

The community education and engagement actions in this action plan will be designed to meet the different needs of all community members, to create equitable and fair outcomes for all. Some examples of this will include: Ensuring messaging promotes sorting waste and recycling as everyone's responsibility; targeting men to encourage their active participation; and collecting gender-based data from engagement to inform future work.

Monitoring and evaluation

There are some data gaps in the baseline data available. Baseline data has been added to this plan where available, however as this is Council's first Circular Economy Action Plan, there are new data streams required to enable us to better track and measure progress. Therefore, an important aspect of this plan is setting up systems to collect data.

Council will report its progress against the priorities, actions and targets outlined in this plan through an annual report.



1 Organo, V., Head, L., & Waitt, G., (2013). Who does the work in sustainable households? A time and gender analysis in New South Wales, Australia, *Gender, Place & Culture*, 20:5, 559-577, DOI: 10.1080/0966369X.2012.716401

2. The Household, Income and Labour Dynamics in Australia Survey [HILDA] (2019). *The Household, Income and Labour Dynamics in Australia Survey: Selected Findings from Waves 1 to 17*. Melbourne: Melbourne Institute of Applied Economic and Social Research, University of Melbourne.

3. Kantar Public. (2021). *Final Report for Part 3 Survey. Know your Recycling*. Prepared by David Spicer for Kantar Public and Sustainability Victoria.

4 Brough, A. R., Wilkie, J. E., Ma, J., Isaac, M. S., & Gal, D. (2016). Is eco-friendly unmanly? The green-feminine stereotype and its effect on sustainable consumption. *Journal of Consumer Research*, 43(4), 567-582.



e. info@surfcoast.vic.gov.au
p. 03 5261 0600
surfcoast.vic.gov.au
1 Merrijig Drive (PO Box 350)
Torquay Victoria Australia 3228
Wadawurrung Country



4.8 G21 Regional Football (Soccer) Strategy 2023-2033

Council Plan

Theme Two - Healthy Connected Community

Strategy 3 Facilitate the provision of social infrastructure and open space to enable healthy lifestyles.

Strategy 4 - Improve access to local services and programs that support people to be healthy and well.

Strategy 6 - Enable communities to strengthen their social connections and participate in community life.

Author's Title:

Social Infrastructure and Open Space Planning Officer

General Manager:

Chris Pike, General Manager Placemaking & Environment

Division:

Placemaking and Environment

Department:

Integrated Planning

Attachments:

1. G 21 Region Football Strategy 2023 - 2033 FINAL [4.8.1 - 51 pages]

Purpose

1. To present the G21 Regional Football (Soccer) Strategy 2023-2033 to Council for endorsement.

Recommendation

That Council endorses the G21 Regional Football (Soccer) Strategy 2023-2033 (**Attachment 1**).

Council Resolution

Moved Cr Hodge, Seconded Cr Bodsworth

That Council endorses the G21 Regional Football (Soccer) Strategy 2023-2033 (**Attachment 1**).

CARRIED 7|1

For	Against	Abstained
Cr Allen Cr Bodsworth Cr Hodge Cr Pattison Cr Schonfelder Cr Stapleton Cr Wellington	Cr Barker	Nil

Outcome

2. The G21 Regional Football (Soccer) Strategy 2023-2033 (the Strategy) will be received by G21 Region Alliance, G21 region councils, Football Victoria, Geelong Region Football Committee and Geelong Futsal.

Key Considerations

3. Football Victoria collaborated with Councils in the G21 Region to develop the Strategy.
4. The Strategy provides the pathway for the future needs of football and futsal and ensures a collaborative approach and collective voice moving forward.
5. The Strategy supports the priority for 50/50 gender equity in football by 2027, including key steps to support female participation across the G21 region.
6. The Project Control Group including all G21 Councils endorsed the Draft Strategy in May 2023 prior to the endorsement of public exhibition by all G21 Councils.
7. The Draft Strategy was exhibited on the G21 website for six weeks between Monday 31 July and Sunday 10 September 2023. Community feedback was collated and minor amendments were made prior to finalisation.
8. The Strategy includes recommendations relevant to Council.

Background

9. This report supersedes the 2012 G21 Football (Soccer) Strategy that has led to significant outcomes across facility growth and participation growth within football.
10. Various strategic recommendations require the support of Council in order to realise the intended outcomes of the Strategy.
11. All recommendations are general in nature and can be absorbed through Officers' existing workplans when required.
12. The recommendations include potential facility development and funding opportunities, supporting participation growth of football and futsal, and supporting collaborative stakeholder effort to deliver on the Strategy.
13. Council will take on the role of 'Deliverer' or 'Supporter' in each of the recommendations (with another organisation as 'Initiator').

Options

14. **Alternative Option 1** – That Council does not note the G21 Regional Football (Soccer) Strategy 2023-2033.

This option is not recommended by Officers as the Strategy presents a beneficial opportunity for Council to support the growth of football and futsal in the G21 Region.

Council Plan (including Health and Wellbeing Plan) Statement

Theme Two - Healthy Connected Community

Strategy 3 Facilitate the provision of social infrastructure and open space to enable healthy lifestyles.

Strategy 4 - Improve access to local services and programs that support people to be healthy and well.

Strategy 6 - Enable communities to strengthen their social connections and participate in community life.

15. The Strategy has strong alignment with Strategies 3, 4 and 6 where the potential growth and development of football and futsal in the Surf Coast Shire will promote healthy, active, and social lifestyles. This will be achieved through the provision of social infrastructure and open space that supports the sport and clubs to provide participation opportunities.

Financial Considerations

16. There are no direct financial implications of the Strategy. The recommendations are general in nature and will be absorbed through Officers' existing workplans when required.

Community Engagement

17. Public exhibition of the Strategy ran from Monday 31 July for a six-week period until Sunday 10 September 2023.
18. Community feedback was collated by G21, with comments considered by Football Victoria and minor amendments made prior to finalising the Strategy.

Statutory / Legal / Policy Considerations

19. The decision to release the Strategy for public exhibition aligns with Council's Community Engagement Policy. The six-week period is longer than Council's standard four-week period as it aligns with the standard length of public exhibition of another G21 Council.

Risk Assessment

20. The G21 Regional Football (Soccer) Strategy 2023-2033 aligns with the organisation's risk framework and strategies in that recommendations will be considered when appropriate and risk management plans developed as required.
21. The Strategy will reduce the risk of:
 - 21.1. Gender inequity in football and futsal.
 - 21.2. Stagnation within G21 regions of ongoing growth.
22. Key Strategy risks considered are:
 - 22.1. The Strategy recommendations may not progress or be achieved as intended.
 - 22.1.1. Mitigation: Football Victoria will drive the implementation of the Strategy. Council will assist in the delivery of each recommendation in line with our designated role. A reporting framework is expected to be established by the sport to ensure progress is monitored periodically.
 - 22.2. Council may not have the budget provisions to deliver on key recommendations.

- 22.2.1. Mitigation: Generally the work on the recommendations will be absorbed within Officer workplans. For any greater level of resources, project bids will be considered through Council's annual budget process.

Sustainability Considerations

23. There are no direct sustainability implications of the Strategy.

Conflict of Interest

24. No officer declared a conflict of interest under the *Local Government Act 2020* in the preparation of this report.

Confidentiality

25. This report and attachments contain no confidential information under section 66(2) of the *Local Government Act 2020*.

Transparency

Audit and Risk Committee involvement

26. This is not in scope of the Audit and Risk Committee.

Councillor Briefings

27. This item was discussed at the following Councillor briefings prior to being presented to Council for consideration. Councillor attendance at each briefing was as follows:

Councillor Briefing Date: 6 February 2024

<i>Councillor name</i>	<i>In attendance (Y/N)</i>	<i>Councillor name</i>	<i>In attendance (Y/N)</i>
<i>Cr Gary Allen</i>	Y	<i>Cr Liz Pattison</i>	Y
<i>Cr Paul Barker</i>	N	<i>Cr Adrian Schonfelder</i>	Y
<i>Cr Mike Bodsworth</i>	Y	<i>Cr Libby Stapleton</i>	Y
<i>Cr Kate Gazzard</i>	Y	<i>Cr Heather Wellington</i>	N
<i>Cr Rose Hodge</i>	Y		

Councillor Briefing Date: 4 July 2023

<i>Councillor name</i>	<i>In attendance (Y/N)</i>	<i>Councillor name</i>	<i>In attendance (Y/N)</i>
<i>Cr Gary Allen</i>	Y	<i>Cr Liz Pattison</i>	N
<i>Cr Paul Barker</i>	N	<i>Cr Adrian Schonfelder</i>	Y
<i>Cr Mike Bodsworth</i>	Y	<i>Cr Libby Stapleton</i>	N
<i>Cr Kate Gazzard</i>	N	<i>Cr Heather Wellington</i>	N
<i>Cr Rose Hodge</i>	Y		

Councillor attendance at briefings is not a statutory requirement. Councillors are able to access and request information through a number of mechanisms to understand matters being presented at a Council Meeting.



G21 REGIONAL FOOTBALL (SOCCER) STRATEGY

2023-2033

FINAL REPORT



G21 REGIONAL FOOTBALL (SOCCER) STRATEGY



ACKNOWLEDGEMENT OF COUNTRY

In the spirit of Reconciliation, Football Victoria acknowledges the Traditional Custodians of Country throughout Australia and their connections to land, sea and community. We pay our respect to their Elders past, present and emerging, and extend that respect to all First Nations Peoples today.



CONTENTS

Foreword	04
Executive Summary	
Introduction	06
Our G21 Football Journey	07
The G21 Region: A Snapshot	08
What is influencing the 2023–2033 Strategy	09
The structure of G21 Football	10
G21 LGA Priorities for Football	
City of Greater Geelong	12
Surf Coast Shire	13
Golden Plains Shire	13
Colac Otway Shire	14
Borough of Queenscliffe	14
Facilities and Participation Report Card	
G21 Participation: Snapshot	16
G21 Facilities: Condition Snapshot	17
Strategic Framework	
The benefits of a regional plan for football	20
Football and Government policy objectives	21
G21 Football's Vision and Priorities 2023–2033	22
Implementation Guide	
How will the Strategy be delivered?	28
Implementation Plan	29
Appendices	
Facility Development Opportunities	36
Stakeholder Survey Summary	37
Football Participation Summary by LGA	39
Football Participation Projections 2023–2033	41
Futsal Participation Summary	42
Understanding Facility Provision	43
Football Facilities rating summary by LGA	44
City of Greater Geelong – Participation and Provision Forecast by Planning Area	49

FOREWORD

Football Victoria are delighted to introduce the G21 Regional Football Strategy, which outlines the region's vision and road map for the development and growth of football over the next decade. This updated Strategy takes into account the latest Football Victoria and Football Australia strategic frameworks, and focuses on key areas such as Female Football, Facilities & Infrastructure, the Fair Access Policy, Club & Game Development, and other critical factors across the G21 Football Community.

"Football is more than just a sport; it brings people together, fosters a sense of community, and promotes physical activity and mental wellbeing."

The G21 Region has a rich football history, and this Strategy builds on that legacy by providing a clear direction and plan for the future. The region is home to many talented players, coaches, administrators, and volunteers, and this Strategy aims to support them in achieving their potential and to create an environment where football can thrive.

"The updated Strategy places a strong emphasis on Women & Girls Football, which has experienced significant growth in recent years leading into the 2023 FIFA Women's World Cup hosted in Australia & New Zealand."

We recognise the need to provide equal opportunities and support for women and girls in football, and this Strategy outlines specific initiatives to achieve this goal. The Strategy also includes the implementation of the Victorian Government's Fair Access Policy, which ensures that football is accessible to everyone regardless of their background, abilities, or gender.

"In 2023, Football in the G21 Region is expected to see more participants than ever before. At present, our club registrations are 7.9% higher than they were in 2022, and G21 resident participation has increased 5.5%."

The COVID-19 pandemic has had a significant impact on community sport, and the football community has not been immune to this impact. The pandemic has presented unprecedented challenges for clubs, players, coaches, and administrators. Nevertheless, the football community has shown resilience and adaptability in responding to these challenges, and this updated Strategy recognises the need to build on these strengths.

The Geelong football community is made up of a diverse range of clubs, including those with an entrenched community history and newer clubs that have been formed in the region's growth corridors. The Strategy recognises the importance of supporting these clubs to grow and develop in a sustainable way.

The Strategy also recognises the significant population growth being experienced in the G21 Region. As the region grows and evolves, it is essential that the football community continues to meet the changing needs and expectations of the community.

"The Strategy provides a road map for the development of football that is responsive, adaptable, and sustainable."

Finally, this Strategy recognises that football is constantly evolving, and we must adapt and respond to changes in the wider football landscape. The Strategy takes into account the latest Football Victoria and Football Australia strategic documents and seeks to align our region's priorities with those of the wider football community.

In conclusion, I would like to thank everyone who has contributed to the development of the Strategy, including the G21 Geelong Region Alliance, Local Government Authorities, Football Victoria Staff, our Community Partners, Clubs, and the broader Geelong Football Community. The G21 Regional Football Strategy provides a clear direction and plan for the future of football in our region, and I am excited to see the positive impact it will have on our community.

Sincerely,

Lachlan Cole

Head of Growth & Development
Football Victoria

G21 REGIONAL FOOTBALL (SOCCER) STRATEGY
EXECUTIVE SUMMARY



G21 REGIONAL FOOTBALL (SOCCER) STRATEGY
EXECUTIVE SUMMARY

INTRODUCTION

By 2033, Football in the G21 Region has a vision to be united, diverse, inclusive and focused on growing all facets of the sport alongside its clubs, partners and community.

The 2012 G21 Football (Soccer) Strategy saw significant outcomes in facility investment and participation growth. The Strategy has now been updated to ensure football and its stakeholders can respond to emerging trends and changing environmental influences.

Football in the G21 region has

5,600

PARTICIPANTS

+2,300 since 2015

+114%

INCREASE IN FEMALE PARTICIPATION

since 2015

25%

OF ALL PARTICIPANTS ARE FEMALE

in 2022

The 2023–2033 Strategy provides the pathway for the future needs of football and futsal and ensures a collaborative approach and collective voice moving forward.

The Strategy builds on the priorities that Football Victoria are already working towards, including:

- A 50/50 gender parity in football goal by 2027
- Football Victoria Facilities Strategy to 2026
- Football Victoria's Strategic Plan
- Football Victoria's Vision for Women & Girls

The Strategy's implementation will include undertaking continuous monitoring and a formal annual review of its progress.

Six key priorities that will have the greatest impact on football participation in the G21 region by 2033.



Delivery of the Armstrong Creek West Active Open Space including Sub-Regional Football Facility



Improved quality of existing football pitches



Improved quality of all gender change rooms for players and referees



More training and support for the recruitment, development and retention of coaches, referees and volunteers



Greater access to indoor facilities for futsal



Greater promotion and delivery of programs to support all ages, genders, abilities and cultures



G21 REGIONAL FOOTBALL (SOCCER) STRATEGY
EXECUTIVE SUMMARY

OUR G21 FOOTBALL JOURNEY

The 2012 G21 Regional Football (Soccer) Strategy was established to guide the development and delivery of football and futsal to 2022.

This included a rationale for the future of facilities, participation opportunities and collaborative approaches to working with stakeholders and funding partners.

A regional approach to planning continues to benefit all stakeholders, with significant investment being secured since the 2012 Strategy's inception. Football Victoria recognises the contributions made to date, particularly by G21 Local Government Authorities and the Victorian Government.

To 2033, the refreshed G21 Regional Football Strategy will assist will address:

- A changing, diverse and growing population forecast, seeing the G21 region experience areas of exponential growth, as well as pockets of stagnation.
- Participation increases, particularly within designated growth areas, creating greater demand for facilities for training, games and events.
- Greater demand for data driven, prioritised investment, particularly within the current economic climate and alongside competing demands.
- Participation trends and demand for social and flexible formats of the game, including futsal.
- COVID-19 recovery and the impact on community sport including the attraction and retention of players, volunteers, coaches and referees.

Key outcomes and achievements of the 2012 Strategy



37

Football infrastructure projects completed



>80%

Strategic actions completed or underway



114%

Increase in female football participation



\$54M

Investment in G21 football facility infrastructure



70%

Increase in overall football participation



48%

Growth in junior football (<18yo) participation

G21 REGIONAL FOOTBALL (SOCCER) STRATEGY
EXECUTIVE SUMMARY

THE G21 REGION: A SNAPSHOT

The G21 Region offers the best of regional, rural and coastal lifestyles and will see strong population growth between 2023 and 2033.

The G21 Region encompasses the following LGAs and their respective geographic areas:

- City of Greater Geelong
- Surf Coast Shire
- Golden Plains Shire
- Colac Otway Shire
- Borough of Queenscliffe

3 out of 5 G21 LGAs (City of Greater Geelong, Surf Coast Shire and Golden Plains Shire) appear in the 10 fastest growing Victorian municipalities.

Source: www.population.gov.au

368,891

2023 G21 region population

408,609

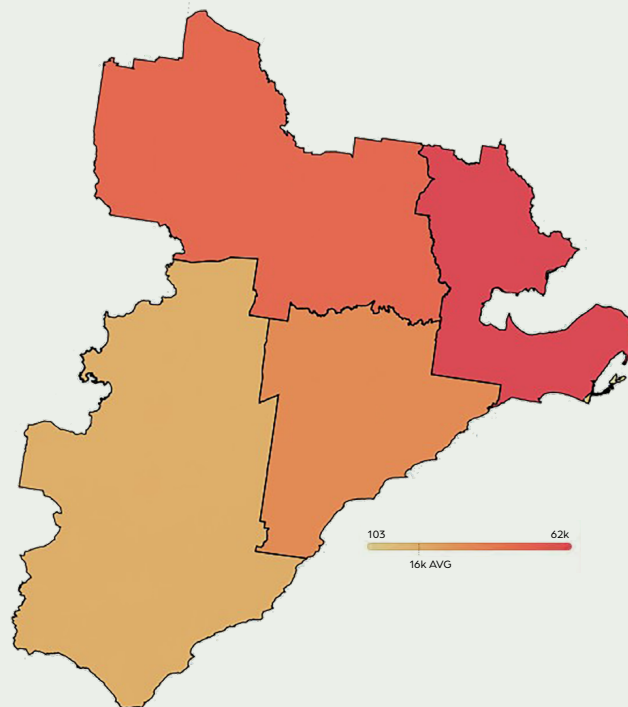
2028 G21 region population
+39,718 from 2023

453,373

2033 G21 region population
+84,482 from 2023

25-39

Largest G21 region age cohort 2023



G21 REGIONAL FOOTBALL (SOCCER) STRATEGY
EXECUTIVE SUMMARY

WHAT IS INFLUENCING THE NEW STRATEGY

Many factors are influencing the 2023-2033 G21 Regional Football Strategy that require a coordinated response. These influences have been identified via the activities associated with of this report and through extensive stakeholder consultation.



PARTICIPATION GROWTH

Forecasted participation growth will see more than 1,500 additional football and futsal players over the next 10 years. A high proportion of participants will be female, with a goal to achieve 50/50 gender representation by 2027.

In some instances, participation growth in the region is inhibited by a lack of football facilities. The delivery of new, and activation of existing venues presents the opportunity to increase greater than forecasted participation outcomes.



POPULATION CHANGES

80,000 additional people are expected to reside in the G21 region by 2033. A high proportion of these people will be aged within the key demographic for organised sport.



DIVERSITY & INCLUSION

The strategic drivers of government and sport continue to evolve however both have an underpinning objective to create more inclusive and welcoming environments for all genders and all abilities.

To enable this, key focus areas for sport and government include:

- Increasing women and girls participation
- Multi-use and multi-generational facilities
- Fair and equal access to facilities
- Prioritising investment where it's needed most
- Collaborative investment partnerships
- Increasing opportunities for participation by people of all abilities, genders and cultural identities



CLUB AND GAME SUSTAINABILITY

Through consultation, the following issues were identified as being critical to football's success and sustainability within the G21 region, including:

- Attracting and retaining volunteers
- Attracting, retaining and developing coaches
- Attracting, retaining and developing referees
- A review of the current competition structure
- Improving the connection between football and futsal



FACILITY PROVISION AND DELIVERY

- Consultation and facility audits identified that 36% of existing football pitches in the G21 region are considered to be in 'poor' condition.
- A lack of multi-pitch facilities, including those with hybrid and synthetic surfaces, limits the region's ability to attract events and tournaments.
- There is an uneven distribution of football facilities across the region seeing a high concentration of venues in the north, and limited venues in the south and west.
- In most G21 municipalities there is a deficit in football pitches when considered against best practice population to provision ratios.
- Limited access of suitable facilities for futsal which is inhibiting growth of the sport.



ADVOCACY, LEGACY & PROMOTION

With major events including the FIFA 2023 Women's World Cup, football has significant opportunity to work with its partners in capitalising on participation, marketing and infrastructure opportunities that will be as a direct result or as part of the legacy of these events.

G21 REGIONAL FOOTBALL (SOCCER) STRATEGY
EXECUTIVE SUMMARY

THE STRUCTURE OF G21 FOOTBALL

Football in G21 is delivered via Football Victoria, the sport's peak body, alongside the Geelong Region Football Committee who are an official advisory group.

The G21 region football consists of 21 clubs competing across several competitions including "National Premier League (NPL) and State League at senior levels, Junior Boys & Girls National Premier League (JBNPL & JGNPL) at junior levels, and via the local community competitions at senior and junior levels.

Football Victoria is responsible for the administration, promotion and delivery of football and presently have one full-time staff member, among a broader team of centralised staff, who oversee the coordination of all regional football activities.

The Geelong Region Football Committee is an official advisory group consisting of volunteer membership. Presently, the GRFC consists of one elected representative from each eligible G21 region football club. The GRFC's role is to provide advice to FV on regional matters, as well as advocate to government for improved outcomes for football.

Geelong Futsal is an independent organisation who is affiliated with Football Victoria and considered the recognised provider of futsal within the region. Geelong Futsal has 3.50 Full Time Employees. At present, there is one futsal competition within the region.



621 REGIONAL FOOTBALL (SOCCER) STRATEGY
INFRASTRUCTURE PRIORITIES BY LGA



INFRASTRUCTURE PRIORITIES BY LGA

G21 REGIONAL FOOTBALL (SOCCER) STRATEGY
INFRASTRUCTURE PRIORITIES BY LGA

G21 LGA PRIORITIES FOR FOOTBALL

As the land owners and managers of most grassroots sporting facilities, Local Government Authorities (LGAs) are integral stakeholders to football. They are also key partners in the production and implementation of the G21 Regional Football Strategy. A summary of football in each LGA, including high level strategic priorities are outlined on the following pages.

The summaries include what is considered the key infrastructure focus areas for each municipality to 2033. These priorities should be considered against the regional strategic framework on page 19 and its implementation guide on page 27.

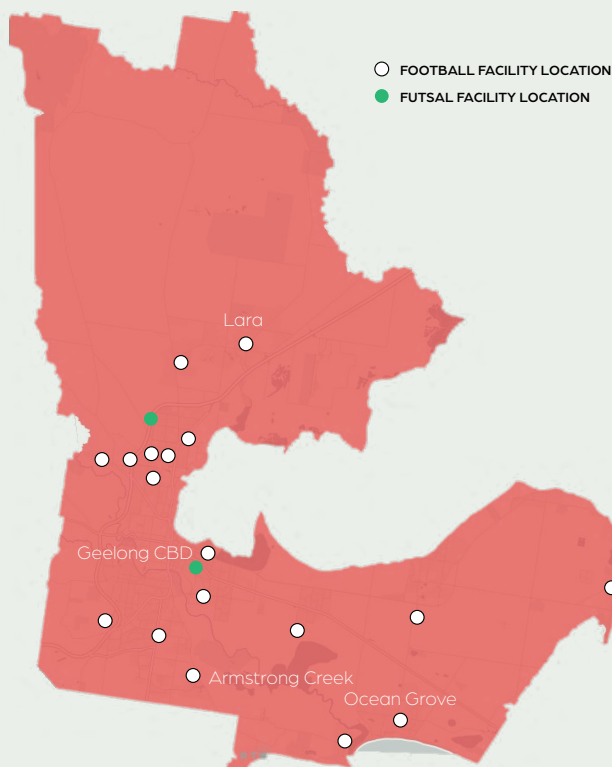
Further information regarding LGA population forecasts and participation forecasts, facility condition and provision information can be found within the Appendices section of this report.

