

# Septic Tank Application (install/alter septic tank system)

Environment Protection Act 1970

891.4 EPA Code of practice – Onsite Wastewater Management July 2016

<b>Office Use Only</b>			<b>Fee due \$608</b>	
Account code	1100.0150.851	Receipt type alteration	123	
Receipt type installation	120	Permit number		

## Part A: Applicant's Details

I hereby apply for permission to install/alter a septic tank system and supply the following information

Location of installation

<b>Lot No</b>		<b>Street No</b>		<b>Street Name</b>	
<b>Suburb</b>				<b>Post Code</b>	
<b>Owner's full name</b>					
<b>Owner's mailing address</b>					
<b>Phone number</b>					
<b>Email</b>					
<b>Consent of owner (must sign)</b>					
<p><b><u>IF THE APPLICANT IS NOT THE OWNER</u></b> –I/We the applicant declare that we have notified the owner about this application and consent to a copy of the permit being forwarded to the owner. I understand that plans and specifications must be provided with this application to Council guidelines.</p>					
<b>Name of applicant</b>					
<b>Address of applicant</b>					
<b>Signature</b>			<b>Date</b>		

## Part B: Name of plumber/s and or drainer/s installing Septic Tank System

<b>Name of Septic Plumber</b>		<b>Contact Number</b>	
<b>Postal address</b>		<b>Post code</b>	
<b>Licence number</b>			
<b>Components Installed (ie. Sub floor, waste system, etc)</b>			
<b>Certificate of Compliance Number (Plumber/Drainer)</b>			
<b>Name of House Plumber</b>		<b>Contact Number</b>	
<b>Postal address</b>		<b>Post code</b>	
<b>Licence number</b>			
<b>Components Installed (ie. Sub floor, waste system, etc)</b>			
<b>Certificate of Compliance Number (Plumber/Drainer)</b>			
<b>Building Surveyor</b>		<b>Building permit no</b>	
<b>Postal address</b>		<b>Post code</b>	
<b>Contact number</b>		<b>Fax number</b>	

Part C			
<b>Maximum number of persons expected to use the system:</b> _____			
<b>Number of</b>	Bedrooms _____	Study/rumpus _____	Other _____
<b>Bath/spa &gt; 250L</b>	<input type="checkbox"/> No <input type="checkbox"/> Yes - Capacity in litres: _____		
<b>Fixture rating</b>	<input type="checkbox"/> Extra waste water producing fixtures <input type="checkbox"/> Full water reduction fixtures <input type="checkbox"/> Standard water fixtures		
<b>Rain water tank supply</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No	<b>Mains water supply</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No

Part D	
<b>Type of premises</b>	<input type="checkbox"/> Residential <input type="checkbox"/> Commercial <input type="checkbox"/> Industrial
<b>Intended use</b>	<input type="checkbox"/> Full-time residence <input type="checkbox"/> Rental/accommodation <input type="checkbox"/> Holiday
<b>Method of Treatment (Minor)</b>	<input type="checkbox"/> Treatment Plant - Certificate of conformity number: _____ <input type="checkbox"/> Septic Tank with sand filter (sand filter size): _____ m <sup>2</sup> <input type="checkbox"/> Septic Tank (all waste) – Capacity of Septic Tank (in litres): _____ <input type="checkbox"/> Other (specify): _____
<b>Effluent Disposal Method: (Major)</b>	<input type="checkbox"/> Pressure compensating sub-surface irrigation (length) _____ m <input type="checkbox"/> Conventional trenches or beds (length/width/depth) _____ <input type="checkbox"/> Other _____

**NB: Inspections must be called for as per Council guidelines.  
Inspections will not be undertaken unless a permit has been applied for and the fee paid.**

### Important Information

The following information must be included with the application submitted for approval of a septic tank installation. Information must be clear and legible, with colour coding used to enhance the clarity where possible:

#### TWO SEPARATE STAMPED PLANS ARE TO BE SUBMITTED:

##### 1. PROPOSED SYSTEM PLAN:

- Drawn to scale not less than 1:100 on no larger than A3 size paper
- Location and dimensions of all existing and proposed buildings; water pipes and septic tank systems
- Location and length of all effluent lines/irrigation areas or other effluent disposal methods
- Distance between the house and the septic tank
- Names of the streets at the closest intersection
- Position of north
- Location of all vents; and inspection openings
- Clearly illustrate all fixtures
- The fall of the land

##### 2. AN APPROVED HOUSE PLAN

##### 3. LAND CAPABILITY ASSESSMENT (IF REQUIRED)

##### 4. PLANNING PERMIT AND COPY OF TITLE

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