City of Greater Geelong

Population (2023): **280,450**
Population forecast (2033): **342,706**
5-39 y.o change (2023-33): **+28,828**
Existing Sites/Pitches: **18 sites / 40 pitches**
Football & futsal participation (2022): **5,252**
Futsal & futsal participation (2033): **5,690**
Current football pitch to population ratio*: **1 : 7,011**

KEY INFRASTRUCTURE PRIORITIES TO 2033

1. Deliver the Armstrong Creek West Active Open Space Sub-Regional Football Facility
2. Improve the quality and capacity of existing football pitches where shortfalls exist
3. Improve the quality of player and referee change facilities so that they are suitable for all genders
4. Provide and/or facilitate access to existing indoor facilities to support increased participation in futsal
5. Activate new and existing sites for football where provision shortages exist, and demand necessitates, particularly within designated growth areas



Note: pitch to population ratio used is based on benchmarking, best practice and from G21 LGA's preferences. Standard pitch to population ratio is considered to be 1 : 5,000

Population and demographic data for the City of Greater Geelong, Golden Plains Shire and Colac Otway Shire sourced from forecast.id. Surf Coast Shire sourced from REMPLAN. Borough of Queenscliff sourced from Victoria in Future (2019)

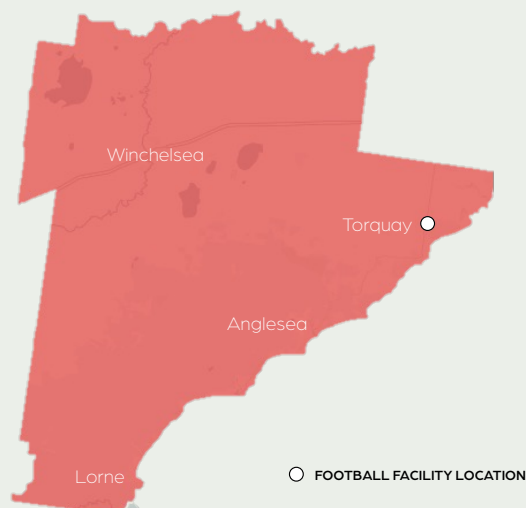
G21 REGIONAL FOOTBALL (SOCCER) STRATEGY
INFRASTRUCTURE PRIORITIES BY LGA

Surf Coast Shire

Population (2023): **37,694**
Population forecast (2033): **49,774**
5-39 y.o change (2023-33): **+3,413**
Existing Sites/Pitches: **1 site / 3 pitches**
Football & futsal participation (2022): **583**
Football & futsal participation (2033): **698**
Current Football Pitch to
Population ratio*: **1 : 11,610**

KEY INFRASTRUCTURE PRIORITIES TO 2033

1. Support opportunities for increased participation in football, and if demand exists, consider options to activate existing recreation reserves for new clubs within Surf Coast Shire
2. Provide and/or facilitate access to existing indoor facilities to support increased participation in futsal
3. Support regional advocacy for the Armstrong Creek West Active Open Space Sub-Regional Football Facility

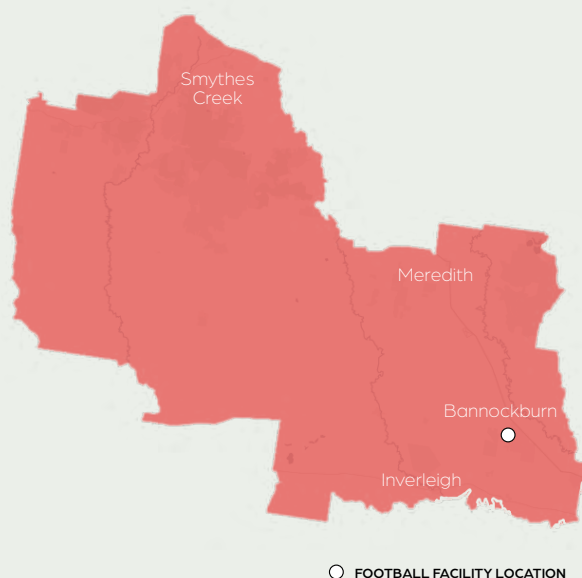


Golden Plains Shire

Population (2023): **24,943**
Population forecast (2033): **32,800**
5-39 y.o change (2023-2033) **+3,834**
Existing Sites/Pitches: **1 site / 2 pitches**
Football & futsal participation (2022): **481**
Football & futsal participation (2033): **615**
Current Football Pitch to Population
ratio*: **1 : 12,472**

KEY INFRASTRUCTURE PRIORITIES TO 2033

1. Activate a new recreation reserve within Golden Plains Shire to support more football participation
2. Provide and/or facilitate access to existing indoor facilities to support increased participation in futsal
3. Support regional advocacy for the Armstrong Creek West Active Open Space Sub-Regional Football Facility



Note: pitch to population ratio used is based on benchmarking, best practice and from G21 LGA's preferences. Standard pitch to population ratio is considered to be 1 : 5,000

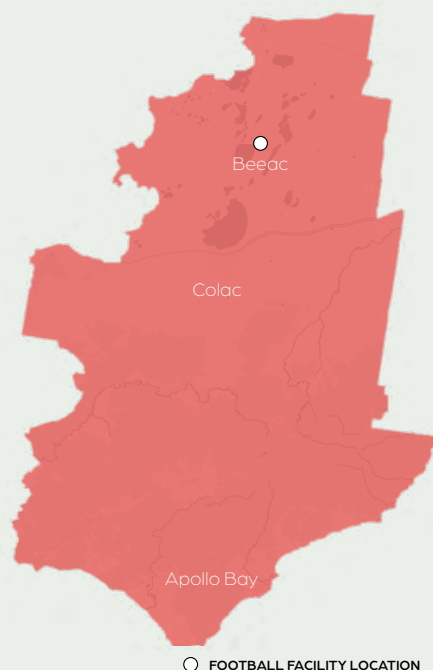
G21 REGIONAL FOOTBALL (SOCCER) STRATEGY
INFRASTRUCTURE PRIORITIES BY LGA

Colac Otway Shire

Population (2023): **22,471**
Population forecast (2033): **24,657**
5-39 y.o change (2023-33): **+777**
Existing Sites/Pitches: **1 site / 1 pitch**
Football & futsal participation (2022): **64**
Football & futsal participation (2033): **70**
Current Football Pitch to Population ratio*: **1 : 22,471**

KEY INFRASTRUCTURE PRIORITIES TO 2033

1. Plan and deliver infrastructure to enable greater provision of multi-use football facilities to meet current and future demand for training and competition in the Colac area
2. Provide and/or facilitate access to existing indoor facilities to support increased participation in futsal
3. Improve the quality and capacity of existing football pitches and player and referee change facilities where shortfalls exist
4. Support regional advocacy for the Armstrong Creek West Active Open Space Sub-Regional Football Facility



Borough of Queenscliffe

Population (2023): **3,333**
Population forecast (2033): **TBC**
Existing Sites/Pitches: **None**
Football & futsal participation (2022): **56**
Football & futsal participation (2033): **60**
Current Football Pitch to Population ratio*: **0 : 3,037**

KEY INFRASTRUCTURE PRIORITIES TO 2033

1. Advocate and provide support for the Armstrong Creek West Active Open Space Sub-Regional Football Facility



Note: pitch to population ratio used is based on benchmarking, best practice and from G21 LGA's preferences. Standard pitch to population ratio is considered to be 1 : 5,000

621 REGIONAL FOOTBALL (SOCCER) STRATEGY
FACILITIES & PARTICIPATION REPORT CARD



G21 REGIONAL FOOTBALL (SOCCER) STRATEGY
FACILITIES & PARTICIPATION REPORT CARD

G21 PARTICIPATION SNAPSHOT

Football

Since the initial G21 Strategy, football participation in the G21 region has increased significantly. The following snapshot is a summary of (resident¹) football participation from 2015 to 2022. Individual LGA participation summaries can be found in the Appendices section of this report.



5,600

G21 football participants in 2022



+70%

Overall participation growth 2015 to 2022



+114%

Female participation growth 2015 to 2022



+62%

Additional Miniroos (0–11 year olds) 2015 to 2022



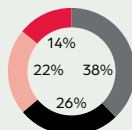
48

Football referees in 2022

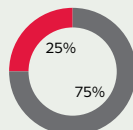


65%

Of participants in 2022 are juniors (i.e. <18 years old)



Age cohort participant % in 2022



Male/female participant % in 2022

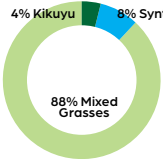
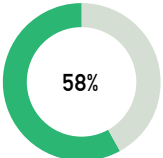
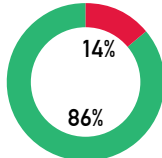
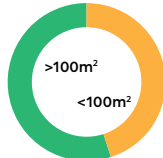
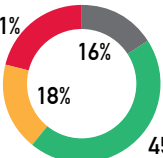
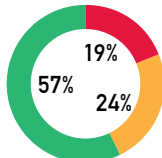
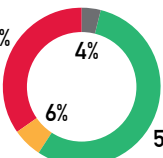
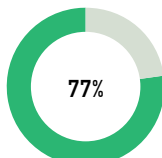
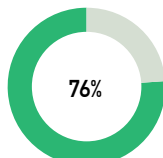
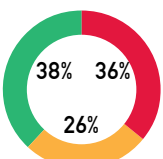
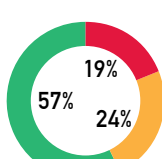
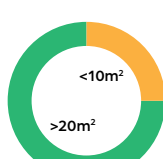



1. Resident participation – all known participants living in the G21 Region and participating in football anywhere.


G21 REGIONAL FOOTBALL (SOCCER) STRATEGY
FACILITIES & PARTICIPATION REPORT CARD


G21 FOOTBALL FACILITIES: CONDITION SNAPSHOT


A summary of G21 football facility condition is provided below. A summary of individual venues can be found in the Appendices section of this report.

Sites	Playing Fields	Change Facilities	Pavilion/Referee Rooms
21 Sites	 <p>Pitch surface types</p>	28 Player change rooms	24 Pavillions
40 Playing fields	 <p>Irrigation</p>	 <p>Player change size compliance</p>	 <p>Social room size compliance</p>
1:9,143 Region population to pitch ratio	 <p>Drainage</p>	 <p>Player change shower type</p>	18 Referee change rooms
1:140 Region participant to pitch ratio	 <p>100+ Lux playing field lighting</p>	 <p>Gender neutral player change</p>	 <p>Gender neutral referee change</p>
	 <p>Overall condition of playing field</p>	 <p>Overall condition</p>	 <p>Referee size compliance</p>

 Indicates provision does not meet or is below requirements

 Indicates provision meets requirements however limitations identified

 Indicates provision meets or exceeds requirements

 Indicates that accurate assessment could not be obtained "

G21 REGIONAL FOOTBALL (SOCCER) STRATEGY
FACILITIES & PARTICIPATION REPORT CARD

G21 PARTICIPATION SNAPSHOT

Futsal

A summary of current futsal participation in the G21 region is provided below. Individual LGA participation summaries can be found in the Appendices section of this report.



865

Futsal participants in 2022

1,450

Average number of annual participants from 2016 to 2022

Excluding seasons 2020 and 2021 which were heavily impacted due to COVID-19.



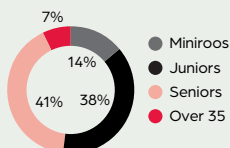
7%

Female futsal participation in 2022



21 years

Average age of futsal participant in 2022



Age cohort participant % in 2022



52%

Of futsal participants are aged under 18 in 2022

G21 FUTSAL FACILITIES: CONDITION SNAPSHOT

Sites	Change Facilities
2 Sites	4 Player change rooms
8 Futsal Courts	100% Player change size compliance
1:45,716 Region population to provision ratio	50% Player change shower type
1:108 Region participant to provision ratio	<ul style="list-style-type: none"> Indicates provision meets requirements however limitations identified Indicates provision meets or exceeds requirements



621 REGIONAL FOOTBALL (SOCCER) STRATEGY
STRATEGIC FRAMEWORK



G21 REGIONAL FOOTBALL (SOCCER) STRATEGY
STRATEGIC FRAMEWORK

THE BENEFITS OF A REGIONAL PLAN FOR FOOTBALL

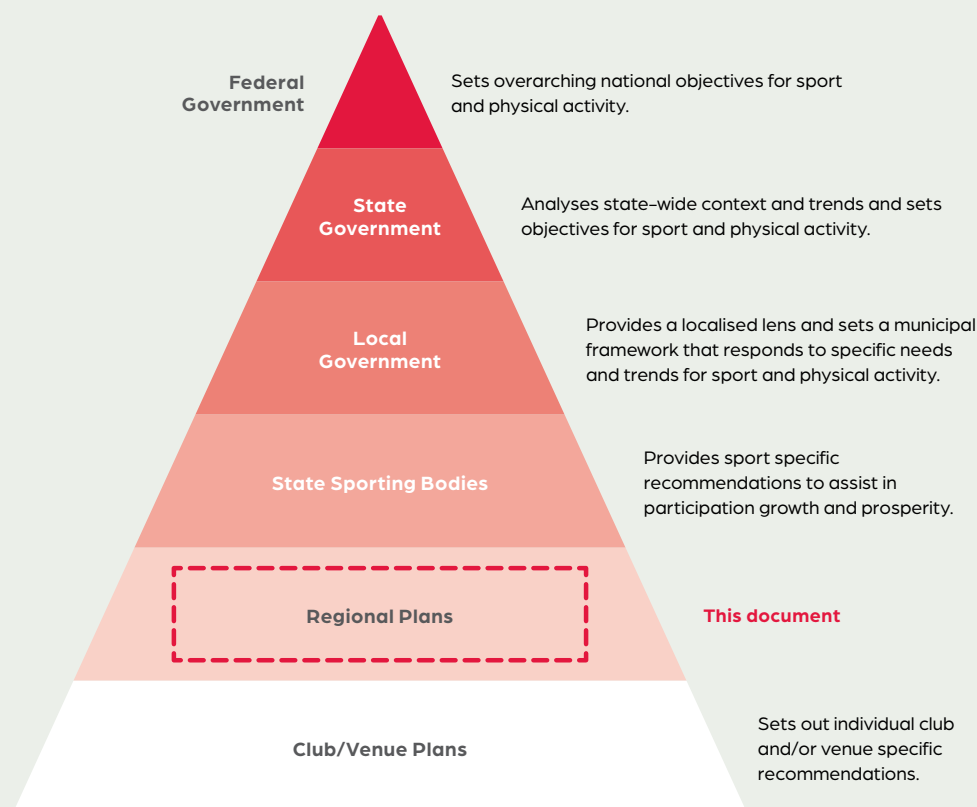
A regional sports plan plays an integral role in the hierarchy of strategic documents for key stakeholders and partners.

A regional plan incorporates the strategic directions of all levels of government, along with the objectives of relevant peak sporting bodies to set specific, achievable and measurable recommendations.

Utilising relevant data, insights and consultation, a regional plan provides project stakeholders with a clear vision and strategy for the collaborative

delivery of sport over a 10 year period. Engaging a range of partners enables coordinated, well planned and equitable investment in programming and infrastructure.

The G21 Regional Football Strategy will not provide infrastructure development cost estimates or a proposed capital works program. These will continue to be developed at the discretion of LGAs, in consultation with users, pending analysis of identified facility gaps, venue usage requirements and available investment opportunities.



G21 REGIONAL FOOTBALL (SOCCER) STRATEGY
STRATEGIC FRAMEWORK

FOOTBALL AND GOVERNMENT POLICY OBJECTIVES

The following themes and directions of government and sport will support the vision and priorities for G21 football to 2033

National, State and Local Government objectives for sport



Attract, retain, grow and sustain participation in sport and physical activity



The provision of, and equal access to, fit for purpose, safe sustainable and inclusive infrastructure



Inspire and encourage women and girls' participation in non-traditional sport settings



Proactively plan for growth and demand



Drive collaboration in investment and delivery



Enhance the quality and availability of participation data



Drive asset utilisation and demonstrate responsible financial management

Football Victoria objectives for football and futsal



50/50 gender equity goal by 2027



Creating an inclusive, welcoming and diverse game



Expanding football's footprint and engagement with schools



Advocating and support for providing fit-for-purpose facilities



Establishing and continually improving relationships with government



Increasing the exposure of football and futsal and leveraging opportunities through major events i.e. FIFA WWC23



Utilise and improve data collection methods to drive decision making and monitor trends

G21 REGIONAL FOOTBALL (SOCCER) STRATEGY
STRATEGIC FRAMEWORK

G21 Football's Vision and Priorities 2023-2033



Vision

Football in the G21 region is united, diverse and inclusive. We are focused on growing all facets of football alongside our clubs, partners and community.



Priorities

1. CLUB DEVELOPMENT

Grow a diverse and sustainable G21 football community

2. FACILITIES & INFRASTRUCTURE

Plan and deliver functional, sustainable and fit for purpose football and futsal facilities

3. GAME DEVELOPMENT

Implement initiatives to deliver programs, competitions, events and pathways for all

4. ENGAGEMENT & PROMOTION

Increase the engagement and promotion of football to inspire and ignite participation

5. PARTNERSHIPS & COLLABORATION

Work with our partners to advocate, support and deliver football and futsal across the region

G21 REGIONAL FOOTBALL (SOCCER) STRATEGY
STRATEGIC FRAMEWORK

STRATEGIC PRIORITY 1: CLUB DEVELOPMENT

Focus areas

Grow a diverse and sustainable G21 football and futsal facilities

- We will support our affiliates to attract and retain volunteers as the lifeblood of not-for-profit clubs and organisations.
- We will educate and support our clubs to be better equipped in their management and operations.
- We will strive to achieve our 50/50 gender equity goal by 2027.
- We will support clubs to become more inclusive through more programs and opportunities for people of all abilities, genders and cultural identities.
- We will support our clubs in the development of strategies that assist them to deliver our combined objectives.
- We will work with our partners to develop participation strategies in areas of growth and decline.
- We will deliver formats of football that appeal to a broad cross section of the community.

Key Actions for Strategic Success

- 1 Support clubs to access resources that improve volunteer attraction and retention.
- 2 Leverage Football's Legacy 23 volunteer planning following the 2023 FIFA Women's World Cup.
- 3 Request that clubs undertake the Football Australia Club Changer Club Development Program on an annual basis. Monitor results to create support and development programs.
- 4 Partner with Regional Sports Assemblies to deliver targeted training and club education workshops.
- 5 Support clubs in funding applications that directly impact and improve outcomes in inclusion, equity, access, participation, sustainability and diversity.
- 6 Continue to drive female participation growth in the region by supporting specific club-led female initiatives and programs.
- 7 Work with LGA partners to identify support mechanisms needed to deliver participation strategies in areas of growth and/or decline.
- 8 Support the activation of additional and/or existing football facilities in the Surf Coast Shire, Colac Otway Shire and Golden Plains Shire to drive participation growth.

G21 REGIONAL FOOTBALL (SOCCER) STRATEGY
STRATEGIC FRAMEWORK

STRATEGIC PRIORITY 2: FACILITIES & INFRASTRUCTURE

Focus areas

Plan and deliver functional, sustainable and fit for purpose football facilities

- We will advocate for inclusive and modern facilities that support the diversity of participants attracted to the game.
- We will support our LGA partners to understand needs and gaps in facility provision, and where infrastructure is needed most.
- We will address the demand for sub-regional/regional football facilities.
- We will advocate for increased access to indoor facilities to support the growth of futsal.
- We will support clubs and LGAs in the development and implementation of the Fair Access Policy to create equitable usage of infrastructure for women and girls.

Key Actions for Strategic Success

- 1 Advocate for continued investment into creating more sustainable football facilities including improved playing surfaces, sports lighting and change rooms.
- 2 Support the ongoing planning and development of sub-regional/regional football facilities. The Armstrong Creek West Active Open Space facility is seen as the immediate priority. The provision of future sub-regional/regional facilities should include a focus on the provision of pitches with hybrid and synthetic surfaces.
- 3 Support LGAs to roll out the Victorian Government's Fair Access Policy.
- 4 Identify and advocate for new or improved local football facilities that support population and participation growth. This includes investigation into the provision of pitches with hybrid or synthetic surfaces to promote greater use and function.
- 5 Activate existing suitable indoor facilities for futsal. Noting a preference for indoor facilities that are accessible and suitable for wheelchair participation.
- 6 Assist clubs to deliver venue improvement plans for local football venues that outline collaborative infrastructure priorities.
- 7 Continue to utilise the Sports Facility Auditor program to collect annual facility information to analyse facility development progress, performance and need.

G21 REGIONAL FOOTBALL (SOCCER) STRATEGY
STRATEGIC FRAMEWORK

STRATEGIC PRIORITY 3: GAME DEVELOPMENT

Focus areas

Implement initiatives to deliver programs, competitions, events and pathways for all.

- We will provide more support, training and development for existing and prospective coaches and referees to ensure a high standard across the region, and to assist in attraction and retention.
- We will review the current G21 football competition structure to ensure there are opportunities for players to access every level of the game.
- We will deliver more programs that enhance participation opportunities for people of all cultures, abilities and genders.
- We will support futsal to expand their programs into new LGAs to drive participation outcomes.
- We will increase our footprint in local schools to continue to promote and introduce new people to the game.
- We will support our talented players by increasing the visibility of the pathway into NPL and semi-elite competition.
- We will create more positive game day environments through club and spectator education.

Key Actions for Strategic Success

- 1 Increase the number of training and development opportunities for coaches across the region.
- 2 Review findings and recommendations within Football Victoria's Optimal Referee Model Review and identify opportunities to further support the recruitment and retention of referees.
- 3 Review the existing football competition structure with a view to address key issues.
- 4 In conjunction with Action 2.5 (see Implementation Guide) support the trialling of futsal in existing indoor centres to increase the exposure and availability of flexible and social formats of the game.
- 5 Increase FV's focus and resourcing to drive school engagement via the FV Schools Program.
- 6 Increase FV's focus to deliver programs that support participation outcomes for all abilities, gender and cultures (see Implementation Guide for further detail).
- 7 Position the G21 region as the preferred location for significant football events.
- 8 Enhance the education and awareness of positive on and off field behaviours on game day. Provide an avenue to report and escalate incidents.

G21 REGIONAL FOOTBALL (SOCCER) STRATEGY
STRATEGIC FRAMEWORK

STRATEGIC PRIORITY 4: ENGAGEMENT & PROMOTION

Focus areas

Increase the engagement and promotion of football to inspire and ignite participation.

- We will leverage promotional opportunities following the FIFA 2023 Women's World Cup to energise and encourage female football participation.
- We will seek out and improve cross-promotional opportunities for football and futsal.
- We will develop an annual state of play report for the G21 region to monitor participation trends, track strategy implementation and highlight achievements.

Key Actions for Strategic Success

- 1 Develop a marketing plan in partnership with the GRFC to understand how to best promote football across the region.
- 2 Leverage promotional and potential funding opportunities following the FIFA 2023 Women's World Cup.
- 3 Work with the GRFC and Geelong Futsal to cross-promote both sports.
- 4 Undertake an annual state of play report in consultation with stakeholders to illustrate and monitor participation trends, investment outcomes, strategy implementation and ongoing priorities.

STRATEGIC PRIORITY 5: PARTNERSHIPS & COLLABORATION

Focus areas

Work with our partners to advocate, support and deliver football and futsal across the region

- We will identify Football Victoria's regional staffing requirements and deliver additional resources as required.
- We will continue to partner with stakeholders to advocate for football, and be co-ordinated and united in our approach to leveraging investment and grant funding opportunities.
- We will host an annual G21 LGA football forum to strengthen our partnerships and improve communication.
- We will identify support mechanisms for the GRFC.

Key Actions for Strategic Success

- 1 Prioritise the delivery of additional Football Victoria human resource requirements throughout the G21 region where shortfalls are identified.
- 2 Utilise the Strategy as a vehicle to enhance communication with stakeholders to ensure a collaborative approach to investment.
- 3 Create an annual G21 LGA football forum to strengthen partnerships, communicate priorities and understand regional and local issues.
- 4 Continue to support the GRFC as the voice of G21 region football clubs. Ensure that the GRFC is resourced to assist in the Strategy's delivery as an official committee of FV.

621 REGIONAL FOOTBALL (SOCCER) STRATEGY
IMPLEMENTATION GUIDE



G21 REGIONAL FOOTBALL (SOCCER) STRATEGY
IMPLEMENTATION GUIDE

HOW WILL THE STRATEGY BE DELIVERED?

The Strategy will rely on its partners and stakeholders to help deliver key actions. The following organisations are considered critical to the Strategy's implementation and success.

FOOTBALL VICTORIA

Football Victoria will play a lead role in the Strategy's implementation, including:

- Coordinating, delivering, supporting and evaluating actions.
- Convening and facilitating stakeholder groups to engage, interpret and prioritise actions.
- Identifying investment opportunities and resources to leverage external funding opportunities.
- Advocating to all levels of government for support to achieve the Strategy's objectives.
- Collaborating with LGAs in the delivery of actions where identified.

G21 LOCAL GOVERNMENT AUTHORITIES

- Support Football Victoria in the delivery of actions where identified
- Continue to be responsible for the management and delivery of identified recreation reserves including the coordination of new infrastructure within greenfield sites.
- Incorporate the directions and actions, where appropriate, into other relevant LGA strategies and policies.
- Identifying investment opportunities and resources to leverage external funding opportunities.

GEELONG REGION FOOTBALL COMMITTEE

- Support Football Victoria in the Strategy's implementation where identified.
- Continue to advocate for the needs of football in line with the Strategy's directions.
- Continue to be the conduit between G21 football clubs and Football Victoria.

REGIONAL SPORTS ASSEMBLIES

- Help create more welcoming and diverse sporting environments.
- Support to deliver club capacity building initiatives including education.

VICTORIAN GOVERNMENT

- Provide investment opportunities to help deliver the Strategy and its actions.
- Guide LGAs and FV in policy development through identifying trends for sport and recreation.
- Promote the benefits of the Strategy and be involved in the Strategy's evaluation.

G21 FOOTBALL CLUBS & COMMUNITY

- Continue to deliver club related activities
- Support the delivery of the initiatives outlined within the Strategy where identified

GEELONG FUTSAL

- Continue to deliver futsal club related activities.
- Support the delivery of initiatives outlined within the Strategy where identified.

G21 REGIONAL FOOTBALL (SOCCER) STRATEGY
IMPLEMENTATION GUIDE

IMPLEMENTATION GUIDE

STRATEGIC PRIORITY 1: CLUB DEVELOPMENT

Grow a diverse and sustainable G21 football community

TIMEFRAMES
Short 0-3 years
Medium 3-5 years
Long 5+ years

No.	Recommendation	Timeframe	Frequency	Deliverer	Supporter
1.1	Create awareness of existing resources, such as those on www.clubhelp.org.au that offer templates and guides to assist clubs with volunteer attraction and retention strategies.	Short	Annually	FV	GRFC, Leisure Networks, Clubs Sports Central
1.2	Utilise Football Australia and Football Victoria's 'Legacy 23' project which aims to connect 2023 FIFA WWC volunteers to local clubs.	Short	2023	FV	GRFC, Clubs
1.3	Request that clubs undertake annual health checks utilising the Football Australia Club Changer Club Development Program. Monitor results to assist with creating content for Action 1.4.	Short	Annually	FV	GRFC, Clubs
1.4	Partner with Regional Sports Assemblies to deliver targeted training and bi-annual club education workshops that address gaps and issues identified from Action 1.3.	Short-Medium	Bi-annually	Leisure Networks, Sports Central, FV	GRFC, Clubs
1.5	Support the delivery of participation programs that remove barriers for women and girls, culturally diverse communities, young people, First Nations people, LGBTIQ+ community older adults and people with a disability. Deliver in conjunction with Action 4.3	Short-Medium	Annually	FV	GRFC, Clubs
1.6	Communicate funding opportunities and support clubs in applications that directly impact and improve outcomes in inclusion, equity, access, sustainability and diversity.	Ongoing	As required	FV	GRFC, LGAs, Victorian Government
1.7	Work with LGA partners to identify support mechanisms needed to deliver participation strategies in areas of growth and/or decline. Assist LGAs in mapping the establishment and distribution of new clubs particularly in urban growth areas.	Medium	As required	FV, LGAs	GRFC
1.8	Support the activation of additional and/or existing football facilities in the Surf Coast Shire, Colac Otway Shire and Golden Plains Shire (see Action 2.4, 2.5 & 2.6) to drive participation growth.	Medium-Long	As required	FV, LGAs	Victorian Government, GRFC

621 REGIONAL FOOTBALL (SOCCER) STRATEGY
IMPLEMENTATION GUIDE

STRATEGIC PRIORITY 2: FACILITIES & INFRASTRUCTURE

Plan and deliver functional, sustainable and fit for purpose football and futsal facilities

TIMEFRAMES
Short 0-3 years
Medium 3-5 years
Long 5+ years

No.	Recommendation	Timeframe	Frequency	Deliverer	Supporter
2.1	Advocate for continued investment into creating more sustainable football facilities including improved pitch surfaces (including alternate surface types), drainage and LED lighting as well as inclusive, all gender player and referee facilities. Advocate to LGAs to enhance or create cyclical upgrade programs (where appropriate) and contribute to a works plan of pitch improvements.	Ongoing	Ongoing	FV, LGAs	GRFC, Victorian Government
2.2	Partner with the City of Greater Geelong to support the ongoing planning, development and advocacy for sub-regional and regional football facilities. The Sub-Regional Football Facility within the Armstrong Creek Active Open Space precinct is seen as an immediate short term priority to support football participation in the region. A future Armstrong Creek facility will be a multi-pitch, multi-use facility capable of accommodating a range of different sports. This facility will investigate the viability of synthetic and hybrid surfaces to improve programmability and usage.	Short-Medium	Ongoing	FV, City of Greater Geelong	Victorian Government, LGAs, GRFC
2.3	Support LGAs to roll out the Victorian Government's Fair Access Policy through club education and support, as well as fixturing assistance.	Short-Medium	Ongoing	LGAs, Victorian Govt.	FV, Clubs
2.4	Work with the City of Greater Geelong to deliver new, and increase access to existing facilities where shortfalls in football pitch provision is identified (see Appendices on page 49)	Medium-Long	Ongoing	FV, City of Greater Geelong	Victorian Government
2.5	In line with participation projections, explore opportunities to activate an additional existing site for football within the southern corridor of Surf Coast Shire when demand necessitates.	Short-Medium	As required	FV, Surf Coast Shire	Victorian Government

621 REGIONAL FOOTBALL (SOCCER) STRATEGY
IMPLEMENTATION GUIDE

**STRATEGIC PRIORITY 2: FACILITIES & INFRASTRUCTURE
(CONTINUED)**

TIMEFRAMES
Short 0-3 years
Medium 3-5 years
Long 5+ years

Plan and deliver functional, sustainable and fit for purpose football and futsal facilities

No.	Recommendation	Timeframe	Frequency	Deliverer	Supporter
2.6	Support the delivery of multi-use football facilities to meet current and future demand for training and competition in the Colac area of Colac Otway Shire	Medium-Long	As required	FV, Colac Otway Shire	Victorian Government, GRFC
2.7	Support the activation of a new football facility in Golden Plains Shire to service increasing demand. Preference should be afforded to a site within the Bannockburn area as the main population centre.	Medium	As required	FV, Golden Plains Shire	Victorian Government, GRFC
2.8	Activate suitable indoor facilities for futsal within the City of Greater Geelong including the reactivation of Corio Leisuretime Centre. Work with the City of Greater Geelong to create opportunities for futsal to be expanded into other indoor venues, particularly within the Armstrong Creek area.	Short	Ongoing	FV, Geelong Futsal, City of Greater Geelong	GRFC
2.9	Trial futsal within suitable indoor facilities within Surf Coast Shire, Colac Otway Shire and Golden Plains Shire. These facilities may include Bluewater, Wurdi Baierr Stadium and Bannockburn YMCA.	Short-Medium	Ongoing	FV, Geelong Futsal	Surf Coast Shire, Colac Otway Shire, Golden Plains Shire
2.10	Assist clubs to deliver venue improvement plans for local football venues that have identified infrastructure gaps. The venue improvement plans should be delivered in collaboration with LGAs to outline mutual infrastructure priorities and opportunities for investment in line with FV's facility development guidelines.	Medium-Long	Ongoing	FV, Clubs	LGAs, Clubs
2.11	Continue to utilise the Sports Facility Auditor program to undertake annual audits to monitor facility development progress, performance and need.	Annually	Annually	FV	LGAs

**G21 REGIONAL FOOTBALL (SOCCER) STRATEGY
IMPLEMENTATION GUIDE**

STRATEGIC PRIORITY 3: GAME DEVELOPMENT

Implement initiatives to deliver programs, competitions, events and pathways for all

TIMEFRAMES
Short 0-3 years
Medium 3-5 years
Long 5+ years

No.	Recommendation	Timeframe	Frequency	Deliverer	Supporter
3.1	Increase the number of training and development opportunities for coaches across the region and ensure these are affordable and accessible. Goal to increase number of registered coaches by 25%.	Annually	Annually	FV	GRFC
3.2	Review findings and recommendations within Football Victoria's Optimal Referee Model Review, and identify opportunities to further support the recruitment and retention of referees. Work with Geelong Futsal to identify where football referees can also be trained for futsal and vice versa. % growth target for referees?	Short	2023	FV	Geelong Referee Association, GRFC, Geelong Futsal
3.3	Review the existing football competition structure with a view to address key issues such as negating extensive travel requirements, retention of players not succeeding at NPL level, female participation, all abilities participation and reduction of affiliation fees.	2023 - 2024	As required	FV	GRFC
3.4	In conjunction with Action 2.8 & 2.9 support the trialling of futsal in existing indoor centres to increase the exposure and availability of flexible and social formats of the game.	Short-Medium	As required	FV, Geelong Futsal	GRFC, LGAs
3.5	Increase FV's focus and resourcing to drive school engagement via the FV Schools Program. Ensure these programs drive linkages into local clubs. Goal to deliver 50 programs annually.	Short-Medium	Annually	FV	GRFC, Clubs, Dept. of Education
3.6	In conjunction with Action 1.5 deliver programs that enhance and increase participation opportunities for all. This includes more uptake in programs such as GoFutsal, GoProud (LGBTIQ+), GoDeadly (First Nations), GoSoccerMums, Walking Football.	Short	As required	FV	GRFC, LGAs
3.7	Position the G21 region as the preferred location for significant football events. Events include, but are not limited to, CLFA Country Championships Tournament, FV SAP Gala Day, FV TIDC Gala Day, Geelong Community Cup etc.	Ongoing	As required	FV	GRFC
3.8	Support other futsal providers to become affiliated with Football Victoria to support the delivery of futsal competitions and programs.	Ongoing	As required	FV	GRFC, Geelong Futsal

621 REGIONAL FOOTBALL (SOCCER) STRATEGY
IMPLEMENTATION GUIDE

STRATEGIC PRIORITY 4: ENGAGEMENT & PROMOTION

Increase the engagement and promotion of football to inspire
and ignite participation

TIMEFRAMES
Short 0-3 years
Medium 3-5 years
Long 5+ years

No.	Recommendation	Timeframe	Frequency	Deliverer	Supporter
4.1	Develop a marketing plan to outline an approach to the promotion of football across the region (including for players, referees and coaches). Aim to publicise football as the sport of choice, and highlight information on how to get involved.	Short-Medium	As required	FV	GRFC
4.2	Consider utilising local football social media channels with existing followings as part of marketing activities. Increase visibility and promotion of the GRFC	Short	As required	FV	GRFC
4.3	Leverage promotional and potential funding opportunities associated with the FIFA 2023 Women's World Cup that target female participation. Support the development of a calendar of events, in conjunction with the timing of the WWC that are specific for females only across the region.	Short	2023-2024	FV	GRFC, LGAs
4.4	Work with the GRFC and Geelong Futsal to cross-promote both sports. Enhance local content on playfootball.com.au as the central point that connects the community to football and its providers. Identify the best club and organisation representatives that are equipped to field enquiries and who can buddy/mentor potential participants.	Short-Medium	As required	FV	GRFC, Geelong Futsal
4.5	Undertake an annual state of play report in consultation with GRFC, LGAs, Geelong Futsal and Leisure Networks to illustrate and monitor participation trends, investment outcomes, Strategy implementation and ongoing priorities	Short	Annually	FV	GRFC, LGAs, Geelong Futsal, Leisure Networks

**G21 REGIONAL FOOTBALL (SOCCER) STRATEGY
IMPLEMENTATION GUIDE**

STRATEGIC PRIORITY 5: PARTNERSHIPS & COLLABORATION

Work with our partners to advocate, support and deliver football and futsal across the region

TIMEFRAMES
Short 0-3 years
Medium 3-5 years
Long 5+ years

No.	Recommendation	Timeframe	Frequency	Deliverer	Supporter
5.1	Football Victoria Executive and staff undertake an environmental scan of the G21 region and its associated human resources. Identify any shortfalls and develop business cases for additional support.	Short-Medium	As required	FV	GRFC
5.2	Formalise engagement methods between FV, GRFC and Geelong Futsal to strengthen partnerships and increase collaboration. Continue to support Geelong Futsal as the Football Victoria affiliated provider to deliver futsal competitions and programs across the region.	Ongoing	Immediate	FV	GRFC, Geelong Futsal
5.3	Deliver an annual G21 Local Government forum which brings together key football stakeholders and LGA staff. Forum topics include G21 Strategy implementation progress, annual facility audit findings (see Action 2.11), regional and local football issues and opportunities.	Ongoing	Immediate	FV	GRFC, LGAs
5.4	Work with the GRFC and Geelong Futsal to cross-promote both sports. Enhance local content on playfootball.com.au as the central point that connects the community to football and its providers. Identify the best club and organisation representatives that are equipped to field enquiries and who can buddy/mentor potential participants.	Short-Medium	As required	FV, Geelong Futsal, GRFC	LGAs
5.5	Undertake quarterly meetings with the GRFC as a way of sharing information, understanding current operational and strategic issues and monitoring G21 Strategy implementation.	Ongoing	Quarterly	FV	GRFC

621 REGIONAL FOOTBALL (SOCCER) STRATEGY
APPENDICES



G21 REGIONAL FOOTBALL (SOCCER) STRATEGY
IMPLEMENTATION GUIDE

FACILITY DEVELOPMENT OPPORTUNITIES

Football Victoria's facility development guidelines recommend a range of initiatives to increase the capacity of venues, improve financial and environmental sustainability and ensure facilities attract diversity in participation. The following design trends are recommended to be strongly considered in the upgrade, redevelopment or provision of new football facilities in the G21 region.



INCLUSIVE CHANGE FACILITIES

Change facility design has improved to provide spaces that support all participants and officials. The Football Victoria Building Development Guide outlines inclusive design principles for community facilities, including the provision of private spaces to shower and change, replacing urinals with toilet cubicles and improvements to safety and security.

While the growth in female participation has accelerated the need to rethink change facility design, the provision of inclusive change facilities benefits all users.



MODULAR BUILDING CONSTRUCTION

Growing participation is putting pressure on existing facilities and increasing the need to find new venues. The emergence of modular building construction provides an opportunity to deliver new change and pavilion facilities in a timely and cost effective manner, whilst still meeting recommended design standards.

Modular construction provides opportunities to expand existing building footprints to cater for growth, as well as increasing options for new venues to be established efficiently.



SYNTHETIC AND HYBRID PLAYING SURFACES

Synthetic and Hybrid playing surfaces have become a viable option to increase facility capacity, particularly in areas of high facility use and limited green space availability. Established population areas are generally good candidates for the use of synthetic surfaces, as they can cater for up to three times the use of natural turf.

Football Victoria has an established synthetic surfaces program that outlines the technical requirements for synthetic playing fields.



ENVIRONMENTAL SUSTAINABILITY

Improvements in facility design are allowing more efficient use of resources and decreasing environmental impacts. Water re-use systems, drought tolerant turf, LED sports lighting and solar panels are now becoming standard components within community football facilities.

Ongoing improvements to the environmentally sustainable design of facilities will be vital in managing the ongoing impacts that climate change will have on community football.

G21 REGIONAL FOOTBALL (SOCCER) STRATEGY
APPENDICES

STAKEHOLDER ENGAGEMENT SUMMARY

Engagement with the G21 region football community has aimed to understand current challenges, issues and opportunities to help inform future priorities.

The football stakeholder survey opened between September and October 2022.

The survey received 22 responses.

Key feedback from the survey is outlined below and on the subsequent page.

What our football community told us:

"The lack of referee numbers is a huge factor in our region"

"Many clubs need more pitches or better quality pitches with improved drainage"

"Volunteers are scarce and eventually are burnt out and lost to many clubs"

"We need to recruit and retain coaches to increase participation. This is also true for the volunteer base to run clubs"

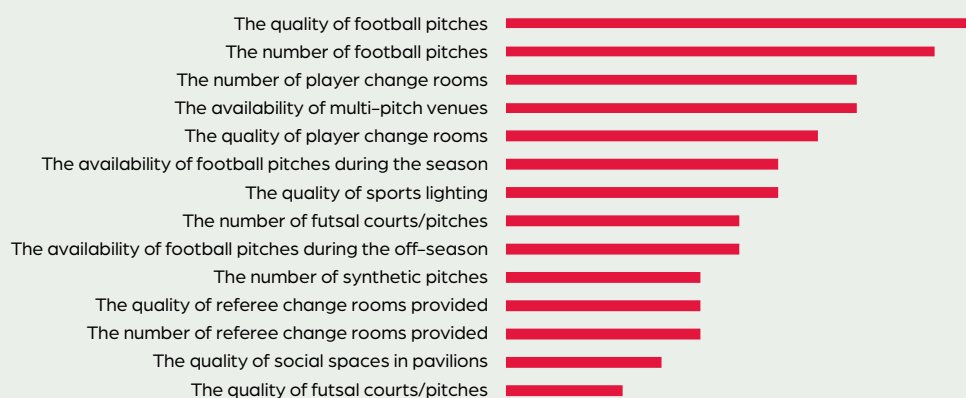
"Not enough sub/regional pitches and venues, as well as synthetic surfaces when turf gets muddy or water logged"

"Not enough help for smaller clubs with facility upgrades, marketing or fundraising"

G21 REGIONAL FOOTBALL (SOCCER) STRATEGY
APPENDICES

FOOTBALL STAKEHOLDER SURVEY SUMMARY

Highest dissatisfaction rating of football infrastructure according to G21 football clubs



Greatest challenges for G21 football clubs outside of infrastructure



Needs for football over the next 10 years according to G21 football clubs

- | | |
|--|--|
| 1 More football pitches | 5 Referee and coach attraction and retention |
| 2 Improved quality of existing pitches | 6 Competition structure and development |
| 3 Participation growth and development | 7 Improved club infrastructure |
| 4 A regional/sub-regional facility | 8 More promotion and marketing of G21 football |

621 REGIONAL FOOTBALL (SOCCER) STRATEGY
APPENDICES

FOOTBALL PARTICIPATION SUMMARY - BY LGA

The following participation trends have been identified through the analysis of data provided by Football Victoria. The summary also includes an overview of participant age groups, gender and penetration rates (i.e. participation/population).

LGA	2022 PARTICIPANT AGE				2022 - Total	2022 - Male	2022 - Female	2022 Penetration Rate	Change From Season 2021-2022	Change From Season 2015-2022	(% Change From Season 2015-2022)
	Miniroos (0-11)	Juniors (12-18)	Seniors (19-35)	Over 35's							
Colac-Otway	19	14	26	2	61	57	4	0.27%	+3	-5	-8%
Golden Plains	235	136	59	34	464	353	111	1.88%	+26	+335	+260%
Greater Geelong	1,599	1,203	1,062	639	4,503	3,384	1,115	1.64%	+314	+1,805	+67%
Surf Coast	224	151	74	67	516	351	165	1.37%	+56	+153	+80%
Queenscliffe	26	17	1	12	56	37	19	1.73%	+9	+25	+81%
TOTAL	2,103	1,521	1,222	754	5,600	4,182	1,414	1.58%	+408	+2,313	+70%
Victorian average penetration rate								1.18%			

G21 REGIONAL FOOTBALL (SOCCER) STRATEGY
APPENDICES

FOOTBALL PARTICIPATION SUMMARY - BY LGA

The table below outlines the trends in football participation in each G21 LGA from 2015 to 2022.

The tables summarise participation data in two different formats, being:

1 – **RESIDENT PARTICIPATION** – Participants who live in G21 but participate anywhere.

2 – **CLUB PARTICIPATION** – Participants who play at clubs within the municipality and live anywhere (either within or outside of the region).

Understanding both data sets will assist in formulating participation insights including player migration within and outside of individual LGAs and the broader region.

Resident Participation

LGA	2015 TOTAL	2016 TOTAL	2017 TOTAL	2018 TOTAL	2019 TOTAL	2020 TOTAL	2021 TOTAL	2022 TOTAL
Colac-Otway	66	70	63	52	41	32	58	61
Golden Plains	129	148	152	158	200	490	438	464
Greater Geelong	2698	2982	3172	3269	3523	4052	4189	4503
Surf Coast	363	375	421	401	399	426	460	516
Queenscliffe	31	39	36	39	45	39	47	56
TOTAL	3,287	3,614	3,844	3,919	4,208	5,039	5,192	5,600
Annual % change	-	+10%	+6.4%	+2%	+7.4%	+19.7%	+3%	+7.9%

Club Participation

LGA	2015 TOTAL	2016 TOTAL	2017 TOTAL	2018 TOTAL	2019 TOTAL	2020 TOTAL	2021 TOTAL	2022 TOTAL
Colac-Otway	69	69	59	41	41	36	73	57
Golden Plains	89	159	161	150	150	407	329	352
Greater Geelong	2780	3037	3235	3377	3377	3967	4225	4527
Surf Coast	407	433	468	439	439	333	420	481
Queenscliffe	N/A – No football clubs located within the municipality							
TOTAL	3,345	3,698	3,923	4,007	4,280	4,743	5,047	5,417
Annual % change	-	+10.6%	+6%	+2.1%	+6.8%	+10.8%	+6.4%	+7.3%

621 REGIONAL FOOTBALL (SOCCER) STRATEGY
APPENDICES

FOOTBALL PARTICIPATION PROJECTIONS 2023 – 2033

Participation in football is projected to grow by an additional 1,282 players and 88 teams by 2033.

Assumptions around future forecasts have been made based on the current penetration rate of each LGA remaining the same to 2033. Should this change, the forecast will be subject to fluctuation.

The table below shows that player numbers will increase by approximately 1,282 players and 88 teams by 2033. This is based on an average team size of 15 players. This average team size is a typical number, considered in the context that players under 11 years of age are likely to be part of a Miniroos offering (i.e. not team based) and participants over the age of 50, for example, may take part in a walking football version of the game.

The City of Greater Geelong's population forecast is estimated to see an additional 60,000 residents over the next 10 years. Within the municipality there are 15 individual planning areas. To provide a more accurate understanding of these future football participation forecasts, a breakdown of each planning area has been provided on page 49.

LGA	POPULATION			FORECASTED ADDITIONAL PARTICIPANTS AND TEAMS					
	2023	2028	2033	2028 – Additional participants	2028 – Additional teams	2033 – Additional participants	2033 – Additional teams	If +1% On Current Pen. Rate: 2028 Additional participants	If +1% On Current Pen. Rate: 2033 Additional participants
Colac-Otway	22,471	23,515	24,657	+3	0	+6	0	+235	+247
Golden Plains	24,943	27,540	32,800	+48	+3	+146	+10	+275	+328
Greater Geelong	280,450	311,298	342,706	+495	+33	+1,000	+67	+3,113	+3,427
Surf Coast	37,694	43,173	49,774	+75	+4	+165	+11	+432	+498
Queenscliffe	3,333	3,400	3,436	-4	0	+2	0	+31	+34
TOTAL	368,891	408,926	453,373	+603	+41	+1,282	+88	+4,086	+4,534

G21 REGIONAL FOOTBALL (SOCCER) STRATEGY
APPENDICES

FUTSAL PARTICIPATION SUMMARY

Overall Futsal Participation Summary

	2016 TOTAL	2017 TOTAL	2018 TOTAL	2019 TOTAL	2020 TOTAL	2021 TOTAL	2022 TOTAL
TOTAL	1,685	1,782	1,500	1,459	468	345	865
Annual % change	-	+5.8%	-16%	-2.7%	-68%	-26.3%	+150%

Futsal Participation Forecast

	2022 Penetration Rate	2028 Additional participants	2033 Additional Participants	If +0.5% On Current Pen. Rate: 2028 Additional Participants	If +0.5% On Current Pen. Rate: 2033 Additional Participants
TOTAL	0.24%	+126	+237	+1,077	+1,195

2022 G21 LGA Futsal Player Breakdown

Colac-Otway	Golden Plains	Greater Geelong	Surf Coast	Queenscliffe	Other (outside of G21)
3	17	749	67	4	25



G21 REGIONAL FOOTBALL (SOCCER) STRATEGY
APPENDICES

UNDERSTANDING FACILITY PROVISION

Facility provision ratios within this section of the report are used as a guide to assist in understanding the potential capacity of existing facilities, as well as identifying any shortfalls or overprovision.

These ratios cannot be used as a standalone measurement however and must be considered amongst other influencing factors such as:

- The proximity and geographical spread of sporting infrastructure
- Population demographics and activity preferences
- Localised demand for sport
- Facility access and/or ownership limitations
- Condition of existing assets and their level of capacity

RATIOS

The following ratios have been used as a guide to inform the Strategy:

Pitch to population ratio (1 : 5,000) – this ratio has been derived from reviewing relevant G21 LGA documentation that note provision ratios for football, as well as benchmarking of several LGAs across metropolitan, regional and rural Victoria.

Pitch to player ratio (1 : 170) – this ratio assists to understand how demand for pitches can change based on participation levels as opposed to population alone. Within this report, the pitch to player ratio has been applied to both resident and club participation given there is evidence of player migration which may influence the analysis. This ratio has been identified as a best practice approach as is indicative only.

ANALYSIS OF EXISTING FOOTBALL FACILITIES

Existing facilities included in the venue analysis (see page 47) are those which have been identified as 'Tier 1 (i.e. NPL venues)' and 'Tier 2 (i.e. community venues)' only. This report does not consider venues used for training, overflow or potential future venues.



621 REGIONAL FOOTBALL (SOCCER) STRATEGY
APPENDICES

FOOTBALL FACILITIES RATING SUMMARY (BY LGA)

The following section provides individual facility assessment scores by LGA. The below ratings outline subsequent scores.

- Indicates core provision strongly aligns with all requirements
- Indicates core provision does not meet or is below requirements

CLUB ROOM FACILITIES RATINGS

MAIN PAVILION (out of 10)	
Excellent condition (as new)	10
Good condition (some wear)	8
Moderate condition (considerable wear but still comfortable for users)	6
Poor (multiple quality issues identified)	4
Very poor (multiple quality issues identified, and immediate intervention required)	2
Unable to provide accurate assessment	0
CHANGE ROOMS (out of 10 for main home and away change facility)	
Excellent condition (as new)	10
Good condition (some wear)	8
Moderate condition (considerable wear but still comfortable for users)	6
Poor (multiple quality issues identified)	4
Very poor (multiple quality issues identified, and immediate intervention required)	2
Unable to provide accurate assessment	0
GENDER NEUTRAL/FEMALE FRIENDLY (score provided for home and away change facility)	
Yes – Gender Neutral compliance (including pan toilets, cubicle showers and a safe, modern environment)	2
No – Gender Neutral compliance (facility does not meet above standards)	0
MATCH OFFICIALS' FACILITIES (out of 10 for main and secondary (if applicable match officials' facilities)	
Excellent condition (as new)	10
Good condition (some wear)	8
Moderate condition (considerable wear but still comfortable for users)	6
Poor (multiple quality issues identified)	4
Very poor (multiple quality issues identified, and immediate intervention required)	2
Unable to provide accurate assessment	0
GENDER NEUTRAL/FEMALE FRIENDLY – Match Officials Facilities	
Yes – Gender Neutral compliance (including pan toilets, cubicle showers and a safe, modern environment)	2
No – Gender Neutral compliance (facility does not meet above standards)	0

621 REGIONAL FOOTBALL (SOCCER) STRATEGY
APPENDICES

- Indicates core provision strongly aligns with all requirements
● Indicates core provision does not meet or is below requirements

PITCH RATINGS

DRAINAGE SCORE (out of 4)	
Drainage in good condition – operating and efficient	4
Drainage functional but requires improvement	2
Drainage system present but dysfunctional	1
No drainage provided	0
Unable to make accurate assessment	0
IRRIGATION SCORE (out of 2)	
Automatic irrigation system	2
Synthetic surface (no irrigation required)	2
Hose or manual system	1
No irrigation	0
Unable to make accurate assessment	0
IS THERE A CRICKET WICKET ON THE PLAYING FIELD	
No	2
Yes	0
PITCH CONDITION (out of 10)	
Excellent condition (as new)	10
Good condition (some wear)	8
Moderate condition (considerable wear but still playable)	6
Poor (multiple quality issues identified)	4
Very poor (multiple quality issues identified, and immediate intervention required)	2
Unable to provide accurate assessment	0
SPORTS LIGHTING (out of 20)	
500+ lux	20
300–499 lux	15
200–299 lux	12
150–199 lux	10
100–149 lux	8
50–99 lux	6
Less than 50 lux	4
Lighting provided but unable to provide accurate assessment	0
No lighting provided	0

621 REGIONAL FOOTBALL (SOCCER) STRATEGY
APPENDICES

OVERALL RATINGS

	CLUB ROOMS TOTAL RATING	PITCHES TOTAL RATING	RECOMMENDATION
Low	0-20	0-10	Major shortfalls in infrastructure identified. Immediate planning and investment required.
Moderate	21-30	10-25	Some shortfalls in infrastructure identified. Short term planning and investment required.
High	30-40	25-30	Infrastructure mostly meets requirements. Minor improvements may be required.
Very High	40+	30+	Infrastructure is meeting requirements. Continue to monitor performance.

FOOTBALL FACILITIES RATING SUMMARY – CLUB ROOMS (BY LGA)

	Rate overall condition of the home change room facilities	Is the home change room suitable for all-gender use? Yes = 2 No = 0	Rate overall condition of the away change room facilities	Is the away change room suitable for all-gender use? Yes = 2 No = 0	Rate overall condition of main match official change room facilities	Is the main match officials' change room suitable for multi-gender use? Yes = 2 No = 0	Rate overall condition of secondary match officials' change room facilities	Is the secondary match officials' change room suitable for all-gender use? Yes = 2 No = 0	Rate overall condition of general facilities within the main clubroom	TOTAL (Maximum total score for club room facilities = 58)
CITY OF GREATER GEELONG										
Armstrong Creek East	10	YES	10	YES	10	YES	10	YES	10	58
Barwon Heads Village Park	4	YES	4	YES	0	0	0	0	6	18
Bell Park Sports Club^	2	NO	2	NO	2	NO	2	NO	10	18
Deakin University*	8	YES	8	YES	2	NO	4	NO	0	26
Drysdale Sport Precinct	6	YES	6	YES	6	YES	0	0	6	30
Elcho Park*	10	YES	8	YES	6	YES	0	0	8	38
Estuary Reserve	10	YES	10	YES	10	YES	10	YES	10	58
Evans Reserve	4	YES	4	YES	2	YES	0	0	6	22
Grovedale Recreation Reserve	8	YES	8	YES	10	YES	0	0	8	40
Howard Glover Reserve	2	NO	2	NO	2	NO	0	0	4	10
Hume Reserve	10	YES	10	YES	10	YES	0	0	10	46
Lara Reserve	10	YES	8	YES	8	YES	0	0	10	42
Leisuretime Centre	10	YES	10	YES	0	0	0	0	0	24
Myers Reserve	6	YES	6	YES	6	YES	4	YES	8	38
Shell Road Reserve	8	YES	8	YES	8	YES	0	0	8	38
St Leonards Lake Reserve	8	YES	8	YES	6	YES	0	0	8	36
Stead Park	8	YES	8	YES	6	NO	0	0	10	36
White Eagle House*	2	NO	2	NO	2	NO	0	0	4	10
SURF COAST SHIRE										
Banyul Warri Fields	8	YES	6	YES	8	YES	8	YES	8	46
GOLDEN PLAINS SHIRE										
Bannockburn Rec Reserve	8	YES	8	YES	8	YES	8	YES	8	50
COLAC OTWAY SHIRE										
Beac Recreation Reserve*	4	NO	4	NO	0	0	0	0	6	14

* Indicates non-Council owned facility. ^ Indicates change room redevelopment currently underway at the time of writing the report.

FOOTBALL FACILITIES RATING SUMMARY - PITCHES (BY LGA)

	Drainage score	Irrigation score	Does the Pitch have centre cricket wicket Yes = 0 No = 2	Rate overall playing surface condition	Provide sports lighting rating	TOTAL Maximum total score for = 38	Drainage score	Irrigation score	Does the Pitch have centre cricket wicket Yes = 0 No = 2	Rate overall playing surface condition	Provide sports lighting rating	TOTAL Maximum total score for = 38
	PITCH 1						PITCH 2					
CITY OF GREATER GEELONG												
Armstrong Creek East	1	2	0	4	0	7	1	2	0	4	6	13
Barwon Heads Village Park	2	0	0	2	6	10	-	-	-	-	-	-
Bell Park Sports Club	2	2	2	4	4	14	4	2	2	4	4	16
Deakin University	4	0	2	8	12	26	-	-	-	-	-	-
Drysdale Sport Precinct	2	2	2	6	8	20	2	2	2	6	8	20
Elcho Park	4	2	2	8	8	24	2	2	2	8	6	20
Estuary Reserve	1	2	2	2	8	15	2	2	0	4	0	8
Evans Reserve	4	0	0	4	10	18	4	2	0	4	10	20
Grovedale Recreation Reserve	4	2	2	4	8	20	2	2	2	4	8	18
Howard Glover Reserve	1	2	2	6	4	15	0	0	2	4	0	6
Hume Reserve	4	2	2	8	8	24	4	2	2	8	8	24
Lara Reserve	4	2	2	8	8	24	4	2	2	8	8	24
Leisuretime Centre	4	0	2	10	12	28	-	-	-	-	-	-
Myers Reserve	2	0	2	6	8	18	4	0	0	6	8	18
Shell Road Reserve	0	0	2	4	8	14	0	0	2	4	8	14
St Leonards Lake Reserve	1	0	0	4	10	15	-	-	-	-	-	-
Stead Park	4	2	2	10	12	30	4	2	2	10	12	30
White Eagle House*	0	1	2	2	4	9	0	1	2	2	4	9
SURF COAST SHIRE												
Banyul Warri Fields	4	2	2	6	12	26	4	2	2	6	15	29
GOLDEN PLAINS SHIRE												
Bannockburn Rec Reserve	4	2	2	8	8	24	4	2	2	8	8	24
COLAC OTWAY SHIRE												
Beecac Recreation Reserve*	0	0	0	4	0	4	-	-	-	-	-	-

* Indicates non-Council owned facility. ^ Indicates change room redevelopment currently underway at the time of writing the report.

621 REGIONAL FOOTBALL (SOCCER) STRATEGY
APPENDICES

CITY OF GREATER GEELONG – PARTICIPATION AND PROVISION FORECAST BY PLANNING AREA

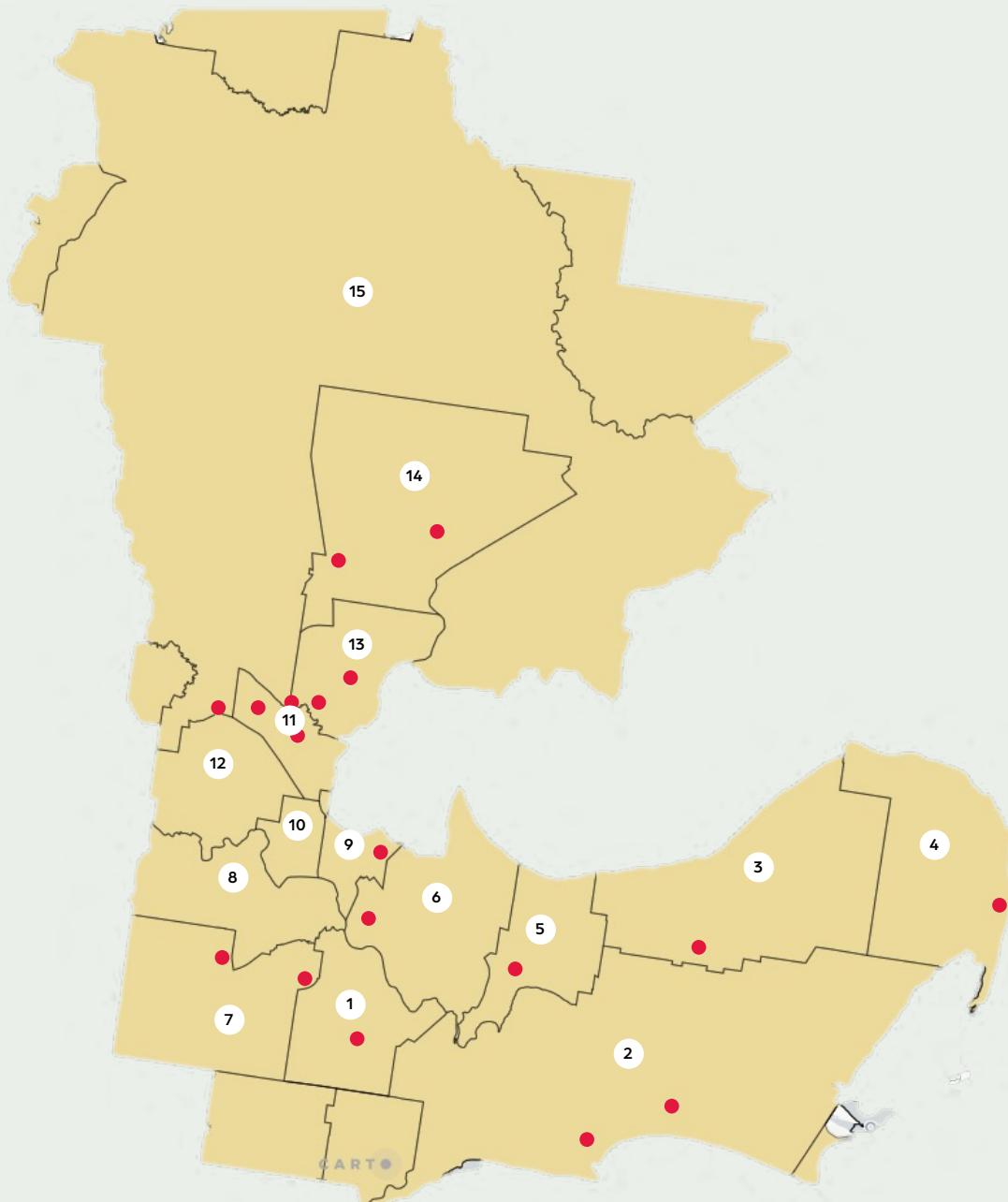
	Planning Area number	2023 Population	2028 Population	2033 Population	No. of playing fields	2022 No. of players	2022 Penetration rate	2022 Player to Pitch ratio (1:170)	2023 Population to Pitch ratio (1:5000)	2028 No. of players	Additional players 2022-2028	Additional teams in 2028	Pitch gap / surplus in 2028 by players*	Pitch gap / surplus in 2028 by population*	2033 No. of participants	Additional players 2022-2033	Additional teams in 2033	Pitch gap/surplus in 2033 by players*	Pitch gap/ surplus in 2033 by population*
Armstrong Creek, Marshall – Charlemont	1	17093	26737	34866	2	400	2.34%	1:200	1:8547	626	226	15	-2	-3	816	416	28	-3	-5
Barwon Heads – Connewarre – Breamlea, Ocean Grove, Rural Bellarine Peninsula	2	26567	28870	30148	3	560	2.11%	1:187	1:8856	609	49	3	-1	-3	635	75	5	-1	-3
Clifton Springs, Curlewis, Drysdale – Bellarine	3	18664	21105	24298	2	329	1.76%	1:165	1:9332	372	43	3	0	-2	428	99	7	-1	-3
Portarlington, St Leonards – Indented Head	4	8604	9636	10674	1	133	1.55%	1:133	1:8604	149	16	1	0	-1	165	32	2	0	-1
Leopold	5	13533	14659	16100	2	188	1.39%	1:94	1:6767	204	16	1	1	-1	224	36	2	1	-1
Newcomb – Moolap, St Albans Park, Thomson – Breakwater, Whittington	6	18696	19222	19710	3	194	1.04%	1:65	1:6232	199	5	0	2	-1	205	11	1	2	-1
Grovedale, Mount Duneed, Waurin Ponds	7	26915	32289	35722	4	764	2.84%	1:191	1:6729	917	153	10	-1	-2	1014	250	17	-2	-3
Belmont, Highton – Wandana Heights – Ceres	8	40318	41904	43015	0	115	0.29%	0	0	120	5	0	-1	-8	123	8	1	-1	-9
East Geelong, Geelong – South Geelong – Drumcondra	9	12484	13542	15110	2	322	2.58%	1:166	1:6242	349	27	2	0	-1	390	68	5	0	-1
Geelong West – Manifold Heights, Newtown	10	21293	21770	22455	0	112	0.53%	0	0	115	3	0	-1	-4	118	6	0	-1	-4
Bell Park, Bell Post Hill, North Geelong – Rippleside	11	15633	16931	19689	6	486	3.11%	1:81	1:2606	526	40	3	3	3	612	126	8	2	2
Hamlyn Heights, Herne Hill – Fyansford	12	11556	12658	13996	0	281	2.43%	0	0	308	27	2	-2	-3	340	59	4	-2	-3
Corio, Norlane – North Shore	13	25741	26500	27155	7	318	1.24%	1:45	1:3677	327	9	1	5	2	335	17	1	5	2
Lara	14	18646	19897	21239	5	134	0.72%	1:27	1:3729	143	9	1	4	1	153	19	1	4	1
Lovely Banks – Batesford – Moorabool, Rural North	15	4706	5575	8528	3	167	3.55%	1:56	1:1569	198	31	2	2	2	303	136	9	1	1

Note: the above pitch provision analysis should be considered (in some locations) again the ownership of football venues within the City of Greater Geelong. Non-Council owned venues (see page 47) may see limited public access.
* Provision gap/surplus analysis based on existing number of football pitches remaining the same.

621 REGIONAL FOOTBALL (SOCCER) STRATEGY
APPENDICES

MAP OF CITY OF GREATER GEELONG

● City of Greater Geelong existing football facilities





4.9 Torquay North Road Project Delivery

Council Plan

Author's Title:
General Manager:
Division:
Department:
Attachments:

Theme Two - Healthy Connected Community

Strategy 5 - Make it easier for people to move around our towns and in nature without relying on cars
Coordinator Design and Traffic
Chris Pike, General Manager Placemaking & Environment
Placemaking and Environment
Assets and Engineering
1. Torquay North.pdf [4.9.1 - 1 page]

Purpose

1. The purpose of this report is to update Council on multiple planned road construction projects to commence in Torquay between April and August 2024 and gain approval to reprogram construction projects on Coombes Road to reduce impact on community using local roads.

Recommendation

That Council:

1. Notes the upcoming roadworks within north Torquay outlined in this report.
2. Defers construction of the Coombes Road and Messmate Road roundabout until 2024/25.
3. Brings forward the reconstruction and widening of Coombes Road from the Surf Coast Highway to Messmate Road to 2023/24 and allocates funding as follows:
 - 3.1. \$1.3 Million from the Torquay Jan Juc Development Contribution Plan Reserve which was to be budgeted for in the 2024/25 Budget, and
 - 3.2. \$1.05 Million brought forward from the 2024/25 Asset Renewal Allocation.
4. Notes that the widening and resurfacing of Coombes Road between Ghazeepore Road and Messmate Road is planned to be completed in 2025.

Council Resolution

Moved Cr Schonfelder, Seconded Cr Bodsworth

That Council:

1. Notes the upcoming roadworks within north Torquay outlined in this report.
2. Defers construction of the Coombes Road and Messmate Road roundabout until 2024/25.
3. Brings forward the reconstruction and widening of Coombes Road from the Surf Coast Highway to Messmate Road to 2023/24 and allocates funding as follows:
 - 3.1. \$1.3 Million from the Torquay Jan Juc Development Contribution Plan Reserve which was to be budgeted for in the 2024/25 Budget, and
 - 3.2. \$1.05 Million brought forward from the 2024/25 Asset Renewal Allocation.
4. Notes that the widening and resurfacing of Coombes Road between Ghazeepore Road and Messmate Road is planned to be completed in 2025.

CARRIED 7|1

For	Against	Abstained
Cr Allen Cr Bodsworth Cr Hodge Cr Pattison Cr Schonfelder Cr Stapleton Cr Wellington	Cr Barker	Nil

Outcome

2. This report provides an update to Council on multiple planned road construction projects to commence between April and August 2024, with the recommendation to delay construction on the Coombes Road and Messmate Road intersection until after July to allow all other work to be completed. It also recommends bringing forward Coombes Road widening (Messmate Road to Surf Coast Highway) and undertake this project in 2023/24 while this road is under restricted traffic conditions to reduce impacts on community relating to traffic delays, detours, and amenity.

Key Considerations

3. Multiple road construction projects planned to commence in north Torquay area from April to August 2024. The majority of works are Council funded but also include developer works at intersection of Grossmans Road and Surf Coast Highway.
4. There exist concerns regarding impact of roadworks planned at Messmate and Coombes Road intersection due to other works in the area requiring to use this intersection as a detour route. Delaying Coombes and Messmate Road intersection works to after July will allow other works to be fully or near completed reducing the impact these works will have on the surrounding community and potentially having residents to travel through numerous roadworks on their daily travels.
5. Activation of the traffic signals at the Coombes Road and Surf Coast Highway intersection are expected to occur in late May 2024 due to service authority audit compliance and workflow requirements. Planned works on Coombes Road widening between Messmate Road and Surf Coast Highway which are planned for delivery in 2024/25 could commence early in April 2024 and take advantage of this road currently restricted with traffic control.
6. Switching the timing of these Coombes Road projects will have a positive impact on level of delays experienced within the road network. Delaying Coombes Road and Messmate Road intersection works and bringing forward the Coombes Road widening project will require \$2.35 Million of funding planned for the 2024/25 Financial Year to be brought forward.
7. At present community are aware that road upgrade works are planned and budgeted for on Coombes Road this financial year and next, but no direct community consultation has occurred relating to the exact timing of these.

Background

8. Multiple road construction projects planned to commence in north Torquay area from April to August 2024. A map (**Attachment 1**) has been provided representing the current proposed works, including timing, in Torquay north between March and August 2024.
9. Coombes and Messmate Road intersection upgrade works are planned and budgeted in this financial year 2023/24 as part of the Torquay Jan Juc Development Contributions Plan (DCP).
10. Council have also been successful in a number of grant funded projects on Grossmans, Eton and Beach Roads which are required to be completed by end of financial year 2023/24.
11. Developer funded works are to commence in upcoming months on Grossmans Road and Surf Coast Highway intersection as part of the 85 Geelong Road development.
12. Concern that roadworks on Coombes and Messmate Road intersection will impact other works detour route.

Options

13. **Alternative Option 1** – That Council does not approve bring forward the pre-allocated funds for Coombes Road widening.

This option is not recommended by officers as will result increased delays to traffic due to impacts of intersection closure on the surrounding road network and potential negative backlash from community over timing of works.

Council Plan (including Health and Wellbeing Plan) Statement

Theme Two - Healthy Connected Community

Strategy 5 - Make it easier for people to move around our towns and in nature without relying on cars

14. The projects planned for construction between April and August will support improving the safety and efficiency of our road network, which supports our community to move around safely, connecting and participating in community life.

Financial Considerations

15. Councils Torquay Jan Juc DCP Reserve currently has a balance of \$5.2M for future DCP project delivery including the widening of Coombes Road. In addition, Council's Long Term Financial Plan identifies an allocation of \$10.6M to Asset Renewal in 2024/25 including renewal of the existing Coombes Rd pavement. There are therefore sufficient funds available for the identified works.

Community Engagement

16. At present the community are aware these road upgrade works are planned and budgeted for on Coombes Road this financial year and next, but no direct community consultation has occurred relating to the exact timing of these. As part of each project direct consultation will occur with any impacted residents

Statutory / Legal / Policy Considerations

17. The road improvement projects planned to commence support actions within Councils Road Safety and Safer Cycling Strategies as well as the Torquay Jan Juc DCP and align with the long-term vision of the current Council Plan 2021-2025.

Strategic Risk

18. **Failure to plan and deliver infrastructure which keeps pace with growth**
Inherent Risk Rating - *Serious*, Residual Risk Rating - *High*
19. Implementing the recommendations of this report will reduce impacts of roadworks on road users and the community.

Risk Rating

20. Risk rating is low and can be managed at department level.

Risk Appetite

21. No Risk Appetite Statement selected.
22. As this matter relates to a routine operational matter, no Risk Appetite Statement applies.

Sustainability Considerations

23. These road improvement projects align with current council strategies to support a transition to more active transport and support a reduction in vehicle emissions.
24. Use of recycled projects will be considered in the construction of the new pavement rehabilitation and widening.

Conflict of Interest

25. No officer declared a conflict of interest under the *Local Government Act 2020* in the preparation of this report.

Confidentiality

26. This report and attachments contain no confidential information under section 66(2) of the *Local Government Act 2020*.

Transparency

Audit and Risk Committee involvement

27. This item has not been considered by the Audit and Risk Committee

Councillor Briefings

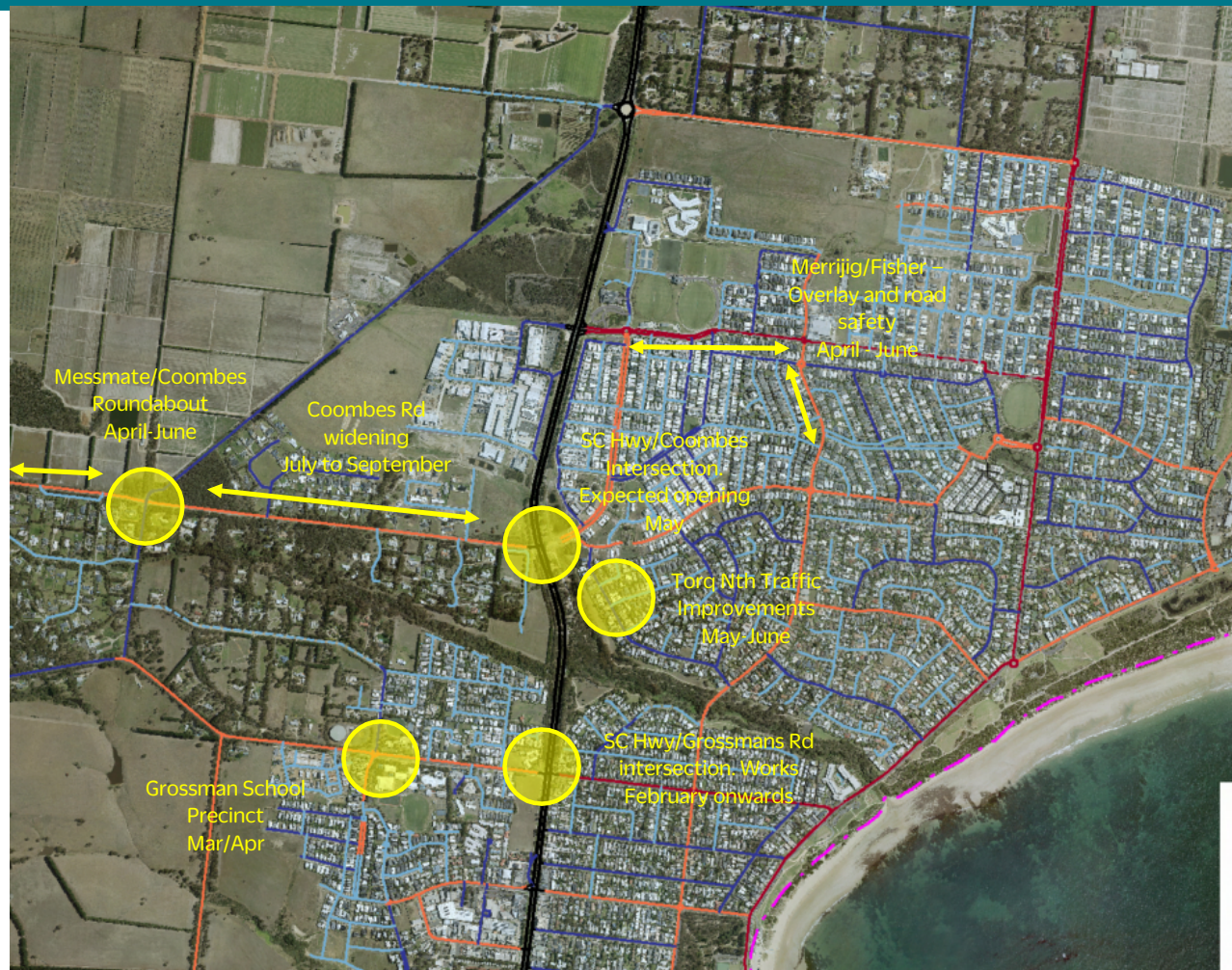
28. This item was discussed at the following Councillor briefings prior to being presented to Council for consideration. Councillor attendance at each briefing was as follows:

Councillor Briefing Date: 6-Feb-2024

<i>Councillor name</i>	<i>In attendance (Y/N)</i>	<i>Councillor name</i>	<i>In attendance (Y/N)</i>
<i>Cr Gary Allen</i>	<i>Y</i>	<i>Cr Liz Pattison</i>	<i>Y</i>
<i>Cr Paul Barker</i>	<i>N</i>	<i>Cr Adrian Schonfelder</i>	<i>Y</i>
<i>Cr Mike Bodsworth</i>	<i>Y</i>	<i>Cr Libby Stapleton</i>	<i>Y</i>
<i>Cr Kate Gazzard</i>	<i>Y</i>	<i>Cr Heather Wellington</i>	<i>N</i>
<i>Cr Rose Hodge</i>	<i>Y</i>		

Councillor attendance at briefings is not a statutory requirement. Councillors can access and request information through a number of mechanisms to understand matters being presented at a Council Meeting.

Proposed Torquay north Works March to September 2024



4.10 Proposed Discontinuance of a portion of Wadawurrung Way Torquay

Council Plan

Theme Two - Healthy Connected Community

Strategy 3 Facilitate the provision of social infrastructure and open space to enable healthy lifestyles.

Strategy 4 - Improve access to local services and programs that support people to be healthy and well.

Author's Title:

Property Officer

General Manager:

Damian Waight, Acting General Manager Strategy and Effectiveness

Division:

Strategy and Effectiveness

Department:

Integrity and Governance

Attachments:

1. Attachment 1 Council Meeting February 2024 [4.10.1 - 1 page]
2. Map - Wadawurrung Way Torquay Realignment with Existing Access Road [4.10.2 - 1 page]

Purpose

1. To consider initiating consultation for the proposed discontinuance of a portion of Wadawurrung Way R2 on Plan PS637752, Torquay as set out in the Surf Coast Aquatic and Health Centre detailed design plans.
2. To commence the notification process by declaring Council's intention to discontinue a portion of the road reserve and to invite submissions from community members.

Recommendation

That Council:

1. Notes that Council, at its special meeting on 8 August 2023, endorsed the detailed design plans for the Surf Coast Aquatic and Health Centre.
2. Notes that approximately 2,535 square meters of Wadawurrung Way R2 on Plan PS637752, Torquay needs to be discontinued to accommodate the detailed design plans.
3. Commences the statutory process pursuant to section 207A and 223 of the *Local Government Act 1989*, advertising Council's intention to discontinue a portion of Wadawurrung Way Torquay as identified in **Attachment 1** and invite submissions on the proposal from community members.
4. Authorises Council's Chief Executive Officer and/or delegate to undertake the administrative procedures necessary to enable Council to carry out its functions under sections 223 of the *Local Government Act 1989* with respect to the proposal.
5. Notes that a report will be presented to a future Council meeting providing community feedback and a recommendation regarding the discontinuance of the portion of Wadawurrung Way.

Council Resolution

Moved Cr Barker, Seconded Cr Hodge

That Council:

1. Notes that Council, at its special meeting on 8 August 2023, endorsed the detailed design plans for the Surf Coast Aquatic and Health Centre.
2. Notes that approximately 2,535 square meters of Wadawurrung Way R2 on Plan PS637752, Torquay needs to be discontinued to accommodate the detailed design plans.
3. Commences the statutory process pursuant to section 207A and 223 of the *Local Government Act 1989*, advertising Council's intention to discontinue a portion of Wadawurrung Way Torquay as identified in **Attachment 1** and invite submissions on the proposal from community members.
4. Authorises Council's Chief Executive Officer and/or delegate to undertake the administrative procedures necessary to enable Council to carry out its functions under sections 223 of the *Local Government Act 1989* with respect to the proposal.
5. Notes that a report will be presented to a future Council meeting providing community feedback and a recommendation regarding the discontinuance of the portion of Wadawurrung Way.

CARRIED 8|0

For	Against	Abstained
Cr Allen Cr Barker Cr Bodsworth Cr Hodge Cr Pattison Cr Schonfelder Cr Stapleton Cr Wellington	Nil	Nil

Outcome

3. If Council accepts this recommendation, community engagement on the proposal will commence.

Key Considerations

4. Council has reviewed and approved the detailed design plans for the Surf Coast Aquatic and Health Centre (SCAHC) on 8 August 2023 which requires using a portion of Wadawurrung Way, Torquay as shown in **Attachment 1** (the Road).
5. Council has the power under section 206, clause 3 of schedule 10 of the *Local Government Act 1989* (LGA) to discontinue the road.
6. In accordance with sections 207A and 223 of the LGA and Council's Community Engagement Policy Council must undertake;

4.10 Proposed Discontinuance of a portion of Wadawurrung Way Torquay

- 6.1. Public notification of the proposed discontinuance of the Road (the Proposal); and
 - 6.2. Community engagement on the Proposal inviting public submissions for a period of 28 days.
7. The future proposal includes realigning Wadawurrung Way to continue in an east - west direction connecting with Surf Coast Highway to the west as part of the application for planning permit (**Attachment 2**).

Background

8. Council resolved at the 8 August 2023 Council meeting to proceed with the detailed design plans for SCAHC, which includes an indoor 25 metre pool, 20 x 10 indoor program pool, gym and allied health suites.
9. The Road will be utilised for vehicle access to new car parking for the SCAHC, as well as a connection between Merrijig Drive and Surf Coast Highway.
10. The realignment works are crucial to provide ease of access and traffic movement around the precinct, given the need for vehicles to access the SCAHC.
11. In the initial phase of construction 123 vehicle parking bays will be removed. On completion of the SCAHC, 275 vehicle parking bays will be available.
12. An internal referral to various departments of Council did not raise any concerns to the Proposal and discontinuing the Road will achieve the best outcome for the SCAHC.
13. External stakeholders Powercor and Barwon Water have been provided with the Proposal and a summary of their positions will be provided in a future Council report. No issues have been identified to date.
14. The Road will remain in Council's ownership upon completion of the Proposal.
15. Wadawurrung Way is proposed to be realigned with a left turn egress only onto Surf Coast Highway to the west, as shown in **Attachment 2**.

Options

16. **Alternative Option 1** – That Council does not resolve to commence the statutory process for the Proposal.

This option is not recommended by officers as the approved detailed design plan of SCAHC requires the Road to be discontinued and re-aligned for vehicle access.

Council Plan (including Health and Wellbeing Plan) Statement

Theme Two - Healthy Connected Community

Strategy 3 Facilitate the provision of social infrastructure and open space to enable healthy lifestyles.

Strategy 4 - Improve access to local services and programs that support people to be healthy and well.

17. The SCAHC supports Council plan by its commitment to providing a wide range of opportunities to support healthy and active lifestyles by members of the community and tourist population that visit the Surf Coast Shire.

Financial Considerations

18. Costs associated with these works will be funded through the SCAHC project budget.

Community Engagement

19. Community engagement will be undertaken in accordance with Council's Community Engagement Policy by placement of a public advertisement on Council's website and the local print media inviting feedback from community members on the Proposal.

Statutory / Legal / Policy Considerations

20. Council is empowered to discontinue a public road pursuant to section 206, clause 3 of schedule 10 of the LGA.
21. Council is required to undertake community engagement for a period of not less than 28 days in accordance with sections 207A and 223 of the LGA, and Council's Community Engagement Policy.

Strategic Risk

22. Failure to plan and deliver infrastructure which keeps pace with growth

Inherent Risk Rating - *Serious*, Residual Risk Rating - *High*

23. The approach for the SCAHC project aligns with Council's risk framework and strategies and aims to:
- 23.1. Minimise Council's contribution to the capital cost by sourcing external funding.
 - 23.2. Design and construct a facility with the right component mix that minimizes the operating cost and the subsequent impact on Council's Long Term Financial Plan.
 - 23.3. Achieve environmentally sustainable outcomes in line with Council policy that provide positive environmental outcomes and an improved operating performance.
 - 23.4. Design and construct a facility with the right component mix that best meets community needs for the short-medium term and provide significant health and wellbeing outcomes.
 - 23.5. Design a facility that is future proofed for expansion as demand grows and funding becomes available.
 - 23.6. Meet our Procurement Policy by undertaking a best practice tender process.

Risk Rating

24. Risk rating is low and can be managed at department level.

Risk Appetite

25. This is in line with Council's risk Appetite: *Manage and support population growth in the Municipality, but not at the expense of the most important elements of our environment or the unique heritage and character of the different areas of our Shire.*

Sustainability Considerations

26. There are no substantial sustainability considerations associated with the discontinuance and realignment of the Road.
27. The Proposal facilitates the SCAHC and this project has a focus on achieving the best environmental sustainability design possible within project budget.

Conflict of Interest

28. No officer declared a conflict of interest under the *Local Government Act 2020* in the preparation of this report.

Confidentiality

29. This report and attachments contain no confidential information under section 66(2) of the *Local Government Act 2020*.

Transparency

Audit and Risk Committee involvement

30. This item is not in scope of matters considered by the Audit and Risk Committee.

Councillor Briefings

31. This item was discussed at the following Councillor briefings and communicated to Councillors Electronically prior to being presented to Council for consideration. Councillor attendance at the briefing was as follows:

Councillor Briefing Date: 6 February 2024

<i>Councillor name</i>	<i>In attendance (Y/N)</i>	<i>Councillor name</i>	<i>In attendance (Y/N)</i>
<i>Cr Gary Allen</i>	<i>Y</i>	<i>Cr Liz Pattison</i>	<i>Y</i>
<i>Cr Paul Barker</i>	<i>N</i>	<i>Cr Adrian Schonfelder</i>	<i>Y</i>
<i>Cr Mike Bodsworth</i>	<i>Y</i>	<i>Cr Libby Stapleton</i>	<i>Y</i>
<i>Cr Kate Gazzard</i>	<i>N</i>	<i>Cr Heather Wellington</i>	<i>N</i>
<i>Cr Rose Hodge</i>	<i>Y</i>		

Councillor attendance at briefings is not a statutory requirement. Councillors are able to access and request information through a number of mechanisms to understand matters being presented at a Council Meeting.

Attachment 1 – Council Meeting February 2024 –

**Proposed Discontinuance of portion of road reserve – Wadawurrung Way
Torquay**

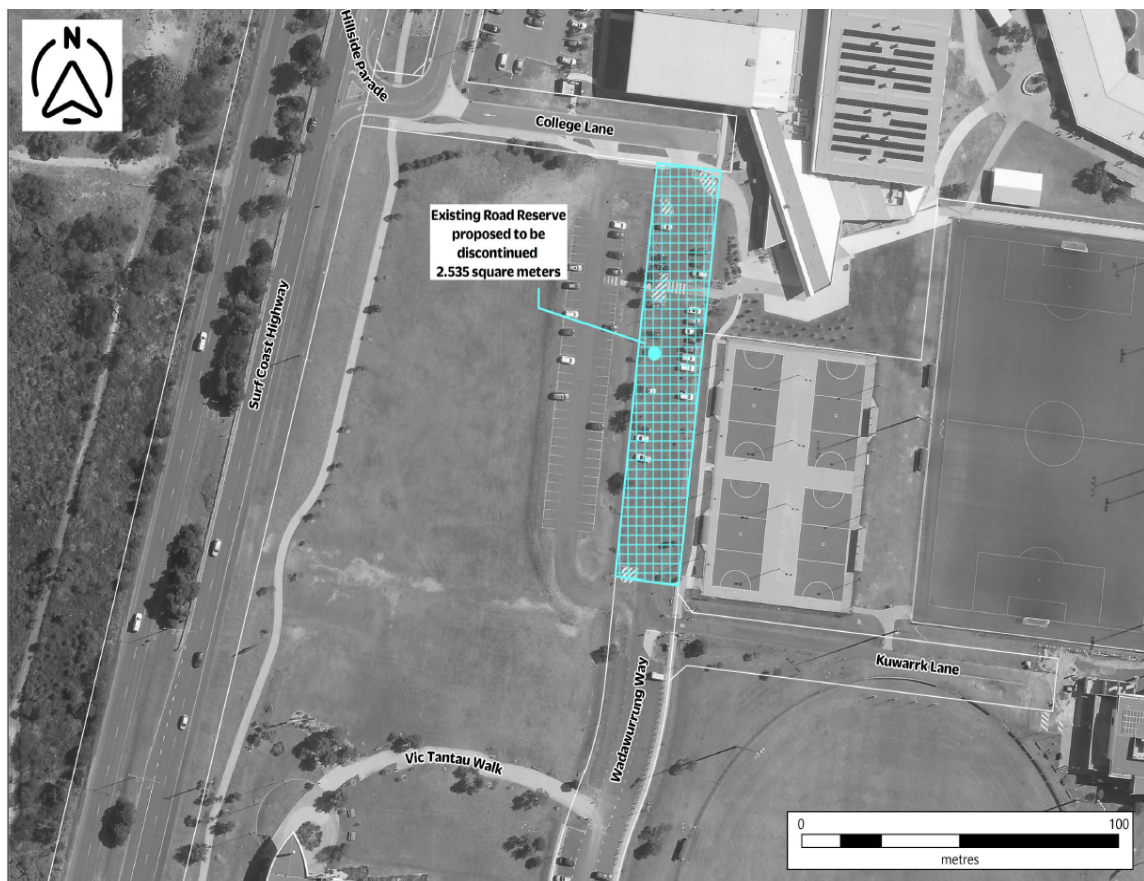
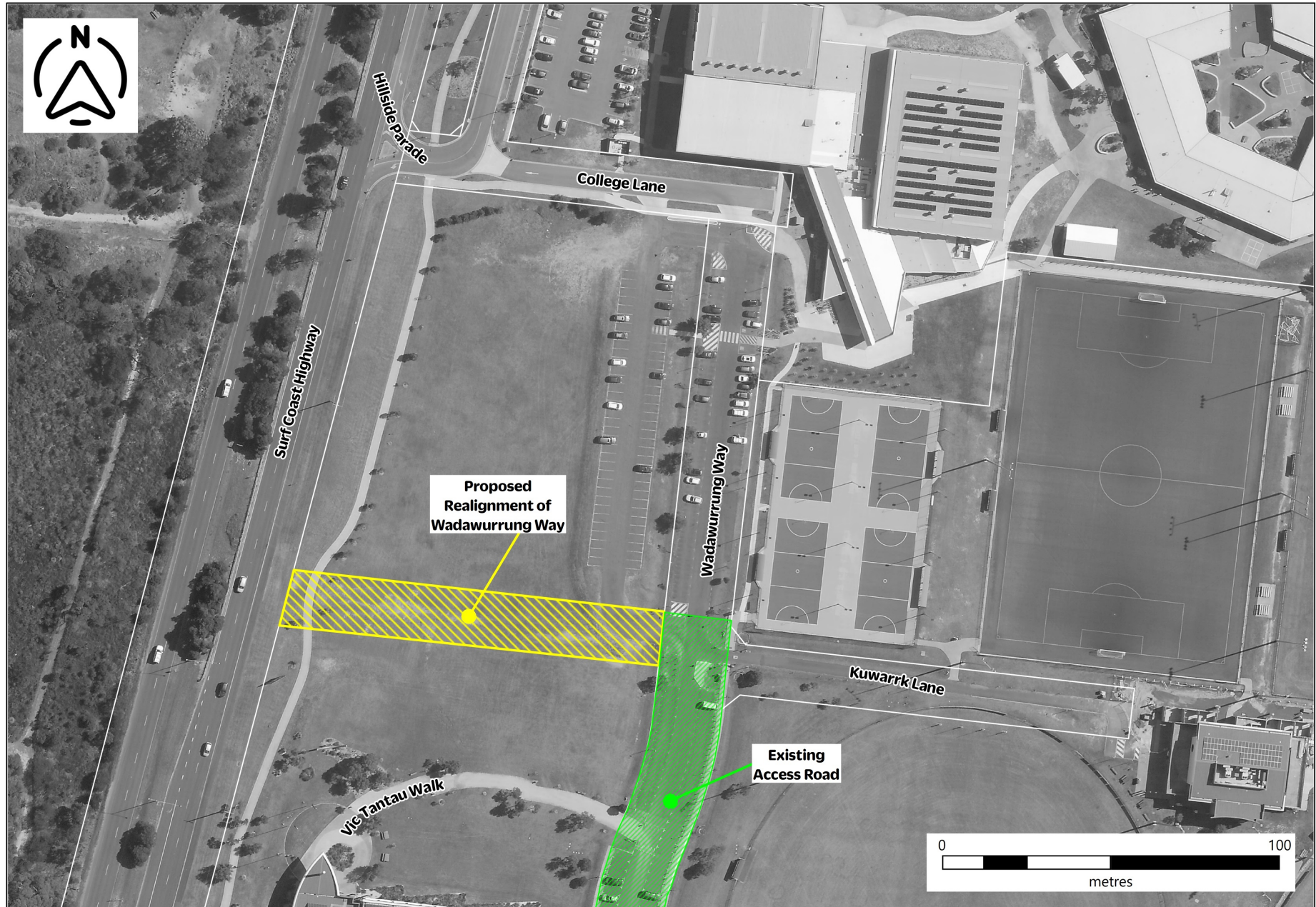


Image 1 – Proposed portion of Wadawurrung Way Torquay to be discontinued approximately 2,535 square meters



4.11 Quarterly Budget Report – December 2023

Council Plan

Author's Title:

General Manager:

Division:

Department:

Attachments:

Theme Seven - Accountable And Viable Council

Strategy 18 - Establish a sustainable financial position.

Manager Finance

Damian Waight, Acting General Manager Strategy and Effectiveness

Strategy and Effectiveness

Finance

1. December 2023 - Quarterly Budget Report [4.11.1 - 6 pages]

Purpose

1. The purpose of this report is to receive and note the Quarterly Budget Report – December 2023 (**Attachment 1**). This includes the Comprehensive Income Statement, Balance Sheet, Statement of Cash Flows, Statement of Changes in Equity and Statement of Capital Works.

Recommendation

That Council notes the Quarterly Budget Report for December 2023 (**Attachment 1**).

Council Resolution

Moved Cr Allen, Seconded Cr Schonfelder

That Council notes the Quarterly Budget Report for December 2023 (**Attachment 1**).

CARRIED 8|0

For	Against	Abstained
Cr Allen Cr Barker Cr Bodsworth Cr Hodge Cr Pattison Cr Schonfelder Cr Stapleton Cr Wellington	Nil	Nil

Outcome

2. The December 2023 Quarterly Budget Report provides information about Council's financial position, including comparisons of actuals and budgeted results to date and explanations of material variances. Known variances to the adopted budget Comprehensive Income Statement and Statement of Capital Works have been forecast.

3. Council remains in a sustainable financial position, and as a result, in accordance with the Local Government Act 2020, Section 97 (3), the Chief Executive Officer confirms a revised budget is not required.

Key Considerations

4. This report contributes to public transparency with the quarterly financial budget report being made available to the community.
5. This report contributes to Council's compliance with the *Local Government Act 2020*.
6. Council's year to date actual surplus as at 31 December 2023 is \$2.9 million (8%) favourable compared to the adopted year to date budget. Large items contributing to this favourable variance include; higher interest earned due to higher interest rates and an increase to one off capital grant income. The Comprehensive Income Statement in **Attachment 1** describes in detail each income and expense line item which contributes to the overall year to date result.
7. The Quarterly Financial Report describes the forecast variance expected at the end of the financial year. This includes unfavourable variances in depreciation due to revaluations of assets completed post budget adoption. Other unfavourable forecast variances include operational grants which is due to early payment of the 2023-24 Local Government Grants Commission in 2022-23 which is a timing issue only and timing of contributed/granted infrastructure assets from development activities. Council's operating surplus is forecast to be \$4.2 million unfavourable for the full financial year.

Background

8. Council reports quarterly on its financial results in accordance with Section 97 of the *Local Government Act 2020*. As soon as practicable after the end of each quarter of the financial year, the Chief Executive Officer must ensure that a Quarterly Budget Report is presented to the Council at a Council meeting which is open to the public.

Options

9. **Alternative Option 1** – That Council does not note the Quarterly Budget Report.

This option is not recommended by officers as this report provides information to the public about Council's financial position and meets the requirements of the *Local Government Act 2020*.

Council Plan (including Health and Wellbeing Plan) Statement

Theme Seven - Accountable And Viable Council

Strategy 18 - Establish a sustainable financial position.

10. This report contributes to Council's financial management principles with analysis and commentary on variances to budget.

Financial Considerations

11. The report documents Council's financial position and variances to budget.

Community Engagement

12. This report contains Council's financial statements for the December 2023 quarter. No community engagement has occurred in its development as the statements reflect Council's financial position at this moment in time.
13. This report contributes to public transparency by ensuring that the Quarterly Budget Report is made available to the community.

Statutory / Legal / Policy Considerations

14. This report provides compliance with the *Local Government Act 2020*.

Risk Assessment

15. Regular finance reporting helps manage the risks of budget overruns and ensures resources are spent as per the allocations set out in the 2023-24 budget.

Sustainability Considerations

16. Council remains in a sound financial position, with the following key risks being monitored:
 - 16.1. Economic pressures on goods and services.
 - 16.2. Slow-down in development and its flow on impact to Council revenue sources.

Conflict of Interest

17. No officer declared a conflict of interest under the *Local Government Act 2020* in the preparation of this report.

Confidentiality

18. This report and attachments contain no confidential information under section 66(2) of the *Local Government Act 2020*.

Transparency

Audit and Risk Committee involvement

19. This report will be presented to the Audit and Risk Committee on 22 March 2024.

Councillor Briefings

20. This item was discussed at the following Councillor briefing and provided electronically prior to being presented to Council for consideration. Councillor attendance at the briefing was as follows:

Councillor Briefing Date: 6 February 2023

<i>Councillor name</i>	<i>In attendance (Y/N)</i>	<i>Councillor name</i>	<i>In attendance (Y/N)</i>
<i>Cr Gary Allen</i>	<i>Y</i>	<i>Cr Liz Pattison</i>	<i>Y</i>
<i>Cr Paul Barker</i>	<i>N</i>	<i>Cr Adrian Schonfelder</i>	<i>Y</i>
<i>Cr Mike Bodsworth</i>	<i>Y</i>	<i>Cr Libby Stapleton</i>	<i>Y</i>
<i>Cr Kate Gazzard</i>	<i>Y</i>	<i>Cr Heather Wellington</i>	<i>N</i>
<i>Cr Rose Hodge</i>	<i>Y</i>		

Councillor attendance at briefings is not a statutory requirement. Councillors are able to access and request information through a number of mechanisms to understand matters being presented at a Council Meeting.

1 Financial Statements

1.1 Comprehensive Income Statement

For the period 1 July 2023 to 31 December 2023

		YTD Actuals \$'000	Adopted Budget \$'000	Adopted Budget \$'000	Variance YTD Actual v YTD Adopted Budget \$'000	%	Annual Forecast \$'000	Variance Annual Forecast v Adopted Budget \$'000	%
	Notes								
Income / Revenue									
Rates and Charges	1	64,164	63,773	63,865	391	1%	64,385	520	1%
Statutory Fees and Fines	2	1,260	924	1,989	336	36%	2,148	159	8%
User Charges	3	3,362	3,354	6,904	8	0%	6,701	(203)	3%
Grants - Operating	4	2,980	4,090	10,497	(1,111)	27%	5,637	(4,860)	46%
Grants - Capital	5	7,859	6,953	5,502	906	13%	8,743	3,241	59%
Contributions - Monetary	6	1,237	1,062	2,038	175	16%	2,352	314	15%
Contributions - Non-Monetary	7	1,556	1,230	2,460	326	27%	7,363	4,903	199%
Net Gain/(Loss) on Disposal of Property	8	6	125	(15,146)	(118)	95%	(20,163)	(5,017)	33%
Infrastructure, Plant and Equipment									
Other Income	9	2,835	918	2,314	1,917	209%	5,386	3,072	133%
Total Income / Revenue		85,259	82,429	80,424	2,830	3%	82,552	2,128	3%
Expenses									
Employee Costs	10	17,921	18,923	40,069	1,001	5%	39,173	896	2%
Materials and Services	11	15,972	16,688	32,395	716	4%	34,446	(2,051)	6%
Depreciation	12	9,511	7,853	15,706	(1,657)	21%	20,992	(5,286)	34%
Amortisation - Intangible Assets		-	-	4,843	-	0%	4,843	-	0%
Amortisation - Right of Use Assets		95	179	381	84	47%	312	69	18%
Bad and Doubtful Debts - Allowance for Impairment Losses		56	50	100	(6)	11%	115	(15)	15%
Borrowing Costs		141	137	281	(3)	3%	281	-	0%
Finance Costs Leases		12	18	34	6	33%	32	2	7%
Other Expenses		648	581	4,890	(66)	11%	4,883	7	0%
Total Expenses		44,355	44,429	98,701	74	0%	105,079	(6,377)	6%
Surplus/(Deficit) for the Year		40,903	37,999	(18,277)	2,904	8%	(22,527)	(4,249)	23%
Other Comprehensive Income									
Items that will not be reclassified to surplus or deficit in future periods									
Net Asset Revaluation Increment/(Decrement)		-	-	6,263	-	0%	6,263	-	0%
Total Comprehensive Result		40,903	37,999	(12,014)	2,904	8%	(16,264)	(4,249)	35%

Variance Notes:

Forecast information presented is based on information available at report date. This may vary to the 2023-24 Forecast presented in the Draft Budget Report 2024-25 in April 2024.

- Rates and Charges:** Favourable supplementary rates and garbage charge income. In addition to supplementary rates, the Forecast includes the special charge income related to the Sparrow Avenue Drainage and Road Upgrade project in Anglesea as outlined in the Adopted Budget 2022-23.
- Statutory Fees and Fines:** Favourable subdivision supervision fees and parking infringements year to date also reflected in forecast.
- User Charges:** Unfavourable forecast due to a reduction in extraction rates at Gherang Gravel pits and the exiting of Family Day Care services (with a related reduction in expenditure) offset by favourable retail sales at Visitor Information Centres.
- Grants - Operating:** Unfavourable operational project grants due to Local Government Grants Commission allocation due to 100% of 2023-24 allocation being paid in late 2022-23, not the budgeted 50%. This is reflected in the Forecast along with other operational project grant funding recognised through Council's Project Budget Adjustments and Cash Reserve Transfer Table at Council meetings.
- Grants - Capital:** Reflects capital grant funding recognised either in full or earned value assessment of contractual goods/services delivered applied at 30 June. The Forecast reflects additional grant income for the 2023-24 Federal Blackspot Program and Local Roads and Community Infrastructure Program Phase 4B.
- Contributions - Monetary:** New project contributions (both carried forward and new), and timing of development and open space contributions.
- Contributions - Non-Monetary:** Timing of contributed/granted infrastructure assets from development activities.

8. **Net Gain/(Loss) on Disposal of Property Infrastructure, Plant and Equipment:** Timing of transition of assets to Great Ocean Road Coast and Parks Authority. The Forecast includes all assets planned to be transitioned by 30 June 2024.
9. **Other Income:** Favourable interest on investments due to higher interest returns available compared to budgeted 3.5%; with the higher returns reflected in the Forecast. Approx. \$965k to be assigned to the Surf Coast Health and Aquatic Facility at EOFY for interest earned on upfront grant payments as per agreement.
10. **Employees:** Variance due to vacancies, offset by higher backfill with casual, extended sick leave instances, WorkCover premium increase, and reduced employee project recovery. Known changes and savings are reflected in the Forecast (i.e. Family Day Care service exit), along with reduced actual carry forward operating project employee costs from Adopted Budget.
11. **Materials and Services:** Variance due to recurrent operations timing of service delivery and timing of project delivery. Reflected in the Forecast is additional project expenditure budget due to new project funding (i.e. Federal Blackspot Program) and higher actual carry forward for operating projects compared to the Adopted Budget.
12. **Depreciation:** Variance due to revaluations completed post budget adoption during 2022-23 which had increases in replacement cost, and therefore depreciation. This impact is reflected in the Forecast.

1.2 Balance Sheet

As at 31 December 2023

		YTD Actuals \$'000	Adopted Budget 30 June 2024 \$'000	Actuals 30 June 2023 \$'000
	Notes			
Assets				
Current Assets				
Cash and Cash Equivalents	1	4,435	5,759	3,842
Trade and Other Receivables	2	33,522	6,194	5,751
Other Financial Assets	1	99,720	75,000	97,500
Inventories		30	47	30
Other Assets		2,375	917	2,362
Total Current Assets		140,083	87,917	109,485
Non-Current Assets				
Trade and Other Receivables		9	131	23
Property, Infrastructure Plant & Equipment	3	1,205,827	1,019,650	1,205,201
Investments in Associates and Joint Ventures		276	275	276
Right of Use Assets		707	516	662
Intangible Assets	4	25,585	19,372	25,585
Total Non-Current Assets		1,232,404	1,039,944	1,231,747
Total Assets		1,372,486	1,127,861	1,341,232
Liabilities				
Current Liabilities				
Trade and Other Payables	5	1,268	5,204	4,998
Unearned Income	6	22,709	17,000	25,889
Trust Funds and Deposits	7	4,216	5,408	5,398
Provisions	8	10,731	9,392	11,177
Interest Bearing Liabilities		1,087	2,183	2,171
Lease Liabilities		143	450	318
Total Current Liabilities		40,154	39,637	49,952
Non-Current Liabilities				
Provisions	8	19,813	16,817	19,778
Lease Liabilities		450	101	337
Interest Bearing Liabilities		12,539	10,356	12,539
Total Non-Current Liabilities		32,803	27,274	32,654
Total Liabilities		72,957	66,910	82,606
Net Assets		1,299,529	1,060,950	1,258,626
Equity				
Accumulated Surplus		557,772	636,451	450,107
Asset Revaluation Reserve		713,486	359,073	713,486
Other Reserves		28,271	65,425	95,033
Total Equity		1,299,529	1,060,950	1,258,626

Notes:

- Cash and Cash Equivalents and Other Financial Assets Combined:** Total cash balance remains at similar levels to 30 June 2023 driven by rates and charges collected, along with timing of operational service and project delivery.
- Trade and Other Receivables:** Opening balance higher at the start of the financial year as rates and charges raised are collected across the financial year as instalments fall due.

3. **Property, Infrastructure, Plant and Equipment:** Opening balance higher than budget due to 2022-23 asset class revaluations.
4. **Intangible Assets:** Amortisation of the landfill air space asset is calculated at year end, therefore the current value equals the 30 June 2023 value. The 30 June 2023 value includes an unbudgeted revaluation increment.
5. **Trades & Other Payables:** Variance is due to general creditor payments owing at report date are expected to be higher at year end (i.e. project and operational supplier payments).
6. **Unearned Income:** Variance is due to timing of income received in advance for projects; with the Surf Coast Aquatic and Health Centre Project being the most material project which will be delivered over multiple financial years.
7. **Trust Funds and Deposits:** Variance is due to variability in trusts monies being held.
8. **Provisions:** Variance due to higher actual opening balance compared to budget forecast for the landfill rehabilitation provision and employee provisions (mainly related to indexation/discounting rates).

1.3 Statement of Changes in Equity

As at 31 December 2023

	YTD Actuals \$'000	Adopted Budget 30 June 2024 \$'000	Actuals 30 June 2023 \$'000
Equity Opening Balance	1,258,626	1,072,964	450,107
Surplus/(Deficit) for the Year	40,903	(18,277)	713,486
Net Asset Revaluation	-	6,263	95,033
Total Equity	1,299,529	1,060,950	1,258,626

1.4 Cash Flow Statement

For the period 1 July 2023 to 31 December 2023

	Notes	YTD Actuals \$'000	Adopted Budget \$'000	YTD Actuals 31 Dec 2022 \$'000
Cash Flow from Operating Activities				
Rates and Charges	1	34,853	63,803	34,584
Statutory Fees and Fines	2	1,260	1,989	952
User Charges	2	3,418	7,135	4,062
Grants - Operating	3	3,873	10,867	3,236
Grants - Capital	3	5,555	6,002	1,882
Contributions - Monetary	4	1,227	2,038	999
Interest Received	5	2,201	1,750	566
Trust Funds and Deposits Taken/(Repaid)		(1,182)	-	3,059
Net GST Refund/(Payment)	6	2,754	6,011	2,359
Employee Costs	7	(17,962)	(39,345)	(16,428)
Materials and Services	8	(22,979)	(40,003)	(20,235)
Net Cash Provided from Operating Activities		13,018	20,247	15,036
Cash Flows from Investing Activities				
Proceeds from Sale of Property, Plant & Equipment	9	6	593	167
Payments for Property, Plant, Equipment & Infrastructure Assets	10	(8,772)	(34,527)	(7,536)
Cash Flows from Investments	11	(2,220)	15,000	(7,500)
Net Cash Used in Investing Activities		(10,986)	(18,935)	(14,869)
Cash Flows from Financing Activities				
Finance Costs		(141)	(282)	(162)
Repayment of Lease Liabilities		(202)	(426)	(181)
Interest Paid - Lease Liabilities		(12)	(34)	(6)
Repayment of Borrowings		(1,084)	(2,171)	(1,079)
Net Cash Provided from Financing Activities		(1,439)	(2,914)	(1,428)
Net Increase/(Decrease) in Cash & Cash Equivalents Held		593	(1,602)	(1,261)
Cash & Cash Equivalents at the Beginning of the Period		3,842	7,361	5,581
Cash & Cash Equivalents at the End of the Period		4,435	5,759	4,320
Investments (Current and Non-Current Financial Assets)	12	99,720	75,000	91,000
Total Cash & Investments at the End of the Period		104,155	80,759	95,320

Notes:

- Rates and Charges:** Collection of rates and charges year to date is considered on plan.
- Statutory Fees and Fines and User Charges:** On plan with cash collected across the financial year. Favourable statutory Subdivision Supervision Fees and Parking Infringements year to date compared to the same period last financial year; User charges are lower compared to last year mainly due to the changes in Children Services funding structure.
- Grants - Operating & Capital:** Timing of programs.
- Contributions - Monetary:** Timing of development contributions and contributions to projects.
- Interest Received:** Reflects favourable term deposit rates earned due to higher returns and cash balances than budgeted. Adopted Budget assumed 3.5% return. Compared to the prior period, the cash rate escalations by the Reserve Bank of Australia were increasing from historical lows.
- Net GST Refund/(Payment):** Reflects net position at balance date.
- Employees:** Employee costs are considered on plan, with some savings from vacancies.
- Materials and Services:** On plan and reflect timing of delivery of recurrent operations and operating projects.
- Proceeds from Sale of Property, Plant & Equipment:** Timing of renewal program purchases for plant and equipment.
- Property, Plant, Equipment & Infrastructure Assets:** Timing of capital program purchases.
- Cash Flow from Investments:** Reflects year to date cash movement since 30 June 2023 in Other Financial Assets from the Balance Sheet. At balance date, cash is classified as either cash invested with a maturity greater than three months (Other Finance Assets) or cash on hand (Cash and Cash Equivalents).
- Investments:** Higher cash investment compared to Adopted because of the timing of capital program delivery, with the upfront grant payments received for the Surf Coast Aquatic and Health Centre being a material component.

1.5 Statement of Capital Works

For the period 1 July 2023 to 31 December 2023

	YTD Actuals \$'000	YTD Adopted Budget \$'000	Adopted Budget Spend \$'000	Variance YTD Actual v YTD Adopted Budget \$'000 %		Annual Forecast Spend \$'000	Variance Annual Forecast v Adopted Budget \$'000 %	
Property								
Land	-	-	-	-	0%	-	-	0%
Total Land	-	-	-	-	0%	-	-	0%
Buildings	2,226	4,257	9,577	2,031	48%	6,763	2,814	29%
Total Buildings	2,226	4,257	9,577	2,031	48%	6,763	2,814	29%
Total Property	2,226	4,257	9,577	2,031	48%	6,763	2,814	29%
Plant and Equipment								
Plant, Machinery & Equipment	528	850	1,890	322	38%	1,837	53	3%
Fixtures, Fitting & Furniture	1	145	322	144	99%	3	319	99%
Computers & Telecomms	263	447	994	185	41%	574	420	42%
Total Plant and Equipment	792	1,443	3,206	651	45%	2,414	792	25%
Infrastructure								
Bridges	3	876	1,946	873	100%	99	1,847	95%
Drainage & Sewerage	403	1,605	3,472	1,203	75%	1,108	2,363	68%
Footpaths & Cycleways	318	961	1,946	643	67%	851	1,095	56%
Parks, Open Space & Streetscapes	612	459	986	(152)	33%	718	268	27%
Recreation, Leisure & Communities	181	708	1,562	527	74%	737	825	53%
Roads	3,767	4,181	9,291	414	10%	12,068	(2,777)	30%
Waste	365	694	1,542	329	47%	1,290	252	16%
Expensed Capital Works	764	728	1,835	(36)	5%	1,303	532	29%
Landfill Provision	107	450	1,000	343	76%	500	500	50%
Total Infrastructure	6,518	10,663	23,579	4,145	39%	18,675	4,904	21%
Total Capital Works Expenditure	9,536	16,363	36,362	6,827	42%	27,851	8,511	23%
Represented by:								
New Asset Expenditure	2,230	4,275	5,250	2,045	48%	5,376	(126)	2%
Asset Renewal Expenditure	3,476	8,538	22,973	5,063	59%	13,619	9,354	41%
Asset Expansion Expenditure	9	35	77	26	75%	41	35	46%
Asset Upgrade Expenditure	2,951	2,337	5,227	(615)	26%	7,012	(1,784)	34%
Expensed Capital Works	764	728	1,835	(36)	5%	1,303	532	29%
Landfill Provision Works	107	450	1,000	343	76%	500	500	50%
Total Capital Works	9,536	16,363	36,362	6,827	42%	27,851	8,511	23%

Variance Notes:

Forecast information presented is based on information available at report date. This may vary to the 2023-24 Forecast presented in the Draft Budget Report 2024-25 in April 2024.

Generally, actual project spend variations compared to the Adopted Budget Spend are timing related (i.e. not a result of exceeding allocated project budgets). There are some projects reflected in the Forecast that have reduced spend in 2023-24 based on information available currently. These projects are ongoing, some over multiple financial years due to their size and scope, and as such will have spend in 2024-25 also. Adjustments have also been made in the forecast in relation to the budgeted carry forward and the actual carry forward from the 2022-23 year. Any projects that require budget adjustments or closure are documented at Council meetings each month via the Project Budget Adjustments and Cash Reserve Transfer Table report to support transparency with the community.

4.12 Appointment of the CEO Employment Matters Committee Independent Chair

Council Plan

Author's Title:

General Manager:

Division:

Department:

Attachments:

Theme Seven - Accountable and Viable Council

Strategy 18 - Establish a sustainable financial position.

Manager People and Culture

Damian Waight, Acting General Manager Strategy and Effectiveness

Strategy and Effectiveness

People and Culture

Nil

Purpose

1. For Council to consider the appointment of the Chief Executive Officer (CEO) Employment Matters Committee Independent Chair for a two-year term.

Recommendation

That Council reappoints Anne-Marie Leslie as Independent Chair of the Chief Executive Officer (CEO) Employment Matters Committee for a two-year term until 1 March 2026.

Council Resolution

Moved Cr Stapleton, Seconded Cr Barker

That Council reappoints Anne-Marie Leslie as Independent Chair of the Chief Executive Officer (CEO) Employment Matters Committee for a two-year term until 1 March 2026.

CARRIED 8|0

For	Against	Abstained
Cr Allen Cr Barker Cr Bodsworth Cr Hodge Cr Pattison Cr Schonfelder Cr Stapleton Cr Wellington	Nil	Nil

CEO Robyn Seymour declared an interest in item 4.12 and left the chamber while the item was considered.

Outcome

2. The outcome of this report is Council appoints the chair of the CEO Employment and Remuneration Committee which will fulfill the obligations set out in its SCS-007 CEO Remuneration and Employment Policy.

Key Considerations

3. Ms Anne-Marie Leslie has performed the role to the satisfaction of the CEO Employment Matters Committee in accordance with her contract and has expressed a willingness to continue in the role.

Background

4. Anne-Marie Leslie's current term on the CEO Employment Matters Committee recently concluded having undertaken the role since January 2019.
5. Council adopted the SCS-007 CEO Remuneration and Employment Policy (the Policy) on 28 February 2023.
6. The policy outlines the requirement to establish an advisory committee to assist Council in fulfilling its responsibilities relating to CEO employment matters. Membership of the Committee includes all Councillors and an Independent Chair.
7. The Policy states that CEO Employment Matters Committee has authority to recommend and advise Surf Coast Shire Council regarding:
 - 7.1. Contractual matters relating to the CEO or the person appointed to act as the Chief Executive Officer, including, but not limited to, the following:
 - 7.1.1. The appointment of the CEO;
 - 7.1.2. Remuneration and conditions of appointment of the CEO;
 - 7.1.3. Extension (i.e. Reappointment) of the CEO.
 - 7.2. To conduct the performance reviews of the CEO, and make any recommendations to Council as a result of the review.
 - 7.3. To perform any other prescribed functions or responsibilities stipulated under the *Local Government Act 2020* or Regulations.
8. Anne-Marie Leslie has indicated her willingness to accept a further two-year term to continue to chair the Committee.
9. Anne-Marie Leslie is a Senior Human Resources Executive with extensive experience in executive recruitment, remuneration, performance management and development. She holds a Masters in Human Resources and is both a fellow of the Australian Human Resources Industry and a graduate of the Australian Institute of Company Directors. Anne-Marie is a board member of Colac Area Health and the Deakin University Human Research Ethics Committee. She has a broad range of experience having worked in both executive and non-executive board roles, advisory committees and sponsor roles.
10. Anne-Marie Leslie has indicated her willingness to support the Council and the CEO to continue to align the objectives and performance of the CEO with the strategic imperatives of the Council. This includes reviewing and establishing ongoing success factors for the CEO including performance objectives and KPIs and undertaking remuneration reviews in accordance with the CEO's employment contract.

Options

11. **Alternative Option 1** – That Council does not reappoint Anne-Marie Leslie and start the process to recruit a new chair.

This option is not recommended by officers as Anne Marie Leslie is suitably qualified to fulfill this role. This option would mean a recruitment process needs to be undertaken which is unnecessary given the suitability and willingness of the incumbent.

Council Plan (including Health and Wellbeing Plan) Statement

Theme Seven - Accountable and Viable Council

12. This matter contributes to Council remaining accountable through managing the employment and performance of the CEO.

Financial Considerations

13. The Policy outlines that Council will pay a fee to the Independent Chair in line with Victorian Government guidelines. The fee currently is set at \$600 per meeting (4 scheduled per year) plus any travel expenses which is accommodated in Council's operating budget.

Community Engagement

14. Community engagement was not undertaken for this item.

Statutory / Legal / Policy Considerations

15. This decision will enable Council to adhere the CEO Remuneration and Employment Policy – SCS-007.

Strategic Risk

16. **Failure to meet Councils Governance and Compliance obligations**
Inherent Risk Rating - *Serious*, Residual Risk Rating - *Medium*
17. This report helps ensure that Council is acting in accordance with SCS-007 CEO Remuneration and Employment Policy and the *Local Government Act 2020*. The proposed appointment mitigates the risk of not having a suitably skilled Independent Chair for the CEO Employment Matters committee. This helps align CEO performance to delivering the strategic goals of Council.

Risk Rating

18. For example, risk rating is low and can be managed at department level.

Risk Appetite

19. There is no risk appetite statement associated with this report.

Conflict of Interest

20. No officer declared a conflict of interest under the *Local Government Act 2020* in the preparation of this report.

Confidentiality

21. This report and attachment contain no confidential information under section 66(2) of the *Local Government Act 2020*.

Transparency

Audit and Risk Committee involvement

22. This is not in scope of the Audit and Risk Committee.

Councillor Briefings

23. This item was provided at the following Councillor briefing and electronically prior to being presented to Council for consideration. Councillor attendance at each briefing was as follows:

Councillor Briefing Date: 30 January 2024

<i>Councillor name</i>	<i>In attendance (Y/N)</i>	<i>Councillor name</i>	<i>In attendance (Y/N)</i>
<i>Cr Gary Allen</i>	<i>Y</i>	<i>Cr Liz Pattison</i>	<i>Y</i>
<i>Cr Paul Barker</i>	<i>N</i>	<i>Cr Adrian Schonfelder</i>	<i>Y</i>
<i>Cr Mike Bodsworth</i>	<i>Y</i>	<i>Cr Libby Stapleton</i>	<i>Y</i>
<i>Cr Kate Gazzard</i>	<i>Y</i>	<i>Cr Heather Wellington</i>	<i>N</i>
<i>Cr Rose Hodge</i>	<i>Y</i>		

Councillor attendance at briefings is not a statutory requirement. Councillors are able to access and request information through a number of mechanisms to understand matters being presented at a Council Meeting.

4.13 Proposed Update to s5 Instrument of Delegation - Council to CEO

Council Plan

Author's Title: General Manager:

Division:

Department:

Attachments:

Theme Seven - Accountable and Viable Council

Strategy 18 - Establish a sustainable financial position.

Coordinator Governance

Damian Waight, Acting General Manager Strategy and Effectiveness

Strategy and Effectiveness

Integrity and Governance

1. S5 Instrument of Delegation - Council to Chief Executive Officer [4.13.1 - 3 pages]
2. S5 - Instrument of Delegation - Council to the Chief Executive Officer - tracked changes [4.13.2 - 3 pages]

Purpose

1. The purpose of this report is to present an updated s5 Instrument of Delegation (Council to Chief Executive Officer) to Council for consideration, which proposes increasing the financial delegation amount to \$1 million for budgeted expenditure, and \$800,000 for non-budgeted expenditure.

Recommendation

That Council, in exercise of the power conferred by section 11(1)(b) of the *Local Government Act 2020*:

1. Delegates the person holding the position, or acting in or performing the duties of Chief Executive Officer, the powers, duties and functions set out in the s5 Instrument of Delegation – Council to the Chief Executive Officer (**Attachment 1**) subject to the conditions and limitations specified in that Instrument; and
2. Declares that the s5 Instrument of Delegation (**Attachment 1**) to come into force immediately upon this resolution being made, and requires the Chief Executive Officer and the Mayor to sign this instrument; and
3. Declares that upon the coming into force of this instrument, all previous delegations to the Chief Executive Officer are revoked; and
4. Requires that the duties and functions set out in the Instrument must be performed, and the powers set out in the instruments must be executed, in accordance with any guidelines or policies of Council that it may from time to time adopt.

Council Resolution

Moved Cr Schonfelder, Seconded Cr Bodsworth

That Council, in exercise of the power conferred by section 11(1)(b) of the *Local Government Act 2020*:

1. Delegates the person holding the position, or acting in or performing the duties of Chief Executive Officer, the powers, duties and functions set out in the s5 Instrument of Delegation – Council to the Chief Executive Officer (**Attachment 1**) subject to the conditions and limitations specified in that Instrument; and

2. Declares that the s5 Instrument of Delegation (**Attachment 1**) to come into force immediately upon this resolution being made, and requires the Chief Executive Officer and the Mayor to sign this instrument; and
3. Declares that upon the coming into force of this instrument, all previous delegations to the Chief Executive Officer are revoked; and
4. Requires that the duties and functions set out in the Instrument must be performed, and the powers set out in the instruments must be executed, in accordance with any guidelines or policies of Council that it may from time to time adopt.

CARRIED 7|1

For	Against	Abstained
Cr Allen Cr Bodsworth Cr Hodge Cr Pattison Cr Schonfelder Cr Stapleton Cr Wellington	Cr Barker	Nil

Outcome

2. If Council accepts this recommendation, it will have adopted the updated Instrument of Delegation from Council to the Chief Executive Officer (CEO), increasing the current financial delegation amount for the CEO.

Key Considerations

3. The Instrument of Delegation from Council to the CEO was last adopted by Council in July 2021, following changes to the *Environment Protection Act 2017*. The financial delegation amount on the instrument was not considered at this time.
4. The financial delegation component for entering into contracts has remained unchanged since 2016, and allows the CEO to enter into contracts not exceeding \$600,000.
5. It is noted that the current instrument also has a \$300,000 'general expenditure' limit. In reviewing delegation limits from similar councils, it was observed that it is unusual for general expenditure to be of a different delegation level, and the updated instrument proposes to apply the same amount for contracts and general expenditure, however a differentiation between budgeted and non-budgeted expenditure is provided.
6. Annual inflation for goods and services has risen significantly since 2016, with a steep rise occurring between 2021-2023. The ongoing increase in costs, especially with regard to building and infrastructure, has led to a significant increase in the value of contracts required to deliver the core operations of Council.
7. While inflation is forecast to return to more historic trends, cost increases have occurred, and costs will remain significantly higher than before the pandemic.¹

¹ https://www.mbmpl.com.au/wp-content/uploads/2023/08/Escalation_-August-2023_v4-1.pdf

8. The recommendation has been put forward as a result of the higher price of contracts resulting in an increased volume of contracts (often very operational in nature) being awarded by Council.
9. This results in project delays of several weeks to accommodate the Council business cycle, and a reliance on suppliers/contractors to hold prices. To mitigate these issues and enable operations to proceed in a timely manner, it is recommended that the CEO's financial delegation be increased to \$1 million for budgeted expenditure, and \$800,000 for non-budgeted expenditure.
10. Benchmarking of a sample of similar sized councils has been confirmed the reasonableness of the proposed delegation limit. The following comparable councils also have a CEO delegation of \$1 million:
 - 10.1. Bass Coast Shire
 - 10.2. Campaspe Shire
 - 10.3. Cardinia Shire
 - 10.4. Macedon Ranges Shire
 - 10.5. Mildura Rural City
 - 10.6. Swan Hill Rural City.
11. It is noted that the CEO's financial delegation is only one factor in determining whether a decision will be made under delegation or if it will be presented to Council for a decision.
12. Prior to the award of a contract, consideration is given to community interest, Council priorities and political outcomes. Through assessing each contract award, officers will identify any contracts which should be awarded by Council regardless of value, and these will be presented to Council for consideration.
13. A separate limit of \$2m currently applies in the Instrument for expenditure which Council is, by or under legislation, required to make. This includes expenditure on matters such as mandatory insurances and levies. No change is proposed to this limit.

Background

14. The s5 Instrument of Delegation (**Attachment 1**) vests in the CEO (or any person in that role) the power to 'determine any issue; take any action; or do anything arising out of or connected with any duty imposed, or power or function conferred on Council by or under any Act'.
15. Delegating powers, duties and functions to the CEO ensures that the operations of Council can be undertaken in a timely fashion, subject to any conditions and limitations set out in the delegation or otherwise set out in legislation.

Options

16. **Alternative Option 1** – That Council does not adopt the updates s5 Instrument of Delegation.

This option is not recommended by officers as a strong business need for the update has been demonstrated. By not adopting the updated instrument, the financial delegation to the CEO will not reflect inflation to goods and services, and will cause delays to the conduct of Council operations.

Council Plan (including Health and Wellbeing Plan) Statement

Theme Seven - Accountable and Viable Council

Financial Considerations

17. If adopted, the recommendation in the report will increase efficiency in existing processes. The financial impacts are expected to be positive, for example the proposed update will mitigate risks associated with delaying the award of contracts and possible fluctuating costs.

Community Engagement

18. Community engagement has not been undertaken for this report.

Statutory / Legal / Policy Considerations

19. Section 11 of the *Local Government Act 2020* (the Act) allows Council to Delegate any power, duty or function of a Council under the Act or any other Act, other than those specified in section 11(2). Through the s5 Instrument of Delegation, Council is enacting this authority and allowing for effective management and delivery of Council services to the municipal community.

Strategic Risk

20. **Failure to deliver a positive customer experience**
Inherent Risk Rating - *Serious*, Residual Risk Rating – *Medium*
21. **Failure to meet Councils Governance and Compliance obligations**
Inherent Risk Rating - *Serious*, Residual Risk Rating - *Medium*
22. If Council adopts the updated Instrument, this is expected to mitigate the identified risks by increasing efficiencies to the delivery of core services and projects.

Risk Rating

23. The risk rating is low as controls such as the procurement policy, officer financial delegation and purchasing system mitigates the risk of not meeting compliance obligations.
24. Increasing the CEOs financial delegation, ensures operational matters can be handled more efficiently. This presents an opportunity for the community to be more satisfied with Council's performance.

Risk Appetite

25. Updating delegations is a standard governance practice and does not align with any risk appetite statements.

Sustainability Considerations

26. There are no material sustainability considerations applicable to this report.

Conflict of Interest

27. No officer declared a conflict of interest under the *Local Government Act 2020* in the preparation of this report.

Confidentiality

28. This report and attachments contain no confidential information under section 66(2) of the *Local Government Act 2020*.

Transparency

Audit and Risk Committee involvement

29. While this report has not been presented to the Audit and Risk Committee, all Committee members have been advised, and are supportive of the proposed update.

Councillor Briefings

30. This item was discussed at the following Councillor briefing and information was provided electronically prior to being presented to Council for consideration. Councillor attendance at the briefing was as follows:

Councillor Briefing Date: 30 January 2024

<i>Councillor name</i>	<i>In attendance (Y/N)</i>	<i>Councillor name</i>	<i>In attendance (Y/N)</i>
<i>Cr Gary Allen</i>	<i>Y</i>	<i>Cr Liz Pattison</i>	<i>Y</i>
<i>Cr Paul Barker</i>	<i>N</i>	<i>Cr Adrian Schonfelder</i>	<i>Y</i>
<i>Cr Mike Bodsworth</i>	<i>Y</i>	<i>Cr Libby Stapleton</i>	<i>Y</i>
<i>Cr Kate Gazzard</i>	<i>Y</i>	<i>Cr Heather Wellington</i>	<i>N</i>
<i>Cr Rose Hodge</i>	<i>Y</i>		

Councillor attendance at briefings is not a statutory requirement. Councillors are able to access and request information through a number of mechanisms to understand matters being presented at a Council Meeting.



Surf Coast Shire

Instrument of Delegation

S5 Instrument of Delegation – Council to the Chief
Executive Officer



S5 Instrument of Delegation - Council to the Chief Executive Officer

Instrument of Delegation

In exercise of the power conferred by s 11(1) of the Local Government Act 2020 (the Act) and all other powers enabling it, the Surf Coast Shire Council (Council) delegates to the member of Council staff holding, acting in or performing the position of Chief Executive Officer, the powers, duties and functions set out in the Schedule to this Instrument of Delegation,

AND declares that

1. this Instrument of Delegation is authorised by a Resolution of Council passed on 27 February 2024;
2. the delegation:
 - 2.1. comes into force immediately upon signing of this Instrument of Delegation;
 - 2.2. is subject to any conditions and limitations set out in the Schedule;
 - 2.3. must be exercised in accordance with any guidelines or policies which Council from time to time adopts; and
 - 2.4. remains in force until Council resolves to vary or revoke it.

Signed on behalf of the Surf Coast Shire Council by:

.....
Mayor

.....
Chief Executive Officer

.....
Date



SCHEDULE

The power to

1. determine any issue;
2. take any action; or
3. do any act or thing

arising out of or connected with any duty imposed, or function or power conferred on Council by or under any Act.

Conditions and Limitations

The delegate must not determine the issue, take the action or do the act or thing

1. if the issue, action, act or thing is an issue, action, act or thing which involves:
 - 1.1 entering into a contract or making any expenditure exceeding the following values:
 - 1.1.1 \$1,000,000.00 (excluding GST) for budgeted contracts and expenditure; or
 - 1.1.2 \$800,000.00 (excluding GST) for non-budgeted contracts and expenditure; unless it is;
 - 1.1.3 expenditure made under a contract already entered into; or
 - 1.1.4 expenditure which Council is, by or under legislation, required to make;
 - in which case it must not exceed \$2,000,000.00 (excluding GST);
 - 1.2 appointing an Acting Chief Executive Officer for a period exceeding 28 days;
 - 1.3 electing a Mayor or Deputy Mayor;
 - 1.4 granting a reasonable request for leave under s 35 of the Act;
 - 1.5 making any decision in relation to the employment, dismissal or removal of the Chief Executive Officer;
 - 1.6 approving or amending the Council Plan;
 - 1.7 adopting or amending any policy that Council is required to adopt under the Act;
 - 1.8 adopting or amending the Governance Rules;
 - 1.9 appointing the chair or the members to a delegated committee;
 - 1.10 making, amending or revoking a local law;
 - 1.11 approving the Budget or Revised Budget;
 - 1.12 approving the borrowing of money; or
 - 1.13 subject to section 181H(1)(b) of the *Local Government Act 1989*, declaring general rates, municipal charges, service rates and charges and specified rates and charges;
2. if the issue, action, act or thing is an issue, action, act or thing which is required by law to be done by Council resolution;
3. if the issue, action, act or thing is an issue, action or thing which Council has previously designated as an issue, action, act or thing which must be the subject of a Resolution of Council;
4. if the determining of the issue, taking of the action or doing of the act or thing would or would be likely to involve a decision which is inconsistent with a
 - 4.1 policy; or
 - 4.2 strategyadopted by Council;
5. if the determining of the issue, the taking of the action or the doing of the act or thing cannot be the subject of a lawful delegation, whether on account of s 11(2)(a)-(n) (inclusive) of the Act or otherwise; or
6. the determining of the issue, the taking of the action or the doing of the act or thing is already the subject of an exclusive delegation to another member of Council staff.



Surf Coast Shire

Instrument of Delegation

S5 Instrument of Delegation – Council to the Chief
Executive Officer



S5 Instrument of Delegation - Council to the Chief Executive Officer

Instrument of Delegation

In exercise of the power conferred by s 11(1) of the Local Government Act 2020 (the Act) and all other powers enabling it, the Surf Coast Shire Council (Council) delegates to the member of Council staff holding, acting in or performing the position of Chief Executive Officer, the powers, duties and functions set out in the Schedule to this Instrument of Delegation,

AND declares that

1. this Instrument of Delegation is authorised by a Resolution of Council passed on 27 ~~July 2024~~February 2024;
2. the delegation:
 - 2.1. comes into force immediately upon signing of this Instrument of Delegation;
 - 2.2. is subject to any conditions and limitations set out in the Schedule;
 - 2.3. must be exercised in accordance with any guidelines or policies which Council from time to time adopts; and
 - 2.4. remains in force until Council resolves to vary or revoke it.

Signed on behalf of the Surf Coast Shire Council by:

.....
Mayor

.....
Chief Executive Officer

.....
Date



SCHEDULE

The power to

1. determine any issue;
2. take any action; or
3. do any act or thing

arising out of or connected with any duty imposed, or function or power conferred on Council by or under any Act.

Conditions and Limitations

The delegate must not determine the issue, take the action or do the act or thing

1. if the issue, action, act or thing is an issue, action, act or thing which involves:
 - 1.1 entering into a contract or making any expenditure exceeding the following values:
 - 1.1.1 \$of \$61,000,000.00 (excluding GST) for budgeted contracts and expenditure; or
 - 1.1.2 \$800,000.00 (excluding GST) for non-budgeted contracts and expenditure;unless it is:
 - 4.1 making any expenditure that exceeds \$300,000.00 (excluding GST) unless it is:
 - 4.1.1 expenditure made under a contract already entered into; or
 - 1.1.4 expenditure which Council is, by or under legislation, required to make;
 - in which case it must not exceed \$2,000,000.00 (excluding GST);
 - 1.2 appointing an Acting Chief Executive Officer for a period exceeding 28 days;
 - 1.3 electing a Mayor or Deputy Mayor;
 - 1.4 granting a reasonable request for leave under s 35 of the Act;
 - 1.5 making any decision in relation to the employment, dismissal or removal of the Chief Executive Officer;
 - 1.6 approving or amending the Council Plan;
 - 1.7 adopting or amending any policy that Council is required to adopt under the Act;
 - 1.8 adopting or amending the Governance Rules;
 - 1.9 appointing the chair or the members to a delegated committee;
 - 1.10 making, amending or revoking a local law;
 - 1.11 approving the Budget or Revised Budget;
 - 1.12 approving the borrowing of money; or
 - 1.13 subject to section 181H(1)(b) of the *Local Government Act 1989*, declaring general rates, municipal charges, service rates and charges and specified rates and charges;
2. if the issue, action, act or thing is an issue, action, act or thing which is required by law to be done by Council resolution;
3. if the issue, action, act or thing is an issue, action or thing which Council has previously designated as an issue, action, act or thing which must be the subject of a Resolution of Council;
4. if the determining of the issue, taking of the action or doing of the act or thing would or would be likely to involve a decision which is inconsistent with a
 - 4.1 policy; or
 - 4.2 strategyadopted by Council;
5. if the determining of the issue, the taking of the action or the doing of the act or thing cannot be the subject of a lawful delegation, whether on account of s 11(2)(a)-(n) (inclusive) of the Act or otherwise; or
6. the determining of the issue, the taking of the action or the doing of the act or thing is already the subject of an exclusive delegation to another member of Council staff.

Motion

Moved Cr Allen, Seconded Cr Barker

That item 4.15 is moved up ahead of item 4.14 due to a technical issue.

CARRIED 8|0

For	Against	Abstained
Cr Allen Cr Barker Cr Bodsworth Cr Hodge Cr Pattison Cr Schonfelder Cr Stapleton Cr Wellington	Nil	Nil

4.15 Councillor Expenses and Attendance at Meetings - 1 October to 31 December 2023 Quarter

Council Plan

Author's Title:

General Manager:

Division:

Department:

Attachments:

Theme Seven - Accountable and Viable Council

Strategy 19 - Improve Council's credibility as a trusted decision maker through meaningful engagement.

Acting Governance Officer

Damian Waight, Acting General Manager Strategy and Effectiveness

Strategy and Effectiveness

Integrity and Governance

1. Councillor Expenses Summary Between 1 October 2023 and 31 December 2023 [**4.15.1** - 1 page]
2. Councillor Attendance at Meetings - December Quarter 2023 [**4.15.2** - 1 page]

Purpose

1. To present a report of Councillor allowances, expenses and attendance at meetings for the December 2023 quarter.

Recommendation

That Council:

1. Notes the Councillor Allowances and Expenses Summary for the December 2023 quarter (**Attachment 1**); and
2. Publishes the Councillor Allowances and Expenses Summary (**Attachment 1**) on Council's website; and
3. Notes the Councillor Attendance at Meetings Summary for the December 2023 quarter (**Attachment 2**).

Council Resolution

Moved Cr Stapleton, Seconded Cr Bodsworth

That Council:

1. Notes the Councillor Allowances and Expenses Summary for the December 2023 quarter (**Attachment 1**); and
2. Publishes the Councillor Allowances and Expenses Summary (**Attachment 1**) on Council's website; and
3. Notes the Councillor Attendance at Meetings Summary for the December 2023 quarter (**Attachment 2**).

CARRIED 8|0

For	Against	Abstained
Cr Allen Cr Barker Cr Bodsworth Cr Hodge Cr Pattison Cr Schonfelder Cr Stapleton Cr Wellington	Nil	Nil

Outcome

2. If Council accepts this recommendation, it will ensure compliance with SCS-001 Councillor Entitlements, Expenses and Facilities Policy. The publication of these records provides transparent, accountable, and open communication of Council information.

Key Considerations

3. Councillor allowances and expenses are defined in the *Local Government (Planning and Reporting) Regulations 2020* by the following categories:
 - 3.1. Travel expenses; and
 - 3.2. Professional development expenses; and
 - 3.3. Expenses to support the performance of the role.
4. Any contributions paid by Councillors towards phone and internet usage are also included in the summary. It should be noted that some payments are included at the time they are paid rather than when the expense is incurred.
5. Council reports on Councillor attendance at meetings in its annual report, as well as quarterly to Council. Councillor attendance is recorded for Council meetings (including Special Council meetings for hearing submissions) as well as other meetings held under the auspices of Council (e.g. Councillor briefings).

Background

6. The *Local Government Act 2020* (the Act) outlines that the Mayor and Councillors are paid an allowance and are provided with the appropriate tools and support to enable them to properly undertake their statutory obligations.
7. The Act requires councils to adopt and maintain a policy in relation to the reimbursement of expenses to councillors.
8. The Councillor Entitlements, Expenses and Facilities Policy (SCS-001) outlines the level of resources and support that is provided to Councillors to enable them to effectively carry out official duties.

Options

9. **Alternative Option 1** – That Council does not note or publish quarterly summary of Councillor allowances and expenses.

This option is not recommended by officers as it limits public access to Councillor reporting and does not align with Council's policy and best practice reporting.

Council Plan (including Health and Wellbeing Plan) Statement

Theme Seven - Accountable and Viable Council

Financial Considerations

10. Councillor allowances and reimbursement of expenses are included in the annual budget and managed in accordance with the Act and Council's Councillor Entitlements, Expenses and Facilities Policy.

Community Engagement

11. No community engagement has been undertaken on this report as it relates to a statement of expenses and attendance.

Statutory / Legal / Policy Considerations

12. The *Local Government (Planning and Reporting) Regulations 2020* requires Council to disclose the details of allowances and expenses for each Councillor, divided into certain defined categories in its annual report.
13. Council resolved to make Councillor allowances and expenses available to the public through quarterly reporting to Council and to publish these reports on Council's website.
14. Councillor allowances and reimbursement of expenses are managed in accordance with the Act and Council's Councillor Entitlements, Expenses and Facilities Policy.

Strategic Risk

15. Failure to meet Councils Governance and Compliance obligations

Inherent Risk Rating - *Serious*, Residual Risk Rating - *Medium*

16. This report aligns with government regulations, meet's Council's policy and provides clear, accurate information to the community. It mitigates the risk of Council not being seen as transparent and open with community members regarding allowances and meeting attendance.

Risk Rating

17. Risk rating is low as controls are in place to capture expenditure and attendance which includes an approval process before reporting.

Risk Appetite

18. The risk appetite statement is not applicable to this report.

Sustainability Considerations

19. There are no sustainability considerations associated with this report.

Conflict of Interest

20. No officer declared a conflict of interest under the *Local Government Act 2020* in the preparation of this report.

Confidentiality

21. This report and attachments contain no confidential information under section 66(2) of the *Local Government Act 2020*.

Transparency

Audit and Risk Committee involvement

22. This report is not in scope of the Audit and Risk Committee.

Councillor Briefings

23. This item was not discussed at a Councillor briefing.

Surf Coast Shire Council Councillor Expenses Summary Between 1 October 2023 to 31 December 2023					
Councillor	Allowances (\$)	Travel (\$)	Professional Development (\$)	Expenses to Support the Performance of the Role (\$)	Total (\$)
Cr Adrian Schonfelder	6,642	482	-	1,476	8,601
Cr Gary Allen	6,642	-	-	2,276	8,918
Cr Heather Wellington	6,642	-	-	186	6,828
Cr Kate Gazzard	6,642	-	48	186	6,876
Cr Libby Stapleton	6,642	63	150	1,245	8,100
Cr Liz Pattison *	21,320	23	100	1,567	23,010
Cr Mike Bodsworth ^	10,660	-	173	1,469	12,301
Cr Paul Barker ^^	5,000	-	-	186	5,186
Cr Rose Hodge	6,642	-	-	261	6,903
Total	76,831	569	471	8,852	86,723

Notes:

* Cr Liz Pattison (Mayor period: 11/2022 - present).

^ Cr Mike Bodsworth (Deputy Mayor period: 11/2022 - present).

^^ Under the Local Government Act 2020, a Mayor, Deputy Mayor or Councillor may elect to receive a specified part of their allowance to which they are entitled.

Allowance figures include superannuation.

Figures exclude GST.

Information presented is preliminary as the figures presented are subject to Council's annual external independent audit.

2023-24 Councillor Attendance - Council Meetings, Special Council Meetings for Hearing Submissions and meetings held under the auspices of Council - Quarterly

December Quarter 2023			
	Council Meetings Scheduled by Resolution	Other Council Meetings*	Meetings Held Under the Auspices of Council**
Total meetings held (in quarter)	3	2	10
Cr Rose Hodge	3	2	10
Cr Heather Wellington	3	1	0
Cr Gary Allen	2	2	7
Cr Paul Barker	1	2	1
Cr Mike Bodsworth	2	2	8
Cr Kate Gazzard	3	2	7
Cr Liz Pattison	3	2	10
Cr Libby Stapleton	3	2	10
Cr Adrian Schonfelder	3	2	10

* Note - Includes Special Council Meetings for Hearing Submissions and Council meetings not scheduled by Council resolution.

** Meetings held under the auspices of Council generally refer to Councillor Briefings.

Motion

Moved Cr Allen, Seconded Cr Barker

That item 4.16 is moved up ahead of item 4.14 due to a technical issue.

CARRIED 8|0

For	Against	Abstained
Cr Allen Cr Barker Cr Bodsworth Cr Hodge Cr Pattison Cr Schonfelder Cr Stapleton Cr Wellington	Nil	Nil

4.16 Project Budget Adjustments and Cash Reserve Transfers - February 2024

Council Plan

Theme Seven - Accountable and Viable Council

Author's Title:

Strategy 18 - Establish a sustainable financial position.

General Manager:

Coordinator Management Accounting

Division:

Damian Waight, Acting General Manager Strategy and Effectiveness

Department:

Strategy and Effectiveness

Attachments:

Finance

Nil

Purpose

1. This report contains proposed project budget adjustments and cash reserve transfers for Council approval. The report presents adjustments including existing projects requiring adjustment, project closures, new projects to be initiated, Chief Executive Officer (CEO) approved transfers under delegation or corrections to prior reports presented to Council.

Recommendation

That Council approves the project budget adjustments outlined in Tables 1 to 6 of this report, with the net changes to cash reserves summarised below:

Funding Sources	Transfers From/ (To) Reserve \$
Torquay Jan Juc DCP Reserve	42
Grand Total	42

Council Resolution

Moved Cr Stapleton, Seconded Cr Schonfelder

That Council approves the project budget adjustments outlined in Tables 1 to 6 of this report, with the net changes to cash reserves summarised below:

Funding Sources	Transfers From/ (To) Reserve \$
Torquay Jan Juc DCP Reserve	42
Grand Total	42

CARRIED 7|1

For	Against	Abstained
Cr Allen Cr Bodsworth Cr Hodge Cr Pattison Cr Schonfelder Cr Stapleton Cr Wellington	Cr Barker	Nil

Outcome

2. This report regularly brings decisions to Council about material changes to project budgets and provides visibility about CEO approved project changes. Material project budget transfers or new projects endorsed by the Executive Management Team not already approved by Council are presented for approval. This process ensures that Councillors decide on changes and are kept informed; whilst allowing for smooth project delivery. The report also provides transparency for the community.

Key Considerations

3. This report contributes to Council's financial management principles by recording the allocation and movement of project funds that may impact on current and future budgets.
4. This report contributes to public transparency by ensuring that the allocation and movement of project funds is made available to the community.

Background

5. The project budget adjustments presented in this report relate to the 2023-24 financial year. All figures in this report are exclusive of GST.
6. The following project adjustments, detailed in Table 1, are projects that require adjustments to their approved budgets to allow achievement of project scope and objectives, or there is a request to adjust project scope. The project adjustments in Table 1 have been endorsed by the Executive Management Team.

Table 1 - Projects Requiring Adjustment

Project Name	Funding Source	Basis for Variation	Project Allocation / (Saving) \$
Solar, Efficiency & Transition Program	Project Account	Allocate \$58,780 to the Surf Coast Aquatic and Health Centre Project for consultant to undertake a Green Star assessment. The assessment will help identify further opportunities to embed environmentally sustainable design in the project where funds allow. This will help in avoiding future costs (e.g. retrofitting	(58,780)

Project Name	Funding Source	Basis for Variation	Project Allocation / (Saving) \$
Surf Coast Aquatic and Health Centre Project		environmentally sustainable design elements) as well as supporting Council's long-term financial position by reducing future operational costs. Energy efficiency initiatives completed and planned through the Solar and Energy Transition Program will offset the cost of the assessment.	58,780
Safer Cycling Strategy	Project Account	Council contribution to the Transport Accident Commission grant funding for an options analysis to develop a safe cycling link between Torquay and Geelong from the Safe Cycling Strategy.	(6,000)
Options Analysis - Safe Cycling Facility to connect Torquay and Geelong			6,000
Roads to Recovery Projects	Project Account	Tenders for Blackspot and TAC funded projects have been received and are above the allocated budgets. Tenders are still currently being assessed. These projects all provide safety improvements for the community in key locations throughout Torquay and the additional funding (from uncommitted 2023-24 Roads to Recovery funds) will provide sufficient project budgets including contingencies to award contracts and deliver the projects in this financial year.	(227,000)
The Esplanade Beach Road to Zeally Bay Road, Torquay - Safety Platforms			77,000
Pedestrian and Cyclist Safety Improvements Torquay Education Precinct			110,000
Beach Road Geelong Road to Koorunga Place, Torquay - Traffic Calming			40,000

The budget transfers, detailed in Table 2, are newly initiated projects and have been endorsed by the Executive Management Team.

Table 2 – New Projects

Project Name	Funding Source	Basis for Variation	Project Allocation \$
Occasional Care - Early Childhood Education and Care Workforce Paid Practicum and	Grant Funded	Department of Education grant funding to support the skills and training of early childhood education and care educators	8,544

Project Name	Funding Source	Basis for Variation	Project Allocation \$
Professional Development Grant		by expanding access to quality professional development.	
Options Analysis - Safe Cycling Facility to Connect Torquay and Geelong	Grant Funded	Transport Accident Commission grant funding for an options analysis to develop a safe cycling link between Torquay and Geelong. The project will seek to mitigate the risk of cyclist collisions along the existing high-risk route, Surf Coast Highway and Horseshoe Bend Road, as population, traffic volume and resultant exposure risk continues to grow.	30,000

Project closures detailed in Table 3 have been endorsed at an Executive Management Team meeting.

Table 3 – Closed Projects

Project Name	Funding Source	Basis for Variation	Project Allocation / (Savings) \$
Christmas Carols Event Funding - Aireys Inlet & Anglesea	Project Savings Account	Scope complete. Life of project cost \$700.	Nil
Upgrade Bells Beach Reserve (OR10) - Gross Pollutant Traps Installation	Torquay Jan Juc DCP Reserve	Scope complete. Minor overspend on final drainage works. Life of project cost \$98,143.	42
Planning Amendment to Implement Retail Strategy	Project Savings Account	Scope complete. Life of project cost \$4,320.	(1,180)
Torquay/Jan Juc Social Infrastructure Study - Stage 2	Project Savings Account	Scope complete. Life of project cost \$46,738.	(2,763)
Heritage Study Stage 3 Winchelsea District	Project Savings Account	Scope complete. Life of project cost \$50,000.	Nil
Victorian Electoral Commission (VEC) - Electoral Structure Review Contribution	Project Savings Account	Scope complete. Life of project costs \$67,513. The 2023-24 Budget allocation was based on the estimate received from the VEC. The final VEC billing includes adjustments to the cost estimate.	6,392

Project Name	Funding Source	Basis for Variation	Project Allocation / (Savings) \$
		These costs are payable by councils subject to these reviews under the Local Government Act 2020, Section 16.	

Table 4 contains projects that have been endorsed under Council delegation by the Chief Executive Officer.

Table 4 – CEO Approved Transfers

Project Name	Funding Source	Basis for Variation	Project Allocation \$
Nil			

Table 5 contains corrections or adjustments to prior reports presented to Council.

Table 5 – Corrections to Prior Reports

Project Name	Funding Source	Basis for Variation	Project Allocation \$
Nil			

Table 6 – Accumulated Unallocated Cash Reserve Movements

Accumulated Unallocated Cash Reserve	2023-24 \$'000	2024-25 \$'000	2025-26 \$'000	2026-27 \$'000
Opening Balance	7,157	7,691	7,242	6,189
Budgeted Annual Surplus/(Deficit)	625	(449)	(1,053)	(1,545)
Net Allocations During Year (From)/To	(91)	-	-	-
New Allocations Proposed (From)/To	-	-	-	-
Closing Balance *	7,691	7,242	6,189	4,644

Accumulated Unallocated Cash Reserve	2023-24 \$'000
Net Allocations During Year (From)/To	
New Stretcher Access - Stribling Reserve Pavilions, Lorne	(14)
Stribling Reserve Pavilions Redevelopment, Lorne	(11)
LRCIP Phase 2 - Lorne School Traffic Management Improvement Stage 2	(55)
Christmas Carols Event Funding - Aireys Inlet & Anglesea	(1)
Tiny Houses on Wheels Pilot	(10)
Net Allocations (From)/To	(91)
New Allocations Proposed (From)/To	
Nil	
Total New Net Allocations (From)/To	-

*Note: Includes budgeted annual surplus/(deficit) as per Adopted Budget 2023-24.

Options

7. **Alternative Option 1** – Not approve transfers as recommended.

This option is not recommended by officers because transfers are necessary to allow ongoing delivery and closure of projects that have been through a series of governance checks.

Council Plan (including Health and Wellbeing Plan) Statement

Theme Seven - Accountable and Viable Council

Strategy 18 - Establish a sustainable financial position.

Financial Considerations

8. This report contributes to Council's financial management principles by recording the allocations and movements of project funds that may impact on the budget, current and future, and the achievement the Council Plan strategies and objectives.

Community Engagement

9. Community engagement was not undertaken on the content of this report. Many projects are subject to community engagement on scope and project completion is regularly communicated to community members involved in projects and the wider community. This report contributes to public transparency by ensuring that the allocation and movement of project funds is made available to the community.

Statutory / Legal / Policy Considerations

10. Under the *Local Government Act 2020*, this report contributes to:
- 10.1. Financial viability by ensuring Council approves and is well informed about the allocation and movement of project funds to achieve the best outcomes for the municipal community;
 - 10.2. Transparency by ensuring that the allocation and movement of project funds is made available to the community;
 - 10.3. Financial management principles by recording the allocation and movement of project funds that may impact on the budget, current and future; and
 - 10.4. Performance for project delivery by considering the allocation and movement of project funds for successful project outcomes.

Risk Assessment

11. If Council did not receive this report, this would risk public transparency and potentially reduce the financial rigour applied to managing projects.
12. Decisions in this report support project delivery and the implementation of the Council Plan (including Health and Wellbeing Plan 2021-25).

Conflict of Interest

13. No officer declared a conflict of interest under the *Local Government Act 2020* in the preparation of this report.

Confidentiality

14. This report and attachments contain no confidential information under section 66(2) of the *Local Government Act 2020* (Vic).

Transparency

Audit and Risk Committee involvement

15. This monthly Council Report item is not within the scope of matters considered by the Audit and Risk Committee.

Councillor Briefings

16. This item was not presented at a Councillor Briefing.

4.14 Award of Contract T24-013 Supply and Haulage of Bulk Bins

Council Plan

Author's Title:
General Manager:
Division:
Department:
Attachments:

Theme Three - Environmental Leadership

Strategy 9 - Divert more material from the waste stream.

Theme Seven - Accountable and Viable Council

Strategy 18 - Establish a sustainable financial position.

Coordinator Waste Management

Chris Pike, General Manager Placemaking & Environment

Placemaking and Environment

Climate Action

Nil

Purpose

1. To seek approval for the award of contract T24-013 Supply and Haulage of Bulk Bins to facilitate the ongoing operation of Council managed waste transfer stations and waste drop off facility.

Recommendation

That Council:

1. Award contract T24-013 Supply and Haulage of Bulk Bins to [REDACTED] at the tendered schedule of rates, for an initial four-year period with the option of up to a further two-year extension.
2. Authorises the Chief Executive Officer to execute contract documents on behalf of Council.

Council Resolution

Moved Cr Bodsworth, Seconded Cr Schonfelder

That Council:

1. Award contract T24-013 Supply and Haulage of Bulk Bins to Waste Services Pty Ltd ABN 15 637 057 197 at the tendered schedule of rates, for an initial four-year period with the option of up to a further two-year extension.
2. Authorises the Chief Executive Officer to execute contract documents on behalf of Council.

CARRIED 7|1

For	Against	Abstained
Cr Allen Cr Bodsworth Cr Hodge Cr Pattison Cr Schonfelder Cr Stapleton Cr Wellington	Cr Barker	Nil

Outcome

2. Awarding the contract to the recommended contractor is expected to deliver the best value for money outcome to Council and ensure that waste management services continue to be available to meet community and regulatory requirements.

Key Considerations

3. A public tender process was conducted in accordance with Council's Procurement Policy for a contractor to supply and transport bulk waste bins from Council's transfer stations and waste drop off facility to the Anglesea landfill and a range of recyclables processing facilities.
4. A total of four suppliers submitted tenders for this contract.
5. Each submission was assessed against pre-determined evaluation criteria, including price and non-price selection criteria.
6. In alignment with Council's ongoing commitment to reduce waste to landfill and maximise resource recovery, the contract will operate on a schedule of rates basis with no guarantee of minimum service volumes under the contract.
7. The estimated value of the contract over the initial four-year term is \$1,146,000 (ex-GST) based on current service levels and allowances for annual contract rate adjustments. The estimated value for the total six-year term (including extension options) is \$1,748,000 (ex-GST).
8. Actual expenditure over the life of the contract is likely to be impacted by regulatory changes, inflation and fluctuations in service levels due to waste volume and type variations.
9. The anticipated value of the contract exceeds officers' delegated authorities and therefore requires a decision by Council.

Background

10. Council operates three public waste transfer stations, located in Anglesea, Lorne and Winchelsea. Council also operates a public waste drop off facility located in Torquay.
11. Transfer station operations are dependent on a contractor supplying bulk waste bins of nominal 30-35m³ in capacity for the deposition of waste from the community and commercial customers.
12. Existing contract arrangements expire on 30 June 2024.
13. It is anticipated a minimum of 15 bulk bins will be required under the new contract, with additional bins for changeovers. In addition, Council owns five 12m³ bins for glass collection and processing.
14. There is also a requirement in the contract for a contractor to supply a hook lift truck for the exchange and transport of full bins to either the Anglesea Landfill for disposal, or to a recyclables processing facility. It is estimated 1,050 bin exchanges will occur each year.

15. Whilst not a key component of the contract, transfer station operations also have ad hoc requirements for the transport of other waste not contained within bulk bins, for example household batteries.
16. Contract T24-013 Supply and Haulage of Bulk Bins is for an initial four-year term with the option for two one-year extensions.
17. The initial four-year term is intended to coincide with the estimated closure of Anglesea Landfill. Due to the uncertainty of arrangements for residual waste beyond this time, a longer-term contract was not recommended.

Options

18. **Alternative Option 1** – Do not award the contract as per the recommendations in this report.

This option is not recommended by officers as Council has attracted an acceptable tender which allows for the delivery of services within the contract scope and budget. The officers' recommendation is as a result of considerable due diligence and is in accordance with published evaluation criteria and conditions of tender. Any decision that is not in accordance with the formal conditions of tender may compromise good governance and probity standards.

Council Plan (including Health and Wellbeing Plan) Statement

Theme Three - Environmental Leadership

Strategy 9 - Divert more material from the waste stream.

Theme Seven - Accountable and Viable Council

Strategy 18 - Establish a sustainable financial position.

19. This contract directly supports Council's commitment to avoid waste to landfill and maximise resource recovery.
20. As additional resource recovery options become available and viable, Contract T24-013 Supply and Haulage of Bulk Bins provides flexibility to alter waste types and receipt destinations. Tendered rates have been received for alternative destinations to ensure Council is not exposed to inflated prices due to contract variations.

Financial Considerations

21. The rates provided by the recommended contractor will result in services being delivered within the approved budget allocation for the contracted services.
22. A full description of the 'Financial and Resource Impact Analysis' is included as part of Confidential Appendix A – Tender Evaluation Summary provided separately to Councillors.

Community Engagement

23. Community engagement was not undertaken as the contract relates to routine and operational recurrent services.

Statutory / Legal / Policy considerations

24. This tender was conducted accordance with the requirements of section 108 of the *Local Government Act 2020* and Council's Procurement Policy.
25. In accordance with s.109 of the *Local Government Act* the following information is provided in relation to any opportunities for collaborative procurement: The Contract is for service requirements that are specific to Surf Coast Shire Council, due to our operation of the Anglesea Landfill, the operation of various Transfer Stations across the Shire, and contract timelines, the tendering of this contract is not conducive to a collaborative approach.
26. Waste management in Victoria must be performed in accordance with the *Environment Protection Act 2017* (EP Act). As mandatory requirement of T24-013, tenderers had to demonstrate their understanding of the EP Act and, if required, can transport priority waste, as defined in Schedule 5 of the *Environment Protection Regulations 2021*.

Strategic Risk

27. **Failure to meet Councils Governance and Compliance obligations**
Inherent Risk Rating - *Serious*, Residual Risk Rating – *Medium*
28. **Failure to respond to future regulations and community expectations of waste management resources and recycling**
Inherent Risk Rating - *Serious*, Residual Risk Rating - *Low*
29. Entering a contract with the recommended contractor is expected to manage Council's risk exposure, as services will be performed under a legally binding contract specification which details both Council and regulatory requirements.
30. The award of this contract to the recommended contractor is not anticipated to create any new significant risks to Council, as these services have been performed by various external contractors for many years.

Risk Rating

31. Risk rating is low and can be managed at department level.

Risk Appetite

32. As this matter relates to a routine operational contractual matter, no strategic Risk Appetite Statement applies.

Sustainability Considerations

33. The contracted services cater for the addition of extra resource recovery options at Council transfer stations, reducing waste to landfill and improving resource recovery during the contract term.
34. Vehicle emissions resulting from the transport of bulk bins were considered and scored during the tender evaluation process.

Conflict of Interest

35. No officer declared a conflict of interest under the *Local Government Act 2020* in the preparation of this report.

Confidentiality

36. This report and attachments contain no confidential information under section 66(2) of the *Local Government Act 2020*.

Audit and Risk Committee involvement

37. This item was not considered by the Audit and Risk Committee.

Council Briefings

38. This report relates to a routine and operational matter and therefore has not been presented at a Councillor briefing.

Tender Details

Invitation to Tender

39. Council issued a public invitation to tender T24-013 Supply and Haulage of Bulk Bins as summarised below.

Table 1 Invitations to Tender

Medium	Date Advertised
Council eTendering Portal (Tenderlink)	15 November 2023

Evaluation Panel

40. In accordance with Council's *Procurement Policy*, a tender evaluation panel comprising of three voting members assessed tender submissions received at *Tender Closing* on 15 December 2023.

Evaluation Criteria

41. Submissions were evaluated by the panel against pre-established selection criteria.

Table 2 Mandatory Evaluation Criteria

Mandatory Criteria	Assessment
Evidence of a documented Occupational Health & Safety System	Pass / Fail
Evidence of working to EPA requirements for the transport of Priority Waste (Transport)	Pass / Fail

42. Tenderers who satisfied the above mandatory criteria were then assessed against the following comparative criteria.

Table 3 Comparative Criteria

Comparative Criteria	Weighting
Financial Assessment (tendered schedule of rates)	45%
Capability & Capacity	35%
Management Systems	5%
Social & Sustainable Procurement	15%

43. **Confidential Appendix A – Tender Evaluation Summary** has been provided to Councillors separately, and includes details of submissions received, pricing and final rankings of suppliers.

4.17 Conflict of Interest Records

Council Plan

Author's Title:

General Manager:

Division:

Department:

Attachments:

Theme Seven - Accountable and Viable Council

Strategy 19 - Improve Council's credibility as a trusted decision maker through meaningful engagement.

Governance Officer

Damian Waight, Acting General Manager Strategy and Effectiveness

Strategy and Effectiveness

Integrity and Governance

1. Conflict of Interest Record - Councillor Briefings - 12 December 2023 [4.17.1 - 1 page]
2. Conflict of Interest Record - Councillor Briefings - 19 December 2023 [4.17.2 - 2 pages]
3. Conflict of Interest Record - Councillor Briefings - 30 January 2024 [4.17.3 - 2 pages]
4. Conflict of Interest Record - Councillor Briefings - 6 February 2024 [4.17.4 - 2 pages]
5. Conflict of Interest Record - Councillor Briefings - 13 February 2024 [4.17.5 - 1 page]

Purpose

1. To present conflict of interest records received since the previous Council meeting.
2. Conflict of interest records are required in accordance with the *Local Government Act 2020* (the Act) and these records inform Council and the community if any conflicts of interest have been declared by Councillors at meetings held under the auspices of Council which are not Council meetings.

Recommendation

That Council notes the conflict of interest records as presented in **Attachments 1 to 5** for the following meetings:

1. Conflict of Interest Record - Councillor Briefings - 12 December 2023.
2. Conflict of Interest Record - Councillor Briefings - 19 December 2023.
3. Conflict of Interest Record - Councillor Briefings - 30 January 2024.
4. Conflict of Interest Record - Councillor Briefings - 6 February 2024.
5. Conflict of Interest Record - Councillor Briefings - 13 February 2024.

Council Resolution

Moved Cr Stapleton, Seconded Cr Barker

That Council notes the conflict of interest records as presented in **Attachments 1 to 5** for the following meetings:

1. Conflict of Interest Record - Councillor Briefings - 12 December 2023.
2. Conflict of Interest Record - Councillor Briefings - 19 December 2023.
3. Conflict of Interest Record - Councillor Briefings - 30 January 2024.
4. Conflict of Interest Record - Councillor Briefings - 6 February 2024.
5. Conflict of Interest Record - Councillor Briefings - 13 February 2024.

CARRIED 8|0

4.17 Conflict of Interest Records

For	Against	Abstained
Cr Allen Cr Barker Cr Bodsworth Cr Hodge Cr Pattison Cr Schonfelder Cr Stapleton Cr Wellington	Nil	Nil

Outcome

3. This report promotes public transparency by disclosing any conflicts of interest declared by Councillors during meetings conducted under the auspices of Council.

Key Considerations

4. The *Local Government Act 2020* (the Act) outlines requirements for Councillors to declare and manage conflicts of interests. Councillors disclosing conflicts of interests and following the prescribed requirements promote transparency in decision-making.
5. The attached conflict of interest records are prepared in accordance with the Act and Council's Governance Rules. The Act outlines that the procedure for disclosing conflicts must be included within the Governance Rules and Chapter 3 of these Rules prescribes that a record of any meeting held under the auspices of Council must be kept and presented to the next possible Council meeting.
6. Publication of these records is an important part of the overall management of conflicts of interest. By making these records publicly available, the community is made aware that interests are recorded and managed effectively. This helps Councillors perform their roles in a way that meets the requirements of legislation and is consistent with community expectation.

Background

7. Conflict of interest records are required to be presented to Council in accordance with the *Local Government Act 2020* and Council's Governance Rules.
8. Council notes these conflict of interest records monthly. Declaring conflicts of interest helps Councillors comply with legal requirements and meet community expectation.
9. These records replace the previous requirement under the *Local Government Act 1989* to present an Assembly of Councillors to Council.

Options

10. **Alternative Option 1** – That Council does not note the conflict of interest records.

This option is not recommended as it would mean Council is not compliant with legislation.

Council Plan (including Health and Wellbeing Plan) Statement

Theme Seven - Accountable and Viable Council

Financial Considerations

11. There are no financial considerations associated with presenting the conflict of interest records.

Community Engagement

12. Community engagement has not been undertaken as this report is a presentation of conflict of interest records.
13. Providing these records to the community provides information if any Councillor conflicts of interests are recorded.

Statutory / Legal / Policy Considerations

14. These records are published in accordance with section 131 of the *Local Government Act 2020*.

Strategic Risk

15. **Failure to meet Councils Governance and Compliance obligations**
Inherent Risk Rating - *Serious*, Residual Risk Rating – *Medium*

Risk Rating

16. Risk rating is low and can be managed at department level. Individual departments are responsible for completing these records, mitigating risks of non-compliance.

Risk Appetite

17. The Risk Appetite statement is not applicable to this report.

Sustainability Considerations

18. There are no sustainability considerations associated with this report.

Conflict of Interest

19. No officer declared a conflict of interest under the *Local Government Act 2020* in the preparation of this report.

Confidentiality

20. This report and attachments contain no confidential information under section 66(2) of the *Local Government Act 2020*.

Transparency

Audit and Risk Committee involvement

21. This report has not been presented to the Audit and Risk Committee.

Councillor Briefings

22. This item was not presented to a Councillor briefing.

File No F18/225-4
Trim Reference Record Number



Conflict of Interest Record


Meetings conducted under the auspices of Council

Section 131 of the Local Government Act 2020 and Chapter 3 of Council's Governance Rules

Description of Meeting: Councillor Briefings #4 and Agenda Review
Responsible Officer: Chief Executive Officer
Date: 12 December 2023
In Attendance: Yes (✓) No (X)

Councillors		Officers	
Cr. Liz Pattison, Mayor	✓	Chief Executive Officer - Robyn Seymour	✓
Cr. Mike Bodsworth, Deputy Mayor	X	General Manager Place Making & Environment - Chris Pike	✓
Cr. Gary Allen	✓	Acting General Manager Strategy & Effectiveness – Gabrielle Spiller	✓
Cr. Paul Barker	X	General Manager Community Life - Gail Gatt	✓
Cr. Kate Gazzard	✓	Acting Executive Manager - Strategic Projects and Partnerships - Darryn Chiller	✓
Cr. Rose Hodge	✓	Manager Integrity and Governance - Jake Brown	✓
Cr. Adrian Schonfelder	✓	Coordinator Governance - Liberty Nash	✓
Cr. Libby Stapleton	✓	Manager Planning and Compliance – Dee Gomes	✓
Cr. Heather Wellington	X	Manager Integrated Planning – Kate Sullivan	✓
		Coordinator Strategic Planning – Tim Waller	✓

MEETING COMMENCED	9:30 AM	MEETING CONCLUDED	10:50 AM
--------------------------	---------	--------------------------	----------

Matters considered at the meeting		
Conflicts of Interest		
Council Meeting Agenda Review		
Councillor Topics		
Councillor Conflict of Interest Disclosures		
Councillor	Left Meeting (Y/N)	Classification and nature of interest(s) disclosed
Nil.		
Responsible Officer Signature: 		Print Name: Robyn Seymour
To be completed on conclusion of session and provided to Governance Officer.		

Governance Rules, Chapter 3, Clause 3

- 3.1. At a meeting under the auspices of Council that is not a meeting of the Council or delegated committee, the Chief Executive Officer must ensure that a written record is kept of—
- the names of all Councillors and members of Council staff attending;
 - the matters considered;
 - any conflict of interest disclosures made by a Councillor attending under subclause 3.3;
 - whether a Councillor who has disclosed a conflict of interest as required by subclause 3.3 leaves the meeting.
- 3.2. The Chief Executive Officer must ensure that the written record of a meeting held under this clause is, as soon as practicable—
- reported at a meeting of the Council; and
 - incorporated in the minutes of that Council meeting.

Auspices of the Council

Any meeting that is organised, sponsored or otherwise facilitated by the council should be treated as an 'auspiced' meeting. Council auspiced meetings may include, but are not limited to:

- regular councillor briefings or forums,
- other briefing meetings,
- committees other than a delegated or community asset committee (such as advisory committees),
- public consultations, and
- site meetings (incl. include meetings the council arranges jointly with other organisations).

File No F18/225-4
Trim Reference Record Number



Conflict of Interest Record

Meetings conducted under the auspices of Council

Section 131 of the Local Government Act 2020 and Chapter 3 of Council's Governance Rules

Description of Meeting: Councillor Briefings #3 – Strategic Conversations/Year in Review
Responsible Officer: Chief Executive Officer
Date: 19 December 2023
In Attendance: Yes (✓) No (X)

Councillors		Officers	
Cr. Liz Pattison, Mayor	✓	Chief Executive Officer - Robyn Seymour	✓
Cr. Mike Bodsworth, Deputy Mayor	✓	General Manager Place Making & Environment - Chris Pike	✓
Cr. Gary Allen	✓	Acting General Manager Strategy & Effectiveness – Gabby Spiller	✓
Cr. Paul Barker	✓	General Manager Community Life - Gail Gatt	✓
Cr. Kate Gazzard	✓	Acting Executive Manager - Strategic Projects and Partnerships - Darryn Chiller	✓
Cr. Rose Hodge	✓	Manager Integrity and Governance – Jake Brown	✓
Cr. Adrian Schonfelder	✓	Coordinator Legal and Property – Heidi Mellar	✓
Cr. Libby Stapleton	✓	Manager Strategy and Program Delivery – Rowena Frost	✓
Cr. Heather Wellington	X	Acting Manager Finance – Tim Dickson	✓
		Acting Coordinator Management Accounting – Megan Falla	✓
External Presenters			
John Walter – Corrs Chambers Westgarth	✓		
Phoebe Le - Corrs Chambers Westgarth	✓		
Kavin Nenh - Corrs Chambers Westgarth	✓		

MEETING COMMENCED	9:30 AM	MEETING ADJOURNED	12:10 PM
MEETING RESUMED	1:00 PM	MEETING CONCLUDED	3:00 PM

Matters considered at the meeting
Councillor Update - DAL Judgement
Strategic Conversations - Early Thinking on NY Budget Initiatives
Year in Review

Councillor Conflict of Interest Disclosures		
Councillor	Left Meeting (Y/N)	Classification and nature of interest(s) disclosed
Nil.		
<div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div> Responsible Officer Signature: </div> <div> Print Name: Robyn Seymour </div> </div>		
To be completed on conclusion of session and provided to Governance Officer.		

Governance Rules, Chapter 3, Clause 3

- 3.1. At a meeting under the auspices of Council that is not a meeting of the Council or delegated committee, the Chief Executive Officer must ensure that a written record is kept of—
- the names of all Councillors and members of Council staff attending;
 - the matters considered;
 - any conflict of interest disclosures made by a Councillor attending under subclause 3.3;
 - whether a Councillor who has disclosed a conflict of interest as required by subclause 3.3 leaves the meeting.
- 3.2. The Chief Executive Officer must ensure that the written record of a meeting held under this clause is, as soon as practicable—
- reported at a meeting of the Council; and
 - incorporated in the minutes of that Council meeting.

Auspices of the Council



File No F18/225-4

Trim Reference Record Number

Any meeting that is organised, sponsored or otherwise facilitated by the council should be treated as an 'auspiced' meeting. Council auspiced meetings may include, but are not limited to:

- regular councillor briefings or forums,
- other briefing meetings,
- committees other than a delegated or community asset committee (such as advisory committees),
- public consultations, and
- site meetings (incl.include meetings the council arranges jointly with other organisations).

File No F18/225-4
Trim Reference Record Number



Conflict of Interest Record

Meetings conducted under the auspices of Council

Section 131 of the Local Government Act 2020 and Chapter 3 of Council's Governance Rules

Description of Meeting: Councillor Briefings #1
Responsible Officer: Chief Executive Officer
Date: Tuesday 30 January 2024
In Attendance: Yes (✓) No (X)


Councillors		Officers	
Cr. Liz Pattison, Mayor	✓	Chief Executive Officer - Robyn Seymour	✓
Cr. Mike Bodsworth, Deputy Mayor	✓	General Manager Place Making & Environment - Chris Pike	✓
Cr. Gary Allen	✓	Acting General Manager Strategy & Effectiveness - Damian Waight	✓
Cr. Paul Barker	X	General Manager Community Life – Gail Gatt	✓
Cr. Kate Gazzard	✓	Governance Officer - Jess Menzel	✓
Cr. Rose Hodge	✓	Acting Governance Officer – Candace Martin-Burgers	✓
Cr. Adrian Schonfelder	✓	Manager Finance – Gabby Spiller	✓
Cr. Libby Stapleton	✓	Manager Integrity & Governance - Jake Brown	✓
Cr. Heather Wellington	X	Coordinator Governance – Liberty Nash	✓
		Recreation Development Officer - Paul Elshaug	✓
		Project Manager Major Projects - Peter Stokoe	✓
		Acting Manager Planning & Compliance - Jacqueline Randles	✓
		Coordinator Statutory Planning – Ben Hynes	✓
		Acting Manager Integrated Planning - Tim Waller	✓
		Coordinator Social Infrastructure & Open Space Planning - Kristin Davies	✓
		Manager Economic Development Arts & Tourism - Matt Taylor	✓
		Coordinator Tourism - Sarah Korakis	✓
		Team Leader - VIC Lorne and Winchelsea - Ruth Blackhirst	✓
		Manager Community Strengthening - Katie Reaper	✓
		Coordinator Aged, Youth and Access - Abby Ellery	✓
		Manager Community Safety - Andrew Hewitt	✓
		Coordinator Environmental Health - Stuart Symes	✓
		Coordinator Community Emergency Management - Sharna Whitehand	✓
		Manager Operations - Travis Nelson	✓
		Coordinator Waste Management - Neil Brewster	✓

MEETING COMMENCED	10:00 AM	MEETING ADJURNED	11:15 AM
MEETING COMMENCED	11:22 AM	MEETING ADJURNED	12:42 PM
MEETING COMMENCED	1:19 PM	MEETING CONCLUDED	3:35 PM

Matters considered at the meeting
Briefing 2: 2024-25 Refresher for Budgeting
Proposed Update to S5 Instrument of Delegation – Council to CEO



File No F18/225-4
Trim Reference Record Number

Surf Coast Aquatic and Health Centre – Project Update		
Small Second Dwelling Overview		
Government Funding Opportunities		
2024 Local Government Elections		
Appointment of the CEO Employment Matters Committee Independent Chair		
Petition response to Winchelsea Visitor Information Centre		
CONFIDENTIAL: Major Event Proposals		
CONFIDENTIAL: Regional Assessment Services – Reform Readiness Plan		
Summer Update		
Councillor Topics		
Councillor Conflict of Interest Disclosures		
Councillor	Left Meeting (Y/N)	Classification and nature of interest(s) disclosed
Nil.		
<p>Responsible Officer Signature: </p> <p>Print Name: Robyn Seymour</p>		
To be completed on conclusion of session and provided to Governance Officer.		

Governance Rules, Chapter 3, Clause 3

- 3.1. At a meeting under the auspices of Council that is not a meeting of the Council or delegated committee, the Chief Executive Officer must ensure that a written record is kept of—
- the names of all Councillors and members of Council staff attending;
 - the matters considered;
 - any conflict of interest disclosures made by a Councillor attending under subclause 3.3;
 - whether a Councillor who has disclosed a conflict of interest as required by subclause 3.3 leaves the meeting.

- 3.2. The Chief Executive Officer must ensure that the written record of a meeting held under this clause is, as soon as practicable—
- reported at a meeting of the Council; and
 - incorporated in the minutes of that Council meeting.

Auspices of the Council

Any meeting that is organised, sponsored or otherwise facilitated by the council should be treated as an 'auspiced' meeting. Council auspiced meetings may include, but are not limited to:

- regular councillor briefings or forums,
- other briefing meetings,
- committees other than a delegated or community asset committee (such as advisory committees),
- public consultations, and
- site meetings (incl. include meetings the council arranges jointly with other organisations).

File No F18/225-4
Trim Reference Record Number



Conflict of Interest Record

Meetings conducted under the auspices of Council

Section 131 of the Local Government Act 2020 and Chapter 3 of Council's Governance Rules

Description of Meeting: Councillor Briefings #1
Responsible Officer: Chief Executive Officer
Date: Tuesday 6 February 2024
In Attendance: Yes (✓) No (X)


Councillors		Officers	
Cr. Liz Pattison, Mayor	✓	Chief Executive Officer - Robyn Seymour	✓
Cr. Mike Bodsworth, Deputy Mayor	✓	General Manager Place Making & Environment - Chris Pike	✓
Cr. Gary Allen	✓	Acting General Manager Strategy & Effectiveness - Damian Waight	✓
Cr. Paul Barker	X	General Manager Community Life - Gail Gatt	✓
Cr. Kate Gazzard	✓	Governance Officer - Jess Menzel	✓
Cr. Rose Hodge	✓	Manager Finance - Gabby Spiller	✓
Cr. Adrian Schonfelder	✓	Manager Integrity & Governance - Jake Brown	✓
Cr. Libby Stapleton	✓	Coordinator Governance - Liberty Nash	✓
Cr. Heather Wellington	X	Recreation Development Officer - Paul Elshaug	✓
		Project Manager Major Projects - Peter Stokoe	✓
		Coordinator Social Infrastructure & Open Space Planning - Kristin Davies	✓
		Manager Economic Development Arts & Tourism - Matt Taylor	✓
		Manager Integrated Planning - Kate Sullivan	✓
		Coordinator Stormwater Infrastructure - Ronan Corcoran	✓
		Coordinator Traffic and Design - Mark Gibbons	✓
		Manager Planning and Compliance - Dee Gomes	✓
		Circular Economy Lead - Katelyn Fryer	✓
		Manager Environment and Sustainability - Jane Spence	✓
		Circular Economy Officer - Sarah Naghashian	✓
		Waste Education and Circular Economy Officer - Jacqueline Wilson	✓
		Property Officer - Sheree Seiffert	✓
		Management Accountant - Kate Wardle	✓
		Manager Strategy and Program Delivery - Rowena Frost	✓
		Coordinator Legal and Property – Heidi Mellar	✓

MEETING COMMENCED	10:00 AM	MEETING ADJURNED	10:57 AM
MEETING COMMENCED	11:13 AM	MEETING ADJURNED	12:35 PM
MEETING COMMENCED	1:21 PM	MEETING CONCLUDED	2:56 PM

Matters considered at the meeting
Response to Petition: Barwon River Loop Board Walk Proposal - Winchelsea
Response to Joint Letter - Traffic Control and Safety - Safe Crossing of the Great Ocean Road - Connection to the Ridgeline Trail - Strathmore Drive Jan Juc
Torquay north Road Project Delivery
Draft Circular Economy Action Plan



File No F18/225-4
Trim Reference Record Number

Proposed Discontinuance of a portion of Wadawurrung Way Torquay		
Quarterly Finance Report - December 2023		
Government Funding Opportunities		
Quarterly Program Update (Q2)		
Financial sustainability of Waste Services		
Update to Councillor and Staff Interaction Protocol		
G21 Regional Football (Soccer) Strategy 2023-2033		
Councillor Topics		
Councillor Conflict of Interest Disclosures		
Councillor	Left Meeting (Y/N)	Classification and nature of interest(s) disclosed
Nil.		
<p>Responsible Officer Signature: </p> <p>Print Name: Robyn Seymour</p>		
To be completed on conclusion of session and provided to Governance Officer.		

Governance Rules, Chapter 3, Clause 3

3.1. At a meeting under the auspices of Council that is not a meeting of the Council or delegated committee, the Chief Executive Officer must ensure that a written record is kept of—

- a) the names of all Councillors and members of Council staff attending;
- b) the matters considered;
- c) any conflict of interest disclosures made by a Councillor attending under subclause 3.3;
- d) whether a Councillor who has disclosed a conflict of interest as required by subclause 3.3 leaves the meeting.

3.2. The Chief Executive Officer must ensure that the written record of a meeting held under this clause is, as soon as practicable—

- a) reported at a meeting of the Council; and
- b) incorporated in the minutes of that Council meeting.

Auspices of the Council

Any meeting that is organised, sponsored or otherwise facilitated by the council should be treated as an 'auspiced' meeting. Council auspiced meetings may include, but are not limited to:

- regular councillor briefings or forums,
- other briefing meetings,
- committees other than a delegated or community asset committee (such as advisory committees),
- public consultations, and
- site meetings (incl. include meetings the council arranges jointly with other organisations).

File No F18/225-4
Trim Reference Record Number



Conflict of Interest Record

Meetings conducted under the auspices of Council

Section 131 of the Local Government Act 2020 and Chapter 3 of Council's Governance Rules

Description of Meeting: Councillor Briefings #2
Responsible Officer: Chief Executive Officer
Date: Tuesday 13 February 2024
In Attendance: Yes (✓) No (X)

Councillors		Officers	
Cr. Liz Pattison, Mayor	✓	Chief Executive Officer - Robyn Seymour	✓
Cr. Mike Bodsworth, Deputy Mayor	✓	General Manager Place Making & Environment - Chris Pike	✓
Cr. Gary Allen	✓	Acting General Manager Strategy & Effectiveness - Damian Waight	✓
Cr. Paul Barker	X	General Manager Community Life - Gail Gatt	✓
Cr. Kate Gazzard	✓	Governance Officer - Jess Menzel	✓
Cr. Rose Hodge	✓	Manager Finance - Gabby Spiller	✓
Cr. Adrian Schonfelder	✓	Acting Coordinator Management Accounting – Kate Wardle	✓
Cr. Libby Stapleton	✓	Coordinator Social Infrastructure & Open Space Planning - Kristin Davies	✓
Cr. Heather Wellington	X	Manager Integrated Planning - Kate Sullivan	✓
		Strategic Initiatives Coordinator - Alicia Hooper	✓
		Principal Strategic Planner - Sarah Storen	✓

MEETING COMMENCED	9:35 AM	MEETING ADJURNED	9:57 AM
MEETING COMMENCED	10:14 AM	MEETING CONCLUDED	11:45 AM

Matters considered at the meeting		
Budget Briefing #3 - 2023-24 Forecast		
Anglesea Community and Health Hub Community Engagement Summary Report		
Integrated Planning Workplan Jan - Aug 2024		
Councillor Topics		
Councillor Conflict of Interest Disclosures		
Councillor	Left Meeting (Y/N)	Classification and nature of interest(s) disclosed
Nil.		
<div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div> Responsible Officer Signature: </div> <div> Print Name: Robyn Seymour </div> </div>		
To be completed on conclusion of session and provided to Governance Officer.		

Governance Rules, Chapter 3, Clause 3

- 3.1. At a meeting under the auspices of Council that is not a meeting of the Council or delegated committee, the Chief Executive Officer must ensure that a written record is kept of—
- the names of all Councillors and members of Council staff attending;
 - the matters considered;
 - any conflict of interest disclosures made by a Councillor attending under subclause 3.3;
 - whether a Councillor who has disclosed a conflict of interest as required by subclause 3.3 leaves the meeting.

- 3.2. The Chief Executive Officer must ensure that the written record of a meeting held under this clause is, as soon as practicable—
- reported at a meeting of the Council; and
 - incorporated in the minutes of that Council meeting.

Auspices of the Council

Any meeting that is organised, sponsored or otherwise facilitated by the council should be treated as an 'auspiced' meeting. Council auspiced meetings may include, but are not limited to:

- regular councillor briefings or forums,
- other briefing meetings,
- committees other than a delegated or community asset committee (such as advisory committees),
- public consultations, and
- site meetings (incl. include meetings the council arranges jointly with other organisations).

5 Urgent Business

Nil.

6 Closed Section

6.1 Closure of Meeting to the Public

Council Resolution

Moved Cr Stapleton, Seconded Cr Allen

That Council, pursuant to section 66(1) and 66(2)(a) of the *Local Government Act 2020*, close the meeting to members of the public to resolve on matters pertaining to items that deal with information that is confidential in accordance with section 3(1) of the Act, as follows:

Major Event Proposals

Pursuant to sections 3(1) and 66(5) of the *Local Government Act 2020*, the information contained in this report is confidential because it contains confidential meeting information, being the records of meetings closed to the public under section 66(2)(a).

CARRIED 8|0

For	Against	Abstained
Cr Allen Cr Barker Cr Bodsworth Cr Hodge Cr Pattison Cr Schonfelder Cr Stapleton Cr Wellington	Nil	Nil

The following points from the Major Event Proposals confidential agenda item have been deemed to be no longer confidential:

Council Resolution

That Council:

2. Approves the funding request from Lorne Sculpture Biennale and enters into a funding agreement to contribute \$30,000 towards the March 2025 event and \$30,000 towards March 2027 event.
3. Notes the payment of the \$30,000 contribution for each event will be funded from the recurrent events budget and spread across two financial years as follows:

- 3.1. March 2025 Event: \$15,000 payment in June 2024 and \$15,000 payment in January 2025;
- 3.2. March 2027 Event: \$15,000 payment in June 2026 and \$15,000 payment in January 2027.

7 Close of Meeting

The Council Meeting - 27 February 2024 closed at 9:52pm.